

Dan Ferro

ferro.t.dan@gmail.com | 262 389 8886 | Madison, WI | ferrotdan.github.io/portfolio/

Professional Summary

Customer-focused IT Support Specialist with 4+ years of hands-on experience supporting users through hardware setup, software troubleshooting, device replacement, and issue documentation in fast-paced environments. Great with guiding through technical communication, customer service, and following standardized procedures. Experienced with configuring and supporting Windows, macOS, and mobile devices, and comfortable working independently in on-site support environments. Currently pursuing an Associate Degree in Web Software Development.

WORK EXPERIENCE

All Service Specialists

Fall 2025 – Present

Web Support

Remote

- Assist with maintenance and updates of a live WordPress business website.
- Resolve layout, navigation, and content issues while preserving site stability.
- Implement SEO-friendly structure, page edits, and performance-related fixes.

US Cellular

Sep. 2020 – Aug. 2024

Technical Support Agent

Monona, WI

- Provided technical support for mobile devices in a fast-paced retail environment, resolving hardware, software, connectivity, peripheral, and account-related issues while consistently achieving high customer satisfaction and performance targets.
- Diagnosed complex technical problems and guided customers through clear, step-by-step troubleshooting and resolution processes.
- Assisted with full device support, including setup, configuration, data transfer, upgrades, hardware replacements, and account-linked device changes.
- Documented issues, solutions, and interactions accurately while strictly adhering to security, privacy, and company policies when handling sensitive customer information.

EDUCATION

Blackhawk Technical College

Mar. 2026

Major: Web Software Developer (In Progress)

Janesville, WI

- GPA: 3.6; enlisted member of National Society of Leadership and Success

SKILLS, TECHNOLOGIES & INTERESTS

- Skills: Technical troubleshooting, Customer Support & Communication, Incident documentation, Networking fundamentals
- Technologies: Windows OS, macOS, Android, iOS, WordPress, HTML, CSS, Git/GitHub, Google Workspace, Basic Python, Microsoft 365, Media Tools (Adobe Photoshop/Illustrator), DaVinci Resolve
- Interests: Weightlifting, Technology & software development, Staying current with emerging AI tools and workflow automation, Gaming, Video editing + Color grading