

DESKRIPSI PEKERJAAN
<ol style="list-style-type: none"> 1. Responsible for supervising and checking every journal made by accounting staff based on the Invoice/Working Paper From Finance, in accordance with applicable accounting standards 2. Responsible for recording all payment transactions so that they do not occur missed or inappropriate 3. Responsible for preparing the data needed in the Report Finance, and managing Fixed Assets Books, Prepaid Expense Books, Insurance, and Leases 4. Responsible for recording the Accrual Journal in accordance with the provisions applicable 5. Assist Accounting Manager in preparing data or documents at the time an annual audit is carried out by a third party
KUALIFIKASI
<ol style="list-style-type: none"> 1. Bachelor's Degree in Accounting 2. Having Brevet A and B certifications is preferred 3. Accounting Supervisor min 2 years Or Accounting 4. Coordinator for 3 years Or Auditors for 2 years 5. Fluent in English 6. Understanding the accounting system