**Phase 2 INC Action Team Project**

**Site Action Team Weekly Report: ${date}**

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| **Site Action Team Members:** ${SVP}, ${DOO},Sandee Yagle, Harry Sye, Christian Claudio | |
| **Site:**  **Annualized INC:** | ${siteCode} - ${hospitalName}  $${YTD - Inc Comp} |
| **Assessment of root causes for INC/High Level Action Plan:** ${New Start} | |

**Action Steps:**

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| 1. **Analysis of weekly spend (Higher/Lower, and why? Any single provider over 2k/shift?)** |
| 1. **Status of action plan implementation:** |
| 1. **Staffing and INC Forecast (30-60-90 days):**   Hired ${MTD - Phys Signed Not Yet Started} - ${MTD - Phys Signed Not Yet Started30} projected start next 30 days, ${MTD - Phys Signed Not Yet Started60} projected start next 60 days and ${MTD - Phys Signed Not Yet Started90} projected start next 90 days • Hired ${MTD - APP Signed Not Yet Started} - ${MTD - APP Signed Not Yet Started30} projected start next 30 days, ${MTD - APP Signed Not Yet Started60} projected start next 60 days and ${MTD - APP Signed Not Yet Started90} projected start next 90 days |

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| **Week** | **INC Spend** | **Recruiting Opens** | **Shifts/Staffing Opens** | **Average bonus per shift (spend/staffing opens)** |
| **Dec 1-7** |  | Phys: ${Current Openings - Phys}, APP: ${Current Openings - APP}, Total: ${Current Openings - Total} |  |  |
| **Dec 14-21** |  |  |  |  |
| **Dec 22-28** |  |  |  |  |
| **Dec 29-Jan 4** |  |  |  |  |
| **Jan 5-11** |  |  |  |  |
| **Jan 12-19** |  |  |  |  |
| **Jan 20-26** |  |  |  |  |
| **Jan 27-Feb 2** |  |  |  |  |
| **Feb 3-9** |  |  |  |  |
| **Feb 10-16** |  |  |  |  |
| **Feb 17-23** |  |  |  |  |
| **Feb 23-Mar 2** |  |  |  |  |