



## Contact

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Singapore

## Education

### Diploma In Information Technology Nanyang Polytechnic

April 2025 – April 2028

### Higher National ITE Certificate in IT Application Development

### Institute of Technical Education

January 2022 – December 2024

## Expertise

HTML5/CSS

WORDPRESS

UI/UX

CLIENT COMMUNICATION

## Language

English

Chinese

# TAN XIU LI, FELICIA

Fresh Graduate in Information Technology from Nanyang Polytechnic

## Profile

A dedicated Information Technology fresh graduate from Nanyang Polytechnic, equipped with a strong foundation in project management and teamwork. Proficient in Python, HTML5, and UX/UI, with a passion for building intuitive and user-friendly digital experiences.

## Work Experience

### W360 Group Pte Ltd

Digital Marketing Executive (Contract)

April 2024

–  
July 2024

- Worked on my first major client project with NTUC LearningHub, designing EDMs, sales decks, and infographic materials.
- Designed website mockups and supported website development using WordPress for client projects.
- Attended client meetings to gather feedback, clarify requirements, and communicate design updates.
- Managed front-end and back-end website tasks, including content updates, backups, and basic maintenance.
- Assisted in setting up Google Ads campaigns for SEO and SEM initiatives.

### W360 Group Pte Ltd

IT & Digital Content Internship

September 2023

–  
April 2024

- Created website mockups and supported related design adjustments based on client requirements.
- Designed advertisements for Google Ads, supporting SEO and SEM initiatives.
- Communicated with clients to gather feedback, clarify requirements, and provide project updates.



## Co-Curricular Activities

- School Team Badminton Player [Primary School – Institute of Technical Education]



## Awards

- Edusave Award For Achievement, Good Leadership and Service (EAGLES) – 2017, 2022
- Edusave Merit Bursary – 2018, 2020, 2022, 2023, 2024
- Edusave Skills Award – 2024
- Director's List (ITE) – April-June 2022, January-June 2024, July-December 2024