UNSW Course Outline

SOMS1912 Human Systems 1 - 2024

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General Course Information

Course Code : SOMS1912
Year : 2024
Term : Term 2
Teaching Period : T2
Is a multi-term course? : No
Faculty : Faculty of Medicine and Health
Academic Unit : School of Biomedical Sciences
Delivery Mode : Multimodal
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Undergraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

Are you preparing for a career in medicine or health, or simply keen to learn about how our bodies function in health and disease? This course will enable you to appreciate the relationship between anatomical structures and physiological functions of the human body. You will

investigate the relationships between normal structure and function in human cells, tissues, and organs, and how this applies to health maintenance. The course content covers Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses. You will also develop skills in research, critical analysis, and communication of scientific information relevant to the study of medicine and health.

Course Aims

This course aims to provide you with a foundational understanding of the structural organisation and function of the human body, and the ability to apply this knowledge to understand the principles of health and disease.

Relationship to Other Courses

Human Anatomy and Physiology is introduced at Level 1 across two related courses, SOMS 1912 (Human Systems 1, T2) and SOMS 1913 (Human Systems 2, T3). SOMS1912 is a pre-requisite for SOMS1913.

This course requires that you are enrolled in one of:

3894 Nutrition/Dietetics and Food Innovation
or 3895 Pharmaceutical Medicine/Pharmacy
or 3896 Exercise Science/Physiotherapy and Exercise Physiology
or 3897 Applied Exercise Science/Clinical Exercise Physiology
or 3880 International Public Health

Assistance with progression checking:

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the Nucleus Student Hub.

- Progression plans for UNSW Medicine and Health programs can be found on the UNSW Medicine & Health website

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Demonstrate an understanding of ethical principles of working with human material and donor cadavers.
CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.
CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.
CLO4 : Collaborate in diverse teams to identify, interpret, and synthesise scientific data from a range of sources and apply that knowledge to specific scenarios in medicine and health.

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate an understanding of ethical principles of working with human material and donor cadavers.	• Continuous Assessment
CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.	• Group Project • Integrated Practical Assessment • End of Course Examination • Continuous Assessment
CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.	• Group Project • Integrated Practical Assessment • End of Course Examination • Continuous Assessment
CLO4 : Collaborate in diverse teams to identify, interpret, and synthesise scientific data from a range of sources and apply that knowledge to specific scenarios in medicine and health.	• Group Project

Learning and Teaching Technologies

Moodle - Learning Management System

Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle (or Open Access).

By accessing and using the ICT resources provided by UNSW, you are agreeing to abide by the 'Acceptable Use of UNSW ICT Resources' policy particularly on respect for intellectual property and copyright, legal and ethical use of ICT resources and security and privacy.

Additional Course Information

Weekly Learning Activities

This course uses a blended learning framework and is underpinned by active learning principles. Each week consists of related Lectures, a Practical Class and a Tutorial. These are complemented by self-directed learning activities including an ongoing Group assignment.

Lectures provide the framework for each topic and are delivered as asynchronous online learning activities. It is strongly.encouraged to allocate time at the start of each week to begin topic learning by going through these online lectures..Each week has typically two online lectures.

Each week includes one scheduled Anatomy OR Physiology Laboratory in the middle of the week. Anatomy Lab practical sessions (Tuesdays) provide you with a collaborative hands-on exploration of human donor prosections, medical imaging and surface anatomy related to each topic. This is a privileged experience of exploration, discovery and discussion facilitated by skilled tutors and near-peer demonstrators. Physiology Lab practical sessions (Wednesday or Thursday) provide an opportunity to further consolidate understanding of the specific body systems under study and to develop important generic scientific skills around accurate generation and recording of experimental data.

A tutorial is held at the end of each week (Friday) and are designed to clarify and apply the knowledge and concepts learnt in each topic. An academic will guide you to gain deeper insight to the relevance of structure and function in health and disease contexts. Tutorials include a progress quiz on that week's topic.

The Group Project in Human Anatomy and Physiology aims to develop interpersonal communication and research skills. The ability to effectively work with a diverse range of other people in a professional manner is an essential attribute for medicine and health professionals.

Ethics and Health and Safety for Laboratory Classes

Laboratory classes involving the use of human specimens are a privilege and must be treated with respect and professionalism. Those in laboratories must also take due care with any hazardous materials and procedures and come prepared with the appropriate protective

personnel equipment. Please adhere to the ethical standards for human remains (see below) and any specific class instructions.

It ius critical that the relevant Ethics and Health and Safety activities are undertaken prior to any Laboratory. There are compulsory activities to be completed prior to breing allowed entry to the Anatomy or Physiolgoy Labs in weeks 1 and 2. Please see Moodle for details and ensure you are prepared for each laboratory class.

Ethical behaviour and human remains

In this course, you will be required to study human anatomical specimens. Each year, people donate their bodies to UNSW via a Bequeathal Program so that you and your colleagues can learn about the human body. The donations are provided through the extraordinary generosity of the donors and their families and is a special privilege. Treating these remains with the utmost care and respect is mandatory, and our responsibility. This is mandated by NSW Law, and a good ethical practice. The University operates the Bequeathal Program under the Code of Practice noted below, which all students are required to adhere to.

Code of Practice: *The University recognises the magnitude of the contribution made by those who donate their bodies for the teaching of anatomy, and it is committed to treating the human remains entrusted to its care with the utmost respect and professionalism. In keeping with this commitment, the University requires its employees and students to uphold all legal, public health, and ethical standards associated with the handling of bodies and human tissue samples. Any activity which undermines its ability to meet UNSW's legislative obligations, or which devalues the contribution made by those who donate their bodies for the purposes of the teaching of anatomy to students will be in breach of this policy and subject to further action.*

For those engaging in the online space (learning and teaching), the University considers that the Code of Practice remains relevant. The use of images of anatomical specimens should follow principles consistent with the *Anatomy Act 1977* and/or *Human Tissue Act 1983*. When images are used online, these should never be identifiable, caricatured and shared for any purpose other than educational; and should not be published on social media platforms.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Continuous Assessment Assessment Format: Individual	30%	Start Date: Not Applicable Due Date: In tutorial of weeks 1, 2, 3, 4, 5, 7, 8 and 9
Group Project Assessment Format: Group	25%	Start Date: 03/06/2024 12:00 AM Due Date: 12/07/2024 01:00 PM
Integrated Practical Assessment Assessment Format: Individual	20%	Start Date: 01/08/2024 01:00 PM Due Date: Not Applicable Post Date: 01/08/2024 03:00 PM
End of Course Examination Assessment Format: Individual	25%	Start Date: During Exam period Due Date: During Exam period

Assessment Details

Continuous Assessment

Assessment Overview

This is a series of regular continuous assessment quizzes throughout the term. The aim of this assessment is to ensure you keep up to date and attain an understanding of the content in each module and to identify any concepts for remediation. The quizzes typically consist of multiple choice, short calculations, fill in the blanks, or drag-and-drop type responses.

Feedback is provided via peers and via the learning management system, with common misconceptions addressed after each quiz.

Course Learning Outcomes

- CLO1 : Demonstrate an understanding of ethical principles of working with human material and donor cadavers.
- CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.
- CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.

Detailed Assessment Description

This is a continuous assessment quiz which will be assessed during the tutorial each week via Moodle with password provided in class. It is a timed quiz, and the marks will be released the day after submission. The grade for each student will be determined from their best 7 marks

from the 8 quizzes.

Please ensure you arrive to your tutorial on time and your laptop is fully charged. Specific details will be given via Moodle..

Assessment Length

10-15 minutes per quiz

Submission notes

Refer to Moodle for submission information.

Assessment information

These are invigilated assessments held during the weekly tutorial. All students must only access the assessment from within their allocated room and under these invigilated conditons.

Use of Generative Artificial Intelligence (AI) in the assessment

UNSW Pro-Vice Chancellor Education and Student Experience (PVCESE) provides guidance on the use of generative Artificial Intelligence in assessments.

NO ASSISTANCE is permitted.

It is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

Group Project

Assessment Overview

In this collaborative project, you will work in teams throughout the term to integrate anatomy and physiology concepts. You will then apply this integrated understanding to explain one clinical scenario in the form of a short video. The task is supported through a dedicated discussion forum.

Feedback on the final submission is provided by academic facilitators via a rubric and comments at the end of term via the learning management system.

You will undertake self and peer evaluation of teamwork skills and contribution to the project using a rubric, which will contribute to the final mark.

Course Learning Outcomes

- CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.
- CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.
- CLO4 : Collaborate in diverse teams to identify, interpret, and synthesise scientific data from a range of sources and apply that knowledge to specific scenarios in medicine and health.

Detailed Assessment Description

This is a group project where each member must contribute to the team effort and the task requires a record of the different tasks allocated and a ranking of how well each member contributed. A component of the mark will be weighted by these peer rankings.

Detailed information about this assessment will be provided on the course Moodle page.

Assessment Length

5 minute video.

Submission notes

Refer to Moodle for submission information.

Assessment information

Use of Generative Artificial Intelligence (AI) in the assessment

UNSW Pro-Vice Chancellor Education and Student Experience (PVCESE) provides guidance on the use of generative Artificial Intelligence in assessments.

SIMPLE EDITING ASSISTANCE is permitted.

For this assessment task, you may use AI-based software to research and prepare prior your video. You are permitted to use standard editing functions in word processing or grammar checking software, and software to help you present animations or other visual content. However both the explainatory and visual content of the final video should be your own words and design. Spoken or writtent text generated or paraphrased directly from other sources are not acceptable. Similarly excessive sections of video edited directly from other sources are also not acceptable. You should record how any AI-generated images or text was used and

reference any software used to assist in production. If your marker has concerns that your answer contains passages of AI-generated text, or media excessively edited from other sources you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct.

Assignment submission Turnitin type

This is not a Turnitin assignment

Integrated Practical Assessment

Assessment Overview

This is an integrated anatomy and physiology practical assessment that occurs towards the end of term. The assessment is based on the laboratory practical concepts and typically consists of multiple choice, short calculations, fill in the blanks, or drag-and-drop type responses.

Cohort feedback is provided via learning management system once the assessment is completed and marks are validated

Course Learning Outcomes

- CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.
- CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.

Detailed Assessment Description

This is an invigilated assessment held on campus. Refer to Moodle for your allocated room. Please ensure you arrive at least 30 minutes early to the room and your laptop is fully charged with the latest Safe Exam Browser software successfully installed. Specific details will be given via Moodle, including a Formative (Practice) Assessment.

Assessment Length

60 minutes

Submission notes

Inspira

Assessment information

All students must only access the assessment from within the allocated room and under these

invigilated conditons. Answers must be your own work.

Use of Generative Artificial Intelligence (AI) in the assessment

UNSW Pro-Vice Chancellor Education and Student Experience (PVCESE) provides guidance on the use of generative Artificial Intelligence in assessments.

NO ASSISTANCE is permitted.

It is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

End of Course Examination

Assessment Overview

This is a final examination that takes place during the term examination period. The exam assesses the lecture and tutorial components of the course. It typically consists of multiple choice, short calculations, fill in the blanks, or drag-and-drop type responses.

Cohort feedback is provided in the form of a post in the course learning management system, once the exam has been completed.

Course Learning Outcomes

- CLO2 : Identify the structural and functional principles of the major cells, tissues and organs associated with the following systems within the human body: Integumentary System, Musculoskeletal System; Nervous System; Endocrine System; and Special Senses.
- CLO3 : Evaluate the role/s of cells, tissues, and organs in maintaining health by identifying and applying core concepts in anatomy and physiology within and between the different body systems studied.

Detailed Assessment Description

This is an invigilated assessment held during the T2 exam period and managed centrally.

Assessment Length

2 hours

Submission notes

Inspira

Assessment information

Please ensure you arrive with sufficient time to your venue and your laptop is fully charged and the lates Safe Exam Browser software successfully installed. Specific details will be given via Moodle, including a Formative (Practice) Assessment.

All students must only access the assessment from within the allocated room and under invigilated conditons. Answers must be your own work.

Use of Generative Artificial Intelligence (AI) in the assessment

UNSW Pro-Vice Chancellor Education and Student Experience (PVCESE) provides guidance on the use of generative Artificial Intelligence in assessments.

NO ASSISTANCE is permitted.

It is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

General Assessment Information

Detailed instructions regarding assessments for this course are provided on the course Moodle page (or Open Learning).

For student information on results, grades, and guides to assessment see: https://student.unsw.edu.au/assessment

Grading Basis

Standard

Requirements to pass course

In order to pass this course students must:

- Achieve a composite grade of at least 50 out of 100
- Meet any additional requirements specified in the assessment details section and on Moodle.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 0 : 20 May - 26 May	Online Activity	Compulsory Lab Safety and Lab Ethics Quizzes
Week 1 : 27 May - 2 June	Topic	The Human Body Organisation: Systems to Cells
	Laboratory	Anatomy Lab: Ethics and Body Systems & Organs
Week 2 : 3 June - 9 June	Topic	Membrane Transport & The Skin
	Laboratory	Physiology Lab: Fluid Movement / Osmosis
Week 3 : 10 June - 16 June	Topic	Bones and Joints
	Laboratory	Anatomy Lab: Bones and Joints
Week 4 : 17 June - 23 June	Topic	Muscle
	Laboratory	Physiology Lab: EMG and Muscle Force
Week 5 : 24 June - 30 June	Topic	Nervous System 1 (peripheral and spinal)
	Laboratory	Anatomy Lab: Muscles and Nerves of the Limbs & Associated Movements
Week 6 : 1 July - 7 July	Topic	Flexi-week. No scheduled classes.
Week 7 : 8 July - 14 July	Topic	Nervous System 2 (central)
	Laboratory	Anatomy Lab: Nervous System (Brain, Spinal Cord and ANS)
	Assessment	Group Project Video Submission
Week 8 : 15 July - 21 July	Topic	Sensation and Special Senses
	Laboratory	Physiology Lab: Sensory Physiology
Week 9 : 22 July - 28 July	Topic	Endocrine System
	Laboratory	Physiology Lab: Endocrine Physiology & Histology
Week 10 : 29 July - 4 August	Topic	Revision
	Assessment	Integrated Practical Assessment (Thurs 1st August, 1pm)

Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

General Schedule Information

The times and locations of classes can be found on myUNSW under Class Timetable.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation. The formal learning activities total approximately 60 hours throughout the term and students are expected (and strongly recommended) to do at least the same number of hours of additional study.

Online lecture learning activities are uploaded in Moodle one week before they are due to be watched. The exploration of the weekly topics should commence by working through these asynchronous online lectures as necessary foundation learning materials for the topic. We recommend these are done early in the week before attending the laboratory classes and the tutorials. There are typically two online lecture activities that we expect take about 2 hrs to complete. Weekly laboratories are 2hrs in duration and typically require 30 mins of prior

preparation. These are held either on Tuesday (Anatomy) or Wednesday or Thursday (Physiology). The week is concluded with a 1.5 hr tutorial class on Friday that includes a progress quiz.

Students are expected to attend practical and tutorial sessions at their allocated time slot. Students are expected to have done any pre-lab preparation and to bring a personal laboratory coat and safety glasses for those practical classes where they are required. This will be clearly indicated in the information for the practical class on Moodle. For the group project, students will be in teams formed from the same tutorial groups.

A course schedule is available to download from the course Moodle page.

Course Resources

Prescribed Resources

Prescribed Textbook

Tortora et al. (2021) Principles of Anatomy and Physiology (3rd Asia Pacific edition). JOHN WILEY. ISBN: 9780730392002.

- An online version is available FREE in UNSW library and specific sections relating to each topic will be posted on the course Moodle page.
- Both SOMS1912 and SOMS1913 courses have been designed to roughly align with the prescribed text below:

If you prefer to buy your own copy, the UNSW bookshop has print and digital purchase options available:

- Print ($168):https://www.bookshop.unsw.edu.au/details.cgi?ITEMNO=9780730392002
- Digital ($94): https://unswbookshop.vitalsource.com/products/-v9780730392019
- Wiley also have a shorter-term (and cheaper) digital option available for purchase. See the Moodle page for instructions.
- The digital version comes with a range of other learning resources (some of which may also be linked on the course Moodle page).

Prescribed Course Materials

- Lecture Guidline Notes are provided for each lecture
- Laboratory Manuals are provided seperately for each Lab.
- Tutorial Worksheets and Resources are provided for each tutorial

These can be accessed for each activity under the appropriate week by week links on the course

Moodle page.

Recommended Resources

A wide range of other alternative texbooks and other recommended learning resources are provided on the course Moodle and Leganto pages.

Additional Costs

There are no additional costs associated with this course.

Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from both the rating responses and written comments. Please spare a few minutes to complete the myExperience surveys for this course posted at the top of the Moodle page at the end of term

This course was developed and first delivered in 2023. In response to the generous time students put into feedback in 2024, we were able to identify and implement ways to improve the learning experience. Some fo the major changes introduced for 2024 include:

- reducing the number of formal learning activities and their breadth
- posting content on Moodle in the week prior to each new learning topic
- retaining some of the staff that students appreciated
- identifying and prescribing a specific text and ensuring it was easily acessible and aligned with course structure

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Andrew Moor house					Yes	Yes
	Christina Byu n					Yes	No
Lecturer	Patrick Chau					No	No
	Frederic von Wegner					No	No
	Justin Lees					No	No
	Zaklina Kovac evic					No	No
	Felix Aplin					No	No

Other Useful Information

Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The UNSW Student Code of Conduct website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the Student Misconduct Procedure.

The Student Conduct and Integrity Office provides further resources to assist you to understand your conduct obligations as a student at UNSW.

Academic Honesty and Plagarism

Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the Academic Integrity and Plagiarism toolkit.

In addition to the information you are required to review in your ELISE training, UNSW Medicine & Health strongly recommends that you complete the Working with Academic Integrity module before submitting your first assessment task.

Referencing

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student Referencing page.

Academic misconduct and plagiarism

At UNSW, academic misconduct is managed in accordance with the Student Misconduct Procedure. Allegations of plagiarism are generally handled according to the UNSW Plagiarism Management Procedure. Plagiarism is defined in the UNSW Plagiarism Policy and is not tolerated at UNSW.

Use of Generative AI and other tools in your assessment

UNSW has provided guiding statements for the use of Generative AI in assessments. This will differ, depending on the individual assessment task, your course requirements, and the course stage within your program.

Your course convenor will outline if and how you can use Generative AI in each your assessment tasks. Options for the use of generative AI include: (1) no assistance; (2) simple editing assistance; (3) planning assistance; and (4) full assistance with attribution.

You may be required to submit the original generative AI responses, or drafts of your original work. Inappropriate use of generative AI is considered academic misconduct.

See your course Moodle (or Open Learning) page for the full instructions for individual assessment tasks for your course.

Submission of Assessment Tasks

Special Consideration

In cases where illness, misadventure or other circumstances beyond your control will prevent you from submitting your assessment by the due date and you require an extension, you need to formally apply for Special Consideration through myUNSW.

UNSW has a **Fit to Sit/Submit rule**, which means that by sitting or submitting an assessment on the scheduled assessment date, you are declaring that you are fit to do so and cannot later apply for Special Consideration.

Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation. Additional information can be found on: https://student.unsw.edu.au/special-consideration

Examinations

Information about the conduct of examinations in your course is provided on your course Moodle page.

Other assessment tasks

Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the UNSW Assessment Implementation Procedure, with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

Failure to complete an assessment task

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment information on your course Moodle page.

Feedback on assessments

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.

Faculty-specific Information

Additional support for students

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway: https://student.unsw.edu.au
- Academic Skills and Support: https://student.unsw.edu.au/academic-skills
- Student support: https://www.student.unsw.edu.au/support
- Student Wellbeing, Health and Safety: https://student.unsw.edu.au/wellbeing

Mind Smart Guides are a series of mental health self-help resources designed to give you the

psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: https://student.unsw.edu.au/mindsmart
- Equitable Learning Services: https://student.unsw.edu.au/els
- Guide to studying online: https://www.student.unsw.edu.au/online-study

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: https://student.unsw.edu.au/moodle-support

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre: https://www.myit.unsw.edu.au/services/students

Course evaluation and development

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the myExperience survey, which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

School-specific Information

Laboratory or practical class safety.

For courses where there is a laboratory or practical-based component, students are required to wear the specified personal protective equipment (e.g., laboratory coat, covered shoes, safety glasses) indicated in the associated student risk assessments. The student risk assessments

will be provided on the course Moodle page and must be read and acknowledged prior to the class.

Master of Science in Health Data Science courses

Courses in the Master of Science in Health Data Science are hosted through Open Learning. Additional resources are available on the Health Data Science Student Hub.

Recording of lectures, tutorials and other teaching activities (MSc. HDS only)

Lectures, tutorials and other teaching activities may be recorded. Students should be advised that they are consenting to the recording by their enrolment in the course or participation in the activity. The purpose of audio and video recordings is to enhance the student experience by supporting engaged learning in an online teaching environment and ensure equitable access to all course resources for our students. If you have concerns about accessing course recordings, or being recorded, please contact the Course Convenor.

School Contact Information

School guidelines on contacting staff:

Course questions

All questions related to course content should be posted on Moodle (or Open Learning) or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using short-hand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

Administrative questions

If you have an administrative question about your program of study at the School please submit your enquiry online at UNSW Ask Us.

Complaints and appeals

Student complaints and appeals: https://student.unsw.edu.au/complaints

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact:

School Grievance Officer, Prof Nick Di Girolamo (n.digirolamo@unsw.edu.au)

Health Data Science programs: School Grievance Officer, Dr Sanja Lujic (s.lujic@unsw.edu.au)