

# FELIX GAMALIEL

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## PERSONAL INFORMATION

**Date of Birth** : 7 September 2000  
**Marital Status** : Single  
**Nationality** : Malawian  
**Sex** : Male  
**Language** : English and Chichewa  
**District of origin** : Dedza  
**Religion** : Christian

## PERSONAL PROFILE

- ❖ Diligent
- ❖ Reliable
- ❖ Hardworking individual who always strive to do better and climb higher in any opportunity
- ❖ Always ready to work with minimum supervision
- ❖ God-fearing individual

## SKILLS AND COMPETENCES

- ❖ HTML
- ❖ CSS
- ❖ BOOTSTRAP
- ❖ SQL
- ❖ Problem solving
- ❖ Decision Making
- ❖ Good communication skill both oral and written
- ❖ Team working Skill
- ❖ Trustworthy

## EXPERIENCE

**Love Justice Malawi** | Monitoring Officer

18 March 2020 – Present

### Duties and Responsibilities

- ❖ Collecting data of potential victims of human trafficking
- ❖ Filling forms of potential victims of human trafficking

- ❖ Preparing monthly reports
- ❖ Preparing monthly cash counts

### EDUCATION QUALIFICATION

#### 1. Diploma In Information Communication Technology (ICT)

**Institution** : Soche Technical College

##### Modules

- I. Maintain ICT Equipment and systems 2
- II. Customer support provision 2
- III. Install, configure and maintain software
- IV. Testing ICT systems 2

#### 2. Computer literacy program

**Institution** : Love Justice Malawi

##### Modules

- I. Introduction to computer
- II. Introduction to computer networking
- III. Microsoft word basics
- IV. Microsoft Excel basics
- V. Web based mail application
- VI. Advanced web search
- VII. Computer Ant-virus use

#### 3. Malawi School Certificate of Education (MSCE)

**Institution** : Ndirande Hill Secondary School  
**Year** : 2019

### REFERENCE

#### 1. Taalumba Masambo

Ex-project Manager  
 Love Justice Malawi  
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#### 2. Pemphero Chagunda

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#### 3. Marvelous Kanjani

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