

Job Title: **Officer/Executive-Sales**

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## **BORHAN UDDIN CHOWDHURY**

📍 14, Gedda, Karnapara, Ulail, Savar, Dhaka, Savar, Savar, Dhaka 1340

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🌐 <https://www.linkedin.com/in/borhan-uddin-chowdhury-252036202>



### **Career Objective:**

I am a dedicated and diligent professional with a strong emphasis on merchandising and the Industrial Engineering department. I am eager to contribute my analytical and creative skills, along with my practical experiences, to a dynamic team.

### **Career Summary:**

A passionate and driven textile student with established leadership skills, seeking to advance my career in the textile engineering field. I aim to work for a reputable industry or organization that values integrity and encourages success through creativity, dedication, and a strong work ethic, while also providing opportunities for learning and contribution.

### **Employment History:**

Total year of experience: 1.5 yrs

#### **1. IE-Assistant Executive (0.8yrs)**

(10 Aug 2024 - Continuing)

##### **Al muslim group**

Area of Expertise:

Industrial Engineering (0.7 yr)

Duties/Responsibilities

- Collect line loading plan from the Planning Department
- Attend in Pre-Production (PP) meeting.
- Collect size set sample and make operation bulletin accordingly.
- Discuss with Maintenance in-charge regarding the machine, folder, attachment, and Technical personnel for technical issues.
- Perform capacity study and make capacity graph and deeply analysis BPT, UCL, LCL. Identify bottleneck and solve bottleneck by bottleneck process theory.
- Ensure up to 75%-80% efficiency.
- Operators motion development by correcting faulty motion daily, monthly line efficiency, factory efficiency and loss time report.

- Calculate accurate NPT from sewing floor
- Reduce line setting time or throughput time.
- Proper utilization of manpower by reducing unnecessary helping process.
- Establish a meeting in-between QC and operators regarding critical points of the style while layout.
- Prepare daily Man/ Machine report
- Attend QCO meeting and write down all the operator name skill wise on operation bulletin of new style
- Preparing operator skill matrix and monitoring production.
- Recruitment of sewing operator through standard test (Grading)
- Coordinate with Sewing line chief, QA for line feeding and related job.
- Conduct time study, motion study and determine the capacity of operators (workers)
- Make line balancing according to target and capacity study during 2-3 days of layout 30. Find out the bottleneck process and solve it
- If needed make 1-hour production study in required process
- Everyday input and output monitoring
- Give daily production target and follow up production achievement.
- Hourly production follow-up
- To perform any other task as assigned by the management from time to time

## **2. Trainee Merchandiser (0.7yrs)**

(10 Jan 2024 - 10 Aug 2024)

### **J.K knit Composite Group**

Area of Expertise:

Development Merchandising (0.6 yr), sample department (0.6 yr)

Duties/Responsibilities

- Technical File Analysis
- Follow-up PP sample/Development sample /shipment sample carefully.
- Every day check Email properly.
- Sample Development
- Taking approval of samples and developments
- Follow-up buyer order requirements carefully.
- To submit on time Lab dip, Trims & Accessories and Sample for Buyer approval.
- To prepare Yarn requisition, knitting & dyeing program sheet,, and follow up fabric Processing. .
- To keep following up on fabric & Accessories booking and receiving at the right time and right quantity.
- To check daily- production report, T&A Plan/CP, inventory report and QC file handover status, etc.
- To provide all sorts of papers/documents to all concerned departments.
- To keep excellent communication with buyers and suppliers.
- Prepare sample for negotiation with the buyer to confirm an order.

- Preview and follow up the sampling process of a specific order from development sample to Shipment sample.
- Keeping close track of the printing and accessories
- Creating follow-up reports and giving the reports to the management
- Sent the required materials and garments test items for third-party lab tests and collected the test reports, provided the report to the buyer, and arranged re-test for any failure
- Follow up till order closing and payment received.

### Academic Qualification:

Exam Title	Concentration/ Major	Institute	Result	Pass.Year	Duration
Bachelor of Science (BSc)	Textile Engineering	Bangladesh University of Textiles	CGPA : 3.7 (out of 4)	2024	4 years
HSC	Science	Govt. City college	CGPA : 4.75 (out of 5)	2018	-
SSC	science	St Placid's School & College	CGPA :5 (out of 5)	2016	-
JSC		St.Maris School	CGPA :5 (out of 5)	2014	-

### Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
internship	textile and garments	J.k Knit composite limited	savar, Dhaka	Dhaka	2024	2 months

### Professional Qualification:

Certification	Institute	Location	From	To
Higher secondary Certificate	Government City College	Chittagong	Jan 30, 2016	Jul 19, 2018
Bachelor of science in Textile Engineering	Bangladesh University of Textiles	Dhaka	Mar 1, 2018	Oct 15, 2024

### Career and Application Information:

Looking For : MidLevel  
 Available For : Full Time  
 Present Salary : 25000  
 Expected Salary : 30000  
 Preferred Job Category : Garments/Textile, Marketing/Sales, Production/Operation  
 Preferred District : Anywhere in Bangladesh

Preferred Country : India, Japan, Malaysia, Vietnam  
Preferred Organization Types : Textile, Garments, Banks

### Skills:

Fields of Skill
<ul style="list-style-type: none"><li>• Project Management</li><li>• Costing</li><li>• Microsoft Word</li><li>• Microsoft Excel Microsoft PowerPoint Microsoft Word</li><li>• Leadership</li><li>• Teamwork</li></ul>

### Language Proficiency:

Language	Reading	Writing	Speaking
English	High	High	High
Bangla	High	High	High
hindi	Low	Low	Medium

### Personal Details:

Father's Name : Md.Nazim Uddin Chowdhury  
Mother's Name : Diluara begum  
Date of Birth : 10 Oct 1999  
Gender : Male  
Marital Status : Married  
Nationality : Bangladeshi  
Religion : Islam  
Permanent Address : anwara upozila complex ,Chattogram, Anwara, Anwara,  
Chattogram 4376  
Current Location : Dhaka  
Blood Group : A+

### Reference (s):

	Reference: 01	Reference: 02
Name	: Md.Yasin Chowdhury	: Mohammed Mofassel Haque
Organization	: Al Muslim Group	: T.K. Group
Designation	: Deputy General Manager	: Director (Marketing)
Primary Mobile No	: 01815921565	: 01730-455835
Primary Email	: yasin.iebd@gmail.com	: mofassel@tkgroupbd.com
Relation	: Professional	: Professional