UNSW Course Outline

ARTS3814 Australian Foreign Policy - 2024

Published on the 19 Sep 2024

General Course Information

Course Code : ARTS3814
Year : 2024
Term : Term 3
Teaching Period : T3
Is a multi-term course? : No
Faculty : Faculty of Arts, Design and Architecture
Academic Unit : School of Social Sciences
Delivery Mode : In Person
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Undergraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

This course introduces you to the theory and practice of Australian foreign policy across a range of key relationships and policy areas in both historical and contemporary terms. You will consider the domestic and global contexts of Australia's foreign policy and the ways in which

they shape Australia's international behaviour. You will explore a range of significant policy areas, including defence and national security, trade, foreign aid, and immigration. The emphasis is on developing a critical understanding of Australian foreign policy, Australia's international interests and the ways in which those interests are pursued. You are encouraged to address the subject through critical reflection and debate, drawing where possible on current issues in foreign policy development and practice.

Relationship to Other Courses

ARTS3814 is a Level 3 course in the Politics and IR specialisation, which is included in the Bachelor of Arts, Bachelor of Social Sciences, and the Bachelor of Politics, Philosophy, and Economics.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Summarise and apply different theoretical approaches to the study of foreign policy, including the different models of foreign policy decision making
CLO2 : Evaluate the key historical and contemporary themes that have shaped Australian foreign policy and their impact
CLO3 : Assess the actors and issues that are relevant to Australian foreign policy and their impact on the construction of Australia's interests and its international practices
CLO4 : Consider Australia's key relationships and engagements and the ways that they contribute to the achievement of Australia's national interests

Course Learning Outcomes	Assessment Item
CLO1 : Summarise and apply different theoretical approaches to the study of foreign policy, including the different models of foreign policy decision making	• Essay Plan • Essay
CLO2 : Evaluate the key historical and contemporary themes that have shaped Australian foreign policy and their impact	• Policy Brief
CLO3 : Assess the actors and issues that are relevant to Australian foreign policy and their impact on the construction of Australia's interests and its international practices	• Essay Plan • Essay • Policy Brief
CLO4 : Consider Australia's key relationships and engagements and the ways that they contribute to the achievement of Australia's national interests	• Essay Plan • Essay • Policy Brief

Learning and Teaching Technologies

Moodle - Learning Management System

Learning and Teaching in this course

LECTURES

This course consists of weekly large-group lectures, which may include the presentation of video clips, small-group activities, Q&A sessions and pair-work. The lectures are designed to supplement independent study on the course that begins (but should not end) with close engagement with the required weekly readings.

TUTORIALS

Tutorials allow students to discuss questions, themes and issues arising from their independent study, as well as providing the opportunity to engage in productive discussion with their peers and to participate in a range of structured learning activities, including group/pair/individual analytical work, formal and informal debates, quizzes and mini-projects.

ONLINE LEARNING ACTIVITIES

Online learning activities will take place in some weeks. They are designed to foster independent study and to allow for engagement with different tasks that cannot be undertaken in a tutorial environment, such as conducting online research or watching a film.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Essay Plan Short Extension: Yes (7 days)	10%	Start Date: Not Applicable Due Date: 27/09/2024 11:59 PM Post Date: 11/10/2024 06:00 PM
Essay Short Extension: Yes (7 days)	50%	Start Date: Not Applicable Due Date: 25/10/2024 11:59 PM Post Date: 08/11/2024 06:00 PM
Policy Brief Short Extension: Yes (3 days)	40%	Start Date: Not Applicable Due Date: 18/11/2024 11:59 PM Post Date: 02/12/2024 06:00 PM

Assessment Details
Essay Plan

<u>Assessment Overview</u>

500 word essay plan. Students will receive written feedback and a numerical grade within ten working days of submission through the University's Learning Management System. The feedback sheet/rubric will be available to students at the start of the course so that they can work towards specified standards.

<u>Course Learning Outcomes</u>

- CLO1 : Summarise and apply different theoretical approaches to the study of foreign policy, including the different models of foreign policy decision making
- CLO3 : Assess the actors and issues that are relevant to Australian foreign policy and their impact on the construction of Australia's interests and its international practices
- CLO4 : Consider Australia's key relationships and engagements and the ways that they contribute to the achievement of Australia's national interests

<u>Detailed Assessment Description</u>

You are permitted to write your essay on any of the tutorial discussion questions listed on Moodle. This means that you can write your essay on any of the course topics, however you cannot write your essay and policy brief on the same topic or policy area (e.g. if your policy brief is on defence and security, you must choose a different policy area for the essay).

Alternatively, if you wish to write your essay on a question that you have devised yourself, you are welcome to do so. However, please inform either me or your tutor of the question to ensure that it is appropriate to the course.

The essay plan will be required to outline the following:

- The question that you have chosen to answer;
- A short paragraph outlining the main focus of the essay and the rationale for posing or choosing the stated essay question (i.e. why you want to write an essay on this question and topic);
- A brief outline of the proposed essay's structure. This need not be too detailed and can be quite general – it should only provide a rough guide of the main issues to be considered or points to be made in the essay. We are looking for evidence that you have considered the question, and how best this might be approached in a way that allows you to construct and develop a structured and coherent argument; and
- A preliminary bibliography of sources (at least 5 must be listed). These can be selected from the required and recommended readings

The essay plan will be marked using a rubric showing the assessment criteria. The rubric is available on Moodle.

Assessment Length

500 words

Submission notes

This assignment must be submitted as a Word Document only. PDFs are not permitted!

Assessment information

Please see Moodle for further details and resources, such as marking rubrics.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Generative AI Permission Level

Planning/Design Assistance

You are permitted to use generative AI tools, software or services to generate initial ideas, structures, or outlines. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own work, i.e., what is generated by the tool, software or service should not be a part of your final submission. You should keep copies of your iterations to show your Course Authority if there is any uncertainty about the originality of your work.

If your Convenor has concerns that your answer contains passages of AI-generated text or media that have not been sufficiently modified you may be asked to explain your work, but we recognise that you are permitted to use AI generated text and media as a starting point and some traces may remain. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see here.

Essay

Assessment Overview

2500-word essay. Students will receive written feedback and a numerical grade within ten working days of submission through the University's Learning Management System. The feedback sheet/rubric will be available to students at the start of the course so that they can work towards specified standards. This is the final assessment in the course.

<u>Course Learning Outcomes</u>

- CLO1 : Summarise and apply different theoretical approaches to the study of foreign policy, including the different models of foreign policy decision making
- CLO3 : Assess the actors and issues that are relevant to Australian foreign policy and their impact on the construction of Australia's interests and its international practices
- CLO4 : Consider Australia's key relationships and engagements and the ways that they contribute to the achievement of Australia's national interests

<u>Detailed Assessment Description</u>

Before you begin your research essay, you should make sure that you have read the SoSS assignment-writing guide available on Moodle.

You will have to make reference to further reading. References to textbooks alone will not be sufficient to pass this assessment. You need to engage with the arguments present in the existing literature and come to conclusions on the basis of this literature. There are a very large number of excellent references available on Moodle, both in the 'Required Readings' sections of the individual topic tabs and also in the 'Recommended Readings List' document available under the 'Content and Resources' tab. It is expected that you will make use of those sources that are relevant to the topic of your essay.

Your essay must be properly referenced and accompanied by a reference list. If you are not sure about referencing conventions, please speak to me or your tutor. The UNSW Learning Centre provides a range of resources to assist with referencing, available at https://student.unsw.edu.au/referencing.

To write a good essay:

- Explain in the introduction the context of the question, your basic argument/s and how the paper will proceed step by step (the structure).
- Signpost the structure throughout the paper, indicating the logical progression from paragraph to paragraph and section to section (so linking sentences at the ends of paragraphs and sections are important).
- Provide persuasive analysis of evidence in support of your argument/s.
- Ground your argument in the theoretical debates of the discipline where relevant.

Essays should demonstrate that you have engaged with the themes and issues raised in the course and that you are able to construct a persuasive and well-evidenced argument in relation to one or more of these themes or issues.

Further guidance to assist with preparing, planning and researching your essay is available on Moodle, including week-by-week further reading. You will be assessed on your ability to

demonstrate research skills (the ability to provide accurate and detailed information about your chosen case study), on synthesis and persuasive argument (in bringing together ideas and data from several sources), on quality of presentation (including accurate referencing) and on the clarity of your writing.

It is a good idea to plan and draft your research essay well in advance. You are welcome to see me or your tutor during consultation hours to discuss your ideas, plan and draft. We will not, however, respond to requests for research assistance, i.e. 'I want to use 'X' as a case study, what should I read?'

The essay will be graded /100 and will constitute 50% of your final grade for the course. It will be graded using a rubric showing the assessment criteria. The rubric is available on Moodle.

Assessment Length

2500 words

Submission notes

This assignment must be submitted as a Word Document only. PDFs are not permitted!

Assessment information

Please see Moodle for further details and resources, such as marking rubrics.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Generative AI Permission Level

Planning/Design Assistance

You are permitted to use generative AI tools, software or services to generate initial ideas, structures, or outlines. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own work, i.e., what is generated by the tool, software or service should not be a part of your final submission. You should keep copies of your iterations to show your Course Authority if there is any uncertainty about the originality of your work.
If your Convenor has concerns that your answer contains passages of AI-generated text or media that have not been sufficiently modified you may be asked to explain your work, but we recognise that you are permitted to use AI generated text and media as a starting point and some traces may remain. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

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Please see Moodle for further details and resources, such as marking rubrics.

Policy Brief

<u>Assessment Overview</u>

1500 word policy brief

Students will receive written feedback and a numerical grade within ten working days of submission through the University's Learning Management System. The feedback sheet/rubric will be available to students at the start of the course so that they can work towards specified standards.

<u>Course Learning Outcomes</u>

- CLO2 : Evaluate the key historical and contemporary themes that have shaped Australian foreign policy and their impact
- CLO3 : Assess the actors and issues that are relevant to Australian foreign policy and their impact on the construction of Australia's interests and its international practices
- CLO4 : Consider Australia's key relationships and engagements and the ways that they contribute to the achievement of Australia's national interests

<u>Detailed Assessment Description</u>

The purpose of this exercise is to simulate, to the extent possible, the experience of preparing a policy brief for the Minister of Foreign Affairs. This assessment task will require you to structure a document similar to how policy officers in most government departments structure briefing papers and provide a set of discrete recommendations to the Minister based on your analysis and evaluation of the policy area and issue that you choose to focus on.

You may choose any issue/topic to focus on from those covered in the course, with the exception of the issue/topic that you write the essay on.

The policy brief should be structured to include the following headings:

ISSUE AND BACKGROUND

This should be succinct as possible. This section should summarise the topic and provide an indication of what the brief will cover. It should also provide a general overview of the issue, including existing policies relating to the issue being discussed - does the government already have a stated position or policy on this issue? This should also include reference to essential

pieces of information that are critical to understanding how the situation has developed or reached the current status it is in right now. This may include reference to legislation, key decisions, or events in the past that have been fundamental in defining the current policy or position of key stakeholders and other participants.

PROBLEM DEFINITION

This section should describe the current problem that needs to be addressed by government action. What is the nature of the problem, why does it need to be addressed and why does it need to be addressed now? This should not simply repeat the issue at hand, but provide a statement of the specific problem that the general foreign policy issue presents to the government. Note: problem definition is a crucial feature of the policy brief. Your brief should clearly outline the problem to be addressed.

STAKEHOLDER ANALYSIS

The analysis should highlight the key issues of tension/concern for different stakeholders, both international and domestic. Included in this section should be a clear identification of the main international and domestic stakeholders and their position on the issue/problem.

OPTIONS

This section should outline options for action and provide an analysis of the likely outcomes if each option is implemented. This may include some assessment of what you anticipate would be the likely response from key international and domestic stakeholders in reaction to each option. This section should also provide an overview of the costs and benefits of the listed options. You may need to include a comment on who gains and who loses. Don't forget to include the option of taking no action!

SUGGESTED APPROACH

Based on the above assessment of options you need to identify a preferred option and elaborate further on why this option is preferable – in other words, you need to advance an argument as to why your suggested approach should be adopted. This is your opportunity to expand on the benefits that will result from selecting this option – who benefits, who loses and why such an outcome would/should be acceptable to the government, community etc. You may also need to include an outline of any action that the government needs to take to compensate those groups/ stakeholders that lose out by the government adopting your preferred approach.

RECOMMENDATIONS

This is a very concise statement that defines the action you recommend the government adopt. It may be a series of recommendations or a simple request for the endorsement of the above strategy. Whatever your approach the recommendations should be brief, clear and action orientated i.e. 'It is recommended that the Minister,

Agree…

Endorse the…

Approve the allocation of $xx million towards…

Announce your decision at the …

Refuse to support the position put by stakeholder…

Advise stakeholder … that you have decided…

Etc.'

REFERENCES

The policy brief should be fully referenced as per normal academic referencing conventions. A reference list providing full bibliographic information for all sources cited in the policy brief must be provided.

Note: The Policy Brief is not an essay and should not be written as such. Please keep this in mind when preparing your briefs. An example will be provided on Moodle.

The policy brief will be graded /100 and will constitute 40% of your final grade for the course. It will be graded using a rubric showing the assessment criteria. The rubric is available on Moodle.

Assessment Length

1500 words

Submission notes

This assignment must be submitted as a Word Document only. PDFs are not permitted!

<u>Assessment information</u>

Please see Moodle for further details and resources, such as marking rubrics.

<u>Assignment submission Turnitin type</u>

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

<u>Generative AI Permission Level</u>

Planning/Design Assistance

You are permitted to use generative AI tools, software or services to generate initial ideas, structures, or outlines. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own work, i.e., what is generated by the tool, software or service should not be a part of your final submission. You should keep copies of your iterations to show your Course Authority if there is any uncertainty about the originality of your work.
If your Convenor has concerns that your answer contains passages of AI-generated text or media that have not been sufficiently modified you may be asked to explain your work, but we recognise that you are permitted to use AI generated text and media as a starting point and some traces may remain. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.
For more information on Generative AI and permitted use please see here.

General Assessment Information

Assessments should be referenced in accordance with the School of Social Sciences Referencing Guide, available on Moodle.

IMPORTANT THINGS TO NOTE:

- You will lose 5% if you do not use the Harvard (in-text) system of referencing for all assessments
- You will lose 5% if your assignment is too far over or under the established word limit. There is an allowance of + or − 10% for assessments, e.g. if your policy brief is 1650 words in length, it will not be penalised. If it is 1700 words, you will lose 5%. As you have already received a 10% allowance on the word count, even 1 word over will attract a 5% penalty. Using the policy brief again as an example, if your policy brief is 1651 words, you will receive a 5% penalty. If it is 1300 words, you will also receive a 5% penalty for being more than 10% under the stated word limit. The word count includes all text in the main body of the assignment. In-text references are included. Only the reference list or bibliography, titles, and other preliminary matter such as your name and student number, is excluded.
- You stand to lose between 5 and 20 marks for poor referencing and attribution of sources.

There is A LOT of assistance available to you to help you learn about referencing, attribution and avoiding plagiarism. If you are not sure JUST ASK! See https://www.student.unsw.edu.au/referencing.

- Be careful with your use of generative AI! In this course, you may use AI to plan your assignments and get things started, but the final product must be substantially edited from whatever is AI-generated and must be your own work. You **must** keep all initial notes and material produced by AI and you **must** be able to produce this material and show what changes you made to your final assignments compared to this material if requested by the course convenor. Misuse of AI will attract similar penalties to poor referencing or plagiarism and you may be referred to the School Student Integrity Advisor (SSIA) for further investigation. Again, if you are not sure about anything related to AI use, please ask! We are here to help! See www.student.unsw.edu.au/skills/ai.

Grading Basis

Standard

Requirements to pass course

Students must attend 80% (at least 7 of 9) tutorials in the course (or complete attendance make-up work if they cannot) and attain a final mark of 50% or higher to pass this course.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 9 September - 15 September	Topic	Theories, Concepts, and Models of Foreign Policymaking
Week 2 : 16 September - 22 September	Topic	The Domestic Context of Australian Foreign Policy
Week 3 : 23 September - 29 September	Topic	Australia's National Identity
	Assessment	Essay Plan due 27 September
Week 4 : 30 September - 6 October	Topic	Defence and National Security
Week 5 : 7 October - 13 October	Topic	Australia's Global Trade PLEASE NOTE: Monday, 2 October is a public holiday. There will be no in-person lecture this week. Instead, the lecture will be recorded and uploaded to Moodle for students to view in their own time.
Week 6 : 14 October - 20 October	Topic	FLEX WEEK (NO CLASSES)
Week 7 : 21 October - 27 October	Topic	Foreign Aid, Human Rights, and the Environment
	Assessment	Essay due 25 October
Week 8 : 28 October - 3 November	Topic	Australia and the United States
Week 9 : 4 November - 10 November	Topic	Australia and China
Week 10 : 11 November - 17 November	Topic	Australia, Japan, and India
Week 11 : 18 November - 24 November	Assessment	Policy Brief due 18 November

Attendance Requirements

Attendance at all tutorials is strongly encouraged. An 80% attendance record (at least 7 of 9 tutorials) is required to pass the course. In cases where students do not meet the attendance requirement, they will be asked to complete attendance make up work that will consist of written

responses to the tutorial discussion activities and questions for the relevant tutorial. These responses can be emailed directly to the course convenor.

Students registered with Equitable Learning Services who have an allowance for attendance in their Equitable Learning Plan may miss up to 3 tutorials before they will be asked to complete attedance make up work.

General Schedule Information

Monday, 7 October (Week 5) is Labor Day. There will be no classes on this day. Instead, a recording of the lecture will be uploaded to Moodle prior to this date for you to view in your own time. You will also be asked to complete an online learning activity in lieu of tutorials that week. This activity will count towards your attendance record.

Course Resources

Prescribed Resources

There is no prescribed textbook for this course. All of the required readings, and many of the recommended readings (listed on Moodle), are available online via the library's website or through the course Moodle site.

Recommended Resources

Some useful texts that students may wish to consult include:

Beeson, Mark and Hameiri, Shahar (2017) Navigating the New International Disorder: Australia in World Affairs 2011-2015 (Melbourne: Oxford University Press)

Cotton, James and Ravenhill, John (eds) (2001) The National Interest in a Global Era: Australia in World Affairs 1996-2000 (Melbourne: Oxford University Press)

Cotton, James and Ravenhill, John (eds) (2007) Trading on Alliance Security: Australia in World Affairs 2001-2005 (Melbourne: Oxford University Press)

Devetak, Richard Burke, Anthony and George, Jim (eds) (2007) An Introduction to International Relations: Australian Perspectives (Cambridge: Cambridge University Press)

Firth, Stewart (2011) Australia in International Politics: An Introduction to Australian Foreign Policy, 3rd ed. (Crows Nest, NSW: Allen & Unwin) (available as an e-book through the UNSW Library website)

Gyngell, Allan and Wesley, Michael (2007) Making Australian Foreign Policy, 2nd ed. (Cambridge: Cambridge University Press)

McDougall, Derek and Shearman, Peter (eds) (2006) Australian Security After 9/11: New and Old Agendas (Aldershot, Hampshire: Ashgate)

McDougall, Derek (2009) Australian Foreign Relations: Entering the 21st Century (Frenchs Forest, NSW: Pearson Australia)

Burke, Anthony (2008) Fear of Security: Australia's Invasion Anxiety (Cambridge: Cambridge University Press)

Ungerer, Carl (ed.) (2008) Australian Foreign Policy in the Age of Terror (Sydney: UNSW Press)

You will benefit from becoming familiar with Google Scholar (http://scholar.google.com) as a key search engine for academic publications and reports. You can set up the preferences to link to the UNSW Library even when you are not on campus.

Go to Google Scholar> settings> library links, and enter 'University of New South Wales' in the box for "Library":

You can sign up for Table of Contents (TOC) Alerts from the homepages of relevant journals, to receive an email whenever new articles are published in that journal. Journal websites will often carry information on the most viewed and most cited articles; these are likely to be interesting and often influential contributions. Google Scholar will also point you to articles that have cited a particular article and hence will be related to the topic.

Students may also find the following websites and journals useful:

Websites

Department of Foreign Affairs and Trade – http://www.dfat.gov.au

Australian Minister for Foreign Affairs – https://foreignminister.gov.au/Pages/default.aspx

Department of Defence – http://www.defence.gov.au

Australian Senate Foreign Affairs, Defence and Trade Committee – http://www.aph.gov.au/ParliamentaryBusiness/Committees/Senate/ForeignAffairsDefenceandTrade

Australian Parliament Joint Standing Committee on Foreign Affairs, Defence and Trade – http://www.aph.gov.au/ParliamentaryBusiness/Committees/Joint/Foreign AffairsDefenceandTrade

Prime Minister of Australia – http://www.pm.gov.au

United Nations – http://www.un.org

Australian Strategic Policy Institute – www.aspi.org.au

Lowy Institute for International Policy – www.lowyinstitute.org

International Institute of Strategic Studies – http://www.iiss.org/

Journals

Australian Journal of International Affairs

Australian Journal of Political Science

Australian Journal of Politics and History

Foreign Policy

Global Change, Peace and Security (formerly Pacifica Review)

Foreign Affairs

European Journal of International Relations

International Security

Course Evaluation and Development

Student evaluative feedback is gathered periodically using, among other means, the University's 'MyExperience' feedback process. Informal feedback and feedback specific to individual tutorials and lectures are also important, and welcome. Student feedback is taken seriously and continual enhancements are made to learning and teaching activities on the basis of student feedback. For example, in response to past feedback, the assessment regime for the course has been changed to include a policy brief, required readings for specific topics have been changed, and different topics have been included or altered.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	William Clapton		Morven Brown 124	9385 3570	Mondays, 10:00am - 11:00am. Other times by appointment	Yes	Yes
Tutor	Tom Corben					No	No

Other Useful Information

Academic Information

For essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Student equity and disability;
- Special Consideration in the event of illness or misadventure;
- Examination information;
- Review of results;

Please see: https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines

Academic Honesty and Plagarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

Submission of Assessment Tasks

Assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: https://student.unsw.edu.au/how-submit-assignment-moodle

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

Important note: UNSW has a "fit to sit/submit" rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

School Contact Information

School of Social Sciences

Location: Room 159, Morven Brown Building (C20), Kensington campus

Opening Hours: Monday – Friday, 9am – 5pm (except public holidays)

Telephone: +61 2 9385 1807

Email: soss@unsw.edu.au

Web: https://www.unsw.edu.au/arts-design-architecture/our-schools/social-sciences