



UNSW Course Outline

FINS3303 Industry Placement 3 - 2024

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General Course Information

Course Code : FINS3303

Year : 2024

Term : Term 2

Teaching Period : T2

Is a multi-term course? : No

Faculty : UNSW Business School

Academic Unit : School of Banking and Finance

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Sydney CBD

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

This course provides scholars with a practical application of the principles of banking and finance in an industry environment.

Note: Only available to Banking and Finance, UNSW Business School Co-op Scholars

Course Aims

The overall goal of ITE 3 is to provide scholars with an introduction to the business and the role of Banking and Finance at the Sponsor organisation and develop their communication and professional skills.

Course Learning Outcomes

Course Learning Outcomes
CL01 : Identify advanced business practices within their allocated sponsor organization. Demonstrate any quantitative skills acquired from the sponsor organization.
CL02 : Evaluate and understand the role of finance practices in attaining the sponsor organization's goals: You should be able to identify and research issues in business situations, analyze the issues, and propose appropriate and well justified solutions in a particular company industry.
CL03 : Prepare written documents and deliver oral presentations that are clear and concise, using appropriate style delivered in a professional manner for a business context.
CL04 : Participate collaboratively and responsibly in teams, and reflect on your own teamwork, and on the team's processes and ability to achieve outcomes
CL05 : Identify any social, cultural, ethical, and environmental responsibilities exhibited by the sponsor organization and the implication of business situations.
CL06 : Demonstrate leadership development and professional judgement in business environment.

Course Learning Outcomes	Assessment Item
CL01 : Identify advanced business practices within their allocated sponsor organization. Demonstrate any quantitative skills acquired from the sponsor organization.	• ITE3 Sponsor Organization Analysis
CL02 : Evaluate and understand the role of finance practices in attaining the sponsor organization's goals: You should be able to identify and research issues in business situations, analyze the issues, and propose appropriate and well justified solutions in a particular company industry.	• ITE3 Research Report • ITE3 Sponsor Organization Analysis
CL03 : Prepare written documents and deliver oral presentations that are clear and concise, using appropriate style delivered in a professional manner for a business context.	• ITE3 Industry Placement Presentation • ITE3 Research Report
CL04 : Participate collaboratively and responsibly in teams, and reflect on your own teamwork, and on the team's processes and ability to achieve outcomes	• ITE3 Sponsor Evaluation
CL05 : Identify any social, cultural, ethical, and environmental responsibilities exhibited by the sponsor organization and the implication of business situations.	• ITE3 Industry Placement Presentation • ITE3 Research Report
CL06 : Demonstrate leadership development and professional judgement in business environment.	• ITE3 Sponsor Evaluation • ITE3 Industry Placement Presentation • ITE3 Research Report

Learning and Teaching Technologies

Moodle - Learning Management System

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
ITE3 Research Report Assessment Format: Individual Short Extension: Yes (7 days)	35%	
ITE3 Industry Placement Presentation Assessment Format: Individual Short Extension: Yes (7 days)	30%	
ITE3 Sponsor Evaluation Assessment Format: Individual	25%	
ITE3 Sponsor Organization Analysis Assessment Format: Individual Short Extension: Yes (7 days)	10%	

Assessment Details

ITE3 Research Report

Assessment Overview

This task requires students to engage in a research project with their sponsor organization. Here students are expected to research their industry, their sponsor organization, and to generate solutions to key business problems/opportunities.

PL02, PL03, PL05, PL07

Course Learning Outcomes

- CLO2 : Evaluate and understand the role of finance practices in attaining the sponsor organization's goals: You should be able to identify and research issues in business situations, analyze the issues, and propose appropriate and well justified solutions in a particular company industry.
- CLO3 : Prepare written documents and deliver oral presentations that are clear and concise, using appropriate style delivered in a professional manner for a business context.
- CLO5 : Identify any social, cultural, ethical, and environmental responsibilities exhibited by the sponsor organization and the implication of business situations.
- CLO6 : Demonstrate leadership development and professional judgement in business environment.

Detailed Assessment Description

Assessment Overview

This task requires students to engage in a research project with their sponsor organization. Here students are expected to research their industry, their sponsor organization, and to generate solutions to key business problems/opportunities.

Assessment Description

ITE3 research project report (35%) summarizes a specific individual research project students engage in during their time in placement. This project should be part of the scholar presentation

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

ITE3 Industry Placement Presentation

Assessment Overview

This task requires students to summarize all key learnings throughout placement, to describe and present the projects they have worked on, and to analyze their effectiveness to the organization they were placed.

PL01, PL02, PL03, PL04, PL06, PL07

Course Learning Outcomes

- CL03 : Prepare written documents and deliver oral presentations that are clear and concise, using appropriate style delivered in a professional manner for a business context.
- CL05 : Identify any social, cultural, ethical, and environmental responsibilities exhibited by the sponsor organization and the implication of business situations.
- CL06 : Demonstrate leadership development and professional judgement in business environment.

Detailed Assessment Description

Assessment Overview

This task requires students to summarize all key learnings throughout placement, to describe and present the projects they have worked on, and to analyze their effectiveness to the organization they were placed.

Assessment Description

IT3 scholar presentation (30%) summarizes reflections, learning experience and projects worked on during placement

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

ITE3 Sponsor Evaluation

Assessment Overview

This task is a performance evaluation of the student by the sponsor organization. Here the sponsor evaluates the student on performance on tasks/projects, development of key skills and provides a rating of students on broader skills such as professionalism, communication, and technical/analytical/conceptual skills

PL01, PL02, PL03, PL04, PL05, PL06, PL07

Course Learning Outcomes

- CL04 : Participate collaboratively and responsibly in teams, and reflect on your own teamwork, and on the team's processes and ability to achieve outcomes
- CL06 : Demonstrate leadership development and professional judgement in business environment.

Detailed Assessment Description

Assessment Overview

This task is a performance evaluation of the student by the sponsor organization. Here the sponsor evaluates the student on performance on tasks/projects, development of key skills and provides a rating of students on broader skills such as professionalism, communication, and technical/analytical/conceptual skills.

Assessment Description

IT3 sponsor evaluation (25%) summarizes the sponsors evaluation of the student placement and work performance.

Assignment submission Turnitin type

This is not a Turnitin assignment

ITE3 Sponsor Organization Analysis

Assessment Overview

This task requires students to demonstrate their understanding of the industry they are placed along with key aspects of the sponsor organization they are placed at. This includes key business practices, customer markets, product/service strategies along with key industry drivers.

PL01

Course Learning Outcomes

- CLO1 : Identify advanced business practices within their allocated sponsor organization. Demonstrate any quantitative skills acquired from the sponsor organization.
- CLO2 : Evaluate and understand the role of finance practices in attaining the sponsor organization's goals: You should be able to identify and research issues in business situations, analyze the issues, and propose appropriate and well justified solutions in a particular company industry.

Detailed Assessment Description

Assessment Overview

This task requires students to demonstrate their understanding of the industry they are placed along with key aspects of the sponsor organization they are placed at. This includes key business practices, customer markets, product/service strategies along with key industry drivers.

Assessment Description

IT3 Sponsor Organization Analysis (10%)

Written Presentation - submit PPTs covering the following:

- The nature of the sponsor's industry and its economic significance
- Main participant's in the industry, market concentration, products
- Finance and Banking issues relevant to the industry
- Key challenges, issues and developments facing the industry and the finance profession.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

General Assessment Information

Grading Basis

Satisfactory

Requirements to pass course

There are two distinct components to this course – the professional placement and the academic assessment. Both components must be completed successfully to achieve a Satisfactory grade for this course.

The course is not marked & graded (ie. you receive an SY / USY result). At the end of the first term of the placement students will receive an EC (continuing) grade. Students only receive a SY (satisfactory) when they have completed all course requirements and assessable tasks across the full 24 weeks (2 terms) to the satisfactory level required (see assessment section below).

To receive an SY (satisfactory) grade in this course, you must:

- satisfactorily complete all assessment tasks (both placement and academic components).
- successfully complete the minimum number of practical hours/weeks required.
- receive a satisfactory Performance Evaluation from the sponsor supervisor.

Course Schedule

Attendance Requirements

Not Applicable - as no class attendance is required

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Lecturer	Gary Gregory		Quad3023a		by appointment	Yes	Yes

Other Useful Information

Academic Information

COURSE POLICIES AND SUPPORT

The Business School expects that you are familiar with the contents of this course outline and the UNSW and Business School learning expectations, rules, policies and support services as listed below:

- Program Learning Outcomes
- Academic Integrity and Plagiarism

- Student Responsibilities and Conduct
- Special Consideration
- Protocol for Viewing Final Exam Scripts
- Student Learning Support Services

Further information is provided on the [key policies and support](#) page.

Students may not circulate or post online any course materials such as handouts, exams, syllabi or similar resources from their courses without the written permission of their instructor.

STUDENT LEARNING OUTCOMES

The Course Learning Outcomes (CLOs) – under the Outcomes tab – are what you should be able to demonstrate by the end of this course, if you participate fully in learning activities and successfully complete the assessment items.

CLOs also contribute to your achievement of the Program Learning Outcomes (PLOs), which are developed across the duration of a program. PLOs are, in turn, directly linked to [UNSW graduate capabilities](#). More information on Coursework PLOs is available on the [key policies and support](#) page. For PG Research PLOs, including MPDBS, please refer to the [UNSW HDR Learning Outcomes](#).

Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

Submission of Assessment Tasks

SPECIAL CONSIDERATION

You can apply for special consideration when illness or other circumstances beyond your control

interfere with your performance in a specific assessment task or tasks, including online exams. Students studying remotely who have exams scheduled between 10pm and 7am local time, are also able to apply for special consideration to sit a supplementary exam at a time outside of these hours.

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Special consideration applications will be assessed centrally by the Case Review Team, who will update the online application with the outcome and add any relevant comments. The change to the status of the application immediately sends an email to the student and to the assessor with the outcome of the application.

Please note the following:

1. Applications can only be made through Online Services in myUNSW (see the UNSW [Current Students](#) page). Applications will not be accepted by teaching staff. The lecturer-in-charge/course coordinator will be automatically notified when your application is processed.
2. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.
3. If you experience illness or misadventure in the lead up to an exam or assessment, you must submit an application for special consideration, either prior to the examination taking place, or prior to the assessment submission deadline, except where illness or misadventure prevent you from doing so.
4. If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment or the period covered by your supporting documentation.
5. Under the UNSW Fit To Sit/Submit rule, if you sit the exam/submit an assignment, you are declaring yourself well enough to do so and are cannot subsequently apply for special consideration.
6. If you become unwell on the day of – or during – an exam, you must stop working on your exam, advise your course coordinator or tutor and provide a medical certificate dated within 24 hours of the exam, with your special consideration application. For online exams, you must contact your course coordinator or tutor immediately via email, Moodle or chat and advise them you are unwell and submit screenshots of your conversation along with your medical certificate and application.
7. Special consideration requests do not allow the awarding of additional marks to students.

Further information on Business School policy and procedure can be found under “Special

Consideration” on the [key policies and support](#) page.

LATE SUBMISSION PENALTIES

For assessments other than examinations, late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the requested format, such as hard copy or electronic copy, has not been submitted on time or where the ‘wrong’ assignment has been submitted.

For assessments which account for 10% or less of the overall course grade, and where answers are immediately discussed or debriefed, the LIC may stipulate a different penalty. Details of such late penalties will be available on the course Moodle page.

FEEDBACK ON YOUR ASSESSMENT TASK PERFORMANCE

Feedback on student performance from formative and summative assessment tasks will be provided to students in a timely manner. Assessment tasks completed within the teaching period of a course, other than a final assessment, will be assessed and students provided with feedback, with or without a provisional result, within 10 working days of submission, under normal circumstances. Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Faculty-specific Information

PROTOCOL FOR VIEWING FINAL EXAM SCRIPTS

UNSW students have the right to view their final exam scripts, subject to a small number of very specific exemptions. The UNSW Business School has set a [protocol](#) under which students may view their final exam script. Individual schools within the Faculty may also set up additional local processes for viewing final exam scripts, so it is important that you check with your School.

If you are completing courses from the following schools, please note the additional school-specific information:

- Students in the **School of Accounting, Auditing & Taxation** who wish to view their final examination script should also refer to [this page](#).
- Students in the **School of Banking & Finance** should also refer to [this page](#).

- Students in the **School of Information Systems & Technology Management** should also refer to [this page](#).

COURSE EVALUATION AND DEVELOPMENT

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

QUALITY ASSURANCE

The Business School is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being achieved. The information is required for accreditation purposes, and aggregated findings will be used to inform changes aimed at improving the quality of Business School programs. All material used for such processes will be treated as confidential.

TEACHING TIMES AND LOCATIONS

Please note that teaching times and locations are subject to change. Students are strongly advised to refer to the [Class Timetable website](#) for the most up-to-date teaching times and locations.