

Baseline Budget Decision: ₱1.5M vs ₱1.7M

USLS-IS Batch 2003 • 25th Silver Jubilee Homecoming (Dec 2028) • A/C venue provided by school

Collected: ₱206,950 (12.2%)

Vote needed before funding strategy

Option A — Conservative		₱1,500,000
BUDGET CATEGORY & LINE ITEMS		AMOUNT
1. Food & Catering		₱570,000
Buffet meals (300 pax @ ₱1,400/pax)		₱420,000
Service staff & coordination		₱80,000
Beverage station (non-alcoholic)		₱40,000
Tableware & service equipment		₱30,000
2. Sound, Lights & Power		₱150,000
Sound system (mics, speakers, mixer)		₱70,000
Stage lighting & effects		₱50,000
Projector & screen		₱20,000
Generator backup (if needed)		₱10,000
3. Event Infrastructure		₱70,000
Additional tables/chairs (supplement)		₱30,000
Stage platform & backdrop		₱25,000
Registration desk setup		₱10,000
Signage & wayfinding		₱5,000
4. Decorations & Setup		₱100,000
25th anniversary branding & backdrops		₱40,000
Table centerpieces & linens		₱30,000
Photo booth area & props		₱15,000

NOT Included in Baseline (Separate Decisions)  
Golf Tournament: ₱500K-600K • Giving Back Project: TBD • Teacher Dinner: TBD  
These require separate funding decisions after baseline is approved.

Photography (1 photographer)	₱25,000
Drone footage	₱10,000
6. Tokens & Giveaways	₱100,000
Commemorative items (300 @ ₱280/pc)	₱84,000
Raffle prizes	₱12,000
VIP/donor recognition items	₱4,000
7. Program & Operations	₱170,000
Professional hosts/emcees	₱40,000
Live entertainment (band/performers)	₱60,000
Event coordination team	₱30,000
Marshals, ushers, security, permits	₱35,000
Volunteer meals	₱5,000
8. Contingency (10%)	₱150,000
Weather, attendance variability, price increases	₱150,000
Total Baseline	₱1,390,000
+₱110K buffer = ₱1.5M	

Option B — Full Experience		₱1,700,000
RECOMMENDED		
BUDGET CATEGORY & LINE ITEMS		AMOUNT
1. Food & Catering		₱660,000
Premium buffet (300 pax @ ₱1,600/pax)		₱480,000
Welcome drinks & appetizers		₱60,000
Service staff & coordination		₱60,000
Beverage station (upgraded)		₱40,000
Tableware & service equipment		₱20,000
2. Sound, Lights & Power		₱185,000
Professional sound system (upgraded)		₱85,000
Stage lighting with effects		₱60,000
LED wall or large projector		₱30,000
Generator backup		₱10,000
3. Event Infrastructure		₱80,000
Premium tables/chairs rental		₱35,000
Elevated stage & professional backdrop		₱30,000
Registration desk with branding		₱10,000
Professional signage & wayfinding		₱5,000
4. Decorations & Setup		₱125,000
Premium 25th anniversary theming		₱50,000
Table centerpieces & linens		₱35,000
Wall & photo display		₱20,000
Upright professional theming		₱20,000
5. Music & Video		₱65,000
Videography (2 videographers, 10 hrs)		₱50,000
Photography (2 photographers)		₱30,000
Drone footage & aerial shots		₱10,000
Same-day edit highlight reel		₱5,000
6. Tokens & Giveaways		₱120,000
Quality items (300 @ ₱350/pc)		₱105,000
Raffle prizes (upgraded)		₱12,000
VIP/donor recognition plaques		₱3,000
7. Program & Operations		₱165,000
Professional hosts (celebrity tier)		₱50,000
Live band/entertainment (full band)		₱70,000
Event coordination (full service)		₱25,000
Marshals, ushers, security, permits		₱20,000
8. Contingency (10%)		₱170,000
Proper buffer for milestone event		₱170,000
Total Baseline		₱1,600,000
+₱100K buffer = ₱1.7M		

Committee Vote Required NOW  
Choose baseline budget target:  
Option A (₱1.5M) or Option B (₱1.7M)  
This determines funding strategy.