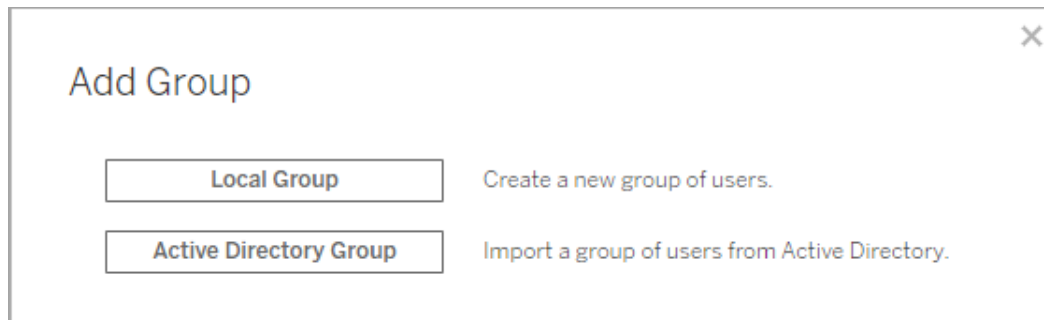


Create a Local Group

Local groups are created using the [Tableau Server] internal user management system. After you create a group you can add and remove users, as well as set a minimum site role to grant to users in the group when they sign in.

1. In a site, click **Groups**, and then click [Local Group].



2. Type a name for the group.
3. To set a minimum site role for the group, select [Grant site role on sign in] and select a minimum site role from the drop-down list.

New Local Group

Enter a name for this group

Marketing

☒ Grant role on sign in

Minimum Site Role

Explorer (can publish) ▼ ⓘ

Creator

Site Administrator Creator

Creator

Explorer

Site Administrator Explorer

Explorer (can publish)

Explorer

Viewer

Viewer

Unlicensed

Cancel

Create

4. Click [Create].