



**UNSW**

## UNSW Course Outline

# DDES1022 Object as Architecture: Jewellery and Metal Design - 2024

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## General Course Information

**Course Code :** DDES1022

**Year :** 2024

**Term :** Term 1

**Teaching Period :** T1

**Is a multi-term course? :** No

**Faculty :** Faculty of Arts, Design and Architecture

**Academic Unit :** School of Art & Design

**Delivery Mode :** In Person

**Delivery Format :** Standard

**Delivery Location :** Paddington

**Campus :** Paddington

**Study Level :** Undergraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

In this course, you will focus on the design and fabrication of functional and/or wearable objects in response to architecture and interior spaces. You will apply jewellery and metal fabrication skills and small-scale production methods to develop a series of designs that engage with

spatial and conceptual relationships between architecture and the body. Your design outcomes will be contextualised by contemporary practices in Jewellery and Object Design.

## Course Aims

This course aims to provide studio experiences in Jewellery and Object Design, focusing on the knowledge and skills required to conceive, develop and accurately document design projects.

## Relationship to Other Courses

Students who are interested in Jewellery and Object Design and Making will find Object as Architecture an opportunity to expand their design research, thinking and making skills to domestic and wearable objects. The course looks to architecture as a conceptual way to inspire ideas and approaches in the jewellery context.

Students wishing to develop their design research and making in the field of object design with a material focus can also consider the Object streams and Jewellery electives below.

DDES1120 Object 1: Objects and the Hand

DDES2120: Objects and Place

DDES2121 Object 3: Objects and the World

DDES1021: Jewellery Design for Fashion

**DDES1022: Object as Architecture**

DDES1024: Jewellery: Contextual Issues through Bodyworks

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Experiment with a range of materials and methods and apply findings to the design, fabrication and presentation of objects.
CLO2 : Examine and critique the contextual and relational significance of design objects.
CLO3 : Demonstrate and apply digital literacies and processes relevant to object design and prototyping.
CLO4 : Investigate and communicate an effective synthesis of concepts, forms, materials and processes.

Course Learning Outcomes	Assessment Item
CLO1 : Experiment with a range of materials and methods and apply findings to the design, fabrication and presentation of objects.	<ul style="list-style-type: none"><li>• Design Proposal and Models</li><li>• Final Design: Object Realisation</li></ul>
CLO2 : Examine and critique the contextual and relational significance of design objects.	<ul style="list-style-type: none"><li>• Design Proposal and Models</li><li>• Final Design: Object Realisation</li></ul>
CLO3 : Demonstrate and apply digital literacies and processes relevant to object design and prototyping.	<ul style="list-style-type: none"><li>• Design Proposal and Models</li><li>• Final Design: Object Realisation</li></ul>
CLO4 : Investigate and communicate an effective synthesis of concepts, forms, materials and processes.	<ul style="list-style-type: none"><li>• Final Design: Object Realisation</li></ul>

## Learning and Teaching Technologies

Moodle - Learning Management System

## Learning and Teaching in this course

Each studio class includes a combination of lectures, demonstrations, proficiencies, and practice.

## Additional Course Information

Students taking this course will have a strong interest in designing and making. You will be working in a professional specialised well equipped jewellery studio. This subject involves both theoretical and practical studio design work. Therefore it is expected that you will be researching in the library and using the jewellery workshops outside of class time to develop your ideas and skills. It is important that you attend and arrive on time for all classes and come equipped for

class. It is also important that the wearing of appropriate clothing is respected otherwise you will not be allowed to access the spaces. All important and essential course information will be provided and communicated through the educational platform of Moodle.

An integral part of this course is engagement in class activities. You must actively participate in classes and complete all set work to a satisfactory standard.

In this course we provide students with some basic material kits but you are also expected to spend at least \$80 on materials and basic equipment to complete the assessment tasks.

Please note that the expectation of time in this course is more than contact hours. The University has expectations of a total load of 25-30 hours per unit of credit. This means that you should spend no less than 8-9 hours per week on average on class work in addition to your timetabled hours. This time should be made up of reading

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Design Proposal and Models Assessment Format: Individual	50%	Start Date: Not Applicable Due Date: Week 5: 11 March - 17 March
Final Design: Object Realisation Assessment Format: Individual	50%	Due Date: Week 11: 22 April - 28 April

### Assessment Details

#### Design Proposal and Models

##### Assessment Overview

In this task you will develop a design proposal to create a series of objects in metal that respond to spatial and conceptual relationships between architecture and the body. Your proposal will include research and analysis of a selected architecture case study and scale models of the proposed designs. Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

##### Course Learning Outcomes

- CLO1 : Experiment with a range of materials and methods and apply findings to the design, fabrication and presentation of objects.
- CLO2 : Examine and critique the contextual and relational significance of design objects.

- CLO3 : Demonstrate and apply digital literacies and processes relevant to object design and prototyping.

### **Detailed Assessment Description**

#### **Design Proposal**

Develop a design proposal for the construction of a site-specific work that encapsulates jewellery and or objects for the table. You are asked to design and create works (singular or series) for a table of your choice. This could be a dining room table, a work desk, a side table, a concierge desk, a vanity table, etc. You are asked to select and respond to one established architectural practice from your choice, or the list provided as a source for conceptual inspiration. How you weave the architectural aspect to the proposal is up to your imagination.

1. Shigeru Ban Architects
2. Zaha Hadid
3. Glenn Murcutt
4. Peter Stutchbury Architects
5. Frank Lloyd Wright

Your design proposal should take the form of a written and pictorial document of 800 words (maximum) outlining your selection of the project, background research, preliminary sketches and material considerations for your proposed works.

+

#### **Concept Models**

You are asked to work through a design process to develop 3 concept models that will allow you to experiment and to articulate your ideas based on your selected architect. Articulate your design ideas and processes initially through sketches. From your sketches, develop two concept models produced from stock card, box board or model building boards (you may wish to discuss with your teacher) and one concept model refined and hand made in metal to demonstrate skills learnt in class.

#### **Assessment Length**

Design proposal maximum 800 words.

## Submission notes

In Class and Online.

## Assessment information

A detailed description on Assessment Task One is on the assessment brief available in the course Moodle platform.

## Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## **Final Design: Object Realisation**

### Assessment Overview

In this task you will develop your design proposal from Task 1 to create designs in metal that respond to spatial and conceptual relationships between architecture and the body. The final design outcomes will be supported by documentation of the development and resolution of ideas. Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

### Course Learning Outcomes

- CLO1 : Experiment with a range of materials and methods and apply findings to the design, fabrication and presentation of objects.
- CLO2 : Examine and critique the contextual and relational significance of design objects.
- CLO3 : Demonstrate and apply digital literacies and processes relevant to object design and prototyping.
- CLO4 : Investigate and communicate an effective synthesis of concepts, forms, materials and processes.

### Detailed Assessment Description

#### **Completed Objects**

In Assessment Task 2 you will create finished designs developed from your design proposal in metal that respond to spatial and conceptual relationships between architecture and the body. The final design outcomes (object or contemporary jewellery) are to be hand-made and predominantly made in metal. In some instances, other materials can be incorporated and liaison with industry may be advised, please consult with your lecturer. Your final submission must include; the finished object (singular or series) and be supported by an A5 document book and process journal.

## A5 Presentation Book

The A5 book should showcase the final designs with a 150–200-word project statement that records the context of your submission, images of the finished object, and a curated summary of the design process.

### Assessment Length

A5 book no more than 20 pages including project statement of 150-200 words.

### Submission notes

In Class and Online.

### Assessment information

A detailed description on Assessment Task Two is on the assessment brief available in the course Moodle platform.

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## General Assessment Information

### Grading Basis

Standard

### Requirements to pass course

To pass this course students are required to achieve a total minimum mark of 50, a composite mark combined from Assessment Task 1 and Assessment Task 2.

## Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Studio	Lecture + Studio: Introduction to the Course + Metal Techniques.
Week 2 : 19 February - 25 February	Studio	Lecture + Studio: Jewellery and Architecture.
Week 3 : 26 February - 3 March	Studio	Lecture + Studio: The Jewellery Field and Table Objects.
Week 4 : 4 March - 10 March	Studio	Lecture + Studio: Metals and Industrial Processes.
Week 5 : 11 March - 17 March	Studio	Lecture + Studio: Introduction to Assessment Task 2.
Week 6 : 18 March - 24 March	Homework	Study Week No Class in Week 6. Use this opportunity to practice the skills learned in class.
Week 7 : 25 March - 31 March	Studio	Lecture + Studio: Planning your Design, Construction and Materials.
Week 8 : 1 April - 7 April	Studio	Lecture + Studio: Design Developments, Construction and Jewellery Finishing.
Week 9 : 8 April - 14 April	Studio	Lecture + Studio: Graphic and Design Communications.
Week 10 : 15 April - 21 April	Studio	Lecture + Studio: Design Resolution + Review of AT2 Expectations.
Week 11 : 22 April - 28 April	Assessment	Assessment Task 2 Submission.

# Attendance Requirements

## Attendance Requirements

Students are expected to attend all classes for each course in which they are enrolled. Failure to attend and participate in at least 80% of learning activities such as discussions, peer feedback, studio sessions, online activities, group work, etc., may result in you being flagged as at risk of failing the course. By punctually attending and actively participating in your classes you not only increase your own opportunities for developing your skills and knowledge, but will also help build a rigorous and engaged creative community with other students. If you are unable to attend classes, please inform your relevant Course Convenor. If the absence is for medical reasons, you will be required to present a medical certificate. If absences impact your ability to undertake assessment, then you should apply for [Special Consideration](#).

# Course Resources

## Recommended Resources

Students enrolled in this course should have an interest in the design field particularly in craft and design objects, the contemporary jewellery field, and architecture. These sites can broaden your understanding of the field.

### Architectural Site

- Dezeen, [www.dezeen.com](http://www.dezeen.com)
- Archdaily, [www.archdaily.com](http://www.archdaily.com)
- Archinect, [www.archinect.com](http://www.archinect.com)
- Designboom, [www.designboom.com](http://www.designboom.com)
- Inhabitat, [www.inhabitat.com](http://www.inhabitat.com)
- Yellowtrace, [www.yellowtrace.com.au](http://www.yellowtrace.com.au)

### Online forums & events

- Australian Ceramics Association, <https://www.australianceramics.com/association/>
- Art Jewelry Forum, <https://artjewelryforum.org/>
- Klimt02 (jewellery), <https://klimt02.net/>
- Design Basel/Miami <http://basel2019.designmiami.com/>
- London Design Festival <https://www.londondesignfestival.com/>
- Sydney Design Week, <https://sydneydesign.com.au/2019/>

- Melbourne Design Week, <https://www.ngv.vic.gov.au/melbourne-design-week/>
- Australian Ceramics Triennale, <https://www.australianceramicstriennale.com.au/2019>
- Radiant Pavilion, Contemporary Jewellery Festival, Melbourne <http://www.radiantpavilion.com.au/>

### Design Galleries (Sydney)

- Australian Design Centre, <https://australiandesigncentre.com/>
- Courtesy of the Artist, <https://courtesyoftheartist.com>
- Gallery Sally Dan Cuthbert <https://gallerysallydancuthbert.com/>

### Craft & Design Galleries (National & International)

- Craft ACT – Canberra, <https://craftact.org.au/>
- Craft Victoria – Melbourne, <http://www.craft.org.au/>
- Jam Factory Contemporary Craft and Design – Adelaide, <https://www.jamfactory.com.au/>
- Gallery Funaki – Melbourne, <https://galleryfunaki.com.au/>
- National Gallery of Victoria – Melbourne <https://www.ngv.vic.gov.au/>
- Museum of Applied Arts and Sciences (MAAS) – Sydney <https://collection.maas.museum/>
- National Gallery of Australia – Canberra <https://nga.gov.au/>
- Victoria and Albert Museum – London <https://www.vam.ac.uk/collections?type=featured>
- Stedelijk Museum – Amsterdam <https://www.stedelijk.nl/en/dig-deeper/collection-online>
- Museum of Arts and Design – New York <https://madmuseum.org/>

## Additional Costs

### Tools and Materials Requirements for this Course

Many tools are available to borrow from the UNSW Jewellery Tool Room. However, students are required to purchase some of their own jewellery materials and consumable equipment. For example, students are required to purchase metal to execute their assessment projects. Please expect to spend between \$50 - \$200 in this course. The information here is an overview and a more detailed description is available on the Moodle Course platform.

- saw blades (2/0 & other sizes as needed)
- drill bits
- emery paper (320, 400, 600, 800, 1200)
- sheet metal (brass, copper, nickel silver, sterling silver)
- metal (sheet, wire, tube)

- solder (hard/medium/easy)
- wax
- materials specific to the project

You will need to purchase materials and pay for casting as the term progresses. An introductory materials kit will be provided in week 1 which includes (limited selection of metals, silver solder, 1x saw blade).

### **Jewellery Suppliers: Metal**

**Jewellery Tool Room:** sheet metal, wax are available – very limited supplies.

**The Art Scene on Campus** at UNSW Art &Design, Paddington – **very limited supplies**

**Palloys Pty Ltd** [www.palloys.com](http://www.palloys.com)

### **Jewellery Equipment & Tools**

**AJS (Australian Jewellers Supplies):** Suite 15, 1<sup>st</sup> Floor, Dymocks Building, 428 George St Sydney

Phone: 82562666 Hours: Mon-Fri 8.30am-5pm [www.jewellerssupplies.com.au](http://www.jewellerssupplies.com.au)

**Twin Plaza Metals:** (tools & metal) level 1, 155 Castlereagh St, Sydney NSW [www.twinplaza.com](http://www.twinplaza.com)

### **Casting services**

**Pure Casting:** 25 Sydney St Marrickville, NSW 2204. Phone: 02 9516 0401.

[www.purecasting.com.au](http://www.purecasting.com.au)

**Palloys:** 8-10 Meeks Rd Marrickville Phone: 98571 9200 [www.palloys.com.au](http://www.palloys.com.au)

**Chemgold:** Unit 37 / 34-36 Ralph St, Alexandria [www.chemgold.com](http://www.chemgold.com)

## **Course Evaluation and Development**

We ask students for feedback informally and formally in the MyExperience survey towards the end of each course term. This course reflects on the student's feedback and experience to improve the course for the following term. Course improvement changes are made transparent for students to read in Moodle.

## **Staff Details**

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Bic Tieu		F106		Appointment by email	No	Yes

# Other Useful Information

## Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.

- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

### Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

## Submission of Assessment Tasks

### Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au)

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

### Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

### School-specific Information

#### Risk of Failure Warnings

If you are at risk of failing the course, because of lack of attendance, low marks in assignments, failing to submit assignments, or lack of participation or engagement, you may be notified by email. Please ensure you read your university email, and respond to any official risk of failure warning promptly. NOTE – if the warning email is sent to your UNSW e-Mail address, it is considered as being read by you whether you check your UNSW email or not.

## **Late Submission Penalties**

If you believe that circumstances will prevent you from submitting an assessment on time, please notify your course convenor as soon as possible. There will be penalties applied for being late and a clear 'no later than' date beyond which submission won't be accepted. Where a Special Consideration is not applied for, and a student assessment is late, the following guidelines apply:

1. Up to 5 days after due date, a penalty of 5% (of maximum mark for assignment) will be applied for each day late (e.g. an assignment that is 3 days late would have its mark reduced by 15%). Please note - for the purpose of deduction calculation, a 'day' is each 24-hour period (or part thereof) past the stipulated deadline for submission within the calendar year (including weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ( $3 \times 5\% = 15\%$ ). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ( $68\% - 15\%$ ).

2. Beyond 5 days late, no submission will be accepted.

## **Special Consideration**

Please note that the University's Special Consideration process allows students to apply for an extension within 3 days of the assessment due date. This provides for more extensive extensions, subject to documentation, and Course Convenor approval. You can apply for special consideration online through [my.UNSW.edu.au](https://www.student.unsw.edu.au/special-consideration). More information about special consideration can be found here: <https://www.student.unsw.edu.au/special-consideration>

NOTE: If you are experiencing issues related to your access to class material or difficulty with technology, make sure you notify your lecturer as soon as possible, well before any assessment due date. Last minute requests for extensions due to computer failure, file corruption, printing

problems etc. do not qualify students for special consideration or extensions. Students are expected to maintain regular backups of their work at all times.

## **Educational adjustments**

Educational adjustments can be applied to assessments if you are living with a disability, a long term medical condition, a mental health condition, and/or are a carer of individuals with a disability. The Equitable Learning Service (ELS) determines adjustments based on medical documentation and communicates these via an Equitable Learning Plan (ELP). To receive educational adjustments for equitable learning support, you must first register with Equitable Learning Services (ELS). More information about Equitable Learning Services can be found here <https://student.unsw.edu.au/els>

## **Supplementary Assessment**

Supplementary assessments are available to students in this course who have failed an assessment but have subsequently had an application for Special Consideration approved by the university. The supplementary assessment may take a different form than the original assessment and will be defined by the course convenor - but it will address the same learning outcomes as the original assessment. If Special Consideration has not been awarded, the maximum mark that may be awarded for a supplementary assessment is 50% of the full assessment mark.

## **Academic Honesty and Plagiarism**

Plagiarism is taking the ideas, words, images, designs or objects of others and passing them off as your own. Plagiarism is a type of intellectual theft. Plagiarism can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using the Turnitin site. For further information, please see the Academic Integrity & Plagiarism website <https://www.student.unsw.edu.au/plagiarism>.

## **Referencing Requirements for Assessments**

Your course convenor will inform you what referencing system this course follows. Useful guidelines on how to reference according to various systems can be found at: <https://student.unsw.edu.au/referencing>.

You may follow these guidelines in your assessment tasks, or seek additional advice from your lecturer. Styles for Endnote are downloadable from the Endnote website. Accurate and correct referencing is an important academic prerequisite at University level, and if your work does not meet these requirements, it may be marked down, or in more serious cases, it may be treated as an instance of plagiarism and academic dishonesty.

### **Use of Generative AI**

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Your work must be your own and where the use of AI tools, such as ChatGPT, have been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work. In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply. If in doubt, please seek advice from the Course Convenor prior to using generative AI tools.

<https://www.student.unsw.edu.au/assessment/ai>

### **Health and Safety**

Ensuring student and staff health and safety is very important at UNSW Art & Design. Health and safety is everyone's responsibility. As a student, you have a responsibility not to do anything that risks your own health and safety, or the health or safety of your fellow students, staff members or visitors. This means, for example, exiting the building during a fire drill; wearing personal protective equipment and clothing (PPEC) when staff or signage instructs you to do so; undertaking induction to using equipment or carrying out processes that require specific knowledge; and reporting hazards or incidents to your lecturer or supervisor as soon as you become aware of them. For more information, please see <https://safety.unsw.edu.au/>.

### **Additional Support and Resources**

At UNSW you can also find support and resources if you need help with your personal life, getting your academic success on track or just want to know how to stay safe. See <https://www.student.unsw.edu.au/wellbeing>.

Additional support for students is available by contacting the following centres:

- Student Support and Development <https://www.student.unsw.edu.au/support>
- Student Support Advisors: <https://www.student.unsw.edu.au/advisors>

- Mental Health Support: <https://www.student.unsw.edu.au/mental-health-support>
- Academic Skills and Support <https://www.student.unsw.edu.au/skills>
- UNSW IT Service Centre <https://www.myit.unsw.edu.au/>
- Student Gateway: <https://www.student.unsw.edu.au/>
- Equitable Learning Services: <https://www.student.unsw.edu.au/equitable-learning>
- Faculty Resources and Support: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support>
- Arc: <https://www.arc.unsw.edu.au/>

## After Hours Access to the Paddington Campus

The core operating hours for the Paddington Campus are below. All students have access to the campus during these hours:

- Monday to Friday 0800 – 2100
- Saturday 0900 – 1700

Some students are permitted to have “After Hours Access” (AHA) to the campus upon completion of a series of inductions. The inductions are dependent on location, as well as the types of activities undertaken in those locations. The first of these is this Primary Induction, and this must be completed online <https://my.artdesign.unsw.edu.au>. All students requiring AHA are required to complete this induction. The Primary Induction gives access to the following Low Risk areas:

### Post Graduate Students

- PG Research students – Level 4 F Block, Computer Labs and Learning Commons
- Master of Design students – Level 3 D Block, Computer Labs and Learning Commons
- Master of Curating and Cultural Leadership students – D207, Computer Labs and Learning Commons

### Honours Students

- Fine Arts – Level 3 F Block, Computer Labs and Learning Commons
- Design – Level 1 E Block, Computer Labs and Learning Commons
- Media Arts – Level 3 F Block, Computer Labs and Learning Commons

Subsequent inductions are workshop and lab specific, and are conducted face-to-face by the UNSW Art & Design Technical staff. Students and staff must first successfully complete the Primary Induction before requesting a Workshop/Lab specific Induction.

## **School Contact Information**

**UNSW School of Art & Design**

**Faculty of Arts, Design & Architecture**

Paddington Campus

Cnr Greens Rd & Oxford Street

Paddington NSW 2021

[ad.generaladmin@unsw.edu.au](mailto:ad.generaladmin@unsw.edu.au)