



Thesis/Dissertation Oral Defense Committee Recommendation Form

This form should be submitted to the Office of Graduate Education as soon as the proposal has been approved or 30 days following IRB submission but no later than the first day of the quarter in which the student expects to complete the degree.

Student Information

Name: _____ Student ID #: _____ Date: _____

First

Last

Program and Degree: _____ Email address: _____

Thesis/Dissertation Information

Proposal Approval Date: _____

Preliminary Thesis/Dissertation Title: _____

IRB submission and determination

- Does the dissertation/thesis include human and/or animal subjects? ☐ Yes ☐ No
- Was there a protocol or IRB determination? ☐ Yes, # _____ ☐ No
- If there was not an IRB determination, please justify _____

Oral Defense Committee Chair

Faculty Name _____ Rank _____ Department _____

If you know who your Oral Defense Committee Chair is at this time, please list the name above. If not, you must provide it on the [Schedule of Oral Defense form](#), which must be sent to the Office of Graduate Education at least four (4) weeks prior to your defense.

Thesis/Dissertation Director

Faculty Name _____ Rank _____ Department _____

The director is ordinarily a tenure-line or research faculty member of the candidate's graduate program. Under some circumstances, faculty with other designations (e.g., clinical) can serve as the director with approval of the department/program chair and dean/designee.

Committee Member

Faculty Name _____ Rank _____ Department _____

Faculty Name _____ Rank _____ Department _____

Faculty Name _____ Rank _____ Department _____

Faculty Name _____ Rank _____ Department _____

Faculty Name _____ Rank _____ Department _____

Please note the following:

- Tenure-line and research faculty from DU, including those outside the student's program, are automatically eligible to serve as voting members on committees if the subject is appropriate to their field of expertise
- Faculty with other designations (e.g., clinical, teaching, professor of the practice) are eligible to serve as voting members of the committee if they have been actively involved in research and scholarship in a relevant field and hold the research doctorate, terminal degree in the field, or equivalent record of research, scholarship, or achievement appropriate for the program. The faculty member's CV should be submitted to the dean or designee for approval.
- Individuals from other institutions may serve as voting members (not director) of the committee if they hold a tenure-track or research faculty position in a relevant field at a university or research position in a National Laboratory. Others, if approved by the dean or designee. No more than one committee member can come from outside of DU

Student's
Signature

Thesis/Dissertation Director's Name

Thesis/Dissertation Director's Signature

Department/Program Chair Name

Department/Program Chair Signature

FOR USE BY THE OFFICE OF GRADUATE EDUCATION ONLY:

Processed by Office of Graduate Education: _____ Date: _____