



## UNSW Course Outline

# CONS0002 Management of Construction Organisations - 2024

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## General Course Information

Course Code : CONS0002

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : Faculty of Arts, Design and Architecture

Academic Unit : School of Built Environment

Delivery Mode : Multimodal

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Postgraduate

Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

Management of Construction Organisations covers a framework for studying the principles of management in organisations and their application in practice, particularly in the context of construction organisations. Management is the process of planning, organising, leading, and

controlling the work of organisational members and the use of available resources to achieve specific goals effectively and efficiently. In this course, you will explore how organisations are structured appropriately to the needs of the market, how leadership provides organisational vision and overall direction and how managers play a role in utilising an organisation's resources (people, processes, systems, and tools) for success. In addition, you will learn about contemporary issues relating to the management of the construction industry, such as sustainability, construction defects, professional ethics, and Construction 4.0.

## Course Learning Outcomes

Course Learning Outcomes
CLO1 : Describe the principles of management in organisations such as planning, organising, leading and controlling.
CLO2 : Examine the relationships between management theories and practice in the context of construction organisations.
CLO3 : Determine the efficacy of existing management procedures, systems, and culture in construction organisations.
CLO4 : Propose organisational solutions to improve performance in construction organisations.

Course Learning Outcomes	Assessment Item
CLO1 : Describe the principles of management in organisations such as planning, organising, leading and controlling.	<ul style="list-style-type: none"> <li>• Research Report</li> <li>• Online Quizzes</li> <li>• Final Exam</li> </ul>
CLO2 : Examine the relationships between management theories and practice in the context of construction organisations.	<ul style="list-style-type: none"> <li>• Research Report</li> <li>• Online Quizzes</li> <li>• Final Exam</li> </ul>
CLO3 : Determine the efficacy of existing management procedures, systems, and culture in construction organisations.	<ul style="list-style-type: none"> <li>• Research Report</li> <li>• Online Quizzes</li> <li>• Final Exam</li> </ul>
CLO4 : Propose organisational solutions to improve performance in construction organisations.	<ul style="list-style-type: none"> <li>• Research Report</li> <li>• Online Quizzes</li> <li>• Final Exam</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System | Blackboard Collaborate

## Learning and Teaching in this course

- Lecture and course materials have been designed to cover the principles of management and

its application in practice.

- Group/class discussions during lecture/tutorial will review real-life and topical situations and how to respond to them, to challenge students' views and beliefs, to be cognisant of and responsive to others' opinions and to develop students' situational analysis and critical thinking capacity.
- Lectures will be prerecorded and made available each week via Moodle. Further details of how to access online lectures will be provided to students prior to the course commencing.
- Tutorials will be conducted both face-to-face (on campus) and online.
- Individual and group assessments, where students are required to be proactive in data and information gathering, will encourage students to work both independently and with others and to exercise their analytical thinking
- Independent learning, where students are expected to read course materials, suggested texts or access specific online content as suggested by the lecturer.
- Lecture notes and other materials will be given throughout the term during lectures or via Moodle.
- Teamwork: Working in teams will allow you to benefit from each other's ideas, experience, and strengths, and develop deeper insights through peer learning. While the group research report is a team project, each member of the group must show the development of skills and knowledge covered in this course. It is your responsibility to ensure your contribution is fair and equal as possible, as well as covers the various components that address the course learning outcomes. An important attribute to good and effective teamwork is respect for each member. Unfortunately, teamwork does not always mean fair and equal participation of all the group members. If you have problems with team members at any stage, and you are unable to resolve them yourself, speak to your tutor. The earlier you address this issue, the better for all involved.

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Research Report Assessment Format: Group	30%	Start Date: Not Applicable Due Date: 06/04/2024 11:59 PM
Online Quizzes Assessment Format: Individual	30%	Start Date: Not Applicable Due Date: Not Applicable
Final Exam Assessment Format: Individual	40%	Start Date: Not Applicable Due Date: Not Applicable

## Assessment Details

### Research Report

#### Assessment Overview

You will prepare a report on an organisation or a unit within an organisation. Grading will be done

against assessment criteria accompanied by written feedback to the group.

### **Course Learning Outcomes**

- CL01 : Describe the principles of management in organisations such as planning, organising, leading and controlling.
- CL02 : Examine the relationships between management theories and practice in the context of construction organisations.
- CL03 : Determine the efficacy of existing management procedures, systems, and culture in construction organisations.
- CL04 : Propose organisational solutions to improve performance in construction organisations.

### **Detailed Assessment Description**

- Information about the Research Project will be posted onto the Moodle site in week 2.
- In the research project, a case outline or scenario will be provided for you. You will be expected to analyse the scenario and then apply management theory, practices, tools, and processes to formulate a response. Your response will require adequate application of what have been covered in lectures but also a demonstration that you have done independent research in seeking additional evidence to substantiate the arguments you make in your response.
- Report size: Maximum 20 pages, excluding cover pages (cover page, table of content, plagiarism form, etc.), references, and appendices, but including figures and tables embedded within the main content of the report.
- The research report must be properly referenced.
- Submit the soft copy via Turnitin on Moodle by the due date (to be communicated).
- Late submission will incur a 10% deduction of the total assessable mark per workday.

### **Assessment Length**

20 pages

### **Assignment submission Turnitin type**

This is not a Turnitin assignment

## **Online Quizzes**

### **Assessment Overview**

You will be quizzed on your understanding of lecture and tutorial content. Automated feedback will be provided after the quiz is closed. Verbal feedback will be provided during tutorials.

### **Course Learning Outcomes**

- CL01 : Describe the principles of management in organisations such as planning, organising, leading and controlling.
- CL02 : Examine the relationships between management theories and practice in the context of construction organisations.

- CL03 : Determine the efficacy of existing management procedures, systems, and culture in construction organisations.
- CL04 : Propose organisational solutions to improve performance in construction organisations.

#### **Assessment Length**

N/A

#### **Assessment information**

- Online quizzes will be given throughout the term in which students are expected to do them individually. Each online quiz will focus on one specific week's lecture/discussion.
- Each online quiz contributes equally to the mark of Assessment 1. There will be 3 online quizzes this term, so each quiz contributes 10% to the final mark.
- The questions in the quizzes will be in any of the following forms or a combination of them; multiple choice questions, matching questions, short answer question or extended-response questions.
- The questions must be answered in sequence and questions cannot be skipped. If a question is skipped, it is not possible to return to that question.
- Once a quiz is started, students will have a certain amount of time to complete as specified on the quiz's page. Students have only one attempt for each quiz.
- Without special consideration, students who miss an online quiz will get zero mark.

#### **Assignment submission Turnitin type**

This is not a Turnitin assignment

### **Final Exam**

#### **Assessment Overview**

You will be tested through an exam on topics discussed throughout the term. Feedback will be provided from the course convener upon request.

#### **Course Learning Outcomes**

- CL01 : Describe the principles of management in organisations such as planning, organising, leading and controlling.
- CL02 : Examine the relationships between management theories and practice in the context of construction organisations.
- CL03 : Determine the efficacy of existing management procedures, systems, and culture in construction organisations.
- CL04 : Propose organisational solutions to improve performance in construction organisations.

#### **Assessment Length**

N/A

### Assessment information

- This will be an online-based exam during the exam week.
- Students are required to do the exam individually.
- The exam will have both quantitative and theory questions to ensure that you have understood the material covered in the course assignments and lectures up until the exam.
- More details about the exam will be given near the end of the term.
- Students must familiarise themselves with online exam rules and guidelines

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## General Assessment Information

### Grading Basis

Standard

### Requirements to pass course

Total score of 50%

## Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	Introduction to organisations and management
Week 2 : 19 February - 25 February	Lecture	Managing the external environment and organisational culture
Week 3 : 26 February - 3 March	Lecture	Social responsibility and managerial ethics
	Assessment	Online quiz 1 (10%) - The quiz will focus on the contents of Week 2
Week 4 : 4 March - 10 March	Lecture	Managing change and innovation
Week 5 : 11 March - 17 March	Lecture	Planning and strategic management
Week 6 : 18 March - 24 March	Lecture	Project Delivery Systems
	Assessment	Online quiz 2 (10%) - This quiz will focus on the contents of Week 5
Week 7 : 25 March - 31 March	Lecture	Operational risks and control
Week 8 : 1 April - 7 April	Lecture	• Leadership • Human resource management
	Assessment	Group research report (30%) submission
Week 9 : 8 April - 14 April	Lecture	Understanding individual behaviour and groups
	Assessment	Online quiz 3 (30%) - This quiz will focus on the contents of Week 8
Week 10 : 15 April - 21 April	Lecture	Motivation and job satisfaction
	Tutorial	Course review and exam preparation

## Attendance Requirements

You are expected to be regular and punctual in attendance at all classes for the School of Built Environment courses in which you are enrolled. If and where individual courses have specific attendance requirements, these will be stated in the course outline.

If you do not attend, engage, or participate in scheduled class activities, including lectures, tutorials, studios, labs, etc, you run the risk of failing a course.

If illness or unexpected and beyond your control circumstances prevent you from completing a task on time, or substantially disturb your assessment performance, you should apply for [Special Consideration](#), as soon as practicable, accompanied by appropriate documentation.

No special consideration will be provided if you miss out on essential course information and materials, or if you miss assessment tasks and deadlines due to unexplained absences or an unapproved lack of attendance.

You may be advised by the Course Convenor to withdraw from the course if significant learning activities are missed.

## Course Resources

### Recommended Resources

Recommended course textbooks:

1. Robbins.S, Bergman.R, Stagg.I, Coulter.M, (2017). *Management* (8<sup>th</sup> ed). Melbourne: Pearson Australia.
2. Naoum, S. (2011). *People and Organizational Management in Construction* (2<sup>nd</sup> ed). London: ICE Publishing, UK.

Previous editions of the books are acceptable.

## Course Evaluation and Development

We encourage and support students to maintain regular contact with the course convenor to provide informal feedback throughout the course. For specific issues or detailed feedback, please arrange a meeting with the course convenor via email.

In this course there is an option for students to provide anonymous feedback via the course's Moodle page, which is directly sent to the convenor. As a final step, students are invited to share their insights and experiences by completing the MyExperience survey. The feedback gathered each year is integral to the continuous enhancement and development of the course.

At the end of the course, students are requested to participate in the myExperience Course and Teaching Evaluation survey. The survey is crucial to gain feedback and to improve the student

learning experience in the course and in the program.

Link to survey: <https://student.unsw.edu.au/myexperience>.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
	Elijah Boadu					No	Yes
	Samuel Frimpong					No	No

## Other Useful Information

### Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

### Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.



UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community

- locate services and information about UNSW and UNSW Library

## Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

## Submission of Assessment Tasks

### Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au)

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

### Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,

- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

## School Contact Information

beadmin@unsw.edu.au