

# FELIX GAMALIEL

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## PERSONAL PROFILE

- ❖ Felix Gamaliel is a dedicated and result driven ICT professional with 3+ Years of experience. He has a strong foundation in Computer Systems, Hardware and Software support, designing and end user trainings, with a keen eye for detail and passion for technology. He is proficient in setting up and maintaining office IT infrastructure, Support windows-based environments, and assisting users in resolving day to day ICT challenges.

## EDUCATION

### 1. Diploma In Information Communication Technology (ICT)

Institution : Malawi Polytechnic Continuing Education Center

#### Modules

- Maintain ICT Equipment and systems 2
- Customer support provision 2
- Install, configure and maintain software
- Testing ICT systems 2

### 2. Computer literacy program

Institution : Love Justice Malawi

#### Modules

- Introduction to computer
- Introduction to computer networking
- Microsoft word basics
- Microsoft Excel basics
- Web based mail application
- Advanced web search
- Computer Ant-virus use

### 3. Malawi School Certificate of Education (MSCE)

Institution : Ndirande Hill Secondary School

## EXPERIENCE

1. LOVE JUSTICE MALAWI | Head monitor

March 2020 – Present

### Duties and Responsibilities

- Collecting data of potential victims of human trafficking
- Filling forms of potential victims of human trafficking
- Preparing monthly reports
- Preparing monthly cash counts

2. UPYARD ICT CONSULTANCY | CEO and founder

June 2024 – present

## SKILLS

- ❖ FIGMA
- ❖ Photoshop
- ❖ HTML
- ❖ CSS
- ❖ BOOTSTRAP
- ❖ Problem solving
- ❖ Decision making
- ❖ Team working Skill
- ❖ Good Communication skill both oral and written

## REFERENCE

**1. Taalumba Masambo**  
Ex-project Manager  
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**2. Pemphero Chagunda**  
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**3. Marvelous Kanjanani**  
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