



UNIVERSITY of  
DENVER

OFFICE OF GRADUATE EDUCATION

**Return this form to:**

**Office of Graduate Education**

Mary Reed Building, Room 5  
2199 S. University Blvd. Denver, CO 80208  
Phone 303-871-2706 | Fax 303-871-4942  
[gradservices@du.edu](mailto:gradservices@du.edu)

## Schedule of Oral Defense

- Four weeks prior to your oral defense, you must submit a copy of this form to the Office of Graduate Education and your department.
- Please verify that your oral defense committee is approved via the [Thesis/Dissertation Oral Defense Committee Recommendation Form](#) within 30 days of proposal approval.
- Dissertation titles submitted by PhD candidates will be printed in the commencement programs, unless changes are submitted to the Office of Graduate Education by the deadlines.
- The 2019-2020 Schedule of Deadlines is available [online](#).

### Student Information

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_ Date: \_\_\_\_\_

First Last

Program and Degree: \_\_\_\_\_ Email address: \_\_\_\_\_

Primary phone #: \_\_\_\_\_ Alternate phone #: \_\_\_\_\_

Dissertation/Thesis Title: \_\_\_\_\_

Date of Oral Defense (mm/dd/yyyy): \_\_\_\_\_ Time: \_\_\_\_\_

Oral Defense Location: \_\_\_\_\_

Building

Room #

### Oral Defense Committee

#### Oral Defense Committee Chair

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

#### Thesis/Dissertation Director

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

#### Committee Member

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

Faculty Name \_\_\_\_\_ Rank \_\_\_\_\_ Department \_\_\_\_\_

*Please include email addresses of any committee members not currently employed by the University of Denver:*

**If any of the above information changes prior to the defense, contact the Office of Graduate Education as soon as possible to ensure that all policy requirements are met, and changes approved in time to prevent graduation delays.\*** Please note that if any of your committee members have changed since you submitted the [Oral Defense Committee Recommendation form](#), you will need to submit a new Oral Defense Committee Recommendation form to our office, approved and signed by your

thesis/dissertation director and the Department Chairperson.\*

The complete Scheduling and Verification of the Oral Defense policy is available in the Graduate Policies and Procedures:

Master's Thesis: <http://bulletin.du.edu/graduate/academic-requirements-policies-and-procedures/masters-degree-requirements/masters-thesis-oral-defense/>

Doctoral Dissertation: <http://bulletin.du.edu/graduate/academic-requirements-policies-and-procedures/doctoral-degree-requirements/doctoral-dissertation-oral-defense/>

Schedule of Oral Defense Revised April 2020