

# Phillip Jie

Academic Level 3<sup>rd</sup> Year and Computer Science | University of Waterloo

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Richmond, B.C., V6Y 4B3

## SUMMARY OF QUALIFICATIONS

- Confident with Racket, Python, and C.
- Familiar with C++, Linux and GIT
- Familiar with HTML/CSS/JavaScript/PHP/SQL.
- Knowledge with PC operating systems and MS Software.
- Basic Accountancy with Simply Accounting & Excel.
- Possess strong concentration, organizational and time management skills.
- Ability to exercise flexibility, independently, good judgment and discretion.
- Fluent in reading, speaking, and writing Mandarin and Cantonese.

## WORK EXPERIENCE

**Web Designer and Technical Assistant**, Gregory Fok Accounting, Vancouver, BC, Aug/2014- Dec/2014

- Designed and Developed [www.pinehousebakery.com](http://www.pinehousebakery.com) independently.
- Bookkeeping with Simply Accounting & Excel
- Maintained software/hardware and performed daily backups of data

## VOLUNTEER EXPERIENCE

**Volunteer Leader** Chinese Cultural Center, Vancouver, BC, June 2012 – August 2012

- Organized activities with peers and youngsters.
- Familiarized youngsters about Chinese culture.
- Dealt with conflicts.
- Established interpersonal communication skills and encouragement skills.

**Yearbook Club Member**, Macneill Secondary, B.C, Sept 2011 – June 2012

- Designed the typesetting of the yearbook.
- Verified and fixed the errors
- Tripled sponsorship and fund through effective marketing techniques and surveys.
- Worked confidently under pressure.

## EDUCATION

**Candidate for Bachelor of Computer Science**, Economics Minor, University of Waterloo, Waterloo, Ontario, fall 2013 - present

### Relevant Courses:

- Oriented Software Development
- Object Computer Organization and Design
- Elementary Algorithm Design and Data Abstraction
- Introduction to Computer Science
- Statistics, probabilities and combinatorics.

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## Relevant Projects and Assignments

- Design and implement new website from scratch, June/2015 – Present,
- Design, implement, test, and debug C++ programs Assignment, Object-Oriented Software Development, Jan/2015 – May/2015.
- Memory management Assignment, Elementary Algorithm Design and Data Abstraction, May/2014 – Aug/2-14
- Readability and efficiency of programs Assignment, Introduction to Computer Science, Sept/2013 – Apr/2014.
- Application of dictionary and list Assignment, Introduction to Computer Science, Sept/2013 – Apr/2014.

## AWARDS & SCHOLARSHIPS

- University of Waterloo President's Scholarship of Distinction, Waterloo, Ontario, 2013.
- Certificate of Distinction in Fermat Mathematics Contest, Waterloo, Ontario, 2012.
- Fermat Mathematics Contest Medal, Waterloo, Ontario, 2012.
- Certificate of Distinction in Cayley Mathematics Contest, Waterloo, Ontario, 2011.

## ACTIVITIES & INTERESTS

- **Member**, Table Tennis Team, Richmond, B.C, sept/2012 - May/2013
- Coding, cycling, soccer, and meditating.