# ACADEMIC ASSISTANCE

Grade/Class: \_\_\_\_

| Teacher: |   |            |  | Date:                    |          |
|----------|---|------------|--|--------------------------|----------|
| A.       | Informal assessment information  I. Oral Reading Fluency:  Materials: |            |  | words correct per minute |          |
|          | Strengths and weaknesses:     Subjects                                |            |  | Abilities                | Behavior |
|          |   | Strengths  |  |                          |          |
|          |   | Veaknesses |  |                          |          |

#### B. Remediation

Student:

#### C. The Adaptation Process

Use the outline below as an optional framework for developing a plan of Academic Assistance.

- I. Identify assignments or activities that haven't yet been given.
- 2. Anticipate problems that the student (and other students) may encounter.
- 3. Design whole-class instruction to prevent anticipated problems.
- 4. Consider making assignments more manageable by providing additional assistance.
- 5. Consider alternative ways for the student to demonstrate knowledge or ability.
- 6. Gradually fade the adaptations as the student gains competence.

### D. The Adaptation Menu

Adaptation involves a neverending variety of procedures. The strategies that follow are provided as suggestions but are not exhaustive. Discuss and brainstorm other possibilities.

- I. Focus assignments on essential course content and skills.
- 2. Focus test items on essential course content and skills.
- 3. Build cumulative review of essential objectives into subsequent units of instruction.
- 4. Construct and use framed outlines.
- 5. Design and use interactive graphic organizers.
- 6. Identify and preteach essential vocabulary words.
- 7. Highlight textbooks and printed materials.
- 8. Transcribe or summarize highlighted text.
- 9. Provide two-column study guides.
- 10. Provide framed writing assignments.
- II. Teach the students to manage their homework.

## E. Attach a summary of the Academic Assistance Plan.

### F. Schedule a follow-up meeting.