

Fernan Angeles Jr.



📍 16th Ave. Mahinhin St. East
Rembo, Makati City

✉ angeles.fern@outlook.com

☎ 09617876870

EDUCATION

TERTIARY

Our Lady of Fatima University, 23
Sumulong Hwy, Antipolo City
Bachelor of Science in Information
Technology

SECONDARY

Tomas Claudio Memorial College

PRIMARY

Saint Jerome's Academy Inc.

SKILLS

Conforms easily to new concepts

Computer literate, Knowledgeable in
Microsoft Office

Communication skill

Problem-Solving and Critical
Thinking

Teamwork and Collaboration

PERSONAL INFORMATION

Gender : Male

Age : 24

Date of Birth : September 29, 1998

Civil Status : Single

Citizenship : Filipino

Religion : Catholic

Height : 5'11"

Weight : 63 Kg

Father : Fernan Angeles Sr.

Occupation : Self-Employed

Mother : Rosalie Angeles

Occupation : Accountant

OBJECTIVE

To secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

JOB EXPERIENCE

Teleperformance USA, Labelling Moderator

November 2022 – June 2023 | Taguig, Philippines

- Proficient in using content management systems and moderation tools to review and Label user-generated content according to established guidelines and policies.
- Skilled in identifying and flagging inappropriate or violating content, ensuring a safe and respectful user experience.
- Strong understanding of cultural sensitivities and diverse perspectives, enabling me to accurately assess content from a global standpoint.
- Proven ability to work independently and make sound judgments while maintaining consistency and adhering to company guidelines.
- Excellent time management and prioritization skills, allowing me to handle a large volume of content while meeting strict deadlines.
- Exceptional communication skills, both written and verbal, facilitating effective collaboration with team members and providing clear feedback.

RRGA Accounting Services, Data Entry Specialist

January 2020 – October 2022 | Morong, Philippines

- The duties of a Data Entry Operator include coding information, troubleshooting processing errors and achieving an organization's goals by completing the necessary tasks.
- Responsible for complying with data integrity and security policies, printing and scanning files and generating reports.

REFERENCES

Jeanne Amiel Mina, *Community Manager*, Laguna Games
amiel.mina03@gmail.com, 09266763163

Vernon Ace Vitug, *Labelling Supervisor*, Teleperformance USA
vernonace0316@gmail.com, 09222340302

Jeremy Banaag, *Labelling Moderator*, Teleperformance USA
jeremybanaag420@gmail.com, 09666292226

DECLARATION

I hereby certify that the above information are true and correct to the best of my knowledge and ability.



Fernan Jr. Angeles