Felix Chen

felix.chen505@gmail.com

(438) 928-3890

https://felixchen505.github.io/resume/home.html

Education

Université de Montréal - Law

2022 - (offer received)

Collège Jean-de-Brébeuf

2020 - present (will graduate in May, 2022)

Collège Jean-de-Brébeuf - Profil Concentration Sports

Graduated in 2020

Skills

- English and French (spoken and written)
- Python, HTML/CSS, GitHub, Git
- Microsoft Office
- Events
- Photography
- Typing (90 WPM)

Extracurriculars

TEDx Organizer, TEDxMontréal

2022 - present

TEDxMontréal is Montreal's biggest TEDx event

Logistics organizer, PolyHacks

2022 - present

PolyHacks is Polytechnique Montréal's annual hackathon.

President, BrébeufHx

www.brebeufhackathon.com

2019 - 2022

BrébeufHx is Collège Jean-de-Brébeuf's annual hackathon (programming event).

Achievements include:

- **Managing** and **recruiting** a team of organizers (from 5 organizers in year 1 to 25 in year 2)
- Successfully **increased** BrébeufHx's **exposure** and total number of **participants**:

  2019: **70** (in-person event), 2020: **150** (in-person event), 2021: **350** (virtual event), 2022: **300** (hybrid event)

- **Finding** and **communicating** with the school, sponsors, partners, and mentors

- Planning **event activities** ranging from seminars, competitions, and interactive games
- **Fundraising** and applied for a government **grant**
- Ability to work with different **budgets** - $1500 to $10 100
- Creating **training material** for the events, **prospectus,** and event **operational process flow documents**.

Building Websites

- Built and deployed (on Heroku) a mobile-friendly website using Python's Django library, HTML/CSS, and Bootstrap that helps event organizers manage participants and budgets. The website includes a login system, forms, and graphs. Please contact me if you want the link and a password to view the website.
- Made a used-books website using Django. It was deployed on DigitalOcean (on a Ubuntu server), it had an SSL certificate (via Certbot), and has an email authentication system for new users.
- Helped build BrébeufHx's website using Wix

Pont-Pop Competition (ÉTS)

Second-place team, 2019 (engineering contest)

Work experience

Administrative Project Coordinator

African Leadership Force - (2022 - present)

Force Leadership Africain is a non-profit organization whose objective is to promote **leadership** and **entrepreneurship** within African communities in Canada and contribute to the implementation of a **partnership** between Canada and Africa.

Administrative tasks in preparation and after the Canada-Africa Investment Conference on May 19-20, 2022.

Website Editor and Social Media Manager (part-time)

Bravo Party Rentals – (2021 - 2022)

Tasks included editing Bravo's Wordpress website by updating the information on their website (www.bravoparty.com), and scheduling stories and posts on Instagram and Facebook using Facebook's Business Manager.

Volunteer experience

- 300 km pour la vie - volunteering and fundraising for cancer (2022)
- UNICEF Brébeuf - fundraising for children(2021-present)
- Triathlon Groupe Copley (2019)
- CHUM (Centre hospitalier de l'Université de Montréal) (2019)
- Soccer Pointe-Claire end-of-season event (2017)

Awards

- Certificate of recognition of community engagement by Canada Service CORPS (2021)
- Certificate of recognition of leadership and community engagement by Collège Jean-de-Brébeuf (2021)
- Distinction Brébeuf (2020)
- Best grade in mathematics (2017-2018, 2018-2019)