

Lab: Kanban Board – Jira Reports

To create a Kanban project with sample data in Jira Cloud, you would need to create a new board, and while doing so, you'll have the option to populate it with sample data.

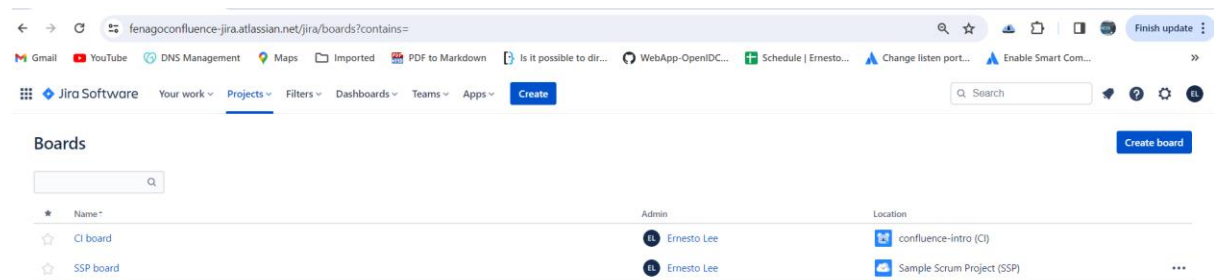
Navigation to Boards:

Navigate to the boards section in Jira. You can do this by clicking on the three dots in the top right corner of Jira and selecting the "Create board" option from the menu.

Alternatively, you can go to the magnifying glass in the left side navigation bar, search the term "boards", and then select "View All Boards".

Creating a New Board:

Once you are in the boards section, click on the "Create Board" button or the "Create new board" option depending on the interface.



In the pop-up or the next screen, you will have options regarding the type of board you want to create. Select the option to "[Create a Kanban board with sample data](#)".

Create a board

Scrum

Scrum focuses on planning, committing and delivering time-boxed chunks of work called Sprints

Create a Scrum board

[Create a Scrum board with sample data](#)

Kanban

Kanban focuses on visualising your workflow and limiting work-in-progress to facilitate incremental improvements to your existing process

Create a Kanban board

[Create a Kanban board with sample data](#)

[Cancel](#)

Selection for New Project:

After selecting to create a Scrum board, you will get menu to enter project details.

Entering Project Details:

You will be prompted to enter the name and project key for the new project. Fill in these details and click on the "Create Board" button.

New project with board

Project name*

Sample Kanban Project A

Project key*

SKPA

Project lead*

EL Ernesto Lee

Start typing to get a list of possible matches.

Creating a project

A board will be created with your project, and will be named after your project. You can rename your board in the board settings screen.

Back Create board Cancel

After successfully creating the board, you will see following screen:

The screenshot shows the Jira Kanban board interface for 'Sample Kanban Project A'. The board is titled 'Kanban board' and has a search bar. The board is divided into columns: 'BACKLOG 4', 'SELECTED FOR DEVELOPMENT 1', 'IN PROGRESS 2' (highlighted in red), and 'DONE 3'. The 'IN PROGRESS' column has a 'Max 1' limit. The board is filtered by 'Only My Issues' and 'Recently Updated'. The board contains several cards, including 'SKPA-1', 'SKPA-2', 'SKPA-3', 'SKPA-4', 'SKPA-6', 'SKPA-7', and 'SKPA-8'. A success message is displayed: 'Success You have created a sample Kanban board SKPA board and a sample project Sample Kanban Project A.' The board also includes a 'Work In Progress (WIP) limits' section and a 'Filters' section.