



## UNSW Course Outline

# PLAN1001 Introduction to Planning - 2024

Published on the 04 Feb 2024

## General Course Information

**Course Code :** PLAN1001

**Year :** 2024

**Term :** Term 1

**Teaching Period :** T1

**Is a multi-term course? :** No

**Faculty :** Faculty of Arts, Design and Architecture

**Academic Unit :** School of Built Environment

**Delivery Mode :** In Person

**Delivery Format :** Standard

**Delivery Location :** Kensington

**Campus :** Sydney

**Study Level :** Undergraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

In this course you will be introduced to the principles which underpin planning as both a discipline and practice and provide a foundation to the methods and frameworks planners use to achieve their objectives and goals. The course explores the role of different organisations and

stakeholders involved in the planning process, and the crucial interplay between planning and urban development. An integral element of the course is a field trip out of Sydney where introductory planning concepts, ideas and issues can be explored in practice. This will involve a series of projects and contributions from practising planners sharing their insights in context.

## Course Aims

## Course Learning Outcomes

Course Learning Outcomes
CLO1 : Explain introductory concepts of how cities work
CLO2 : Identify and understand key issues that planners must consider in their practice
CLO3 : Appreciate the importance of Canberra as a planned city
CLO4 : Discuss and debate planning topics effectively and equitably in a group context

Course Learning Outcomes	Assessment Item
CLO1 : Explain introductory concepts of how cities work	<ul style="list-style-type: none"> <li>• In class tests</li> <li>• Tutorial engagement</li> </ul>
CLO2 : Identify and understand key issues that planners must consider in their practice	<ul style="list-style-type: none"> <li>• Group Project</li> <li>• In class tests</li> <li>• Tutorial engagement</li> </ul>
CLO3 : Appreciate the importance of Canberra as a planned city	<ul style="list-style-type: none"> <li>• Group Project</li> <li>• In class tests</li> </ul>
CLO4 : Discuss and debate planning topics effectively and equitably in a group context	<ul style="list-style-type: none"> <li>• Group Project</li> <li>• Tutorial engagement</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
In class tests Assessment Format: Individual	40%	Due Date: Week 4: 04 March - 10 March, Week 10: 15 April - 21 April
Group Project Assessment Format: Group	40%	Due Date: 05/04/2024 05:00 PM
Tutorial engagement Assessment Format: Individual	20%	Due Date: Not Applicable

# **Assessment Details**

## **In class tests**

### Assessment Overview

There will be two in-class tests during the term, covering content provided during the lectures and assigned readings. The tests will involve a combination of multiple-choice questions and short answer questions. You will receive written feedback on your short answers.

### Course Learning Outcomes

- CLO1 : Explain introductory concepts of how cities work
- CLO2 : Identify and understand key issues that planners must consider in their practice
- CLO3 : Appreciate the importance of Canberra as a planned city

### Assignment submission Turnitin type

This is not a Turnitin assignment

## **Group Project**

### Assessment Overview

In small groups you will prepare a report summarising the key features of a chosen local government area. Topics to be covered may include a description of the community, a description of employment and business activity, a snapshot of urban infrastructure (e.g. transport, green space, community facilities), and analysis of how the urban infrastructure supports local community needs. Feedback will be provided via written comments and a rubric. You will receive both an individual mark for your contribution and a group mark for the shared elements of the work.

### Course Learning Outcomes

- CLO2 : Identify and understand key issues that planners must consider in their practice
- CLO3 : Appreciate the importance of Canberra as a planned city
- CLO4 : Discuss and debate planning topics effectively and equitably in a group context

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

## **Tutorial engagement**

### Assessment Overview

For this course you are expected to regularly attend tutorials and to engage actively in tutorial discussions and activities. For this assessment you will be assessed on how well you have

prepared for class (e.g. completed the weekly reading), your willingness to engage in critical debate and in group discussions, and the extent of contributions made to tutorial activities. You will receive written feedback from the tutor.

#### **Course Learning Outcomes**

- CLO1 : Explain introductory concepts of how cities work
- CLO2 : Identify and understand key issues that planners must consider in their practice
- CLO4 : Discuss and debate planning topics effectively and equitably in a group context

#### **Assignment submission Turnitin type**

This is not a Turnitin assignment

## **General Assessment Information**

### **Supplementary Assessment Information**

In this course, PLAN1001, a Supplementary Assessment may be offered at the end of term, after results for the course are finalised, to students who satisfy the following conditions:

- your final result in PLAN1001 is between 45-49FL.
- your failure of the course is not due to misconduct or lateness (and no other misconduct incidents or academic matters under review).
- you have not failed the course in previous years.
- you have attempted all assessment tasks in the course and met all attendance requirements if and as specified.

Your Course Convener will contact eligible students via email at the end of term.

A satisfactory grade for the Supplementary Assessment will result in a final mark/grade for the course of 50PS. An unsatisfactory grade for the Supplementary Assessment will result in no change to your original mark/grade for course. Once you have agreed to complete the supplementary assessment, you will have no further recourse to an appeal or a request for a review of results.

#### **Grading Basis**

Standard

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	Welcome to PLAN 1001
	Tutorial	
Week 2 : 19 February - 25 February	Lecture	Urban history
	Tutorial	
Week 3 : 26 February - 3 March	Lecture	Strategic Planning
	Tutorial	
Week 4 : 4 March - 10 March	Lecture	Statutory Planning
	Tutorial	
	Assessment	In-class test
Week 5 : 11 March - 17 March	Lecture	Urban Design
	Tutorial	
Week 6 : 18 March - 24 March	Fieldwork	Canberra Fieldtrip (Wed-Fri)
Week 7 : 25 March - 31 March	Lecture	Healthy Planning
	Tutorial	
Week 8 : 1 April - 7 April	Lecture	Digital cities
	Tutorial	
Week 9 : 8 April - 14 April	Lecture	Equitable cities
	Tutorial	
Week 10 : 15 April - 21 April	Lecture	Wrap up
	Tutorial	
	Assessment	In-class test

## Attendance Requirements

Regular and punctual attendance is expected for all classes for the School of Built Environment courses, including PLAN 1001. In addition, one of the assessment tasks for this course relates to participation in tutorial sessions. As such, attendance will be recorded weekly. Please contact the course convenor by email if you are unable to attend in a given week.

If you do not attend, engage, or participate in scheduled class activities, including lectures, tutorials, studios, labs, etc, you run the risk of failing a course.

If illness or unexpected and beyond your control circumstances prevent you from completing a task on time, or substantially disturb your assessment performance, you should apply for [Special Consideration](#), as soon as practicable, accompanied by appropriate documentation.

No special consideration will be provided if you miss out on essential course information and materials, or if you miss assessment tasks and deadlines due to unexplained absences or an unapproved lack of attendance.

# Course Resources

## Additional Costs

Students will need to contribute to the costs associated with the Canberra fieldtrip in Week 6. More details will be provided in Week 1.

## Course Evaluation and Development

We encourage and support students to maintain regular contact with the course convenor to provide informal feedback throughout the course. For specific issues or detailed feedback, please arrange a meeting with the course convenor via email.

In this course there is an option for students to provide anonymous feedback via the course's Moodle page, which is directly sent to the convenor. As a final step, students are invited to share their insights and experiences by completing the MyExperience survey. The feedback gathered each year is integral to the continuous enhancement and development of the course.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
	Laura Crommelin					No	Yes

## Other Useful Information

### Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;

- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your

study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

### Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

### [Use of AI for assessments | UNSW Current Students](#)

## Submission of Assessment Tasks

### Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au)

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on

Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here.](#)

## School Contact Information

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