UNSW Course Outline

PSYC7239 Neuropsychology Professional and Ethical Practice 3 (NPEP3) - 2024

Published on the 30 Aug 2024

General Course Information

Course Code : PSYC7239
Year : 2024
Term : Term 3
Teaching Period : T3
Is a multi-term course? : No
Faculty : Faculty of Science
Academic Unit : School of Psychology
Delivery Mode : In Person
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Postgraduate
Units of Credit : 12

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

NPEP 3 provides ongoing training as part of the practical component of the clinical

neuropsychology program. It is designed to further develop your neuropsychology competencies of trainees and increase clinical experience across a wide range of presentations from childhood through to older adult.

For full-time students, in NPEP3 you will continue with supervised placements in an external placement and attend clinical workshops. You are also expected to complete your capstone/research project.

For part time students, PSYC7237 NPEP1, PSYC7238 NPEP2 and PSYC7239 NPEP3 may be taken out of sequence. For example, a part-time student may commence their first placement when enrolled in NPEP2 or NPEP3. This means that the required placement hours may vary depending on the sequence of study.

- Placement 1 is to be a minimum of 180 hours (60 hours direct client contact)
- Placement 2 and 3 will be approximately 270-300 hours (120 hours direct client contact) each
- Overall minimum for all placements is 750 hours (300 direct client contact)

Similarly, the capstone project progress report will be completed concurrently with Placement 2 regardless of which NPEP course the student is enrolled in and, likewise, the final capstone project will be submitted at the conclusion of Placement 3. All other assessments (workshop reflections, case reports, and case presentations) associated with specific NPEP courses remain unchanged.

Teaching in NPEP3 is delivered via training in workshops, clinical activities on placement, feedback from placement supervisors, the case presentation day and personal research.

Capstone Research Project

You will need to complete your capstone/research project in NPEP3. This project will be negotiated with your supervisor but may take a variety of forms, for example

- a podcast designed to provide the latest evidence on a particular disorder and its treatment,

- a properly designed and completed single case experimental design evaluating a treatment,

- a protocol for a randomised controlled trial into a neuropsychological intervention.

By the end of Placement 2, you will be required to submit a progress report that details the rationale for the project, methodology and expected timeline for completion.

By the end of Placement 3, you will be required to submit a summary that details the completed project including rationale for the project, methodology, data analysis if relevant, and description of the contribution that the project has made to the profession or the relevant community.

Course Aims

The aim of this course is to further develop and strengthen trainee Clinical Neuropsychology competencies which is achieved through the active participation in client work and regular supervision at one external placement and also training through clinical workshops and personal research for their capstone/research project.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.
CLO2 : Assess cognitive abilities, affective, behavioural and psychosocial function using: a. neuropsychological tests that are appropriate, sensitive and psychometrically sound. b. measures of performance validity and premorbid ability c. relevant measures of activity, participation, personality, psychological and psychosocial function d. behavioural observation
CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.
CLO4 : Create an assessment report that encompasses diagnosis, individual strengths and weaknesses and practical recommendations that is meaningful to a range of audiences.
CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.
CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.
CLO7 : Work with the client, family and relevant professionals to tailor, negotiate and deliver culturally suitable and acceptable, evidence-based interventions.
CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.
CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.
CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.
CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Course Learning Outcomes	Assessment Item
CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.	• Professional and Ethical practice • One de-identified case report and reflection. • Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day.
CLO2 : Assess cognitive abilities, affective, behavioural and psychosocial function using: a. neuropsychological tests that are appropriate, sensitive and psychometrically sound. b. measures of performance validity and premorbid ability c. relevant measures of activity, participation, personality, psychological and psychosocial function d. behavioural observation	• Professional and Ethical practice • One de-identified case report and reflection.
CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO4 : Create an assessment report that encompasses diagnosis, individual strengths and weaknesses and practical recommendations that is meaningful to a range of audiences.	• Professional and Ethical practice • One de-identified case report and reflection.
CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO7 : Work with the client, family and relevant professionals to tailor, negotiate and deliver culturally suitable and acceptable, evidence-based interventions.	• Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.

CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.
CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.	• Report on capstone/ research project • Attendance and contribution to workshops and Case presentation Day. • Professional and Ethical practice • One de-identified case report and reflection.

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Professional and Ethical practice Assessment Format: Individual	25%	Start Date: Not Applicable Due Date: Not Applicable
One de-identified case report and reflection. Assessment Format: Individual	25%	Due Date: Week 10: 11 November - 17 November
Report on capstone/ research project Assessment Format: Individual	25%	Due Date: Week 12: 25 November - 01 December
Attendance and contribution to workshops and Case presentation Day. Assessment Format: Individual	25%	Due Date: Reflections: 7 days after each workshop; Case presentation Day: Week 10

Assessment Details
Professional and Ethical practice

Assessment Overview

You must adequately complete 270-300 hours of supervised placement (120 hours direct client contact, minimum of ten assessments and intervention) at an approved placement site which includes undertaking a variety of active client assessment work, attending clinical supervision, conducting assessments, writing reports as well as providing feedback to clients and other

professionals and preparing, delivering and evaluating an intervention.

Field Placement Documentation

You must submit, where relevant, copies of the Supervisor contract, Mid-placement review and End of Placement review reports as soon as the se documents have been completed and signed off by the relevant supervisors. At the completion of NPEP3 you must also submit a Logbook which is as follows:

Logbook

Throughout the course you should be keeping a professional log of all relevant practical work completed from the start of your clinical placement. Each logbook entry must be signed by your placement Supervisor as endorsement of the activities completed. Please discuss with your supervisors the frequency of which they would like these logs to be reviewed and signed (no less frequently than once every fortnight).

Your logbook records should include all practical clinical work, as well as attendance at workshops, weekly professional practice meetings, liaison with other professionals associated with client care, and individual/group supervision sessions. It is your responsibility to keep track of the number of hours of clinical work you have done and to be able to establish the validity of your entries. In addition to being a necessary part of your assessment, you will find your personal log of professional activities and experience extremely helpful when compiling job applications in the future.

You must receive satisfactory on all assessment items to pass the course. To be satisfactory on placement, all documentation must be submitted and marked as satisfactory. Feedback will be provided throughout placement and within 10 days of submitted documentation.

<u>Course Learning Outcomes</u>

- CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.
- CLO2 : Assess cognitive abilities, affective, behavioural and psychosocial function using: a. neuropsychological tests that are appropriate, sensitive and psychometrically sound. b. measures of performance validity and premorbid ability c.   relevant measures of activity, participation, personality, psychological and psychosocial function d.   behavioural observation
- CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.

- CLO4 : Create an assessment report that encompasses diagnosis, individual strengths and weaknesses and practical recommendations that is meaningful to a range of audiences.
- CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.
- CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.
- CLO7 : Work with the client, family and relevant professionals to tailor, negotiate and deliver culturally suitable and acceptable, evidence-based interventions.
- CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.
- CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.
- CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.
- CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Detailed Assessment Description

In certain placement settings, opportunities for provision of intervention may be limited. Alternative options can be discussed with the Placement Coordinator

Assignment submission Turnitin type

This is not a Turnitin assignment

Hurdle rules

Hurdle: You must receive satisfactory on all assessment items to pass the course. To be satisfactory on placement, all documentation must be submitted and marked as satisfactory.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see here.

One de-identified case report and reflection.

<u>Assessment Overview</u>

By week 10 but preferably earlier you will need to submit one case report based on (1) an assessment you have conducted during placement or (2) an intervention. The assessment will need to be written as a professional report addressing the referral question and suitable for the audience but should be accompanied by a reflection that provides self-reflections. The intervention should likewise describe the history and presenting difficulties, choice of evidence-based intervention and rational as well as detailing outcome measures and reflection on the process. You must receive satisfactory on all assessment items to pass the course. To be satisfactory the case report and self-reflection (maximum 2,500 words, excluding references) must address the referral question, relevant neuroanatomy, neurology, test selection, cultural context, diagnostic issues and intervention strategies if relevant. Feedback via a marked rubric and written comments will be provided within 10 working days.

<u>Course Learning Outcomes</u>

- CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.
- CLO2 : Assess cognitive abilities, affective, behavioural and psychosocial function using: a. neuropsychological tests that are appropriate, sensitive and psychometrically sound. b. measures of performance validity and premorbid ability c.   relevant measures of activity, participation, personality, psychological and psychosocial function d.   behavioural observation
- CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.
- CLO4 : Create an assessment report that encompasses diagnosis, individual strengths and weaknesses and practical recommendations that is meaningful to a range of audiences.
- CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.
- CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.
- CLO7 : Work with the client, family and relevant professionals to tailor, negotiate and deliver culturally suitable and acceptable, evidence-based interventions.
- CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.
- CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.
- CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.

- CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Assessment Length

2500 words

Assignment submission Turnitin type

Not Applicable

Hurdle rules

Hurdle: You must receive satisfactory on all assessment items to pass the course.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see here.

Report on capstone/ research project

Assessment Overview

For Placement 3, you will need to complete your capstone/research project, present this on the Capstone presentation day and also submit your final report on the Capstone/research project. You must receive satisfactory on all assessment items to pass the course. To be satisfactory for the Capstone project report must demonstrate clearly articulated rationale, method for completion, data analysis if relevant and commentary on how the project has contributed to the profession and/or the community. Feedback will be provided via a marked rubric and written comments within 10 working days.

For part-time students completing Placement 2 during this course, you will need to provide a

progress report on the Capstone/research project. This should be in the form of a 500 word report during the exam period. You must receive satisfactory on all assessment items to pass the course. To be satisfactory for the Capstone project progress report must demonstrate clearly articulated rationale, method for completion and timeline. Feedback will be provided via a marked rubric and written comments within 10 working days.

Course Learning Outcomes

- CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.
- CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.
- CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.
- CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.
- CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.
- CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.
- CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.
- CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Assessment Length

Flexible, depending on modality and specifics of the project

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Hurdle rules

Hurdle: You must receive satisfactory on all assessment items to pass the course.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described

below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see [here](#).

Attendance and contribution to workshops and Case presentation Day.

<u>Assessment Overview</u>

You are required to attend all workshops and submit a reflection for each workshop due 7 days after its completion. You will also be required to attend and actively contribute to the Case Presentation Day which includes case presentations by trainees and discussions concerning all aspects of neuropsychological work. You must receive satisfactory on all assessment items to pass the course. To be satisfactory for Assessment 3 you must attend >80% of all workshops, submit workshop reflections (maximum 500 words apiece) summarising workshop content, and complete follow-up learning activities associated with workshop material. You must also contribute to class discussions. This may be through genuine inquiry and curiosity in posing questions, or sharing experiences relating to clinical practice. To be satisfactory on Case Presentation Day you must actively contribute to case discussions and also make a concise, accurate presentation of a case, highlighting assessment processes, interpretation, feedback and recommendations. Feedback on class discussions, reflections and case presentations will be provided via a marked rubric and written comments within 10 working days.

<u>Course Learning Outcomes</u>

- CLO1 : Apply neuropsychological theories of cognition, behaviour and emotion in clinical assessments and select evidence-based interventions according to individual needs and underlying neuropathology across the lifespan.
- CLO3 : Interpret and address the impact of cultural and cohort effects on the neuropsychological assessment context, test interpretation and client and family functioning.
- CLO5 : Communicate confidently and sensitively to a range of audiences including individuals of all ages with cognitive, communication, physical, sensory and/or motor impairments.
- CLO6 : Consult with other professionals regarding the neuropsychological implications of neurological and neuropsychiatric symptoms and disorders in a wider treatment context.
- CLO7 : Work with the client, family and relevant professionals to tailor, negotiate and deliver culturally suitable and acceptable, evidence-based interventions.
- CLO8 : Use self-awareness, reflectivity and cognitive flexibility in client work.
- CLO9 : Critically consider evidence-based practice and the relevant research literature in professional practice.

- CLO10 : Apply ethical and professional codes, standards and guidelines in professional work, demonstrating a clear commitment to their application and an overarching obligation to protect the public.
- CLO11 : Be professional and accountable in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Assessment Length

500 words per reflection; Case presentation 30-40min

Assignment submission Turnitin type

Not Applicable

Hurdle rules

Hurdle: You must receive satisfactory on all assessment items to pass the course.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see here.

General Assessment Information

Grading Basis

Satisfactory

Requirements to pass course

You must receive satisfactory on all assessment items to pass the course.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 9 September - 15 September	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 2 : 16 September - 22 September	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 3 : 23 September - 29 September	Workshop	25th September 9-4pm Decolonisating Neuropsychological Practice and working with indigenous populations
Week 4 : 30 September - 6 October	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 5 : 7 October - 13 October	Workshop	9th October 9-4pm Cultural issues including facilitating recovery in diverse cultural and linguistic contexts and taking a global perspective
Week 6 : 14 October - 20 October	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 7 : 21 October - 27 October	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 8 : 28 October - 3 November	Tutorial	30th October 10-12pm Case Formulation
Week 9 : 4 November - 10 November	Project	Personal research towards capstone/research project and ongoing fieldwork
Week 10 : 11 November - 17 November	Presentation	13th November 9-4pm Morning Session: Case Presentation Day Afternoon session: Capstone Project Presentation and Discussion

Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

General Schedule Information

Students will be completing client-based work on field placments, and working on their capstone research projects throughout this course. There are two workshops (9am-4pm) and one Tutorial (10am-12pm). At Case Presentation and Capstone Research presentation Day, students will present a case seen on placement. For those completeng NPEP3 as Placement 3, they will also present a brief oral presentation of their capstone project. Feedback and discussion about the capstone project may be integrated into the final written report (Due Week 12)

Course Resources

Recommended Resources

For your reference the following textbooks provide overviews of the knowledge base of clinical neuropsychology and topics that will be covered:

Kolb , B. & Wishaw, I (2021) Fundamentals of Human Neuropsychology [8th Edition|

Schoenberg, M.R. & Scott, J. G. (2011) The Little Black Book of Neuropsychology: A Syndrome-Based Approach

Goldstein, L.H. and McNeil J.E. (2004) Clinical Neuropsychology: A Practical guide to assessment and management for clinicians. Chichester: John Wiley & Sons.

Andrewes D. (2001) Neuropsychology: from Theory to Practice. Hove: Psychology Press.

David, A., Fleminger, S., Kopelman, M., Lovestone, S., Mellers. J., Lishamn's Organic Psychiatry: A textbook of neuropsychiatry (4th Ed) Wiley

Sherman, E.M.S., Tan, J.E. & Hrabok, M. (2022) A Compendium of Neuropsychological Tests: Fundamentals of Neuropsychological Assessment and Test Reviews for Clinical Practice. (4th ed.) OUP

Lezak, M.D. Howieson, D.B. & Bigler, E. & Tranel, D. (2012) Neuropsychological Assessment. [5th Edition], Oxford University Press, New York.

Mitrushina, M, Boone, K.B., D'Elia, L.F. (2005) Handbook of Normative data for Neuropsychological Assessment (2nd Edition). New York: Oxford University Press.

Wilson, B.A., Winegardner, J., van Heugten, C.A., Ownsworth, T. (2017) Neuropsychological rehabilitation: The international handbook. Routledge

Course Evaluation and Development

Formal evaluation of the course willbe gathered through the MyExperience Survey from students

In addition, feedback from industry and field placement supervisors will be obtained through Advisory Panel meetings, held twice yearly.

Informal feedback and evaluation will be gathered through ongoing collaborative conversations with students during tutorials, and in conversation with the placement coordinator

Agreed changes and additional resources will be communicated to students through course outlines from 2025 onward

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Program director	Skye McDonald					No	No
	Amanda Olley					No	Yes

Other Useful Information

Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the UNSW Student Code of Conduct Website.

Academic Honesty and Plagarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.
Further information about referencing styles can be located at https://student.unsw.edu.au/referencing

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage. At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.

Further information about academic integrity, plagiarism and the use of AI in assessments can be located at:

- The [Current Students site](#),
- The [ELISE training site](#), and
- The [Use of AI for assessments](#) site.

The Student Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: https://student.unsw.edu.au/conduct

Submission of Assessment Tasks

Penalty for Late Submissions

UNSW has a standard late submission penalty of:

- 5% per day,
- for all assessments where a penalty applies,
- capped at five days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Any variations to the above will be explicitly stated in the Course Outline for a given course or assessment task.

Students are expected to manage their time to meet deadlines and to request extensions as early as possible before the deadline.

Special Consideration

If circumstances prevent you from attending/completing an assessment task, you must officially apply for special consideration, usually within 3 days of the sitting date/due date. You can apply by logging onto myUNSW and following the link in the My Student Profile Tab. Medical documentation or other documentation explaining your absence must be submitted with your application. Once your application has been assessed, you will be contacted via your student email address to be advised of the official outcome and any actions that need to be taken from there. For more information about special consideration, please visit: https://student.unsw.edu.au/special-consideration

Important note: UNSW has a "fit to sit/submit" rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant

circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

Faculty-specific Information

Additional support for students

- The Current Students Gateway
- Student Support
- Academic Skills and Support
- Student Wellbeing, Health and Safety
- Equitable Learning Services
- UNSW IT Service Centre
- Science EDI Student Initiatives, Offerings and Guidelines