



## UNSW Course Outline

# COMM2244 Future of Work Project - 2024

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## General Course Information

Course Code : COMM2244

Year : 2024

Term : Term 2

Teaching Period : T2

Is a multi-term course? : No

Faculty : UNSW Business School

Academic Unit : UNSW Business School

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

COMM2244 is a project based practicum aimed at developing and applying students' skills, capabilities and knowledge of future workplaces.

You will learn and practice the skills required to be successful as an individual - curiosity, creativity, empathy, and courage. You will examine how these factors underpin future career success in a rapidly changing global landscape, taking into account emerging technologies, artificial intelligence and other globalisation factors.

Guided by your lecturer and as part of a small team, you will apply these skills and capabilities to a real-life business challenge for an industry partner. Your client will present a problem related to their future workforce and, in project teams, students will investigate this challenge, workshop solutions, and provide a recommended way forward.

This course is at the UNSW Kensington Campus and consists of pre-workshop modules, online discussion boards and three industry partner meetings.

Each experience will be different depending on the organisations we partner with.

For enquiries please contact Career Accelerator at: [careeraccelerator@unsw.edu.au](mailto:careeraccelerator@unsw.edu.au)

## Course Aims

This course aims to:

- increase students' understanding of the how their strengths and skills develop in conjunction with enterprise.
- develop students' critical thinking and problem solving skills.
- develop students' team work and understanding of decision making skills in the context of the Future of Work.
- develop a students personal capabilities, professional competencies, collaboration skills, and business acumen by integrating and applying knowledge to real-work organisational opportunities and future challenges.

## Relationship to Other Courses

This course is offered as a Business School Elective within any undergraduate Business School program or may be counted as an elective within any Commerce major. It also meets the mandatory WIL requirements in a single or double degree in Commerce, including the Bachelor of Commerce (International).

Students must have completed 48 UOC by course commencement, have space in their degree and completed COMM6000 (CA:Essentials). Bachelor of Commerce students need to have completed COMM1999 myBCom First Year Portfolio.

# Course Learning Outcomes

Course Learning Outcomes
CL01 : Reflect on and apply academic knowledge, skills and capabilities to forecast capability and competency requirements for the future
CL02 : Communicate effectively, collaboratively and respectfully in diverse workplace and team situations
CL03 : Develop ability to reflect and critically think about your current and future professional goals in relation to the Future of Work
CL04 : Demonstrate an understanding of the impact of economic, environmental and social sustainability on the Future of Work

Course Learning Outcomes	Assessment Item
CL01 : Reflect on and apply academic knowledge, skills and capabilities to forecast capability and competency requirements for the future	<ul style="list-style-type: none"><li>• Business Report</li><li>• Team Project</li></ul>
CL02 : Communicate effectively, collaboratively and respectfully in diverse workplace and team situations	<ul style="list-style-type: none"><li>• Peer assessment</li><li>• Team Project</li></ul>
CL03 : Develop ability to reflect and critically think about your current and future professional goals in relation to the Future of Work	<ul style="list-style-type: none"><li>• Reflection Journal</li><li>• Peer assessment</li></ul>
CL04 : Demonstrate an understanding of the impact of economic, environmental and social sustainability on the Future of Work	<ul style="list-style-type: none"><li>• Reflection Journal</li><li>• Business Report</li><li>• Team Project</li></ul>

## Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams

## Learning and Teaching in this course

This course will allow students to apply theoretical skills to a real world business problem through industry partnerships. The course will run on a term schedule with company meeting sessions replacing some lectures.

# Assessments

## Assessment Structure

Assessment Item	Weight	Relevant Dates	Program learning outcomes
Reflection Journal Assessment Format: Individual	40%	Due Date: Weekly Journal Submission from Week 1 to Week 9	• PL05 : Responsible Business Practice • PL07 : Leadership Development
Business Report Assessment Format: Individual	15%	Due Date: Week 7: 08 July - 14 July	• PL01 : Business Knowledge • PL02 : Problem Solving • PL05 : Responsible Business Practice
Peer assessment Assessment Format: Individual	15%	Due Date: Week 10: 29 July - 04 August	• PL03 : Business Communication • PL04 : Teamwork
Team Project Assessment Format: Group	30%	Due Date: Week 10: 29 July - 04 August, Week 11: 05 August - 11 August	• PL01 : Business Knowledge • PL02 : Problem Solving • PL03 : Business Communication • PL04 : Teamwork • PL05 : Responsible Business Practice

## Assessment Details

### Reflection Journal

#### Assessment Overview

Students will complete a guided reflection process weekly including:

- Self-skill or strengths assessment to determine student's current capabilities & competencies (Formative)
- Weekly reflective journals addressing professional development and consideration of future needs for self and industry
- Meta-reflection

Students will have a choice of a variety of digital mediums and tools to complete this.

Reflections are submitted each week (except week 6), of which four will be marked (students will not be told which ones are marked - each worth 10%).

Assesses: PL05, PL07

#### Course Learning Outcomes

- CL03 : Develop ability to reflect and critically think about your current and future professional

goals in relation to the Future of Work

- CLO4 : Demonstrate an understanding of the impact of economic, environmental and social sustainability on the Future of Work

#### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## **Business Report**

#### Assessment Overview

Students will complete an individual report summarising their understanding of the 'Future of Work' problem, their interpretation of the problem and development of innovative solution. The report will be developed as an individual proposal that will feed into the overall solution.

As part of this report, students will identify the economic, social and environmental challenges related the client's 'future of work' problem as well as present a clear way forward.

Assesses: PLO1, PLO2, PLO5

*Bcom students: myBcom course points for PLO2.*

#### Course Learning Outcomes

- CLO1 : Reflect on and apply academic knowledge, skills and capabilities to forecast capability and competency requirements for the future
- CLO4 : Demonstrate an understanding of the impact of economic, environmental and social sustainability on the Future of Work

#### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## **Peer assessment**

#### Assessment Overview

Students undertake peer assessment in conjunction with formal self-assessment. They reflect on their own efforts, and extend and enrich this reflection by exchanging feedback on their own and their peers' work.

Assesses: PLO3, PLO4

*Bcom students: myBcom course points for PLO4.*

### **Course Learning Outcomes**

- CL02 : Communicate effectively, collaboratively and respectfully in diverse workplace and team situations
- CL03 : Develop ability to reflect and critically think about your current and future professional goals in relation to the Future of Work

### **Assignment submission Turnitin type**

Not Applicable

## **Team Project**

### **Assessment Overview**

#### **Outline Solution Presentation - 10%**

Students will present an initial outline or summary of their problem analysis/thinking to the industry partner

#### **Final Recommendations/Solution Presentation - 15%**

Presentation to client and colleagues to present their final recommendations/solution to the client's Future of Work problem

#### **Final Presentation Q&A with Client - 5%**

Student will take part in Q&A with industry partner immediately after the final presentation

Assesses: PLO1, PLO2, PLO3, PLO4, PLO5

*Bcom students: myBcom course points for PLO5.*

### **Course Learning Outcomes**

- CL01 : Reflect on and apply academic knowledge, skills and capabilities to forecast capability and competency requirements for the future
- CL02 : Communicate effectively, collaboratively and respectfully in diverse workplace and team situations
- CL04 : Demonstrate an understanding of the impact of economic, environmental and social sustainability on the Future of Work

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## General Assessment Information

### Grading Basis

Satisfactory

## Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 27 May - 2 June	Workshop	Seminar Course introduction Working in teams
Week 2 : 3 June - 9 June	Workshop	Consulting skills (The Trusted Advisor) Personal development priorities
	Assessment	Reflection journal
Week 3 : 10 June - 16 June	Workshop	Problem solving step 1: Understanding the problem First client meeting
	Assessment	Reflection journal
Week 4 : 17 June - 23 June	Workshop	Problem solving step 2: Research
	Assessment	Reflection journal
Week 5 : 24 June - 30 June	Workshop	The art of convincing
	Assessment	Reflection journal
Week 7 : 8 July - 14 July	Workshop	Second client meeting: Outline solutions Interpreting feedback
	Assessment	Reflection journal
	Assessment	Temporary Solution Presentation
	Assessment	Business Report due
Week 8 : 15 July - 21 July	Workshop	Problem solving step 3: Wicked questions
	Assessment	Reflection journal
Week 9 : 22 July - 28 July	Workshop	Jobs of the future
	Assessment	Reflection journal
Week 10 : 29 July - 4 August	Workshop	
	Assessment	Peer Review due
	Assessment	Final Presentation to Partner Organisation due

## Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

# Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
	Career Accelerator					No	Yes
Head lecturer	Eddy Widjaja					No	No
Lecturer	Ada Choi					No	No
	Ahmed Hegazi					No	No

## Other Useful Information

### Academic Information

#### COURSE POLICIES AND SUPPORT

The Business School expects that you are familiar with the contents of this course outline and the UNSW and Business School learning expectations, rules, policies and support services as listed below:

- Program Learning Outcomes
- Academic Integrity and Plagiarism
- Student Responsibilities and Conduct
- Special Consideration
- Protocol for Viewing Final Exam Scripts
- Student Learning Support Services

Further information is provided on the [key policies and support](#) page.

Students may not circulate or post online any course materials such as handouts, exams, syllabi or similar resources from their courses without the written permission of their instructor.

#### STUDENT LEARNING OUTCOMES

The Course Learning Outcomes (CLOs) – under the Outcomes tab – are what you should be able to demonstrate by the end of this course, if you participate fully in learning activities and successfully complete the assessment items.

CLOs also contribute to your achievement of the Program Learning Outcomes (PLOs), which are developed across the duration of a program. PLOs are, in turn, directly linked to [UNSW graduate capabilities](#). More information on Coursework PLOs is available on the [key policies and](#)



[support](#) page. For PG Research PLOs, including MPDBS, please refer to the [UNSW HDR Learning Outcomes](#).

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

### SPECIAL CONSIDERATION

You can apply for special consideration when illness or other circumstances beyond your control interfere with your performance in a specific assessment task or tasks, including online exams. Students studying remotely who have exams scheduled between 10pm and 7am local time, are also able to apply for special consideration to sit a supplementary exam at a time outside of these hours.

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Special consideration applications will be assessed centrally by the Case Review Team, who will update the online application with the outcome and add any relevant comments. The change to the status of the application immediately sends an email to the student and to the assessor with the outcome of the application.

Please note the following:

1. Applications can only be made through Online Services in myUNSW (see the UNSW [Current](#)

- [Students](#) page). Applications will not be accepted by teaching staff. The lecturer-in-charge/course coordinator will be automatically notified when your application is processed.
2. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.
  3. If you experience illness or misadventure in the lead up to an exam or assessment, you must submit an application for special consideration, either prior to the examination taking place, or prior to the assessment submission deadline, except where illness or misadventure prevent you from doing so.
  4. If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment or the period covered by your supporting documentation.
  5. Under the UNSW Fit To Sit/Submit rule, if you sit the exam/submit an assignment, you are declaring yourself well enough to do so and are cannot subsequently apply for special consideration.
  6. If you become unwell on the day of – or during – an exam, you must stop working on your exam, advise your course coordinator or tutor and provide a medical certificate dated within 24 hours of the exam, with your special consideration application. For online exams, you must contact your course coordinator or tutor immediately via email, Moodle or chat and advise them you are unwell and submit screenshots of your conversation along with your medical certificate and application.
  7. Special consideration requests do not allow the awarding of additional marks to students.

Further information on Business School policy and procedure can be found under “Special Consideration” on the [key policies and support](#) page.

## **LATE SUBMISSION PENALTIES**

For assessments other than examinations, late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the requested format, such as hard copy or electronic copy, has not been submitted on time or where the ‘wrong’ assignment has been submitted.

For assessments which account for 10% or less of the overall course grade, and where answers are immediately discussed or debriefed, the LIC may stipulate a different penalty. Details of such late penalties will be available on the course Moodle page.

## **FEEDBACK ON YOUR ASSESSMENT TASK PERFORMANCE**

Feedback on student performance from formative and summative assessment tasks will be

provided to students in a timely manner. Assessment tasks completed within the teaching period of a course, other than a final assessment, will be assessed and students provided with feedback, with or without a provisional result, within 10 working days of submission, under normal circumstances. Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

## Faculty-specific Information

### PROTOCOL FOR VIEWING FINAL EXAM SCRIPTS

UNSW students have the right to view their final exam scripts, subject to a small number of very specific exemptions. The UNSW Business School has set a [protocol](#) under which students may view their final exam script. Individual schools within the Faculty may also set up additional local processes for viewing final exam scripts, so it is important that you check with your School.

If you are completing courses from the following schools, please note the additional school-specific information:

- Students in the **School of Accounting, Auditing & Taxation** who wish to view their final examination script should also refer to [this page](#).
- Students in the **School of Banking & Finance** should also refer to [this page](#).
- Students in the **School of Information Systems & Technology Management** should also refer to [this page](#).

### COURSE EVALUATION AND DEVELOPMENT

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

### QUALITY ASSURANCE

The Business School is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being achieved. The information is required for accreditation purposes, and aggregated findings will be

used to inform changes aimed at improving the quality of Business School programs. All material used for such processes will be treated as confidential.

## TEACHING TIMES AND LOCATIONS

Please note that teaching times and locations are subject to change. Students are strongly advised to refer to the [Class Timetable website](#) for the most up-to-date teaching times and locations.