UNSW Course Outline

# OPTM3205 Disease Processes of the Eye 2 - 2024

Published on the 13 May 2024

## General Course Information

**Course Code :** OPTM3205
**Year :** 2024
**Term :** Term 2
**Teaching Period :** T2
**Is a multi-term course? :** No
**Faculty :** Faculty of Medicine and Health
**Academic Unit :** School of Optometry and Vision Science
**Delivery Mode :** In Person
**Delivery Format :** Standard
**Delivery Location :** Kensington
**Campus :** Sydney
**Study Level :** Undergraduate
**Units of Credit :** 6

**Useful Links**

Handbook Class Timetable

## Course Details & Outcomes

### Course Description

This course provides an overview of disease processes with particular application to the pathophysiology, epidemiology and clinical features of eye diseases. It follows on from OPTM3105 and will cover metabolic, degenerative, inherited, developmental and inflammatory

ocular disease as well as neoplasia. Participants will gain an understanding of the pathological processes underlying disease as well as a solid knowledge of the epidemiology, signs symptoms and clinical presentation of ocular disease. This will equip students with the knowledge necessary for differentially diagnosing ocular disease.

## Course Aims

OPTM3205 aims to impart an understanding of the pathophysiological processes underlying ocular disease. By better understanding these processes, participants can better recognise disease states and identify progression of disease. Further, students will learn the epidemiology and clinical characteristics of a wide spectrum of posterior eye disease and in this way develop the foundations necessary for the differential diagnosis of eye disease. Throughout, ocular disease will be discussed in relation to the underlying pathophysiological processes. Didactic lectures, interactive tutorials and supporting on-line educational material will be aligned with assessment tasks designed to both work towards these aims and also to measure achievement of these goals.

## Relationship to Other Courses

**Assistance with progression checking:**

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the Nucleus Student Hub.

Progression plans for UNSW Medicine and Health programs can be found on the UNSW Medicine & Health website.

# Course Learning Outcomes

| Course Learning Outcomes | Optometry Australia competency standards |
|---|---|
| CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease. | • OPT1 : Clinical Care Provider<br>• OPT2 : Professional and Ethical Practitioner<br>• OPT3 : Communicator and Collaborator<br>• OPT4 : Scholar and Lifelong Learner |
| CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively. | • OPT1 : Clinical Care Provider<br>• OPT2 : Professional and Ethical Practitioner<br>• OPT3 : Communicator and Collaborator<br>• OPT4 : Scholar and Lifelong Learner |
| CLO3 : Locate and critically evaluate high quality current information and evidence on posterior eye disease | • OPT1 : Clinical Care Provider<br>• OPT2 : Professional and Ethical Practitioner<br>• OPT3 : Communicator and Collaborator<br>• OPT4 : Scholar and Lifelong Learner<br>• OPT5 : Quality and Risk Manager |
| CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205) | • OPT1 : Clinical Care Provider<br>• OPT2 : Professional and Ethical Practitioner<br>• OPT3 : Communicator and Collaborator<br>• OPT4 : Scholar and Lifelong Learner<br>• OPT5 : Quality and Risk Manager |

| Course Learning Outcomes | Assessment Item |
|---|---|
| CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease. | • Mid term quiz<br>• Online case discussion<br>• Final examination<br>• Group case assessment and discussion |
| CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively. | • Mid term quiz<br>• Online case discussion<br>• Final examination<br>• Group case assessment and discussion |
| CLO3 : Locate and critically evaluate high quality current information and evidence on posterior eye disease | • Online case discussion<br>• Group case assessment and discussion |
| CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205) | • Mid term quiz<br>• Final examination<br>• Online case discussion<br>• Group case assessment and discussion |

## Learning and Teaching Technologies

Moodle - Learning Management System | Blackboard Collaborate | Echo 360

## Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle (or Open Access).

By accessing and using the ICT resources provided by UNSW, you are agreeing to abide by the 'Acceptable Use of UNSW ICT Resources' policy particularly on respect for intellectual property and copyright, legal and ethical use of ICT resources and security and privacy.

## Other Professional Outcomes

Not applicable.

## Additional Course Information

**SCHOOL OF OPTOMETRY AND VISION SCIENCE, UNSW SUPPLEMENTARY EXAMINATION INFORMATION, 2024**

SPECIAL CONSIDERATION

On some occasions, sickness, misadventure or other circumstances beyond your control may prevent you from completing a course requirement, such as attending a formal end of semester examination. In these cases you may apply for Special Consideration. **UNSW operates under a Fit to Sit/ Submit rule for all assessments. If a student wishes to submit an application for special consideration for an exam or assessment, the application must be submitted prior to the start of the exam or before an assessment is submitted. If a student sits the exam/ submits an assignment, they are declaring themselves well enough to do so**. The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services > Online Services > Special Consideration. Submit the application (including supporting documentation) to UNSW Student Central.

CHRONIC ISSUES AND PRE-EXISTING CONDITIONS

If you have chronic issues and pre-existing conditions, we recommend you apply for Educational adjustments for disability support through Disability Services.

Register for Disability Services at https://student.unsw.edu.au/disability-registration

Absence from a final examination is a serious matter, normally resulting in a Fail (FL) grade. **If you are medically unfit to attend an examination, YOU MUST CONTACT THE SCHOOL DIRECTLY ON THE DAY OF THE EXAMINATION TO ADVISE OF THIS** (telephone 02 9385 4639,

email: optometry@unsw.edu.au). You must also submit a Request for Special Consideration application as detailed on the UNSW website: https://student.unsw.edu.au/special-consideration.

It is the responsibility of the student to consult the web site or noticeboard to ascertain whether they have supplementary examinations. This information WILL NOT be conveyed in ANY other manner. Interstate, overseas or any other absence cannot be used as an excuse.

This information will be available on the School web site at http://www.optometry.unsw.edu.au (do not confuse the School website with the myUNSW website) and posted on the notice board on Level 3. This information will be available as soon as possible after the School Examination Committee meeting.

SUPPLEMENTARY EXAMINATIONS FOR 2024 WILL BE HELD AS FOLLOWS:
FOR TERM 1:

- **STAGE 1-4* COURSES: WEDNESDAY, 15 MAY 2024 – FRIDAY, 17 MAY 2024**
- **THERE WILL BE NO SUPPLEMENTARY EXAMINATIONS FOR STAGE 5 STUDENTS IN TERM 1 2024**

**FOR TERM 2:**

- **STAGE 1-4 COURSES: WEDNESDAY, 28 AUGUST 2024 - FRIDAY, 30 AUGUST 2024**
- **THERE WILL BE NO SUPPLEMENTARY EXAMINATIONS FOR STAGE 5 STUDENTS IN TERM 2 2024**

**FOR TERM 3:**

- **STAGE 5 COURSES ONLY: DURING THE WEEK OF MONDAY, 9 DECEMBER 2024 – FRIDAY, 13 DECEMBER 2024**
- **STAGE 1-4* COURSES: WEDNESDAY, 11 DECEMBER 2024 - FRIDAY, 13 DECEMBER 2024**

Supplementary examinations will be held at the scheduled time only. If students who are granted supplementary examinations do not attend, a failure will be recorded for that course. **Students should not make travel arrangements, or any other commitments, before establishing whether or not they have supplementary examinations. Ignorance of these procedures, interstate, overseas or any other absence will not be accepted as an excuse. But usual Special**

**Consideration still applies.**

If additional assessment is not scheduled, this does NOT indicate whether or not a student has passed or failed the course. Results will be received in the usual way. Please do not contact the School in this regard.

Please note the above applies to OPTM and VISN courses only. Any information on supplementary examinations for servicing courses (e.g. CHEM****) is the responsibility of the School conducting the course.

* Stage 4 includes courses in the first year of the MClinOptom program.

School of Optometry and Vision Science, UNSW, 3 August 2023

# Assessments

## Assessment Structure

| Assessment Item | Weight | Relevant Dates | Optometry Australia competency standards |
|---|---|---|---|
| Mid term quiz<br>Assessment<br>Format: Individual | 30% | Start Date: Weeks 4 and 8<br>Due Date: Weeks 4 and 8 | • OPT4 : Scholar and Lifelong Learner<br>• OPT1 : Clinical Care Provider |
| Online case discussion<br>Assessment<br>Format: Individual<br>Short Extension: Yes (4 days) | 10% | Start Date: Week 1 to 5, 7 to 9<br>Due Date: Week 1 to 5, 7 to 9 | • OPT4 : Scholar and Lifelong Learner<br>• OPT1 : Clinical Care Provider<br>• OPT3 : Communicator and Collaborator |
| Final examination<br>Assessment<br>Format: Individual | 50% | Start Date: Central exam timetable<br>Due Date: Central exam timetable | • OPT1 : Clinical Care Provider<br>• OPT2 : Professional and Ethical Practitioner<br>• OPT4 : Scholar and Lifelong Learner<br>• OPT5 : Quality and Risk Manager |
| Group case assessment and discussion<br>Assessment Format: Group | 10% | Start Date: Week 10 tutorial<br>Due Date: Week 10 tutorial | • OPT3 : Communicator and Collaborator<br>• OPT4 : Scholar and Lifelong Learner<br>• OPT1 : Clinical Care Provider |

# Assessment Details

## Mid term quiz

### Assessment Overview

There will be two mid-term quizzes (worth 15% each), similar in format to the final examination.

Mid-term quiz 1 will assess the course content to the end of week 3 and will be held in week 4. This assessment will be timed and consist of multiple choice, short answer or extended matching questions.

Mid-term quiz 2 will assess the content from weeks 4 to 7 inclusive and be held in Week 8. This assessment will be timed and consist of multiple choice, extended matching or short answer questions.

Class feedback will be provided in an online lecture within 2 weeks of each quiz.

### Course Learning Outcomes

- CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease.
- CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively.
- CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205)

### Detailed Assessment Description

This assesssment item consists of two quizzes (worth 15% each quiz), similar in format to the final examination. The total mark for this assessemnt is 30% of the final mark.

Quiz 1 will assess the course content to the end of week 3 and is held week 4. The assessment is timed and consists of multiple choice, short answer or extended matching questions.

Quiz 2 will assess the course content from weeks 4 to 7 inclusive and is held in Week 8. This assessment is timed and consists of multiple choice, extended matching or short answer questions.

Class feedback is provided online and via an online lecture within 2 weeks of each quiz.

### Assessment Length

Each quiz will be between 60 and 90 minutes.

Submission notes

Quizzes are on-line only, and fixed time.

Assessment information

Please the course Moodle Assessments for full details.

Assignment submission Turnitin type

Not Applicable

## Online case discussion

Assessment Overview

Throughout term, a series of cases (8 weeks) will be posted on Moodle with students required to submit responses to the related questions each week. Responses for four (4) cases will marked in this assessment. Feedback for cases will be provided weekly in the next scheduled online feedback lecture.

Course Learning Outcomes

- CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease.
- CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively.
- CLO3 : Locate and critically evaluate high quality current information and evidence on posterior eye disease
- CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205)

Detailed Assessment Description

Throughout term, a series of cases (8 weeks) will be posted on Moodle with students required to submit on-line responses to the related questions each week. Responses for four (4) cases will marked in this assessment. Feedback for cases will be provided weekly in the next scheduled online feedback lecture.

Assessment Length

Each case short answer question is of no more than 150 words (or less).

Submission notes

Individual on-line submission

Assessment information

Please see course Moodle for full Assessment details.

Assignment submission Turnitin type

This is not a Turnitin assignment

## Final examination

Assessment Overview

The final examination will assess the key competencies taught throughout this course. The examination will consist of multiple choice, extended matching or short answer questions. Feedback will be provided as a part of the final course mark.

Course Learning Outcomes

- CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease.
- CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively.
- CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205)

Detailed Assessment Description

The final examination will assess the key competencies taught throughout this course. The examination will consist of multiple choice, extended matching or short answer questions. The examination is worth 50% of the final mark. This is

Assessment Length

2 hours

Submission notes

In-person, invigilated

Assessment information

Please see Moodel Assessments section for full details.

Assignment submission Turnitin type

Not Applicable

## Group case assessment and discussion

### Assessment Overview

The students will work in groups on an assigned posterior eye disease group case. The cases will be released at the end of Week 5 and will cover course material from Week 1 to Week 7. The groups will present in-class during Week 10. The skills of differential diagnosis developed throughout the course and students' understanding of the underlying pathological processes will be assessed. Groups will be marked on their presentation and the in-class discussion, which is expected to contribute positively to the learning experience of the class. Feedback for the group presentation will be provided during Week 10.

### Course Learning Outcomes

- CLO1 : Understand the range of pathophysiological processes underpinning posterior eye disease.
- CLO2 : Be able to recognise a wide range of posterior eye conditions by integrating knowledge of epidemiology, pathophysiological processes and clinical presentation and be able to communicate your findings effectively.
- CLO3 : Locate and critically evaluate high quality current information and evidence on posterior eye disease
- CLO4 : Integrate knowledge gained in other optometry courses (for example, OPTM3105) and the current course (OPTM3205)

### Detailed Assessment Description

The students work in groups on an assigned posterior eye disease group case. The eye disease cases for each group will be released at the end of Week 5 and the cases cover course material from Week 1 to Week 7. The groups will present in the tutorials, in-person, during Week 10. The skills of differential diagnosis developed throughout the course and students' understanding of the underlying pathological processes will be assessed. Groups will be marked on their presentation and the in-class discussion, which is expected to contribute positively to the learning experience of the class. Feedback for the group presentation will be provided during Week 10.

### Assessment Length

Each group will present in-person for up to 20 minutes.

### Submission notes

In-person group activity

### Assessment information

Please see course Moodle Assessments for full details.

**Assignment submission Turnitin type**

Not Applicable

## General Assessment Information

Detailed instructions regarding all assessments for this course are provided on the course Moodle page.

Each assessment is explained during the course introduction in Week1, and further explained in full detail before each assessment.

Reminders of assessment dates and other details are included on the course Moodle each week.

For student information on results, grades, and guides to assessment see: https://student.unsw.edu.au/assessment

**Grading Basis**

Standard

**Requirements to pass course**

In order to pass this course students must:

- Achieve a composite grade of at least 50 out of 100.
- Meet any additional requirements specified in the assessment details section and on Moodle.

# Course Schedule

| Teaching Week/Module | Activity Type | Content |
|---|---|---|
| Week 0 : 20 May - 26 May | Online Activity | During O-Week please prepare for the start of the course by:<br>1. Exploring the General Course Resources and Feedback Hub.<br>2. Reviewing the Assessments Hub information and proposed dates for assessment submissions.<br>3. Reviewing your understanding of ocular anatomy and ocular imaging, and fundation online resources provided on the course Moodle.<br>4. Uisng the online link ONLY to join a group - within the tutorial you are enrolled in. You will work with your selected group for tutorials, the problem-based learning assessment tasks, and for the final group presentation assessment. Please self-nominate yourself into a group using the link provided. Please note you can ONLY join a group who have the same tutorial time-slot as you. Groups need a minimum of 4 and a maximum of 6 students. All groups must be finalised by Week 1 tutorials. . |
| Week 1 : 27 May - 2 June | Blended | Introduction and Metabolic Disease<br><br>This week, we start with some key topic areas relevant to many disease processes in the course. These "Foundational" learning modules revise material from your earlier courses. We will also integrate some new information relating to ocular disease and pathophysiology. By ensuring you understand these foundational topics at the outset, you will find the rest of the course much more manageable.<br>Following the foundational lectures, we start our first module, which explores diabetes and diabetic retinopathy. Diabetes is increasing rapidly in prevalence worldwide, and in the future, is predicted to continue to grow, with the number of people globally with diabetes expected to double over the next 20 years. Diabetes can lead to significant vision loss via several mechanisms, and it is important that eye care practitioners can recognise the signs and symptoms of diabetic retinopathy, and be able to distinguish between what can be monitored and what must be referred for treatment. The lectures and activities for this week aim to introduce the lesions of diabetic retinopathy, and show you how to classify both diabetic retinopathy and diabetic macular oedema. These skills will be further discussed and used in practical examples in the in-person tutorials on Tuesday or Wednesday. Thank you. |
| Week 2 : 3 June - 9 June | Blended | Inherited and Developmental Eye Disease<br>This week, we start by discussing inherited disorders of the retina, macula and optic nerve. We will work to understand the types of inheritance patterns as well as the pathophysiological processes underlying each condition, and how these processes result in characteristic clinical signs and symptoms. We will also consider acquired disorders that can be included as differential diagnoses. Thank you. |
| Week 3 : 10 June - 16 June | Blended | Vascular Disease<br>This week, we discuss the ocular effects of systemic vascular diseases such as hypertension and hypercholesterolaeima (high cholesterol). We will explore hypertensive retinopathy and choroidopathy as well as occlusive vascular disease, and look at other posterior eye conditions that arise from abnormal vasculature, such as retinal telangiectasia and hyper-permeable choroidal vessels. |
| Week 4 : 17 June - 23 June | Blended | Neuro-Optometry and Optic Atrophy<br>This week, we will investigate some common neurological symptoms you might see in optometric practice. These include pupil and ocular motility anomalies, nystagmus, visual field loss due to cortical lesions and optic disc elevation amongst others. These topics provide an opportunity to integrate more of your existing knowledge of anatomy and physiology with diseases knowledge to understand the pathophsyiology leading to these clinical manifestations of neurological disease or dysfunction. |
| | Assessment | Week 4 Quiz 1 Assessment<br>Quiz 1 (15%) will be on-line in the course Moodle (Inspera) and covers material from weeks 1-3 inclusive. The quiz is open book, however collaboration is NOT permitted and is considered academic misconduct. |
| Week 5 : 24 June - 30 June | Blended | Glaucoma<br>This week, we will learn about glaucoma, which is one of the leading causes of preventable blindness worldwide. You will learn to identify the clinical signs and symptoms of glaucoma, and to classify the type of glaucoma as primary or secondary, and open or closed angle. |
| Week 6 : 1 July - 7 July | Other | Flexibility Week - No scheduled classes<br>Flexibility Week (or "Reading Week") in Week 6 is an opportunity to catch up on your course studies, consolidate learning, and prepare for the upcoming topics and assessments. Student wellbeing is a key focus for Week 6. Please be sure to |

| | | |
|---|---|---|
| | | take a break and also use the week to:<br>• catch up with course readings if you have lost time because of extra-curricular engagements, sickness or misadventure<br>• allow time to review the material in Weeks 1 to 5 - please look at consolidating this material, before moving into a second block of learning.<br>• note any areas in Weeks 1 to 5 that are not clear or which you have questions about. Please add any questions to the online Q&A forums on Moodle for us all to to ponder on and consider (including the course convenor!).<br>• Thank you and enjoy the week. |
| Week 7 : 8 July - 14 July | Blended | Neoplasia<br>This week, we introduce some basic concepts in cancer including benign versus malignant versus metastatic cancer, and the role of genes versus environment (or both). We especially look at neoplasias of the posterior eye and the orbit, and the ocular complications of a group of conditions - the neurocutaneous syndromes. The pathways for referral are discussed. The Adnexal/Eyelid and Ocular Surface Tumours are not included for assessment in thhis section. Thank you. |
| Week 8 : 15 July - 21 July | Blended | Degenerative Conditions of the Macula<br>This week, we will learn about two common degenerative conditions that affect the macula, and so potentially significantly impact central vision. Age-related macular degeneration is one of the leading causes of blindness in the developed world, and in this week's lectures you will learn to identify and grade this condition, but also how to identify subtle changes that signify an impending worsening of the condition. The other condition is high myopia-related macula degeneration. There is a worldwide increase in the incidence of myopia in younger people. What many people don't realise however is that high myopia may cause retinal changes that are sight-threatening, and we will learn much more about these pathological changes. |
| | Assessment | Week 8 Quiz 2 Assessment<br>Quiz 2 (15%) will be on-line in the course Moodle (Inspera) and covers material from weeks 4-7 inclusive. The quiz is open book, however collaboration is NOT permitted and is considered academic misconduct. |
| Week 9 : 22 July - 28 July | Blended | Degenerative Conditions of the Vitreous and Retina<br>This week, we will be learning about normal age-related changes in the vitreous. We will also learn how these changes can affect the retina, including anomalous vitreo-retinal or vitreo-macular adhesion. These changes can potentially lead to sight threatening conditions such as rhegmatogenous retinal detachment or macular holes. Thank you. |
| Week 10 : 29 July - 4 August | Blended | Inflammation and Trauma<br>In Week 10 (last week), we review two subject areas - trauma and inflammation. Trauma is a topic that brings together several different topics already covered within this course, and we will look at the potential sequelae of both blunt and penetrating trauma. Our discussion of inflammation will add to knowledge from Term 1 OPTM3105, with a focus on posterior eye inflammation. The online review will include a Q&A of some of the key topics within this course, in preparation for the final exam. Details of the final centrally timetabled Inspera exam will also be provided. Thank you. |
| | Presentation | Group Presentations (in tutorials)<br>This week all groups will also deliver their case presentations during the assigned tutorial session. Be sure to complete final preparations for the group presentation on Tuesday and Wednesday in this week. |

# Attendance Requirements

Students are expected to attend all scheduled clinical, laboratory and tutorial classes. An Unsatisfactory Fail (UF) may be recorded as the final grade for the course if students fail to meet the minimum requirement of 80% attendance for clinical, laboratory and tutorial classes (unless otherwise specified on Moodle). Course attendance expectations are determined by the requirements of the program accrediting body, OCANZ. Where a student is unable to attend, they are advised to inform the course convenor as soon as possible but no later than 3 days after the scheduled class and, where possible, provide written documentation (e.g. medical certificate) to support their absence. Students may submit a request for special consideration in the case of

prolonged or multiple absences. Please note that there are severe consequences for submitting fraudulent documents such as false medical certificates. Such cases will be referred to the Student Conduct and Integrity Unit (SCIU) for investigation.

## General Schedule Information

The times and locations of classes can be found on myUNSW under Class Timetable.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation (if relevant).

# Course Resources

## Prescribed Resources

Bowling, B 'Kanski's Clinical Ophthalmology' 9th edition, Elsevier Butterworth-Heinemann Publishers, 2020. Available via UNSW Library (online and Leganto).

## Recommended Resources

Recommended resources for this course are provided on the course Moodle page.

## Additional Costs

Not applicable.

## Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

This course underwent a complete review in 2022, involving a UNSW Course Enhancement Project team. Lectures and learning activities were consolidated and presented in short sections and presented asynchronously. A knowledge checklist has been introduced at the end of each module to ensure students are aware of the key concepts taught within that module, and to assist them in reflecting on their learning.

Following 2022 feedback, the tutorials in 2023 were extended to 2 hours to allow more time for discussion and Q&A in groups. This will be continued in 2024 based on the positive feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from

both the rating responses and written comments. Please spare a few minutes to complete the myExperience surveys for this course posted at the top of the Moodle page at the end of term.

# Staff Details

| Position | Name | Email | Location | Phone | Availability | Equitable Learning Services Contact | Primary Contact |
|---|---|---|---|---|---|---|---|
| Convenor | Michele M adigan | | Rm 3.045, Level 3, Rupert Meyer Building UNSW | 02 9065 5071 | Please email for an appointment (m.madigan@unsw.edu.au) | Yes | Yes |

# Other Useful Information

## Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

### Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The UNSW Student Code of Conduct website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the Student Misconduct Procedure.

The Student Conduct and Integrity Office provides further resources to assist you to understand your conduct obligations as a student at UNSW.

## Academic Honesty and Plagarism

### Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the Academic Integrity and Plagiarism toolkit.

In addition to the information you are required to review in your ELISE training, UNSW Medicine & Health strongly recommends that you complete the Working with Academic Integrity module before submitting your first assessment task.

**Referencing**

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student Referencing page.

**Academic misconduct and plagiarism**

At UNSW, academic misconduct is managed in accordance with the Student Misconduct Procedure. Allegations of plagiarism are generally handled according to the UNSW Plagiarism Management Procedure. Plagiarism is defined in the UNSW Plagiarism Policy and is not tolerated at UNSW.

**Use of Generative AI and other tools in your assessment**

UNSW has provided guiding statements for the use of Generative AI in assessments. This will differ, depending on the individual assessment task, your course requirements, and the course stage within your program.

Your course convenor will outline if and how you can use Generative AI in each your assessment tasks. Options for the use of generative AI include: (1) no assistance; (2) simple editing assistance; (3) planning assistance; and (4) full assistance with attribution.

You may be required to submit the original generative AI responses, or drafts of your original work. Inappropriate use of generative AI is considered academic misconduct.

See your course Moodle (or Open Learning) page for the full instructions for individual assessment tasks for your course.

## Submission of Assessment Tasks

### Special Consideration

In cases where illness, misadventure or other circumstances beyond your control will prevent you from submitting your assessment by the due date and you require an extension, you need to formally apply for Special Consideration through myUNSW.

UNSW has a **Fit to Sit/Submit rule**, which means that by sitting or submitting an assessment on the scheduled assessment date, you are declaring that you are fit to do so and cannot later apply for Special Consideration.

### Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation.  Additional information can be found on: https://student.unsw.edu.au/special-consideration

### Examinations

Information about the conduct of examinations in your course is provided on your course Moodle page.

### Other assessment tasks

### Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the UNSW Assessment Implementation Procedure, with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

**Failure to complete an assessment task**

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment information on your course Moodle page.

**Feedback on assessments**

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

**Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.**

## Faculty-specific Information

**Additional support for students**

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway: https://student.unsw.edu.au
- Academic Skills and Support: https://student.unsw.edu.au/academic-skills
- Student support: https://www.student.unsw.edu.au/support

- Student Wellbeing, Health and Safety: https://student.unsw.edu.au/wellbeing

Mind Smart Guides are a series of mental health self-help resources designed to give you the psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: https://student.unsw.edu.au/mindsmart
- Equitable Learning Services: https://student.unsw.edu.au/els
- Guide to studying online: https://www.student.unsw.edu.au/online-study

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: https://student.unsw.edu.au/moodle-support

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre: https://www.myit.unsw.edu.au/services/students

**Course evaluation and development**

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the myExperience survey, which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

## School Contact Information

School guidelines on contacting staff:

### Course questions

All questions related to course content should be posted on Moodle or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using short-hand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

### Administrative questions

If you have an administrative question about your program of study at the School please submit your enquiry online at UNSW Ask Us.

### Complaints and appeals

Student complaints and appeals: https://student.unsw.edu.au/complaints

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact the School Grievance Officer, A/Prof Sieu Khuu (s.khuu@unsw.edu.au).