

**SEAADE- GC Dental Asia  
STUDENT PREVENTION TABLE CLINICIAN  
PROGRAM 2015**

***A Smart Partnership in Prevention***

**Datelines  
Abstract/Executive Summary Submission  
5<sup>th</sup> June 2015**

**Committee Members of SEAADE-GC Program**

Prof Dr Rahimah Abdul Kadir (Malaysia) (Chairman)  
Assoc Prof Dr Zamros Yuzaidi (Malaysia) (Co-Chairman)  
Assoc Prof Dr Siong Beng Keng (Singapore) (Treasurer)  
Dr Zhang Shinan, Hong Kong (Committee member)

**LOC SECRETARIAT**

2015 SEAADE-GC Student Prevention Table Clinician Competition  
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# SEAADE- GC Dental Asia

## STUDENT PREVENTION TABLE CLINICIAN PROGRAM

The Student Prevention Table Clinician program initiated by SEAADE with the generous sponsorship of GC Dental Asia since 2005 provides a wonderful opportunity for dental students and their schools to showcase prevention ideas and activities in combating oral diseases/conditions prevalent in their countries. The program allows dental student team an opportunity to compete for awards and recognition.

Only a maximum of ten (10) schools will participate at any one year. However, the numbers of schools participating can be less than the stipulated number at the discretion of SEAADE Selection Committee for the program and the availability of the SEAADE-GC Dental Asia Program Fund.

### DEFINITION OF THE PROGRAM

A prevention table clinic is a tabletop-poster board display/demonstration. It is a combination of a show case of an exhibit and actual demonstration of an activity/project that had been implemented at some stage in the student's dental education program. The activity implemented should be a formal team project conducted by a group of students either as part of their curriculum, co-curriculum activities or community programs. The prevention table clinic should be creative and innovative and can be presented in the form of an exhibit of product outcome, posters accompanied by visual aids. However, only one student is allowed to represent the group. The representative is expected to make a formal oral presentation and demonstration to the panel of judges in no more than 7 to 10 minutes.

### DEFINITION OF PREVENTION ACTIVITIES

Prevention activity or project relates to any prevention or public health work carried out by **a group of students** in a clinic or community. It can include health promotion work, clinical prevention work, community based activity as well as prevention or dental public health related research.

### ELIGIBILITY

#### The Project:

- Must be part of a prevention/public health project or research that has been conducted as part of the school's curriculum, co-curriculum or formal community project.
- Have **tangible outcome** that has been evaluated.
- Must emphasize on **teamwork** thus be carried out by student groups. Individual submission will be automatically disqualified.

#### **The participating School:**

- Must be a **current and paid** (annual fees) Institutional Member of SEAADE.
- The school must provide study leave to allow the participating student to remain at the SEAADE meeting until completion.
- As this is PARTIAL SPONSORED program, the school if successfully selected in the finalist round must be willing to support any expenses not covered by the Organizer.

#### **The participating students :**

- Must submit Form A which have been endorsed by the Dean of the participating Dental School. Only **ONE submission** is allowed.
- Must be from a dental school registered as a current and paid (annual fees) Institutional Member of SEAADE
- Must be selected by their school through some formal and transparent selection process.
- Must be an undergraduate or recently graduated student at the time of presentation of the showcase/exhibit at the SEAADE Annual Session.
- Must be a **team project** but only one (1) student from each participating school is eligible to present the table clinic for judging and receive financial support from the Organizer to go to the competition.
- The selected Student Representative must make a formal oral presentation and/or demonstration to the panel of judges in no more than 7 to 10 minutes.

#### **INVITATION TO PARTICIPATE/RESPONSIBILITY OF SCHOOL**

A letter of invitation to participate in the SEAADE-GC Prevention Table Clinician Program will be sent to the Dean of each dental school who is a current Institutional Member of SEAADE. Participating schools must fill up Form A and endorsed by the Dean, and also provide an abstract/short executive summary in Form B.

The Dean will also named a faculty supervisor to whom the Organizer will liaison with. faculty advisor who will assist the students in properly fulfilling the requirements of the program. The Dean must also ensure that the Student Prevention Table Clinic Competition forms (Registration Form (Attachment A), Project Short Write Up (Attachment B)) be returned in time prior or on the date of the due date to SEAADE Secretariat.

#### **RESPONSIBILITY OF THE FACULTY ADVISOR**

It is the responsibility of the faculty advisor, appointed by the participating school Dean, to:

- ensure that the students' prevention table clinic is in compliance with the regulations established by SEAADE.
- ensure that the students complete and return the required forms to the Dean prior to the stipulated due date.
- Mentor and guide the students in the preparation for the competition.

## **STUDENT CLINICIAN BENEFITS**

### **I. Registration for Annual Session**

Student representing the selected Dental School will be **pre-registered** and can collect their badges upon registration at the Annual Session. The Annual Session badge will entitle them admission to all no-fee-ticketed scientific session and to the technical exhibit area.

### **II. Hotel/Accommodation Reservations**

Finalists must find their own accommodation. They can however, connect with the Local Organizing Committee for assistance to identify appropriate hotels nearby at an affordable cost. .

### **III. Expenses**

The student representative will receive the following support from SEAADE-GC Prevention Table Clinician Program Fund:

- This is a **PARTIAL SPONSORED PROGRAM**.
- Financial support of **S\$650 maximum per school to support** purchase of airline ticket (round trip), accommodation and ground transport for only ONE representative to the Annual Meeting.
- The Organizer is also not responsible for visa application (if any required). However, the Organizer can provide a supporting letter if needed.
- Any extra expenses will be borne by the student or provided for by the participating school.

## **FUNCTIONS TO ATTEND**

### **1. Orientation /Pre-conference briefing**

All student finalists participating in the SEAADE-GC Prevention Table Clinician Program are required to attend the above seminar. Any Invitations and RSVP cards for the seminar will be sent to each Student Representative, Dean and Faculty Advisor directly from the SEAADE Secretariat.

### **II. Awards Program and Reception**

Students will be invited to any other reception hosted during the Annual Meeting. Award presentation in recognition of the undergraduate students' efforts will be made accordingly at a suitable platform. Invitation cards will be forwarded directly to each Student Representative, Dean and Faculty Advisor from SEAADE Secretariat.

## JUDGING OF PROJECTS

A qualified panel of at least three (3) Judges will be appointed by SEAADE-GC Prevention Table Clinician Program Committee to evaluate the presentation.

The project will be rated according to the following (Attachment C):

- ✓ Project Relevance
- ✓ Presentation
- ✓ Table/Poster Display

## REGULATIONS

### I. Application Process

The students must submit the application form (Attachment A) with a short write up of not more than 300 words (font size 12 Times Roman) about the project they are presenting encompassing the following information (Attachment B):

- Project Topic
- Target Audience
- Abstract
- Introduction and Rationale
- Aim and Specific Objective(s) of the Project
- Outline of Project Conduct
- Estimated Cost of the Project (tangible and intangible costs)
- How Project has been evaluated.

### II. Presentation

1. Judging can be an OPENED or CLOSED session. Except for the student presenter and the Judges, no other persons are permitted in the area.
2. Only one (1) student can present the team's prevention table clinic during judging hours. Other students from the group can assist the presenter during the open presentation to the public.
3. Students must remain at their assigned table at all times during the entire judging session.
4. All displays, including charts, models, booklets, projector, screen etc must be confined to the tabletop. The size of the poster board and table will be informed to the student nearer to the Annual Meeting.
5. Substitution of student representative for presentation or significant changes in the title of the project from that listed in the official program is only permitted under special circumstances and must be informed formally to the Organizer..
6. The oral presentation for each demonstration should be **no longer than 7 to 10 minutes** in length.
7. The name or logo of the student's school **is permitted to be visible** on the exhibit or poster or on any materials.
8. Formal attire is expected for all Student Presenters.

### III. Time of Presentation

1. Student Presenter must report to the table clinic area in the exhibit hall to set up their exhibits/posters/other related materials promptly at least **two hours** prior to judging session.
2. Student must be present the entire time of the judging session. Please take note that although the Judge have already viewed your display, he/she may return to your table if he/she wants to ask additional questions.
3. An open presentation for all other participants of the Annual meeting will take place after the judging session. Student presenters are expected to be at their respective tables.

### IV. Facilities provided

1. Each student will be provided with the following standard facilities:
  - ✓ 1 table
  - ✓ 1 chair
  - ✓ 1 single space poster board
2. Students who require other facilities such as extension plugs, x-ray view boxes, slide projectors etc, must request from the **Secretariat in advance**. However, availability of the 'extra' facility is subject to the LOC's ability to provide.

### V. Handout Materials

1. Handout materials are not required, however additional points can be gained from the availability of a concise and well planned write up.
2. If the student plan to utilize such, handout material is limited to a **one page write up** of the project/table presentation.
3. Handout materials when distributed, **need not have the name of the school or any other school displayed**.

### VI. Audiovisual

1. Amplified sound devices, heavy office equipment, patients or live models are not allowed.
2. Only the following devices are allowed at the student presenter's expense and should not distract other presenters:
  - a. Sound reproducing devices with individual earphones.
  - b. Videocassette recorders, monitors and computer terminals.
3. Materials shown should be related to the activity of the project and developed by the student and his/her team.

**VII. Advertising**

1. No advertising material(s) resembling a commercial promotional effort should be included or shown in the student presenters' display at all times.
2. No trade names (brand or company) should be used in any of the display items during judging. Only generic identifiers are allowed.

**VIII. Assistance Received**

1. Student presenters must state on the form provided the amount of assistance received in preparing the table display.
2. Other than team members, display receiving little or no other assistance are preferred.

**IX Timelines**

**Submission dateline:** on or before **5<sup>th</sup> June 2015**

**Finalist** will be informed at least **ONE Month BEFORE** Meeting date

**ANY VIOLATION OF THE ABOVE REGULATIONS WILL AUTOMATICALLY DISQUALIFY THE STUDENT FROM THE COMPETITION AND THE DISPLAY WILL NOT BE JUDGED.**