Creating an Ethical Data Handling Culture Based on DMBoK2

Objective: Participants will collaborate in small groups to create a basic plan for implementing an ethical data handling culture within their organizations, based on the Data Management Body of Knowledge (DMBoK2).

Duration: 2 hours

Target Audience: Data management professionals, IT professionals, and decision-makers in organizations handling data.

Materials Needed:

1. DMBoK2 Guide (digital or print version)

2. Laptops or tablets with internet access (if using digital DMBoK2)

3. Whiteboard/Flipchart

4. Markers

5. Handout on ethical data handling

6. Post-it notes

7. Pens

Agenda:

I. Introduction (10 minutes)

- Welcome and introductions

- Overview of the workshop's objectives and agenda

II. Understanding Ethical Data Handling and DMBoK2 (30 minutes) A. Group Activity: Scavenger Hunt (30 minutes)

1. Divide participants into small groups.

2. Assign each group a specific ethical data handling concept from the DMBoK2 (e.g., data governance, data quality, data security).

3. Instruct groups to explore their assigned concept within the DMBoK2 and find relevant guidelines and best practices.

4. Each group should create a list of five key takeaways from their exploration of the assigned concept.

III. Identifying Ethical Data Handling Challenges and Opportunities (40 minutes) A. Group Discussion (20 minutes)

1. Groups discuss the challenges they face in their organizations regarding ethical data handling.

2. Each group identifies three challenges and possible solutions based on their exploration of the DMBoK2.

B. Group Presentations (20 minutes)

1. Each group presents their challenges, solutions, and key takeaways from the DMBoK2 to the larger group.

2. Facilitator encourages feedback and questions from other participants.

IV. Creating a Basic Plan for Ethical Data Handling (40 minutes) A. Guided Group Activity: Plan Development (40 minutes)

1. Each group works together to create a basic plan to implement ethical data handling practices within their organizations based on their exploration of the DMBoK2 and the discussion of challenges and opportunities.

2. The plan should include: a. A mission statement emphasizing the importance of ethical data handling. b. Three main goals for improving ethical data handling practices in the organization. c. Three action steps for each goal, including the responsible parties and a general timeline.

3. Groups should use post-it notes and markers to visually map their plans on flipcharts or whiteboards.

V. Conclusion (10 minutes) A. Group Sharing (5 minutes)

1. Groups briefly present their plans to the larger group.

B. Closing Remarks (5 minutes)

1. Facilitator summarizes the workshop, emphasizing the importance of creating an ethical data handling culture.