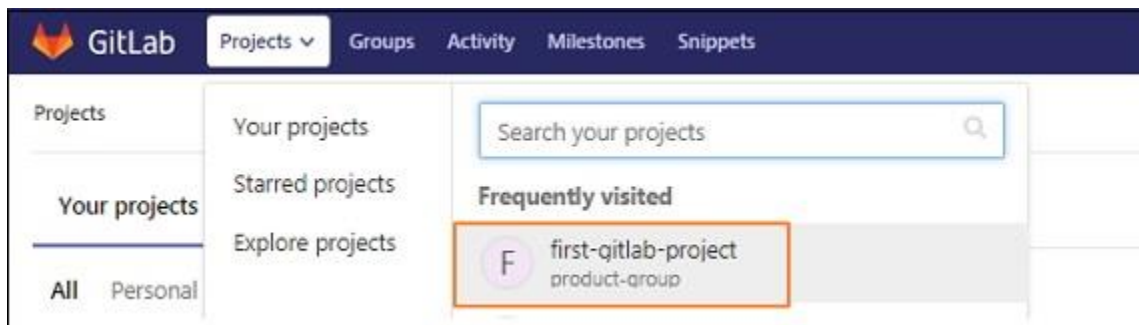
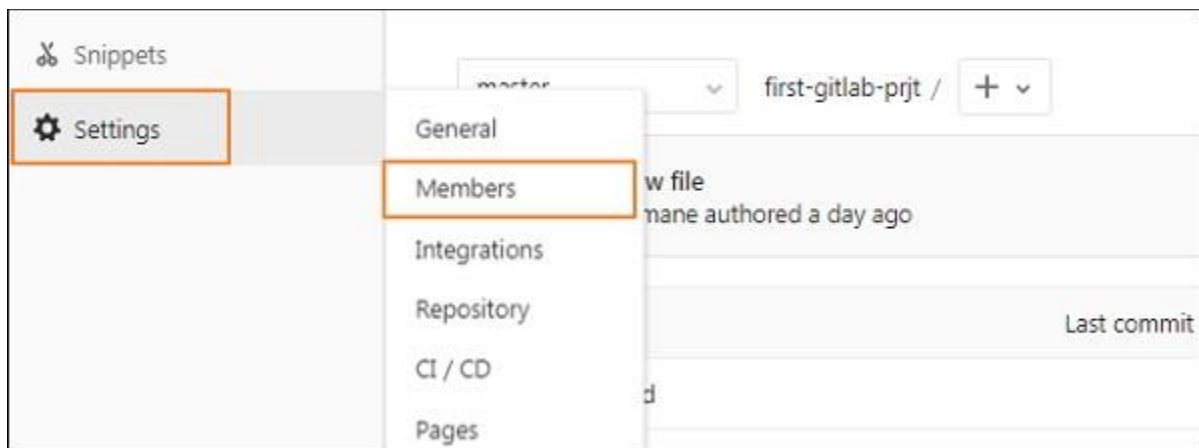


Steps for Adding Users and Groups

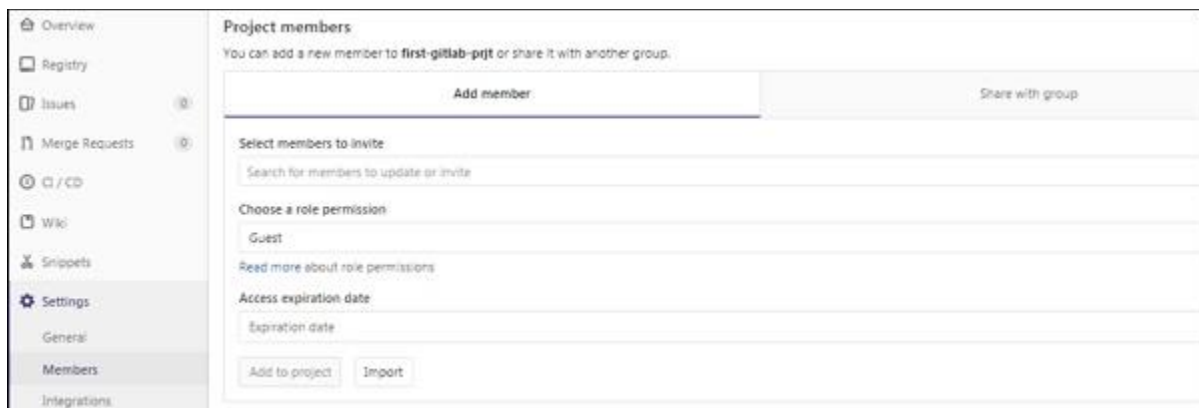
Step 1 – Login to your GitLab account and go to your project under *Projects* section.



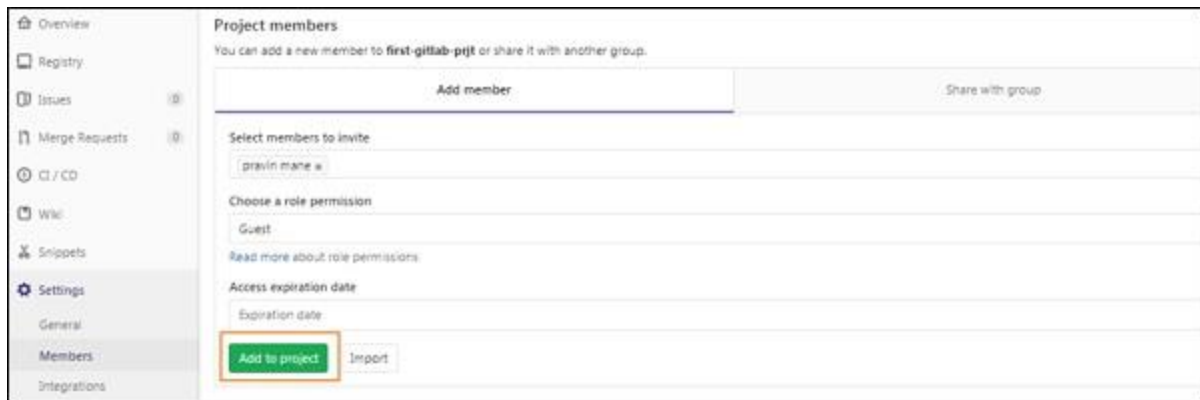
Step 2 – Next, click on the *Members* option under *Settings* tab –



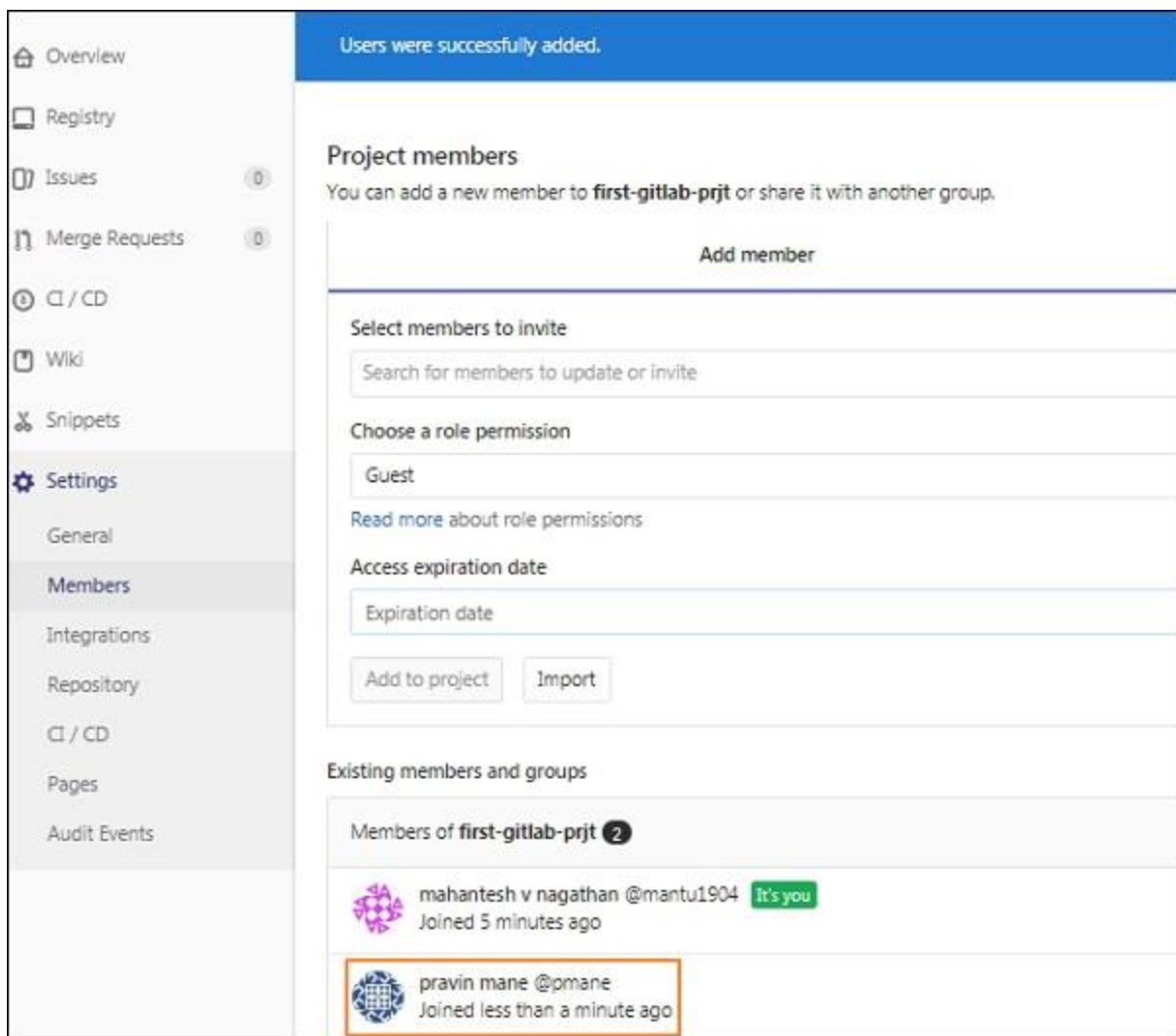
Step 3 – It will open the below screen to add the member to your project –



Step 4 – Now enter the user name, role permission, expiration date(optional) and click on *Add to project* button to add the user to project –

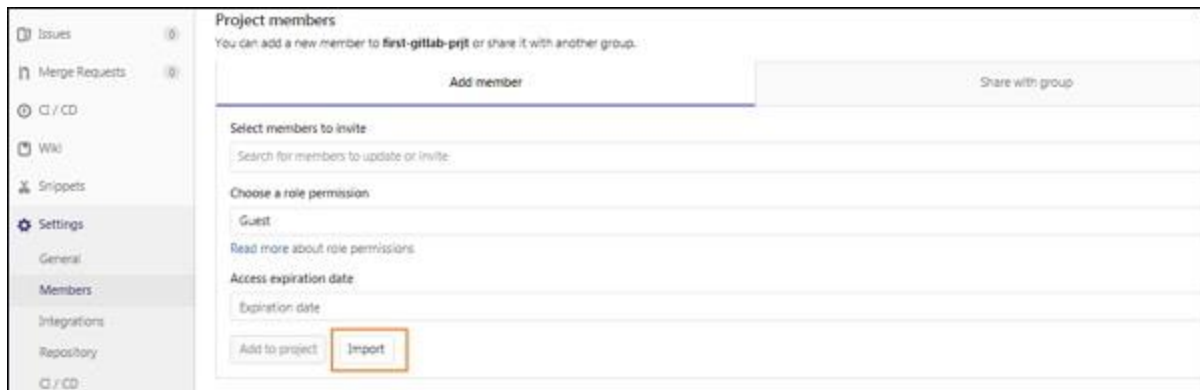


Step 5 – Next, you will get a successful message after adding user to the project.

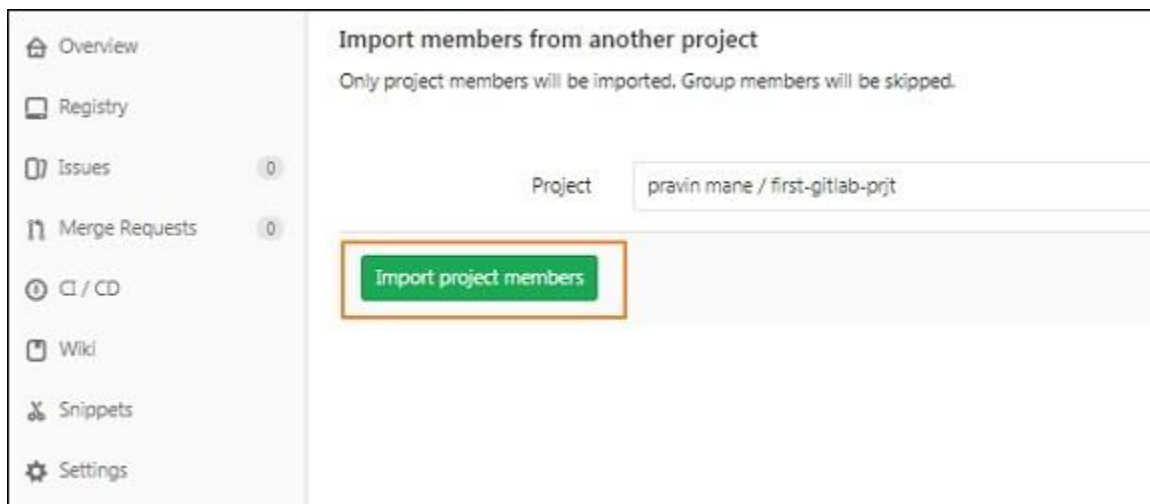


The highlighted box in the above image indicates, a new user has been added to the project –

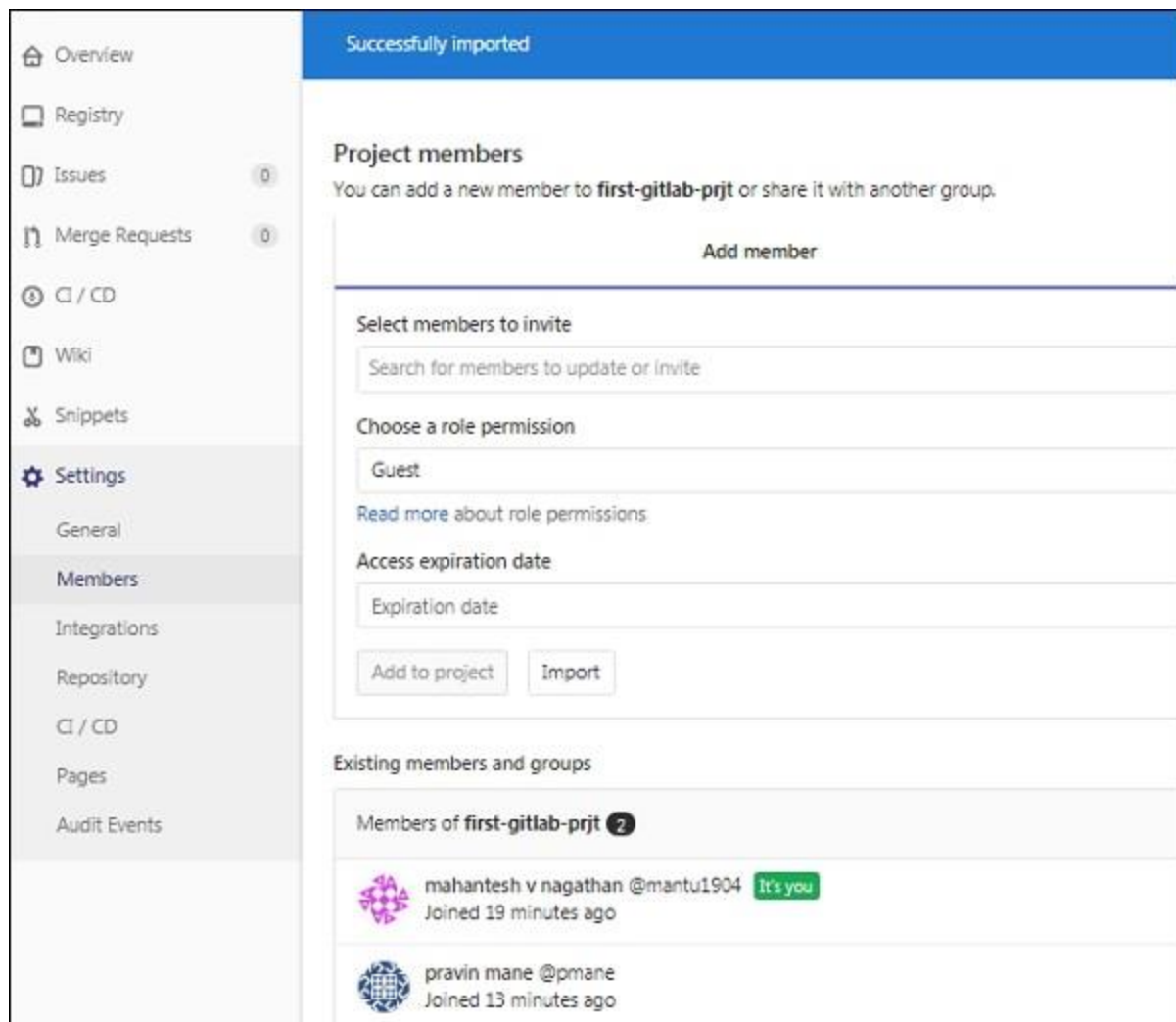
Step 6 – You can also add user to the project by clicking on the *Import* button –



Step 7 – Now select the project from which you want to add the user to your project and click on the *Import project members* button –



Step 8 – You will get a success message after importing user to the project –

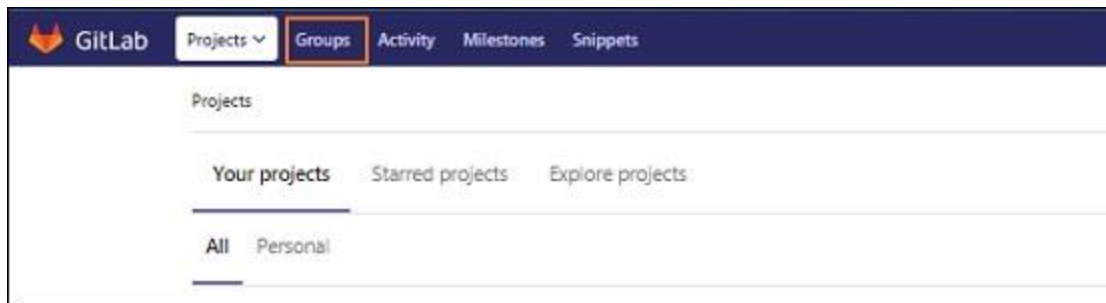


Description

Creating group helps to connect multiple repositories and allows members to access the project by giving permissions on the group level.

Steps for Creating Group

Step 1 – Login to your GitLab account and click on the *Groups* menu –



Step 2 – Next, you will get the below screen and click on the *New group* button to create a group –



Step 3 – Enter the *Group name*, *Description*, *visibility level*(Private/Public/Internal) and also you can set the image for the group of your choice which should be within 200kb in size. Now click on the *Create group* button.

 This screenshot shows the 'New Group' form in GitLab. The form has the following fields:

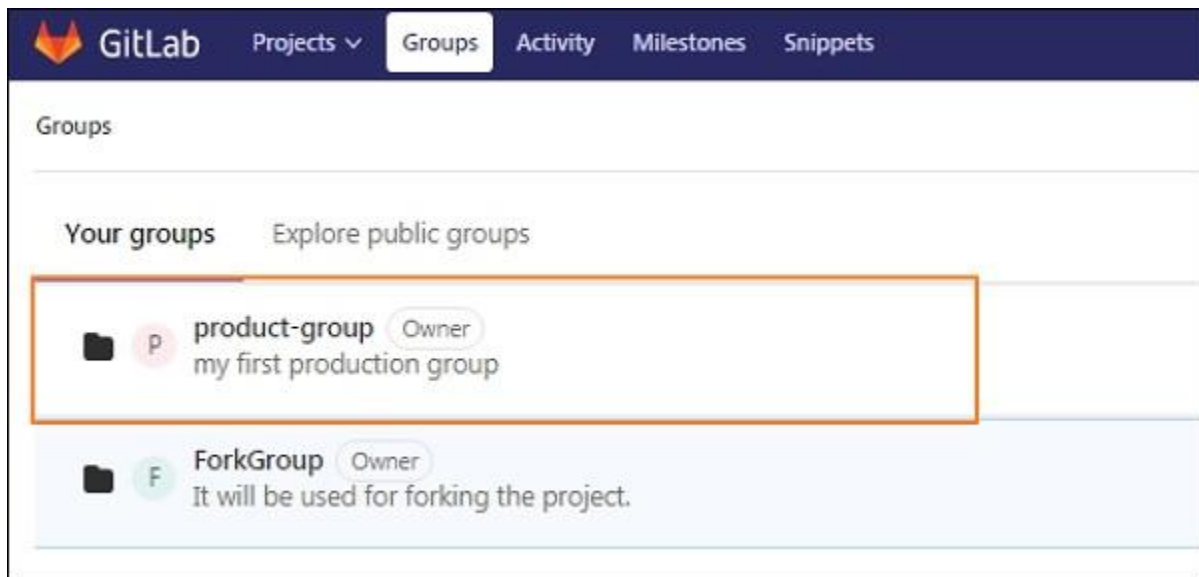
- Group path:** A text field containing 'https://gitlab.com/' and 'product-group'.
- Group name:** A text field containing 'product-group'.
- Description:** A text area containing 'my first production group'.
- Group avatar:** A file upload section with a 'Choose File...' button and the text 'No file chosen'. Below it, it says 'The maximum file size allowed is 200KB'.
- Visibility Level:** A section with three radio buttons:
 - Private:** Selected. Description: 'The group and its projects can only be viewed by members.'
 - Internal:** Description: 'The group and any internal projects can be viewed by any logged in user.'
 - Public:** Description: 'The group and any public projects can be viewed without any authentication.'

 At the bottom of the form, there is a green 'Create group' button highlighted with a red box and a 'Cancel' button.

Step 4 – Next, it will display the success message after creating the group as shown below –

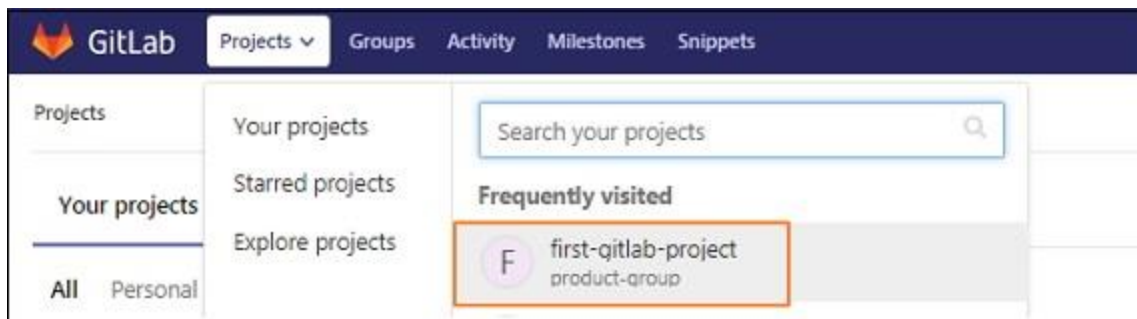


Step 5 – Now, go back to your *Groups* section and you will see the created group in the list –

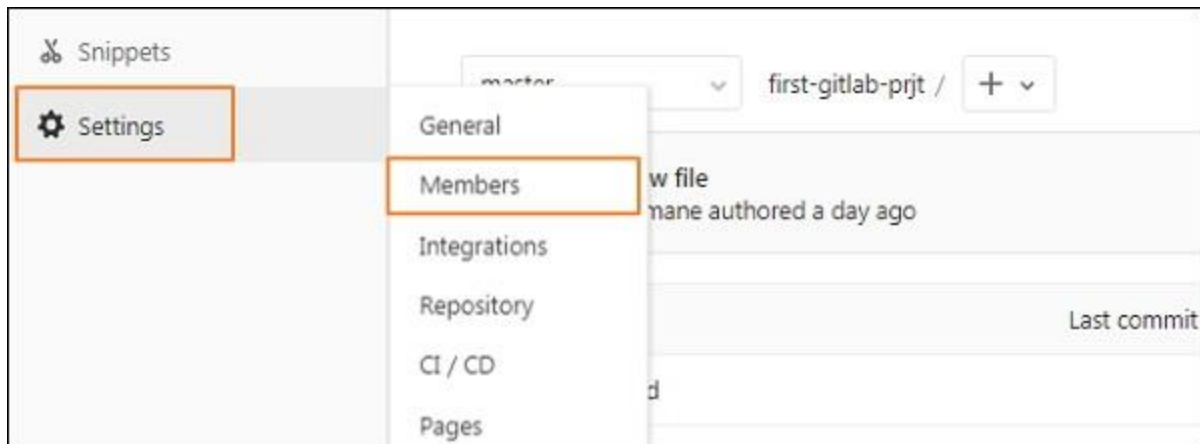


Steps for Removing User

Step 1 – Login to your GitLab account and go to your project under *Projects* section –



Step 2 – Now, click on the *Members* option under *Settings* tab –



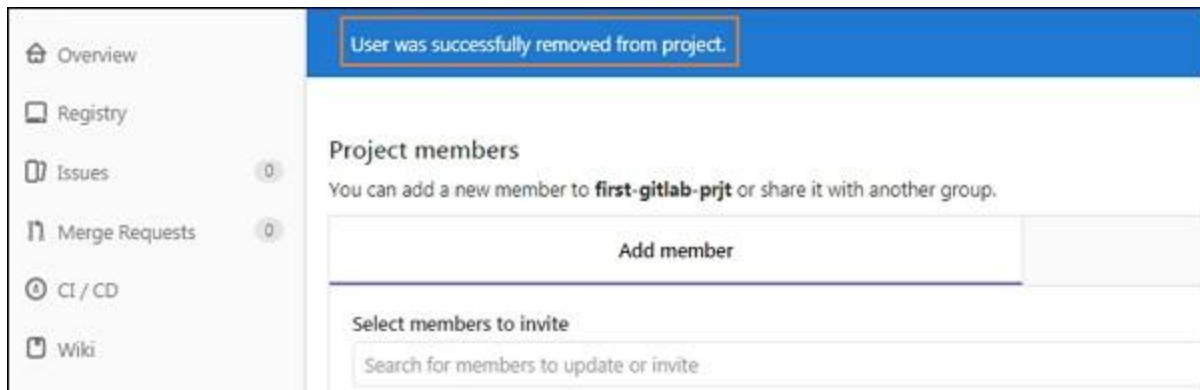
Step 3 – You will see the list of users under *Existing members and groups* section and click on the delete option at right side to remove the user from project –



Step 4 – After clicking remove button, it will display a pop-up window saying whether to remove the selected user from the project or not. Click on *Ok* button to remove the user.

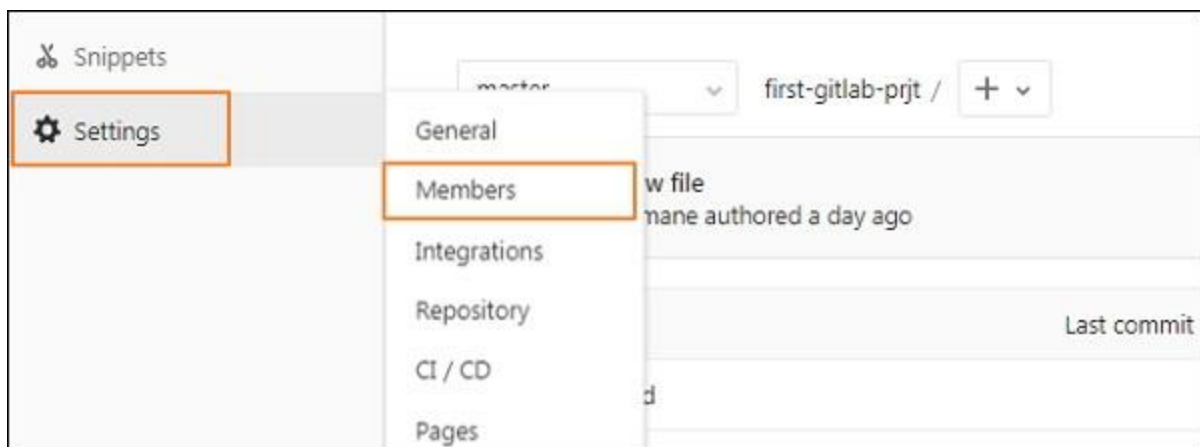


Step 5 – Now, it will display the success message after removing the user from the project as shown in the image below –

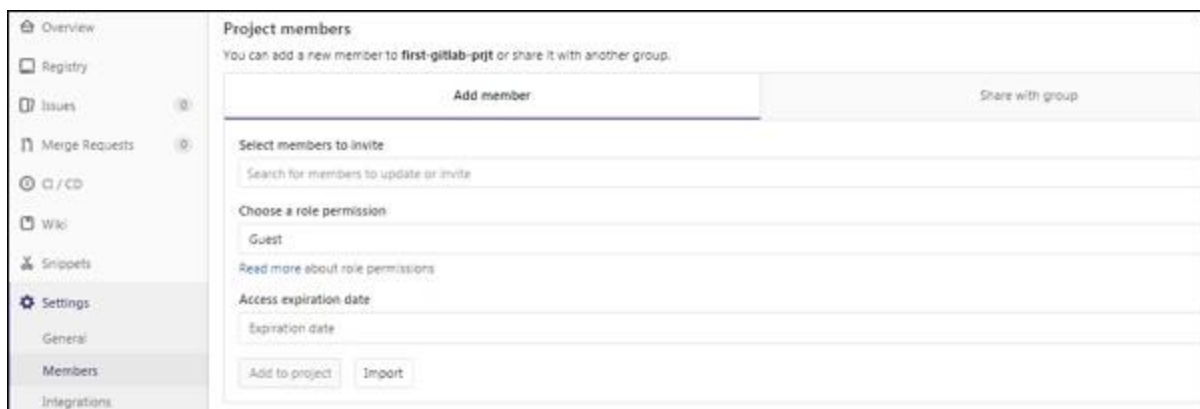


Steps for creating User Permissions

Step 1 – Login to your GitLab account and click on the *Members* option under *Settings* tab –



Step 2 – It will open the below screen to add the member to your project –



Step 3 – You will see the different types of permissions when you click on a dropdown under *Choose a role permission* section –

S.N.	Guest	Reporter	Developer	Master
1	Creates a new issue	Creates a new issue	Creates a new issue	Creates a new issue
2	Can leave comments	Can leave comments	Can leave comments	Can leave comments
3	Able to write on project wall	Able to write on project wall	Able to write on project wall	Able to write on project wall
4	-	Able to pull project code	Able to pull project code	Able to pull project code
5	-	Can download project	Can download project	Can download project
6	-	Able to write code snippets	Able to write code snippets	Able to write code snippets
7	-	-	Create new merge request	Create new merge request
8	-	-	Create new branch	Create new branch
9	-	-	Push and remove non protected branches	Push and remove non protected branches
10	-	-	Includes tags	Includes tags
11	-	-	Can create, edit, delete project milestones	Can create, edit, delete project milestones
12	-	-	Can create or update commit status	Can create or update commit status

13	-	-	Write a wiki	Write a wiki
14	-	-	Create new environments	Create new environments
15	-	-	Cancel and retry the jobs	Cancel and retry the jobs
16	-	-	Updates and removes the registry image	Updates and removes the registry image
17	-	-	-	Can add new team members
18	-	-	-	Push and remove protected branches
19	-	-	-	Can edit the project
20	-	-	-	Can manage runners, job triggers and variables
21	-	-	-	Add deploy keys to project
22	-	-	-	Able to manage clusters
23	-	-	-	Configure project hooks
24	-	-	-	Can enable/disable the branch protection

25	-	-	-	Able to rewrite or remove Git tags
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Add member

Share with group

Select members to invite

Search for members to update or invite

Choose a role permission

Guest

Guest

Reporter

Developer

Master

Here, we will briefly discuss about different user permissions which can be applied to projects.

The following table shows available permission levels for different types of users –