



## UNSW Course Outline

# AVIG5911 Flying Operations 1 - 2024

Published on the 28 Jan 2024

## General Course Information

Course Code : AVIG5911

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : Faculty of Science

Academic Unit : School of Aviation

Delivery Mode : In Person

Delivery Format : Non Standard

Delivery Location : Bankstown

Campus : Sydney

Study Level : Postgraduate

Units of Credit : 12

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course is the first stage of the theoretical and practical flying training associated with the Commercial Pilot Licence. The theoretical component is taught as three discrete subjects at Commercial Pilot level: Navigation; Meteorology; and, Flight Rules and Air Law. The Civil Aviation

Safety Regulations 1998 Part 61 Manual of Standards is the primary source of the course syllabus. The material is covered at a theoretical level and then integrated into practical flying. The flying training covers the general and cross-country sequences required for the issue of a Private Pilot Licence.

Condition of enrolment: A pass in Flight Screening is an admission requirement for the Graduate Diploma in Flying. AVIG5911 is the first course in the program and completion of this course is compulsory.

## **Course Aims**

This 12 UoC course aims to help students develop an understanding of the fundamentals of aviation in the cockpit environment, while passing all applicable Civil Aviation Safety Authority (CASA) theory examinations and laying the basis for later advanced studies. Students will achieve the theory and practical requirements for the issue of a Private Pilot Licence, although the licence flight test is not undertaken.

The standards achieved are to meet or exceed those laid down by the Civil Aviation Safety Authority as per the UNSW Operations Manual.

## **Relationship to Other Courses**

Pre-requisite(s): A pass in Flight Screening

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Demonstrate a comprehensive understanding of the systems and procedures that are used in single-engine aeroplanes and aeroplanes fitted with CSU and G1000;
CLO2 : Apply principles of single pilot threat and error management to the conduct of VFR flying operations;
CLO3 : Demonstrate a sound understanding of the knowledge that underpins private and commercial flying operations.
CLO4 : Demonstrate a familiarity with procedures and structures associated with typical private flying operations.
CLO5 : Achieve competence measured against UNSW syllabi for general and cross country flying.

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate a comprehensive understanding of the systems and procedures that are used in single-engine aeroplanes and aeroplanes fitted with CSU and G1000;	<ul style="list-style-type: none"> <li>• CASA CPL Navigation Exam</li> <li>• Dual flights as described in Phase 4 student records</li> </ul>
CLO2 : Apply principles of single pilot threat and error management to the conduct of VFR flying operations;	<ul style="list-style-type: none"> <li>• CASA CPL Flight Rules and Air Law Exam</li> <li>• CASA CPL Meteorology Exam</li> <li>• Dual flights as described in Phase 4 student records</li> </ul>
CLO3 : Demonstrate a sound understanding of the knowledge that underpins private and commercial flying operations.	<ul style="list-style-type: none"> <li>• CASA CPL Navigation Exam</li> <li>• CASA CPL Flight Rules and Air Law Exam</li> <li>• CASA CPL Meteorology Exam</li> <li>• Dual flights as described in Phase 4 student records</li> </ul>
CLO4 : Demonstrate a familiarity with procedures and structures associated with typical private flying operations.	<ul style="list-style-type: none"> <li>• CASA CPL Navigation Exam</li> <li>• CASA CPL Flight Rules and Air Law Exam</li> <li>• Dual flights as described in Phase 4 student records</li> </ul>
CLO5 : Achieve competence measured against UNSW syllabi for general and cross country flying.	<ul style="list-style-type: none"> <li>• Dual flights as described in Phase 4 student records</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System | Blackboard Collaborate

## Learning and Teaching in this course

A comprehensive series of online notes and practice questions are available to students on

Moodle. All handouts, quizzes and reviews are within the respective Moodle folders.

Access to UNSW Moodle is through the following link and student key

CPL Navigation

[FOUAK - CPL - NAV \(unsw.edu.au\)](https://www.fou.unsw.edu.au/)

FOUAK\_CPL\_NAV\_STD\_2020

CPL Law

[FOUAK - CPL - Law \(unsw.edu.au\)](https://www.fou.unsw.edu.au/)

FOUAK\_CPL\_LAW\_STD\_2020

CPL Meteorology

[FOUAK - CPL - MET \(unsw.edu.au\)](https://www.fou.unsw.edu.au/)

FOUAK\_CPL\_MET\_STD\_2020

## **Additional Course Information**

Teaching times and locations are denoted in the flying schedule accessed via the Flying Operations unit intranet website <https://www.fou.unsw.edu.au/> located in the Main Menu.

# Assessments

## Assessment Structure

Assessment Item	Weight	Relevant Dates
CASA CPL Navigation Exam Assessment Format: Individual	20%	Start Date: As booked for you at the external CASA examination centre. Due Date: As per individual booked exam on either of 24th or 26th of February 2024 2023
CASA CPL Flight Rules and Air Law Exam Assessment Format: Individual	20%	Start Date: As booked for you at the external CASA examination centre being 26, 27 or 28 March 2024. Due Date: As booked for you at the external CASA examination centre being 26, 27 or 28 March 2024.
CASA CPL Meteorology Exam Assessment Format: Individual	20%	Start Date: As booked for you at the external CASA examination centre. Due Date: As per individual booked exam.
Dual flights as described in Phase 4 student records Assessment Format: Individual	40%	Start Date: Not Applicable Due Date: Not Applicable

## Assessment Details

### CASA CPL Navigation Exam

#### Assessment Overview

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

<https://www.casa.gov.au/standard-page/cpl-exams>

CASA exam feedback is given immediately after the exam via Knowledge Deficiency Report.

#### Course Learning Outcomes

- CL01 : Demonstrate a comprehensive understanding of the systems and procedures that are used in single-engine aeroplanes and aeroplanes fitted with CSU and G1000;
- CL03 : Demonstrate a sound understanding of the knowledge that underpins private and commercial flying operations.
- CL04 : Demonstrate a familiarity with procedures and structures associated with typical private flying operations.

### **Detailed Assessment Description**

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

[Commercial pilot licence exams - CHUF, CNAV and CMET | Civil Aviation Safety Authority \(casa.gov.au\)](https://www.casa.gov.au/commercial-pilot-licence-exams-CHUF-CNAV-CMET)

### **Assessment Length**

You have 1 hour and 45 minutes to complete the exam.

### **Assignment submission Turnitin type**

This is not a Turnitin assignment

### **Hurdle rules**

The mark to pass this examination is a minimum of 70%. Failure to attempt or pass this assessment will result in the award of a UF grade for AVIG5911.

If a student does not pass assessment task 1 at the first attempt, then the result for AVIG 5911 will be capped at 50% regardless of performance in the other assessment tasks, provided the student subsequently passes assessment task 1 within the time allowed.

Assessment task 1 must be satisfactorily completed no later than the last day of the applicable exam period following the term AVIG5911 was enrolled in. The last day of the exam period is determined by the published UNSW academic calendar available at <https://www.student.unsw.edu.au/calendar>

## **CASA CPL Flight Rules and Air Law Exam**

### **Assessment Overview**

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

<https://www.casa.gov.au/standard-page/cpl-exams>

CASA exam feedback is given immediately after the exam via Knowledge Deficiency Report.

### **Course Learning Outcomes**

- CLO2 : Apply principles of single pilot threat and error management to the conduct of VFR flying operations;
- CLO3 : Demonstrate a sound understanding of the knowledge that underpins private and

commercial flying operations.

- CLO4 : Demonstrate a familiarity with procedures and structures associated with typical private flying operations.

#### **Detailed Assessment Description**

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

[Commercial pilot licence \(aeroplane\) exams - CADA, CLWA, CFPA and CSYA | Civil Aviation Safety Authority \(casa.gov.au\)](https://www.casa.gov.au/commercial-pilot-licence-exams)

#### **Assessment Length**

You will be provided with 120 minutes to complete the examination.

#### **Assignment submission Turnitin type**

This is not a Turnitin assignment

#### **Hurdle rules**

The mark to pass this examination is a minimum of 80%. Failure to attempt or pass this assessment will result in the award of a UF grade.

If a student does not pass assessment task 2 at the first attempt, then the result for AVIG 5911 will be capped at 50% regardless of performance in the other assessment tasks, provided the student subsequently passes assessment task 2 within the time allowed.

Assessment task 2 must be satisfactorily completed no later than the last day of the applicable exam period following the term AVIG5911 was enrolled in. The last day of the exam period is determined by the published UNSW academic calendar available at <https://www.student.unsw.edu.au/calendar>

## **CASA CPL Meteorology Exam**

#### **Assessment Overview**

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

<https://www.casa.gov.au/standard-page/cpl-exams>

CASA exam feedback is given immediately after the exam via Knowledge Deficiency Report.

### **Course Learning Outcomes**

- CLO2 : Apply principles of single pilot threat and error management to the conduct of VFR flying operations;
- CLO3 : Demonstrate a sound understanding of the knowledge that underpins private and commercial flying operations.

### **Detailed Assessment Description**

The examination is an aeronautical knowledge requirement for the issue of a commercial pilot licence conducted by the Civil Aviation Safety Authority. Details are given at:

[Commercial pilot licence exams - CHUF, CNAV and CMET | Civil Aviation Safety Authority \(casa.gov.au\)](https://www.casa.gov.au/commercial-pilot-licence-exams-chuf-cnav-cmet)

### **Assessment Length**

You will be provided with 90 minutes to complete the examination.

### **Assignment submission Turnitin type**

This is not a Turnitin assignment

### **Hurdle rules**

The mark to pass this examination is a minimum of 70%. Failure to attempt or pass this assessment will result in the award of a UF grade.

If a student does not pass assessment task 3 at the first attempt, then the result for AVIG 5911 will be capped at 50% regardless of performance in the other assessment tasks, provided the student subsequently passes assessment task 3 within the time allowed.

Assessment task 3 must be satisfactorily completed no later than the last day of the applicable exam period following the term AVIG5911 was enrolled in. The last day of the exam period is determined by the published UNSW academic calendar available at <https://www.student.unsw.edu.au/calendar>

## **Dual flights as described in Phase 4 student records**

### **Assessment Overview**

Dual flights are conducted and assessed as part of the private pilot licence flying syllabus specified in Appendix E7 of the UNSW Operations Manual. The syllabus of flying has been approved by the Civil Aviation Safety Authority and conforms to the applicable legislation.

Students receive feedback directly from the flying instructor immediately after each flight and are

required to certify the corresponding electronic training record prior to subsequent flights.

### **Course Learning Outcomes**

- CL01 : Demonstrate a comprehensive understanding of the systems and procedures that are used in single-engine aeroplanes and aeroplanes fitted with CSU and G1000;
- CL02 : Apply principles of single pilot threat and error management to the conduct of VFR flying operations;
- CL03 : Demonstrate a sound understanding of the knowledge that underpins private and commercial flying operations.
- CL04 : Demonstrate a familiarity with procedures and structures associated with typical private flying operations.
- CL05 : Achieve competence measured against UNSW syllabi for general and cross country flying.

### **Assignment submission Turnitin type**

Not Applicable

### **Hurdle rules**

Assessment task 4 is an essential component of the course and checks the physical manipulation skills to safely control an aeroplane in flight to prescribe standards. Failure to satisfactorily complete the flight check and demonstrate the applicable Private Pilot Licence standard will result in a UF grade for AVIG5911.

## **General Assessment Information**

Ground theory and flying tasks, criteria and standards are specified in the UNSW Operations Manual, Part E7.

Your final mark for AVIG 5911 will be determined using the weightings shown above for each assessment task.

Assessment tasks 1, 2, 3 and 4 are essential components of the course. Failure to attempt or pass these assessments will result in the award of a UF grade for AVIG 5911, irrespective of the final mark.

### **Grading Basis**

Standard

# Course Schedule

Teaching Week/Module	Activity Type	Content
Commercial Navigation - Teacher: Mr Jeremy Andrews	Lecture	<p>Week Commencing 29 January 2024</p> <p>Group A Day1</p> <ul style="list-style-type: none"> <li>• Computations</li> <li>• Distance. Time. Speed</li> <li>• CAS TAS HDG Wind Velocity</li> <li>• Fuel Consumption</li> <li>• Rate Of Climb Rate Of Descent</li> </ul> <p>Day 2</p> <ul style="list-style-type: none"> <li>• Finding In Flight Wind Velocity</li> <li>• Time Calculations</li> <li>• BOD &amp; EOD Calculations</li> </ul> <p>Day 3</p> <ul style="list-style-type: none"> <li>• Form Of The Earth.</li> <li>• Charts</li> </ul> <p>Group B</p> <p>Day1</p> <ul style="list-style-type: none"> <li>• Computations</li> <li>• Distance. Time. Speed</li> <li>• CAS TAS HDG Wind Velocity</li> <li>• Fuel Consumption</li> <li>• Rate Of Climb Rate Of Descent</li> </ul> <p>Day 2</p> <ul style="list-style-type: none"> <li>• Finding In Flight Wind Velocity</li> <li>• Time Calculations</li> <li>• BOD &amp; EOD Calculations</li> </ul>
	Lecture	<p>Week Commencing 05 February 2024</p> <p>Group A</p> <p>Day 4</p> <ul style="list-style-type: none"> <li>• Charts</li> <li>• Altimetry</li> </ul> <p>Day 5</p> <ul style="list-style-type: none"> <li>• Pilot Navigation</li> <li>• 1 in 60 Rule</li> </ul> <p>Group B</p> <p>Day 3</p> <ul style="list-style-type: none"> <li>• Form Of The Earth.</li> <li>• Charts</li> </ul> <p>Day 4</p> <ul style="list-style-type: none"> <li>• Charts</li> <li>• Altimetry</li> </ul> <p>Day 5</p> <ul style="list-style-type: none"> <li>• Pilot Navigation</li> <li>• 1 in 60 Rule</li> </ul>
	Lecture	<p>Week Commencing 12 February 2024</p> <p>Group A</p> <p>Day 6</p> <ul style="list-style-type: none"> <li>• 1 in 60 Rule</li> <li>• Airspace.</li> </ul> <p>Day 7</p> <ul style="list-style-type: none"> <li>• Climb and Descent</li> <li>• WAC Exercises</li> </ul> <p>Day 8</p> <ul style="list-style-type: none"> <li>• WAC Exercises</li> <li>• Flight Planning</li> </ul> <p>Group B</p> <p>Day 6</p> <ul style="list-style-type: none"> <li>• 1 in 60 Rule</li> <li>• Airspace.</li> </ul> <p>Day 7</p> <ul style="list-style-type: none"> <li>• Climb and Descent</li> <li>• WAC Exercises</li> </ul>
	Lecture	<p>Week Commencing 19 February 2024</p> <p>Group A</p> <p>Day 9</p> <ul style="list-style-type: none"> <li>• Lost Procedures</li> <li>• ADF/NDB</li> </ul> <p>Day 10</p> <ul style="list-style-type: none"> <li>• VOR</li> <li>• Position Fixing</li> </ul> <p>Group B</p> <p>Day 8</p>

		<ul style="list-style-type: none"> <li>• WAC Exercises</li> <li>• Flight Planning</li> </ul> Day 9 <ul style="list-style-type: none"> <li>• Lost Procedures</li> <li>• ADF/NDB</li> </ul> Day 10 <ul style="list-style-type: none"> <li>• VOR</li> <li>• Position Fixing</li> </ul>
Commercial Flight Rules - Teacher: Mr Barry Ellis	Lecture	<p>Week Commencing 18 March 2024 Group A + Group B (combind class at Kensington)</p> Day 1 <ul style="list-style-type: none"> <li>01 UNSW Air Law Part 91 General Operating and Flight Rules</li> <li>01 Aircraft Category</li> <li>02 Aircraft Lighting</li> <li>03 Airspace Services and Terms</li> <li>04 Alerting &amp; Warning</li> <li>05 Alternate Planning Aerodrome Lighting</li> <li>06 Alternate Planning Navigation Aids</li> <li>07 Alternate Planning Weather</li> </ul> Day 2 <ul style="list-style-type: none"> <li>08 Altimeter Setting Procedures</li> <li>09 Autopilot</li> <li>10 Comms NAVAID Failure</li> <li>11 Emergency Locator Transmitter</li> <li>12 Flight Recording Equipment</li> <li>13 Instruments for Flight</li> <li>14 Airborne Weather Radar</li> <li>15 Maintenance Release</li> <li>16 Mandatory Broadcast Area</li> <li>17 Oxygen Requirements</li> <li>19 Radio Communication Systems</li> <li>20 Visual Approach</li> <li>21 Passenger Carrying</li> <li>22 Aircraft Performance Category &amp; Handling Speeds</li> <li>23 IFR NVFR Recency Privileges Limitations</li> <li>CASR 67 Medical Certificates</li> <li>91 MOS</li> </ul> Day 3 <ul style="list-style-type: none"> <li>02 UNSW Air Law Part 135 Air Transport Operations Small Aeroplanes</li> <li>135MOS</li> <li>02 CAR - Current</li> <li>1 CAO 48.1 Acronyms &amp; Definitions</li> <li>2 CAO 48.1 Acclimatisation</li> <li>3 CAO 48.1 Private Operations</li> <li>4 CAO 48.1 Multiple Appendices</li> <li>5 CAO 48.1 Split Duty</li> <li>6 CAO 48.1 Appendix 1 Simple Operations</li> </ul> Day 4 <ul style="list-style-type: none"> <li>CAO 48.1 Appendix 2 Complex</li> <li>CAO 48.1 Appendix 4 Any</li> </ul> <ul style="list-style-type: none"> <li>01 Part 61 Preamble</li> <li>03 Part 61 CPL</li> <li>ENR</li> <li>GEN AD</li> <li>ERSA</li> <li>VTC</li> <li>ERC</li> </ul>
Commercial Meteorology - Teacher: Mr Neil Windle	Lecture	<p>Week Commencing 2 April 2024 Group A + Group B</p> Met Day 1 <ul style="list-style-type: none"> <li>PPT: (1) Composition of the atmosphere</li> <li>PPT: (2) Pressure</li> <li>PPT: (3) Density</li> <li>PPT: (4) Altimetry</li> </ul> Met Day 2 <ul style="list-style-type: none"> <li>PPT: (5) Temperature</li> <li>PPT: (6) Humidity</li> <li>PPT: (7) Adiabatics &amp; Stability</li> </ul>
	Lecture	<p>Week Commencing 8 April 2024 Group A + Group B</p> Met Day 3

		PPT: (8) Clouds & Precipitation PPT: (9) Clouds & Precipitation PPT: (10) Visibility  Met Day 4 PPT: (11) Aircraft Icing PPT: (12) Thunderstorms PPT: (13) Turbulence PPT: (14) Winds
	Lecture	Week Commencing 15 April 2024 Group A + Group B Met Day 5 Foundation Knowledge Check – 30 questions, multiple choice PPT: (15) Winds (Local) PPT: (16) Winds (High level) PPT: (17) Air Masses & Fronts PPT: (18) Climatology Met Day 6 PPT: (19) Remote Sensing & Satellite Images PPT: (20) Weather Services Part 1 PPT: (20) Weather Services Part 2
	Lecture	Week Commencing 22 April 2024 Group A + Group B Met Day 7 PPT: (21) Weather Services PPT: (22) Weather Services  Met Day 8 Comprehensive Knowledge Check – 30 questions, short written answers Questions and revision

## Attendance Requirements

Please note that lecture recordings are not available for this course. Students are strongly encouraged to attend all classes and contact the Course Authority to make alternative arrangements for classes missed.

## General Schedule Information

This course includes theoretical component which will be completed in class, CPL Navigation and CPL Meteorology is conducted face to face at the Bankstown FOU, and CPL Law will be taught at Kensington. Class times start at 0830 and go to approximately 1550, depending on student questions and queries.

This course also includes face to face flight instruction conducted at the FOU. Flight times are scheduled up to one week in advance. The schedule is available on the FOU intranet website, [www.fou.unsw.edu.au](http://www.fou.unsw.edu.au) As the flying environment is dynamic, changes may occur at short notice, students are required to check the latest update to the schedule each night for the following days flight roster.

# Course Resources

## Prescribed Resources

The following textbook is provided for Navigation to enrolled students

- Navigation for the Private and Commercial Pilot Licences, Aviation Theory Centre, April 2015, ISBN 978-1-875537-83-9.
- UNSW Operations Manual and CASR 1998 Part 61 MOS, CNAV units of competency.

The following textbook is provided for Law to enrolled students

- Aviation Theory Centre: Flight Rules and Air Law for the Private and Commercial Pilot Licences
- AIP, CARs, CASRs, ERSA

The following textbook is provided for Meteorology to enrolled students:

- Aviation Theory "Meteorology for Private & Commercial Pilot Licences"
- UNSW Operations Manual and CASR 1998 Part 61 MOS, PMTC and CMTC units of competency

he above will be issued directly to students.

## Recommended Resources

UNSW Operations Manual

## Additional Costs

A breakdown of possible additional direct flying costs can be found in the Graduate Diploma in Flying Procedures Manual V12.1 July 2023. A copy of this manual can be downloaded from the FOU intranet at [Library | School of Aviation \(unsw.edu.au\)](https://library.soa.unsw.edu.au)

## Course Evaluation and Development

Student feedback will be via the UNSW My Experience system. Revision and exam preparation exercises are constantly updated.

# Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Rodney Hyde		Flying Operations Unit	02 9791 3047	by appointment	Yes	Yes
Head lecturer	Jeremy Andrews		Flying Operations Unit	02 9791 3047	by appointment	No	No
Lecturer	Barry Ellis		Flying Operations Unit	02 9791 3047	by appointment	No	No
	Neil Windle		Flying Operations Unit	02 9791 3047	by appointment	No	No

## Other Useful Information

### Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

### Academic Honesty and Plagiarism

**Referencing** is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.

Further information about referencing styles can be located at <https://student.unsw.edu.au/referencing>

**Academic integrity** is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect,

responsibility and courage. At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.

Further information about academic integrity, plagiarism and the use of AI in assessments can be located at:

- The [Current Students site](#),
- The [ELISE training site](#), and
- The [Use of AI for assessments](#) site.

The Student Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: <https://student.unsw.edu.au/conduct>

## Submission of Assessment Tasks

### Penalty for Late Submissions

UNSW has a standard late submission penalty of:

- 5% per day,
- for all assessments where a penalty applies,
- capped at five days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

***Any variations to the above will be explicitly stated in the Course Outline for a given course or assessment task.***

Students are expected to manage their time to meet deadlines and to request extensions as early as possible before the deadline.

### Special Consideration

If circumstances prevent you from attending/completing an assessment task, you must officially apply for special consideration, usually within 3 days of the sitting date/due date. You can apply by logging onto myUNSW and following the link in the My Student Profile Tab. Medical documentation or other documentation explaining your absence must be submitted with your application. Once your application has been assessed, you will be contacted via your student email address to be advised of the official outcome and any actions that need to be taken from there. For more information about special consideration, please visit: <https://student.unsw.edu.au/special-consideration>

**Important note:** UNSW has a “fit to sit/submit” rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

## Faculty-specific Information

### Additional support for students

- [The Current Students Gateway](#)
- [Student Support](#)
- [Academic Skills and Support](#)
- [Student Wellbeing, Health and Safety](#)
- [Equitable Learning Services](#)
- [UNSW IT Service Centre](#)
- Science EDI Student [Initiatives](#), [Offerings](#) and [Guidelines](#)

### School Contact Information

#### Email:

aviation@unsw.edu.au

#### Telephone:

Undergraduate Courses - +61 2 9385 5756 (Katie Wang)

Postgraduate Courses - +61 2 9385 5787 (Michelle Lee)