

Team Communications

Meeting with mentor (~~30min~~ 60mins)

- Thursday 15:00, with TT-Koala
- Check on project progress, not technical issues
- Default in-person could be via Zoom

Meeting with client (30-60mins)

- Prepare agenda in advance, get it checked by mentor first then forward to client
- Default via Zoom as required by the client
- Time varies based on client requirements

Internal stand-up meetings (30mins)

the nights after meeting with the client and with the mentor via gather

- Monday 20:30 (after the meeting with the client)
- Thursday 20:30 (after the meeting with a mentor)

Any other ad-hoc conversation or pair-programming could also be done via gather or slack handle