# Sprint 4- Product Review

| Participants | TT-Wombat team members |
|---|---|
| **Host** | @Dongning Li |
| **Date** | 7 Jun 2024 |

## 📧 Client Feedback

- NO deployment
  - We specifically asked the client during the meeting, and she explicitly stated that **NO** deployment is needed. Therefore, we provided the client with the product video, GitHub URL, manual, and handover page.
- The handover should be facilitated through the university
  - After the last meeting with the client, we emailed the client with the product video URL, GitHub URL, manual, and handover page to client as a backup
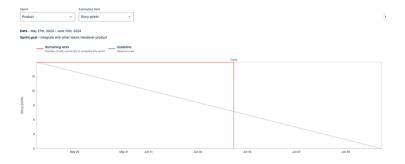
## ✅ Sprint planning checklist

| Must have | ☑ Integration [US014] |
|---|---|
| | ☑ Handover system to client |
| **Nice to have** | |
| **Not in Scope** | • Deployment |

## 📚 Retrospective



| Good | • Effective communication between the two teams and with the client |
|---|---|
| |     ○ Everything is up-to-date in time |
| |     ○ We could locate bugs cross-team, and team members are engaged in resolving problems found |
| |     ○ Any technical issues and conflicts encountered were resolved promptly through effective communication, preventing any project delays. |
| | • Good internal task allocation and time management |
| **Bad** | • Not everyone attends team meetings every time |
| |     ○ Teammates should attend meetings on time |
| **Improvement** | • We need to improve communication with the teaching team, as some questions remain unresolved on time |
| |     ○ Tasks should be finished by the arranged due day |
| | • Communication between two teams can be more efficient and effective |
| |     ○ Relative developers should attend meeting |
| | • While our performance in code integration was strong, we observed some inconsistencies in coding styles and standards between the two teams. |
| |     ○ To improve future development efficiency and reduce potential technical debt, we suggest that both teams collaboratively develop a detailed set of coding standards. These standards should include, but not be limited to, naming conventions, code formatting, comment standards, and error-handling strategies. |
| | • Establish regular checkpoints to review these standards to ensure all team members continuously adapt and adhere to these norms. |

## 📏 Velocity Tracking

- This sprint only has 1 user story: integration, therefore, the burndown chart drops immediately after all functionalities are tested.

Sprint
Product ▾

Estimation field
Story points ▾

**Date** - May 27th, 2024 – June 10th, 2024
**Sprint goal** – Integrate with other teams Handover product

━━━ **Remaining work**
Number of story points left to complete this sprint

──── **Guideline**
Ideal burn rate



▶ Demo video for the current stage

▶ TT Wombat Final Product Demo