



99 Tricks and Traps for Microsoft Office Project 2013 and 2016 2016 (Paperback)

By Paul E. Harris

Eastwood Harris Pty Ltd, Australia, 2016. Paperback. Condition: New. Language: English. Brand new Book. This book has been superseded by "99 Tricks and Traps for Microsoft Project 2013, 2016 and 2019" 9781925185652. The casual user's survival guide! For users who understand the basics and want a brief text to demonstrate the less intuitive functions. The book is aimed at Project Management Professionals who are casual or new users and understand the software basics but require a short and snappy guide. It is the sort of book that may be read without a computer on the bus, train or plane. This book quickly gets down to the issues that many people grapple with when trying to use some of the more advanced features of the software and enlightens readers on the traps that some users fall into and how to avoid them. It demonstrates how the software ticks and explains some tricks that may be used to become more productive with the software and generate better schedules. Suitable for people who understand the basics of Microsoft Project but want a short guide to give them insight into the less intuitive features of the software. It is packed with screen shots, constructive tips...



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