**1.2.2 Use Case Description (Brief)**

**MyUtar Web Application**

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| Actor | Use Case | Use Case Description |
| Department Staff,  Adminstrative Staff | Login | 1. User input valid ID. 2. User input valid password. 3. User clicks to log in. 4. User login into the system. |
| Department Staff | Add Notifications | 1. User clicks Add Notification. 2. User will be directed to the Add Notification page. 3. A notification form that the user wanted to add will be display. 4. User is also able to add attachments. 5. After the form is filled, user is required to click Save in order to display the notification and it will be displayed on the notification list or click Cancel to dump. 6. Clicking Save button or Cancel button will trigger confirmation window. |
| Department Staff | Manage Notifications | 1. User clicks Manage Notification. 2. User will be directed to the Manage Notification page. 3. A list of Notifications will be displayed that is posted by the user. 4. User click Edit to edit the notification, click Delete to delete the notification. 5. If Edit is clicked, the user will be directed to the notification edit page. 6. If Delete is clicked a confirmation window will be display. |
| Department Staff | Add Events | 1. User clicks Add Events. 2. User will be directed to the Add Event page. 3. A event form that the user wanted to add will be display. 4. User is also able to add attachments. 5. After the form is filled, user is required to click Save in order to display the event and it will be displayed on the event list or click Cancel to dump. 6. Clicking Save button or Cancel button will trigger confirmation window. |
| Department Staff | Manage Events | 1. User clicks Manage Events. 2. User will be directed to the Manage Event page. 3. A list of Events will be displayed that is posted by the user. 4. User click Edit to edit the notification, click Delete to delete the notification. 5. If Edit is clicked, the user will be directed to the notification edit page. 6. If Delete is clicked a confirmation window will be display. |
| Department Staff | Backup Notifications and Events | 1. User clicks Backup. 2. A confirmation window will be displayed. 3. A .XML files will be generated |
| Administrative Staff | Manage User Accounts | 1. User clicks Manage User. 2. User will be directed to the manage user account page. 3. User is able to add, edit, or delete user accounts. |