



UNSW Course Outline

DDES1033 Playful Spaces: Soft Structures - 2024

Published on the 28 Jan 2024

General Course Information

Course Code : DDES1033

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : Faculty of Arts, Design and Architecture

Academic Unit : School of Art & Design

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Paddington

Campus : Paddington

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

Acknowledging the value of play for adults, this course explores and experiments with different 'soft' structures and building methods. You are invited to produce human-centred spatial outcomes that facilitate unique connections between yourself and others, and the

surrounding. Examining and experimenting with conventional notions of enclosure and construction methods of walls, ceilings, and floors, you will design and prototype solutions for temporary spaces uniquely suited to enhance playful experience and connection. You will examine tactility and other sensory activations to promote and produce immersive experiential outcomes.

Course Aims

This course aims to provide studio experiences in Experience Design, focusing on the knowledge and skills required to conceive, develop and accurately document design projects.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Research, evaluate and apply theories of play to inform the development of experimental and participatory spatial design solutions.
CLO2 : Investigate and select relevant materials and construction methods in the development and prototyping of a spatial design solution.
CLO3 : Demonstrate and implement technical skills and knowledge in the construction and installation of a design solution.
CLO4 : Develop a range of documentation methods that communicate the experience of a spatial installation.
CLO5 : Demonstrate and implement independent and collaborative design process skills and reflection that evidence the contribution of each member of the team.

Course Learning Outcomes	Assessment Item
CLO1 : Research, evaluate and apply theories of play to inform the development of experimental and participatory spatial design solutions.	<ul style="list-style-type: none">• Design Prototypes• Design Solution
CLO2 : Investigate and select relevant materials and construction methods in the development and prototyping of a spatial design solution.	<ul style="list-style-type: none">• Design Prototypes
CLO3 : Demonstrate and implement technical skills and knowledge in the construction and installation of a design solution.	<ul style="list-style-type: none">• Design Solution
CLO4 : Develop a range of documentation methods that communicate the experience of a spatial installation.	<ul style="list-style-type: none">• Design Prototypes• Design Solution
CLO5 : Demonstrate and implement independent and collaborative design process skills and reflection that evidence the contribution of each member of the team.	<ul style="list-style-type: none">• Design Solution

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams

Learning and Teaching in this course

Formative feedback will be provided regularly during class through discussion with peers and tutors.

Summative feedback and assessment of your project and documentation will be provided digitally upon submission of task response.

Additional Course Information

You must actively participate in classes and complete all set work to a satisfactory standard as discussed in class.

It is important that you attend and arrive on time for all classes. Lectures and essential information will normally be provided at the beginning of the class time. Whilst there are no core texts to purchase for this course, materials for making activities, prototypes, and the final installation may need to be procured.

*Please note that the expectation of time in this course is more than contact hours. The University has expectations of a total load of 25-30 hours per unit of credit. This means that you should spend no less than 8-9 hours per week on average on class work in addition to your timetabled hours. This time should be made up of reading, research, working on studio projects. In periods where you need to complete assignments or prepare for examinations the workload may be greater. Over commitment has been a cause of failure for many students. You should take the required workload into account when planning how to balance study with employment and other activities.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Design Prototypes Assessment Format: Individual	40%	Due Date: Week 4: 04 March - 10 March
Design Solution Assessment Format: Group	60%	Due Date: Week 10: 15 April - 21 April, Week 12: 29 April - 05 May

Assessment Details

Design Prototypes

Assessment Overview

Responding to notions of play, this task invites you to generate a collection of experiments, investigating the spatial, sensory, and time-based experiential qualities. Through an iterative process, you will design and produce a series of prototypes at scale that engage and connect audiences, activating their senses through unique experiences. Supporting documentation that conveys the intended interaction with the immersive environment and others will be presented for feedback.

Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

Course Learning Outcomes

- CLO1 : Research, evaluate and apply theories of play to inform the development of experimental and participatory spatial design solutions.
- CLO2 : Investigate and select relevant materials and construction methods in the development and prototyping of a spatial design solution.
- CLO4 : Develop a range of documentation methods that communicate the experience of a spatial installation.

Detailed Assessment Description

Please see the detailed assessment brief on Moodle for further details.

Reference responsibly and avoid plagiarism:

All work created in response to the assessment brief should be your own original work, created for this assessment task and not recycled from another assessment. Any images or writing included in the assessable document that have been previously published by you (as a submitted assessment or otherwise), or are not your own (for example, precedents, theories, quotes etc.) should be correctly cited using an appropriate referencing style such as Harvard or APA.

Plagiarism is taking the ideas, words, images, designs or objects of others and passing them off as your own. Plagiarism is a type of intellectual theft. Plagiarism can take many forms, including deliberately cheating, accidentally copying from a source without acknowledgement, and re-using your own work that has already been submitted for assessment without proper citation. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using

the Turnitin site. For more information please see student.unsw.edu.au/plagiarism/integrity.

Use of Generative Artificial Intelligence(AI)–such as ChatGPT - in this course and assessment:

Planning assistance with attribution:

As this assessment task involves some planning or creative processes, you are permitted to use software to generate initial ideas. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own original work, i.e. only occasional AI generated words or phrases may form part of your final submission. You are required to submit any and all original AI generated responses in your final submission as part of your process journal. Any output of generative software within your assessment must be attributed with full referencing.

If the outputs of generative AI such as ChatGPT form a part of your submission beyond initial ideation in your process journal, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

This is not a Turnitin assignment

Design Solution

Assessment Overview

Working in small groups, you will collaborate on the development and installation of an experiential design solution. Applying your knowledge of play and the role of sensory design in the enhancement of human experience, you will fabricate your 1:1 scale design for installation. The finished design will evidence aptitude for material selection, construction methods and technical skill. The documentation of the installation will capture the experiential qualities to a professional standard.

Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

Course Learning Outcomes

- CLO1 : Research, evaluate and apply theories of play to inform the development of experimental and participatory spatial design solutions.
- CLO3 : Demonstrate and implement technical skills and knowledge in the construction and installation of a design solution.
- CLO4 : Develop a range of documentation methods that communicate the experience of a

spatial installation.

- CLO5 : Demonstrate and implement independent and collaborative design process skills and reflection that evidence the contribution of each member of the team.

Detailed Assessment Description

Please see the detailed assessment brief on Moodle for further details.

Reference responsibly and avoid plagiarism:

All work created in response to the assessment brief should be your own original work, created for this assessment task and not recycled from another assessment. Any images or writing included in the assessable document that have been previously published by you (as a submitted assessment or otherwise), or are not your own (for example, precedents, theories, quotes etc.) should be correctly cited using an appropriate referencing style such as Harvard or APA.

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If the outputs of generative AI such as ChatGPT form a part of your submission beyond initial ideation in your process journal, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

This is not a Turnitin assignment

General Assessment Information

Late Submission Penalties

Late submission is allowed

If you believe that circumstances will prevent you from submitting an assessment on time, please notify your lecturer as soon as possible. There will be penalties applied for being late and a clear 'no later than' date beyond which submission won't be accepted. Where a Special Consideration is not applied for, and a student assessment is late, the following guidelines apply:

1. Up to 5 days after due date, a penalty of 5% (of maximum mark for assignment) will be applied for each day late (e.g. an assignment that is 3 days late would have its mark reduced by 15%). Please note - for the purpose of deduction calculation, a 'day' is each 24-hour period (or part thereof) past the stipulated deadline for submission within the calendar year (including weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline. Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ($3 \times 5\% = 15\%$). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ($68\% - 15\%$).
2. Beyond 5 days late, no submission will be accepted.

Special Consideration

Please note that the University's Special Consideration process allows students to apply for an extension within 3 days of the assessment due date. This provides for more extensive extensions, subject to documentation, and Course Convenor approval. You can apply for special consideration online through my.unsw.edu.au. More information about special consideration can be found here student.unsw.edu.au/special-consideration.

NOTE: If you are experiencing issues related to your access to class material or difficulty with technology, make sure you notify your lecturer as soon as possible, well before any assessment due date. Last minute requests for extensions due to computer failure, file corruption, printing problems etc. do not qualify students for special consideration or extensions. Students are expected to maintain regular backups of their work at all times.

Educational adjustments

Educational adjustments can be applied to assessments if you are living with a disability, a long term medical condition, a mental health condition, and/or are a carer of individuals with a disability. The Equitable Learning Service (ELS) determines adjustments based on medical documentation and communicates these via an Equitable Learning Plan (ELP). To receive educational adjustments for equitable learning support, you must first register with Equitable Learning Services (ELS).

More information about Equitable Learning Services can be found here <https://student.unsw.edu.au/els>

Supplementary Assessment

Supplementary assessments are available to students in this course who have failed an assessment but have subsequently had an application for Special Consideration approved by the university. The supplementary assessment may take a different form than the original assessment and will be defined by the course convenor - but it will address the same learning outcomes as the original assessment. If Special Consideration has not been awarded, the maximum mark that may be awarded for a supplementary assessment is 50% of the full assessment mark.

Grading Basis

Standard

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Studio	Course Introduction: An Invitation to Play
Week 2 : 19 February - 25 February	Studio	Structure and Play
Week 3 : 26 February - 3 March	Studio	Aesthetics of Play - Part 1
Week 4 : 4 March - 10 March	Studio	Encountering Play
	Assessment	Assessment Due: Task 1 due in-class and to Moodle on the day of your scheduled class.
Week 5 : 11 March - 17 March	Studio	Sharing the Play Space
Week 6 : 18 March - 24 March	Other	Study Week. No scheduled classes.
Week 7 : 25 March - 31 March	Studio	Play as a subversive act
Week 8 : 1 April - 7 April	Studio	Risk and Fair Play
Week 9 : 8 April - 14 April	Studio	Aesthetics of Play - Part 2
Week 10 : 15 April - 21 April	Studio	Experience Play
	Assessment	Assessment Due: Task 2 due in-class.
Week 11 : 22 April - 28 April	Other	Study Week. No scheduled classes.
Week 12 : 29 April - 5 May	Assessment	Assessment Due: Task 2 due to Moodle on the day of your scheduled class.

Attendance Requirements

Attendance Requirements

Students are expected to attend all classes for each course in which they are enrolled. Failure to attend and participate in at least 80% of learning activities such as discussions, peer feedback, studio sessions, online activities, group work, etc., may result in you being flagged as at risk of failing the course. By punctually attending and actively participating in your classes you not only increase your own opportunities for developing your skills and knowledge, but will also help build a rigorous and engaged creative community with other students. If you are unable to attend classes, please inform your relevant Course Convenor. If the absence is for medical reasons, you will be required to present a medical certificate. If absences impact your ability to undertake assessment, then you should apply for [Special Consideration](#).

Participation

You must actively participate in classes and complete all set work to a satisfactory standard as discussed in class.

It is important that you attend and arrive on time for all classes. Lectures and essential information will normally be provided at the beginning of the class time.

Please note that the expectation of time in this course is more than contact hours. The University has expectations of a total load of 25-30 hours per unit of credit, or 150 hours per term, per 6 UOC course. This means that **you should spend no less than 9-11 hours per week on average on class work in addition to your timetabled hours**. This time should be made up of reading, research, working on studio projects. In periods where you need to complete assignments or prepare for examinations the workload may be greater. Over commitment has been a cause of failure for many students. You should take the required workload into account when planning how to balance study with employment and other activities.

Course Resources

Prescribed Resources

Reading Resources

Refer to the course Moodle page for a full list of reading resources provided through Leganto.

Material Resources: (a design toolkit)

- Access to a camera (mobile phone or DSLR) for documenting work
- an A4 size visual diary (to use as your process journal)
- 300mm metal rule
- a scale rule (with interior/architecture scales ie. 1:20, 1:50, 1:100)
- a range of drawing and sketching pencils, charcoal, graphite, oil pastels, crayons (black and selected colours)
- a range of drawing and sketching materials incl. art papers (e.g. tracing, watercolour)
- a range of modelling materials incl. cardboards (e.g. boxboard, corrugated cardboard, kraftboard, balsa wood rods and sheets, metal rod / wire)
- a range of non traditional model-making materials (e.g. assorted plastic pieces)
- a range of textiles swatches (e.g. assorted felt and textiles)
- sewing needles and thread
- masking tape
- blu-tack, stick glue
- scissors, utility knife

All available for online purchase in Australia:

eckersleys.com.au

officeworks.com.au

Additional Costs

There are no costs for textbooks in this course. There are costs associated with purchasing materials for creating design outcomes.

Additional costs incurred may also include transport costs (to and from fieldwork sites)

Course Evaluation and Development

Continual Course Improvement

It is important that students complete the myExperience course and teaching surveys for this course. This is completely anonymous and provides important student observations and

suggestions to ensure that the course is continually improved. To see how the course convenor has responded to student feedback from these surveys, please see the My Feedback matters section in the course Moodle site.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Katherine Bond		F211		By appointment (please email for times).	No	Yes

Other Useful Information

Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community

- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

Use of AI for assessments | UNSW Current Students

Submission of Assessment Tasks

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,

- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

School-specific Information

Risk of Failure Warnings

If you are at risk of failing the course, because of lack of attendance, low marks in assignments, failing to submit assignments, or lack of participation or engagement, you may be notified by email. Please ensure you read your university email, and respond to any official risk of failure warning promptly. NOTE – if the warning email is sent to your UNSW e-Mail address, it is considered as being read by you whether you check your UNSW email or not.

Late Submission Penalties

If you believe that circumstances will prevent you from submitting an assessment on time, please notify your course convenor as soon as possible. There will be penalties applied for being late and a clear 'no later than' date beyond which submission won't be accepted. Where a Special Consideration is not applied for, and a student assessment is late, the following guidelines apply:

1. Up to 5 days after due date, a penalty of 5% (of maximum mark for assignment) will be applied for each day late (e.g. an assignment that is 3 days late would have its mark reduced by 15%). Please note - for the purpose of deduction calculation, a 'day' is each 24-hour period (or part thereof) past the stipulated deadline for submission within the calendar year (including weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ($3 \times 5\% = 15\%$). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ($68\% - 15\%$).

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Supplementary Assessment

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deliberate cheating to accidentally copying from a source without acknowledgement. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using the Turnitin site. For further information, please see the Academic Integrity & Plagiarism website <https://www.student.unsw.edu.au/plagiarism>.

Referencing Requirements for Assessments

Your course convenor will inform you what referencing system this course follows. Useful guidelines on how to reference according to various systems can be found at: <https://student.unsw.edu.au/referencing>.

You may follow these guidelines in your assessment tasks, or seek additional advice from your lecturer. Styles for Endnote are downloadable from the Endnote website. Accurate and correct referencing is an important academic prerequisite at University level, and if your work does not meet these requirements, it may be marked down, or in more serious cases, it may be treated as an instance of plagiarism and academic dishonesty.

Use of Generative AI

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Your work must be your own and where the use of AI tools, such as ChatGPT, have been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work. In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply. If in doubt, please seek advice from the Course Convenor prior to using generative AI tools.

<https://www.student.unsw.edu.au/assessment/ai>

Health and Safety

Ensuring student and staff health and safety is very important at UNSW Art & Design. Health and safety is everyone's responsibility. As a student, you have a responsibility not to do anything that risks your own health and safety, or the health or safety of your fellow students, staff members or visitors. This means, for example, exiting the building during a fire drill; wearing personal protective equipment and clothing (PPEC) when staff or signage instructs you to do so; undertaking induction to using equipment or carrying out processes that require specific

knowledge; and reporting hazards or incidents to your lecturer or supervisor as soon as you become aware of them. For more information, please see <https://safety.unsw.edu.au/>.

Additional Support and Resources

At UNSW you can also find support and resources if you need help with your personal life, getting your academic success on track or just want to know how to stay safe. See <https://www.student.unsw.edu.au/wellbeing>.

Additional support for students is available by contacting the following centres:

- Student Support and Development <https://www.student.unsw.edu.au/support>
- Student Support Advisors: <https://www.student.unsw.edu.au/advisors>
- Mental Health Support: <https://www.student.unsw.edu.au/mental-health-support>
- Academic Skills and Support <https://www.student.unsw.edu.au/skills>
- UNSW IT Service Centre <https://www.myit.unsw.edu.au/>
- Student Gateway: <https://www.student.unsw.edu.au/>
- Equitable Learning Services: <https://www.student.unsw.edu.au/equitable-learning>
- Faculty Resources and Support: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support>
- Arc: <https://www.arc.unsw.edu.au/>

After Hours Access to the Paddington Campus

The core operating hours for the Paddington Campus are below. All students have access to the campus during these hours:

- Monday to Friday 0800 – 2100
- Saturday 0900 – 1700

Some students are permitted to have “After Hours Access” (AHA) to the campus upon completion of a series of inductions. The inductions are dependent on location, as well as the types of activities undertaken in those locations. The first of these is this Primary Induction, and this must be completed online <https://my.artdesign.unsw.edu.au>. All students requiring AHA are required to complete this induction. The Primary Induction gives access to the following Low Risk areas:

Post Graduate Students

- PG Research students – Level 4 F Block, Computer Labs and Learning Commons
- Master of Design students – Level 3 D Block, Computer Labs and Learning Commons
- Master of Curating and Cultural Leadership students – D207, Computer Labs and Learning

Commons

Honours Students

- Fine Arts – Level 3 F Block, Computer Labs and Learning Commons
- Design – Level 1 E Block, Computer Labs and Learning Commons
- Media Arts – Level 3 F Block, Computer Labs and Learning Commons

Subsequent inductions are workshop and lab specific, and are conducted face-to-face by the UNSW Art & Design Technical staff. Students and staff must first successfully complete the Primary Induction before requesting a Workshop/Lab specific Induction.

School Contact Information

UNSW School of Art & Design

Faculty of Arts, Design & Architecture

Paddington Campus

Cnr Greens Rd & Oxford Street

Paddington NSW 2021

ad.generaladmin@unsw.edu.au