



UNSW Course Outline

PSYC7223 Professional and Ethical Practice (Clinical) 1 - 2024

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General Course Information

Course Code : PSYC7223

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : Faculty of Science

Academic Unit : School of Psychology

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Postgraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

PEP1 (Clinical) provides an orientation to the profession of clinical psychology, an introduction to the practical component of the clinical program and a graded entry into client work. The course begins to develop the technical and professional competencies of candidates through clinical

workshops, weekly professional meetings, clinic activities observation period in the UNSW Psychology Clinic, engagement in client intake and supervisor feedback regarding foundational clinical skills via a role-play assessment. This is a Workplace Integrated Learning (WIL) course.

Course Aims

The aim of this course is to prepare candidates for direct client work, including the expectations of clinical practice and client work. It also equips candidates with the foundational Clinical Psychology competencies needed to assess, diagnose and treat adult, child and adolescent clients, as well as develop skills in case formulation and risk assessment.

Course Learning Outcomes

Course Learning Outcomes
CL01 : Demonstrate knowledge and application of psychological theory in clinical assessments and diagnosis.
CL02 : Demonstrate knowledge and application of psychological theory in case conceptualisation and selection of evidence-based interventions.
CL03 : Actively integrate individual perspectives and cultural considerations into all aspects of client care.
CL04 : Demonstrate skillful delivery of evidence based interventions including effective engagement and taking a collaborative and responsive approach.
CL05 : Apply knowledge of psychometric methods to correctly select, administer, score and interpret common psychometric tests.
CL06 : Demonstrate counselling skills and communicate effectively in verbal and non-verbal forms with clients and other professionals.
CL07 : Demonstrate self-awareness, reflectivity and cognitive flexibility in client work.
CL08 : Demonstrate respect for and commitment to the scientific method through evidence based practice.
CL09 : Demonstrate knowledge of ethical and professional codes, standards and guidelines, and commitment to their application.
CL010 : Demonstrate professionalism and accountability in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate knowledge and application of psychological theory in clinical assessments and diagnosis.	<ul style="list-style-type: none"> • Professional development journal • Role-play video • Self-reflection • Risk aware modules • Clinic activities observation period • Active participation in workshops and meetings
CLO2 : Demonstrate knowledge and application of psychological theory in case conceptualisation and selection of evidence-based interventions.	<ul style="list-style-type: none"> • Professional development journal • Role-play video • Self-reflection • Risk aware modules • Clinic activities observation period • Active participation in workshops and meetings
CLO3 : Actively integrate individual perspectives and cultural considerations into all aspects of client care.	<ul style="list-style-type: none"> • Professional development journal • Role-play video • Self-reflection • Risk aware modules • Clinic activities observation period • Active participation in workshops and meetings
CLO4 : Demonstrate skillful delivery of evidence based interventions including effective engagement and taking a collaborative and responsive approach.	<ul style="list-style-type: none"> • Professional development journal • Role-play video • Self-reflection • Risk aware modules • Clinic activities observation period • Active participation in workshops and meetings
CLO5 : Apply knowledge of psychometric methods to correctly select, administer, score and interpret common psychometric tests.	<ul style="list-style-type: none"> • Professional development journal • Active participation in workshops and meetings
CLO6 : Demonstrate counselling skills and communicate effectively in verbal and non-verbal forms with clients and other professionals.	<ul style="list-style-type: none"> • Role-play video • Risk aware modules • Clinic activities observation period • Professional development journal • Active participation in workshops and meetings
CLO7 : Demonstrate self-awareness, reflectivity and cognitive flexibility in client work.	<ul style="list-style-type: none"> • Self-reflection • Risk aware modules • Clinic activities observation period • Professional development journal • Active participation in workshops and meetings
CLO8 : Demonstrate respect for and commitment to the scientific method through evidence based practice.	<ul style="list-style-type: none"> • Role-play video • Self-reflection • Risk aware modules • Clinic activities observation period • Professional development journal • Active participation in workshops and meetings

	meetings
CLO9 : Demonstrate knowledge of ethical and professional codes, standards and guidelines, and commitment to their application.	<ul style="list-style-type: none"> • Risk aware modules • Clinic activities observation period • Professional development journal • Active participation in workshops and meetings
CLO10 : Demonstrate professionalism and accountability in all areas of professional activities including concern for welfare of others, responsiveness to supervision and timely approach to clinical work. *The level of competencies demonstrated in each of the course learning outcomes above should be at a level consistent with the stage of clinical training. The expected level of competency gradually increases as clinical training progresses.	<ul style="list-style-type: none"> • Risk aware modules • Clinic activities observation period • Professional development journal • Active participation in workshops and meetings

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams | Zoom

Learning and Teaching in this course

Through participation in workshops, online training, clinic activities and the clinic observation period the course is designed to develop trainee clinical competencies.

The clinical workshops in this course will provide practical training in professional ethics, risk management and clinical skills of assessment, case formulation and effective treatment principles. This material follows from and complements the information covered in Adult and Child Clinical Psychology I (PSYC7212) and Psychological Assessment courses (PSYC7001). Trainees will also be paired with 6th year trainees to observe clinical work, intake and supervision sessions. Such observation provides trainees with a graded introduction to clinical activities within a mental health service. As the course progresses, trainees will take on an increasing amount of direct client work, including engaging in client intake.

Teaching in PEP1 is delivered via feedback on the role-play assessment task, training in workshops, online training modules and weekly professional meetings, clinic activities, observation of 6th year trainees, and regular supervision on clinical placement.

In addition to attending the above, compulsory activities associated with PEP1 are as follows:

a. Registration and Compliance

Trainees must ensure that they have current provisional/general registration with the Australia Health Practitioner Regulation Agency (AHPRA) for the entire placement period (and for the duration of enrolment in the program). Trainees will also need to obtain full or temporary verification with NSW Health for placement in public health settings by the end of PEP1. This includes submitting to NSW Health evidence and documentation including National Police Check, vaccination records and other necessary documents based on NSW Health requirements. These requirements can be found on the NSW Health websites below and further information will be provided by the Clinic Director upon commencement of the course.

<https://www.heti.nsw.gov.au/Placements-Scholarships-Grants/student-placements/student-compliance>

<https://www.seslhd.health.nsw.gov.au/services-clinics/directory/nursing-and-midwifery-services/student-compliance>

b. Clinic Activities Observation Period

Trainees will begin observation of client, supervision and administrative activities in the UNSW Psychology Clinic from week 4 (6 March 2024). Trainees will be paired with 6th year trainees (enrolled in PEP4) who are on their advanced placement in the Psychology Clinic conducting intake, therapy and assessments.

In PEP1, trainees are required to:

1. Attend a minimum of 5 supervision sessions as an observer (including at least one supervision session each for adult therapy, adult neuropsychological assessments, child therapy and child cognitive assessments).
2. Observe at least 5 hours of live therapy sessions (must include adult therapy and child therapy).
3. Watch a full recording of at least one child cognitive assessment and one adult neuropsychological assessment.
4. Observe and participate in at least 5 hours of intake sessions (all aspects of intake should be observed).
5. Successfully complete at least one live intake phone call (of any type) observed by 6th year trainee by 29th March 2024.

c. Professional Practice Meetings & Neuropsych Meetings

Attendance at weekly Professional Practice meetings is compulsory for all trainees from the

start of the clinic observation period. These meetings are held throughout the year (i.e., not only in session weeks) and are considered to be the equivalent of work-place staff meetings. The meetings are held every Wednesday afternoon from 2pm – 3pm, although the time may be subject to change. In addition, trainees must also attend weekly Neuro/Psychometric meetings. These meetings are held on Wednesday, from 3pm – 4pm.

d. Intake Duty

Trainees are initially required to observe intake duty by the 6th year trainees in the Psychology Clinic and then from week 8 onwards perform 2.5 hours of intake duty per fortnight for the remainder of the clinic observation period. Intake duty includes responding to clinic enquires, performing intake interviews with potential clients and a range of administration duties. Compliance with the administrative procedures must be demonstrated to be satisfactory.

e. Logbooks

Throughout the program, trainees should be keeping a professional log of all relevant practical work completed from the start of their clinical placement at the UNSW Psychology Clinic (this does not include the observation period). The Professional Practice Logbook is held electronically via the UNSW [InPlace](#) system. Each logbook entry must be signed by your placement Supervisor as endorsement of the activities completed. Please discuss with your supervisors the frequency of which they would like these logs to be reviewed and signed (no less frequently than once every fortnight).

Your logbook records should include all practical clinical work, attendance at workshops, weekly professional practice meetings, intake duty, liaison with other professionals associated with client care, and individual/group supervision sessions. It is your responsibility to keep track of the number of hours of clinical work you have done and to be able to establish the validity of your entries. In addition to being a necessary part of your assessment, you will find your personal log of professional activities and experience extremely helpful when compiling job applications in the future.

NB – Please consult relevant sections of the *Professional Practice Guidelines* and the *Clinic Handbook* for more information about the procedures involved in working in the Psychology Clinic.

Additional Course Information

1. All trainees MUST maintain Provisional/General Psychologist registration with AHPRA for the duration of the course.
2. All trainees MUST provide the following documents to the UNSW Psychology Clinic Director (via UNSW [InPlace](#)) or delegate before commencement of activities within the UNSW Psychology Clinic:
 - (i) Certified copy of AHPRA Provisional/General Psychologist registration confirmation
 - (ii) Printout of Clearance Letter for Working with Children Check
 - (iii) Certified copy of National Police Check (and additional Police Check from relevant other countries or statutory declaration for international students)
 - (iv) Evidence of completing necessary UNSW Health & Safety training (to School Administrator directly)
 - (v) Signed Psychology Clinic Confidentiality Agreement for Trainees

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Professional development journal Assessment Format: Individual	0%	Start Date: Not Applicable Due Date: Due 7 days after workshop attendance
Role-play video Assessment Format: Individual	0%	Start Date: Not Applicable Due Date: 12/04/2024 05:00 PM
Self-reflection Assessment Format: Individual	0%	Start Date: Not Applicable Due Date: 12/04/2024 05:00 PM
Risk aware modules Assessment Format: Individual	0%	Start Date: Not Applicable Due Date: 19/04/2024 05:00 PM
Clinic activities observation period Assessment Format: Individual	0%	Start Date: 06/03/2024 09:00 AM Due Date: 10/05/2024 05:00 PM
Active participation in workshops and meetings Assessment Format: Individual	100%	Start Date: 06/03/2024 09:00 AM Due Date: 10/05/2024 05:00 PM

Assessment Details

Professional development journal

Assessment Overview

You will need to submit a 500-word professional development journal entry following each workshop. Your journal entry should address a specific area provided by the workshop presenter or summarise workshop content, or reflect on the workshop material and follow-up learning activities associated with workshop material. Specific instructions will be provided by each workshop presenter. These journals are due 7 days after each workshop and are submitted via Moodle. Feedback will be provided via written comments.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

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Submission notes

Submitted via Moodle

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Role-play video

Assessment Overview

You will be required to prepare a video recording of an extended (around 1 hour to 1 hour 20 minutes) role play via the Psychology Clinic recording system (with a fellow candidate, who role-plays a client) that includes an adult assessment interview, risk assessment, feedback of case formulation and brief discussion of treatment plan. You will need to book and use the UNSW Psychology Clinic rooms & the clinic recording system.

You will need to submit on Moodle a document outlining the date, time and room of your recording(s) along with a scanned copy of any paperwork completed in the session (including consent form, formulation diagram; excluding clinician's own notes taken during session) This assessment is due typically in week 9 and feedback is typically given through a marked rubric and meeting with marker.

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Submission notes

Submitted on Moodle

Assignment submission Turnitin type

This is not a Turnitin assignment

Self-reflection

Assessment Overview

Along with your video role play submission, you are also required to submit a self-reflection write-up on recorded extended role play (500 words) describing specific aspects of role play that you thought were done well and areas that you think require improvement. In addition, you will also need to submit a short paragraph (200 words) addressing provisional and differential diagnoses considered based on the assessment). The reflections are due typically in week 9 and feedback is typically given through a marked rubric and meeting with marker.

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Submission notes

Submitted via Moodle

Assignment submission Turnitin type

Not Applicable

Risk aware modules

Assessment Overview

You will be required to complete all modules on the online self-directed Risk Aware learning program, which increases your ability to identify and manage risk in the clinical placement context. Access details will be provided by the Course Convenor and Program Administrators. Evidence of completion of each module are typically due to be submitted to Moodle by week 10. There will be no specific feedback given as all feedback is given automatically within the learning

program.

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Submission notes

Submitted via Moodle

Assignment submission Turnitin type

Not Applicable

Clinic activities observation period

Assessment Overview

At the completion of PEP1 clinic activities observation period, you are required to submit your observation documentation logs via the UNSW InPlace system. Documents include:

- a) Completed Observation Checklist
- b) Therapy Observation Log
- c) Supervision Observation Log
- d) Intake Observation Log

These are typically due during the examination period of term or at the conclusion of your observation period. No specific feedback will be given as all feedback will be provided during the observation period.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

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Assignment submission Turnitin type

Not Applicable

Active participation in workshops and meetings

Assessment Overview

You must attend and actively participate in 80% of workshops and clinic PEP/psychometric meetings to ensure that you are consistently working towards achieving the professional graduate competencies for specialised areas of practice as per the APAC Accreditation Standards. Any absence must be accompanied by a medical certificate or other reason for absence. Additional self-study material and assessment tasks may be assigned by the Course Convenor to ensure you have covered any material missed as a result of being absent from workshops or meetings.

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course.

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Assignment submission Turnitin type

Not Applicable

General Assessment Information

All assessments use competency-based standards. You must receive satisfactory on all assessment items to pass the course. **Where a candidate is awarded an unsatisfactory grade (i.e., the course is failed), none of the client hours accrued during this course will be counted towards the final number of clinical hours required.**

Should a candidate fail any course (including Professional and Ethical Practice), they will be permitted to re-enrol in that course at the discretion of the Program Director. Should the candidate fail the course the second time, the Program Director will recommend that their place in the program be terminated. That is, a candidate may only attempt each course twice as a maximum.

Grading Basis

Satisfactory

Requirements to pass course

Must be satisfactory across all assessment items.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Workshop	Clinical Psychology Practice, Ethics and Interpersonal Skills (Part 1) - Shane Vassallo 12th February (Monday) 9am-1pm Room: MAT927
Week 2 : 19 February - 25 February	Workshop	Clinical Psychology Practice, Ethics and Interpersonal Skills (Part 2) - Shane Vassallo 19th February (Monday) 9am-3pm Room: MAT927 Mindfulness Group (Supervised by Natasha Rawson) 20th February (Tuesday) 2.00pm -3.30pm Room: MAT820
Week 3 : 26 February - 3 March	Workshop	Interviewing Adults - Gladiss Warda 26th February (Monday) 9am- 5pm Room: MAT927 Mindfulness Group (Supervised by Natasha Rawson) 27th February (Tuesday) 2.00pm -3.30pm Room: MAT820
Week 4 : 4 March - 10 March	Workshop	Adult Formulation and Treatment Principles - Gladiss Warda 4th March (Monday) 9am- 5pm Room: MAT927 Mindfulness Group (Supervised by Natasha Rawson) 5th March (Tuesday) 2.00pm -3.30pm Room: MAT820 UNSW Psychology Clinic Orientation 6th March (Wednesday) 12pm-1pm Room: MAT1616 UNSW Psychology Clinic PEP Meet and Greet 6th March (Wednesday) 3pm-4pm Room: MAT1616 Adult Therapy Principles- Chien Gooi 7th March (Thursday) 9am-5pm Room MAT1616
Week 5 : 11 March - 17 March	Workshop	Mindfulness Group (Supervised by Natasha Rawson) 12th March (Tuesday) 2.00pm -3.30pm Room: MAT820 Weekly PEP Meetings Every Wednesday from 13th March to 1st May 2pm – 3pm MAT1616 Includes case presentations and training seminars Weekly Neuro & Psychometric Meetings Every Wednesday from 13th March to 1st May 3pm – 4pm MAT1616 Includes case presentations and training seminars
Week 6 : 18 March - 24 March	Workshop	Child and Adolescent Assessment Skills - Shane Vassallo 18th March (Monday) 9am-5pm Room: MAT927 Mindfulness Group (Supervised by Natasha Rawson)

		19th March (Tuesday) 2.00pm -3.30pm Room: MAT820
Week 7 : 25 March - 31 March	Workshop	Child and Adolescent Treatment Principles - Shane Vassallo 25th March (Monday) 9am-5pm Room: MAT927
Week 9 : 8 April - 14 April	Workshop	Child Protection and Mandatory Reporting - Bernadette Walsh 4th April (Thursday) 10am- 4pm Room: MAT927

Attendance Requirements

Please note that lecture recordings are not available for this course. Students are strongly encouraged to attend all classes and contact the Course Authority to make alternative arrangements for classes missed.

General Schedule Information

This course has a combination of workshops, meetings and placement activities within the UNSW Psychology Clinic. Given the professional training nature of the course, teaching and placement activities can occur outside of the standard term dates and times. Please check the specific dates and times of activities in the Course Schedule carefully.

Course Resources

Course Evaluation and Development

All candidates will have the opportunity to provide feedback via the UNSW MyExperience survey. Candidates will also be invited to provide feedback while on placement through their supervisors and Clinic Director.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Shane Vassallo		MAT804	9065 7756		Yes	Yes
	Chien Gooi		MAT805	9065 7754		No	No
Lecturer	Gladiss Warda		MAT823	9348 0001		No	No
	Bernadette Walsh					No	No
	Natasha Rawson		MAT824	9065 7757		No	No
	Amanda Olley		MAT801	9065 7758		No	No
	Karen Butterworth		MAT823	9348 1535		No	No
	Jonathan Gas-ton		MAT824	9348 2004		No	No

Other Useful Information

Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

Academic Honesty and Plagiarism

Referencing is a way of acknowledging the sources of information that you use to research your assignments. You need to provide a reference whenever you draw on someone else's words, ideas or research. Not referencing other people's work can constitute plagiarism.

Further information about referencing styles can be located at <https://student.unsw.edu.au/referencing>

Academic integrity is fundamental to success at university. Academic integrity can be defined as a commitment to six fundamental values in academic pursuits: honesty, trust, fairness, respect, responsibility and courage. At UNSW, this means that your work must be your own, and others' ideas should be appropriately acknowledged. If you don't follow these rules, plagiarism may be detected in your work.

Further information about academic integrity, plagiarism and the use of AI in assessments can be located at:

- The [Current Students site](#),
- The [ELISE training site](#), and
- The [Use of AI for assessments](#) site.

The Student Conduct and Integrity Unit provides further resources to assist you to understand your conduct obligations as a student: <https://student.unsw.edu.au/conduct>

Submission of Assessment Tasks

Penalty for Late Submissions

UNSW has a standard late submission penalty of:

- 5% per day,
- for all assessments where a penalty applies,
- capped at five days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Any variations to the above will be explicitly stated in the Course Outline for a given course or assessment task.

Students are expected to manage their time to meet deadlines and to request extensions as early as possible before the deadline.

Special Consideration

If circumstances prevent you from attending/completing an assessment task, you must officially apply for special consideration, usually within 3 days of the sitting date/due date. You can apply by logging onto myUNSW and following the link in the My Student Profile Tab. Medical documentation or other documentation explaining your absence must be submitted with your application. Once your application has been assessed, you will be contacted via your student email address to be advised of the official outcome and any actions that need to be taken from there. For more information about special consideration, please visit: [https://](#)

Important note: UNSW has a “fit to sit/submit” rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

Faculty-specific Information

Additional support for students

- [The Current Students Gateway](#)
- [Student Support](#)
- [Academic Skills and Support](#)
- [Student Wellbeing, Health and Safety](#)
- [Equitable Learning Services](#)
- [UNSW IT Service Centre](#)
- Science EDI Student [Initiatives](#), [Offerings](#) and [Guidelines](#)