

Baseline Budget Decision: ₱1.5M vs ₱1.7M

USLS-IS Batch 2003 • 25th Silver Jubilee Homecoming (Dec 2028) • A/C venue provided by school

Collected: ₱206,950 (12.2%)

Vote needed before funding strategy

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|---|---|---|---|---|
| BATCH 2003 GRADUATES ~200 <small>Actual degree holders</small> | EXPECTED PAYERS 80-100 <small>Contributors @ ₱25k avg</small> | OUR BATCH ATTENDANCE 100-120 <small>Batch 2003 + families</small> | OTHER ALUMNI BATCHES 150-230 <small>General homecoming (FREE)</small> | FOOD BUDGET FOR 300 pax <small>Safety margin on 250-320</small> |
| The Math: Only ~200 graduates fund the event, but we host 250-320 total attendees (our batch + all other alumni). Budget = ₱1,400-1,600/pax for 300 people. | | | | |

NOT Included in Baseline (Separate Decisions)
Golf Tournament: ₱500K-600K • Giving Back Project: TBD • Teacher Dinner: TBD — These require separate funding decisions after baseline is approved.

| Option A — Conservative | | ₱1,500,000 |
|--|--|-----------------------|
| BUDGET CATEGORY & LINE ITEMS | | AMOUNT |
| 1. Food & Catering | | ₱570,000 |
| Buffet meals (300 pax @ ₱1,400/pax) | | ₱420,000 |
| Service staff & coordination | | ₱80,000 |
| Beverage station (non-alcoholic) | | ₱40,000 |
| Tableware & service equipment | | ₱30,000 |
| 2. Sound, Lights & Power | | ₱150,000 |
| Sound system (mics, speakers, mixer) | | ₱70,000 |
| Stage lighting & effects | | ₱50,000 |
| Projector & screen | | ₱20,000 |
| Generator backup (if needed) | | ₱10,000 |
| 3. Event Infrastructure | | ₱70,000 |
| Additional tables/chairs (supplement) | | ₱30,000 |
| Stage platform & backdrop | | ₱25,000 |
| Registration desk setup | | ₱10,000 |
| Signage & wayfinding | | ₱5,000 |
| 4. Decorations & Setup | | ₱100,000 |
| 25th anniversary branding & backdrops | | ₱40,000 |
| Table centerpieces & linens | | ₱30,000 |
| Photo booth area & props | | ₱15,000 |
| Setup/teardown labor | | ₱15,000 |
| 5. Photo & Video | | ₱80,000 |
| Videography (2 videographers, 8 hrs) | | ₱45,000 |
| Photography (1 photographer) | | ₱25,000 |
| Drone footage | | ₱10,000 |
| 6. Tokens & Giveaways | | ₱100,000 |
| Commemorative items (300 @ ₱280/pc) | | ₱84,000 |
| Raffle prizes | | ₱12,000 |
| VIP/donor recognition items | | ₱4,000 |
| 7. Program & Operations | | ₱170,000 |
| Professional hosts/emcees | | ₱40,000 |
| Live entertainment (band/performers) | | ₱60,000 |
| Event coordination team | | ₱30,000 |
| Marshals, ushers, security, permits | | ₱35,000 |
| Volunteer meals | | ₱5,000 |
| 8. Contingency (10%) | | ₱150,000 |
| Weather, attendance variability, price increases | | ₱150,000 |
| Total Baseline | | ₱1,390,000 |
| | | +₱110K buffer = ₱1.5M |

| Option B — Full Experience | | ₱1,700,000 |
|--|--|-----------------------|
| RECOMMENDED | | |
| BUDGET CATEGORY & LINE ITEMS | | AMOUNT |
| 1. Food & Catering | | ₱660,000 |
| Premium buffet (300 pax @ ₱1,600/pax) | | ₱480,000 |
| Welcome drinks & appetizers | | ₱60,000 |
| Service staff & coordination | | ₱60,000 |
| Beverage station (upgraded) | | ₱40,000 |
| Tableware & service equipment | | ₱20,000 |
| 2. Sound, Lights & Power | | ₱185,000 |
| Professional sound system (upgraded) | | ₱85,000 |
| Stage lighting with effects | | ₱60,000 |
| LED wall or large projector | | ₱30,000 |
| Generator backup | | ₱10,000 |
| 3. Event Infrastructure | | ₱80,000 |
| Premium tables/chairs rental | | ₱35,000 |
| Elevated stage & professional backdrop | | ₱30,000 |
| Registration desk with branding | | ₱10,000 |
| Professional signage & wayfinding | | ₱5,000 |
| 4. Decorations & Setup | | ₱125,000 |
| Premium 25th anniversary theming | | ₱50,000 |
| Elegant table centerpieces & linens | | ₱35,000 |
| Memory wall & photo displays | | ₱20,000 |
| Setup/teardown (professional team) | | ₱20,000 |
| 5. Photo & Video | | ₱95,000 |
| Videography (2 videographers, 10 hrs) | | ₱50,000 |
| Photography (2 photographers) | | ₱30,000 |
| Drone footage & aerial shots | | ₱10,000 |
| Same-day edit highlight reel | | ₱5,000 |
| 6. Tokens & Giveaways | | ₱120,000 |
| Quality items (300 @ ₱350/pc) | | ₱105,000 |
| Raffle prizes (upgraded) | | ₱12,000 |
| VIP/donor recognition plaques | | ₱3,000 |
| 7. Program & Operations | | ₱165,000 |
| Professional hosts (celebrity tier) | | ₱50,000 |
| Live band/entertainment (full band) | | ₱70,000 |
| Event coordination (full service) | | ₱25,000 |
| Marshals, ushers, security, permits | | ₱20,000 |
| 8. Contingency (10%) | | ₱170,000 |
| Proper buffer for milestone event | | ₱170,000 |
| Total Baseline | | ₱1,600,000 |
| | | +₱100K buffer = ₱1.7M |