

CS Form No. 212  
Revised 2025

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly if accomplished through own handwriting. Tick appropriate box(es) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

1. SURNAME

2. FIRST NAME

MIDDLE NAME

3. DATE OF BIRTH  
(dd/mm/yyyy)

4. PLACE OF BIRTH

5. SEX AT BIRTH

6. CIVIL STATUS

7. HEIGHT (m)

8. WEIGHT (kg)

9. BLOOD TYPE

10. UMID ID NO.

11. PAG-IBIG ID NO.

12. PHILHEALTH NO.

13. PhilSys Number (PSN):

14. TIN NO.

15. AGENCY EMPLOYEE NO.

16. CITIZENSHIP

17. RESIDENTIAL ADDRESS

18. PERMANENT ADDRESS

19. TELEPHONE NO.

20. MOBILE NO.

21. E-MAIL ADDRESS (if any)

☐ Filipino ☐ Dual Citizenship

☐ by birth ☐ by naturalization

Pls. indicate country:

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

FIRST NAME

MIDDLE NAME

OCCUPATION

EMPLOYER/BUSINESS NAME

BUSINESS ADDRESS

TELEPHONE NO.

23. NAME of CHILDREN (Write full name and list all)

DATE OF BIRTH (dd/mm/yyyy)

24. FATHER'S SURNAME

FIRST NAME

MIDDLE NAME

25. MOTHER'S MAIDEN NAME

SURNAME

FIRST NAME

MIDDLE NAME

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL  
(Write in full)

BASIC EDUCATION/DEGREE/COURSE  
(Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/  
UNITS EARNED  
(if not graduated)

YEAR  
GRADUATED

SCHOLARSHIP/  
ACADEMIC  
HONORS RECEIVED

From

To

ELEMENTARY

SECONDARY

VOCATIONAL /  
TRADE COURSE

COLLEGE

GRADUATE STUDIES

SIGNATURE

DATE

(wet signature/e-signature/digital certificate)

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(612,792)

*(Continue on separate sheet if necessary)*

[illegible]

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550

(612,792)

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