UNSW Course Outline

VISN1101 Seeing the World: Perspectives from Vision Science - 2024

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General Course Information

Course Code : VISN1101
Year : 2024
Term : Term 1
Teaching Period : T1
Is a multi-term course? : No
Faculty : Faculty of Medicine and Health
Academic Unit : School of Optometry and Vision Science
Delivery Mode : In Person
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Undergraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

After completing this course, you will never see the world the same way again. This course

provides an overview of how the eyes and brain work together to enable visual perception. The overview includes an introduction to the structure and function of the human eye and visual brain. You will also learn about the professional pathways open to vision scientists and optometrists and how discoveries in optometry and vision science are used to improve vision and combat disease. The course also builds the graduate attributes required by vision scientists and optometrists by providing an introduction to research and communication skills including critical thinking, statistics, collaborative research and group presentation. It is the first course in the vision science major in the science or advanced science programs and in the optometry program.

Assumed Knowledge: HSC Mathematics is assumed knowledge. HSC Physics is recommended knowledge. Bridging Courses are available to students entering UNSW; these courses usually run in January - February, before the start of Semester 1. Students who do not have the appropriate assumed or recommended knowledge are strongly advised to undertake the relevant Bridging Course/s, or other appropriate preparation.

Course Aims

The course aims to introduce the eye and visual system, sensory perception and the professional context in which this understanding is applied in optometry and the vision sciences. Therefore, students will be introduced to clinical and research methods and activities and have the opportunity to interact with practicing optometrists and vision scientists through carefully designed portfolio activities.

The course will provide students with the opportunity to develop a sense of identity and belonging with their colleagues, their program of study and their professional community. The course also aims to introduce students to research methods, focusing on evidence-based practice and basic statistics.

This course is intended to equip students who intend on pursuing an optometry or vision science major to have the foundation skills for further study in this area.

Relationship to Other Courses

Assistance with progression checking:

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the Nucleus Student Hub.

Progression plans for UNSW Medicine and Health programs can be found on the UNSW Medicine & Health website.

Course Learning Outcomes

Course Learning Outcomes	Optometry Australia competency standards
CLO1 : Describe sensory perception and the role of visual perception	• OPT1 : Clinical Care Provider • OPT4 : Scholar and Lifelong Learner
CLO2 : Understand the gross anatomy of the eye and visual system and how they function together to result in visual perception, and interrelationships of all the major components of the visual system.	• OPT1 : Clinical Care Provider • OPT4 : Scholar and Lifelong Learner
CLO3 : Be able to describe some of the processes of homeostasis which support cellular, organ and system function in the eye and human body	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner
CLO4 : Become familiar with the inital processes of evidence-based practice and understand the basics of research enquiry and statistics in the context of vision science	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner • OPT4 : Scholar and Lifelong Learner • OPT5 : Quality and Risk Manager
CLO5 : Understand the discipline of optometry and vision science, its interdisciplinary context, and the professional pathways open to optometrists and vision scientists	• OPT2 : Professional and Ethical Practitioner
CLO6 : Reflect on personal development of graduate attributes and their relevance to the discipline of optometry and vision science	• OPT2 : Professional and Ethical Practitioner • OPT4 : Scholar and Lifelong Learner
CLO7 : Effectively communicate theoretical knowledge gained in this course in both oral and written formats	• OPT3 : Communicator and Collaborator • OPT4 : Scholar and Lifelong Learner
CLO8 : Develop team working skills to be able to effectively work with others	• OPT3 : Communicator and Collaborator • OPT4 : Scholar and Lifelong Learner

Course Learning Outcomes	Assessment Item
CLO1 : Describe sensory perception and the role of visual perception	• Moodle Self-Test Quizzes • Mid Term examination • Final Examination
CLO2 : Understand the gross anatomy of the eye and visual system and how they function together to result in visual perception, and interrelationships of all the major components of the visual system.	• Moodle Self-Test Quizzes • Final Examination
CLO3 : Be able to describe some of the processes of homeostasis which support cellular, organ and system function in the eye and human body	• Moodle Self-Test Quizzes • Final Examination
CLO4 : Become familiar with the inital processes of evidence-based practice and understand the basics of research enquiry and statistics in the context of vision science	• Mid Term examination • Moodle Self-Test Quizzes • Final Examination
CLO5 : Understand the discipline of optometry and vision science, its interdisciplinary context, and the professional pathways open to optometrists and vision scientists	• Learning Portfolio
CLO6 : Reflect on personal development of graduate attributes and their relevance to the discipline of optometry and vision science	• Learning Portfolio
CLO7 : Effectively communicate theoretical knowledge gained in this course in both oral and written formats	• Learning Portfolio
CLO8 : Develop team working skills to be able to effectively work with others	• Learning Portfolio

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams | Zoom

Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle (or Open Access).

Online lectures, tutorials and lecture recordings will be through MS Teams or Zoom. More details of this will be communicated via Moodle.

By accessing and using the ICT resources provided by UNSW, you are agreeing to abide by the 'Acceptable Use of UNSW ICT Resources' policy particularly on respect for intellectual property

and copyright, legal and ethical use of ICT resources and security and privacy.

Additional Course Information

SCHOOL OF OPTOMETRY AND VISION SCIENCE, UNSW SUPPLEMENTARY EXAMINATION INFORMATION, 2024

SPECIAL CONSIDERATION

On some occasions, sickness, misadventure or other circumstances beyond your control may prevent you from completing a course requirement, such as attending a formal end of semester examination. In these cases you may apply for Special Consideration. **UNSW operates under a Fit to Sit/ Submit rule for all assessments. If a student wishes to submit an application for special consideration for an exam or assessment, the application must be submitted prior to the start of the exam or before an assessment is submitted. If a student sits the exam/ submits an assignment, they are declaring themselves well enough to do so**. The application must be made via Online Services in myUNSW. Log into myUNSW and go to My Student Profile tab > My Student Services > Online Services > Special Consideration. Submit the application (including supporting documentation) to UNSW Student Central.

CHRONIC ISSUES AND PRE-EXISTING CONDITIONS

If you have chronic issues and pre-existing conditions, we recommend you apply for Educational adjustments for disability support through Disability Services.

Register for Disability Services at https://student.unsw.edu.au/disability-registration

Absence from a final examination is a serious matter, normally resulting in a Fail (FL) grade. **If you are medically unfit to attend an examination, YOU MUST CONTACT THE SCHOOL DIRECTLY ON THE DAY OF THE EXAMINATION TO ADVISE OF THIS** (telephone 02 9385 4639,

email: optometry@unsw.edu.au). You must also submit a Request for Special Consideration application as detailed on the UNSW website: https://student.unsw.edu.au/special-consideration.

It is the responsibility of the student to consult the web site or noticeboard to ascertain whether they have supplementary examinations. This information WILL NOT be conveyed in ANY other manner. Interstate, overseas or any other absence cannot be used as an excuse.

This information will be available on the School web site at http://www.optometry.unsw.edu.au (do not confuse the School website with the myUNSW website) and posted on the notice board on Level 3. This information will be available as soon as possible after the School Examination Committee meeting.

SUPPLEMENTARY EXAMINATIONS FOR 2024 WILL BE HELD AS FOLLOWS: FOR TERM 1:

- **STAGE 1-4* COURSES: WEDNESDAY, 15 MAY 2024 – FRIDAY, 17 MAY 2024**
- **THERE WILL BE NO SUPPLEMENTARY EXAMINATIONS FOR STAGE 5 STUDENTS IN TERM 1 2024**

FOR TERM 2:

- **STAGE 1-4 COURSES: WEDNESDAY, 28 AUGUST 2024 - FRIDAY, 30 AUGUST 2024**
- **THERE WILL BE NO SUPPLEMENTARY EXAMINATIONS FOR STAGE 5 STUDENTS IN TERM 2 2024**

FOR TERM 3:

- **STAGE 5 COURSES ONLY: DURING THE WEEK OF MONDAY, 9 DECEMBER 2024 – FRIDAY, 13 DECEMBER 2024**
- **STAGE 1-4* COURSES: WEDNESDAY, 11 DECEMBER 2024 - FRIDAY, 13 DECEMBER 2024**

Supplementary examinations will be held at the scheduled time only. If students who are granted supplementary examinations do not attend, a failure will be recorded for that course. **Students should not make travel arrangements, or any other commitments, before establishing whether or not they have supplementary examinations. Ignorance of these procedures, interstate, overseas or any other absence will not be accepted as an excuse. But usual Special Consideration still applies.**

If additional assessment is not scheduled, this does NOT indicate whether or not a student has passed or failed the course. Results will be received in the usual way. Please do not contact the School in this regard.

Please note the above applies to OPTM and VISN courses only. Any information on supplementary examinations for servicing courses (e.g. CHEM****) is the responsibility of the School conducting the course.

* Stage 4 includes courses in the first year of the MClinOptom program.

School of Optometry and Vision Science, UNSW, 3 August 2023

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates	Optometry Australia competency standards
Moodle Self-Test Quizzes Assessment Format: Individual	10%	Start Date: Weeks 2, 4 and 9 Due Date: Weeks 2, 4 and 9	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner • OPT4 : Scholar and Lifelong Learner
Learning Portfolio Assessment Format: Group	30%	Start Date: Not Applicable Due Date: Not Applicable	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner • OPT3 : Communicator and Collaborator • OPT4 : Scholar and Lifelong Learner • OPT5 : Quality and Risk Manager
Mid Term examination Assessment Format: Individual	20%	Start Date: 12/03/2024 04:00 PM Due Date: 12/03/2024 06:00 PM	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner • OPT4 : Scholar and Lifelong Learner
Final Examination Assessment Format: Individual	40%	Start Date: Final Exam period Due Date: Final Exam period	• OPT1 : Clinical Care Provider • OPT2 : Professional and Ethical Practitioner • OPT4 : Scholar and Lifelong Learner

Assessment Details

Moodle Self-Test Quizzes

Assessment Overview

Regular online self-test quizzes scheduled throughout the semester designed to provide regular feedback on level of understanding of course materials.

Feedback process: immediate mark

Course Learning Outcomes

- CLO1 : Describe sensory perception and the role of visual perception
- CLO2 : Understand the gross anatomy of the eye and visual system and how they function together to result in visual perception, and interrelationships of all the major components of the visual system.
- CLO3 : Be able to describe some of the processes of homeostasis which support cellular,

organ and system function in the eye and human body
- CLO4 : Become familiar with the inital processes of evidence-based practice and understand the basics of research enquiry and statistics in the context of vision science

Submission notes

Moodle quiz

Assessment information

This tasks does have a short extension option. A short extension of 2 days is available for this task. You will need to contact the course convenor for the extension.

Learning Portfolio

Assessment Overview

There are two parts to this assessment. The first part will involve participation from a selection of activities including a consulation at the UNSW Optometry Clinic, participation in a Vision Science research project, online modules for research practices and culturally safe practices and self-management skills. A reflection from your participation in the various activities will contribute to personal growth in understanding of the discipline of optometry and vision science, and the professional context in which it is practiced.

The second part will be a group presentation which will review the student's abliity to formulate a question relating to ocular and visual pathway structure in perception, and demonstrate literature search method and analysis of quality of evidence in relation to the formulated question through a group work presentation and participation.

Feedback: marks for written assignment and group presentation within 2 weeks of assessment

Course Learning Outcomes

- CLO5 : Understand the discipline of optometry and vision science, its interdisciplinary context, and the professional pathways open to optometrists and vision scientists
- CLO6 : Reflect on personal development of graduate attributes and their relevance to the discipline of optometry and vision science
- CLO7 : Effectively communicate theoretical knowledge gained in this course in both oral and written formats
- CLO8 : Develop team working skills to be able to effectively work with others

Detailed Assessment Description

Detailed information about this assessment will be provided on the course Moodle page.

Both parts of the assessment will open from the start of term.

Submission notes

Refer to Moodle for submission instructions

Assessment information

This task provides a choice of activities for participation (with a select few that are compulsory or strongly recommended) for assessment marks and as such, does not have a short extension option. Please contact the convenor if you are experiencing any difficulties in participation or group work.

Part A of this assessment task includes a reflection plus proof of completion of activities. Only simple editing assistance (such as grammar and spelling) from AI should be used for this section.

As Part B of this assessment task involves some planning or creative processes, you are permitted to use software to generate initial ideas. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own work, i.e. only occasional AI generated words or phrases may form part of your final submission. It is a good idea to keep copies of the initial prompts to show your lecturer if there is any uncertainty about the originality of your work.

Note that if the outputs of generative AI such as ChatGPT form a part of your submission, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Mid Term examination

Assessment Overview

Multiple choice question assessing knowledge of visual perception and evidence based practices and statistics methods, including tutorial work. Tutorial work is designed to support consolidation of knowledge evidience based practices and statistical methods by illustrating these principles in practice.

Feedback process: examination mark within 2 weeks of assessment

Course Learning Outcomes

- CLO1 : Describe sensory perception and the role of visual perception
- CLO4 : Become familiar with the inital processes of evidence-based practice and understand the basics of research enquiry and statistics in the context of vision science

Submission notes

Invigilated online Inspera Examination

Assessment information

This tasks does not have a short extension option.

It is prohibited to use any software or service to search for or generate information or answers. If its use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

Final Examination

Assessment Overview

Multiple choice question assessing knowledge of the overview of the eye and visual system, visual perception and research and statistics methods, including tutorial and laboratory work. Tutorial and laboratory work is designed to support consolidation of knowledge of the eye, visual system and statistical methods by illustrating these principles in practice.

Feedback process: final examination mark

Course Learning Outcomes

- CLO1 : Describe sensory perception and the role of visual perception
- CLO2 : Understand the gross anatomy of the eye and visual system and how they function together to result in visual perception, and interrelationships of all the major components of the visual system.
- CLO3 : Be able to describe some of the processes of homeostasis which support cellular, organ and system function in the eye and human body
- CLO4 : Become familiar with the inital processes of evidence-based practice and understand the basics of research enquiry and statistics in the context of vision science

Submission notes

Invigilated online Inspera Examination

Assessment information

This tasks does not have a short extension option.

It is prohibited to use any software or service to search for or generate information or answers. If

its use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

General Assessment Information

Detailed instructions regarding assessments for this course are provided on the course Moodle page (or Open Learning).

For student information on results, grades, and guides to assessment see: https://student.unsw.edu.au/assessment

Grading Basis

Standard

Requirements to pass course

In order to pass this course students must:

- Achieve a composite grade of at least 50 out of 100
- Meet any additional requirements specified in the assessment details section and on Moodle.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	2 lecture streams • Mon 10-12pm In person lecture Stream 1 - Evidence based practice Stream 2 - Perception • Practical - In person attendance
Week 2 : 19 February - 25 February	Topic	2 lecture streams • Mon 10-12pm In person lecture Stream 1 - Evidence based practice Stream 2 - Perception • Practical - In person attendance
Week 3 : 26 February - 3 March	Topic	2 lecture streams • Mon 10-12pm In person lecture Stream 1 - Evidence based practice Stream 2 - Perception • Practical - In person attendance
Week 4 : 4 March - 10 March	Lecture	2 lecture streams • Mon 10-12pm In person lecture Stream 1 - Evidence based practice Stream 2 - Perception • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked - note new location
Week 5 : 11 March - 17 March	Topic	Note: The in person mid-term examination is held this week: Tues 12th March, 4-6pm - Further details given on Moodle and through Announcements • Mon 10-12pm In person lecture Stream 1 - Evidence based practice Cultural Safety • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked • Tues 4 - 6pm Mid-term Exam - on campus in person invigilated exam,
Week 6 : 18 March - 24 March	Other	This is Flexibility Week - there will be no scheduled lectures or practicals.
Week 7 : 25 March - 31 March	Topic	Note: The Careers Panel is held this week and has an extended time to 1pm - Further details given on Moodle and through Announcements • Mon 10-1pm In person attendance for the Careers Panel • Asynchronous lectures - check Moodle for access • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked Good Friday Public Holiday (29th March) - please check Moodle and announcements for further arrangements re Friday pracs
Week 8 : 1 April - 7 April	Topic	Note: Monday 1st April is Easter Monday Public Holiday • Mon 10-12pm - no classes due to the Public Holiday • Asynchronous lectures - check Moodle for access • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked
Week 9 : 8 April - 14 April	Topic	• Mon 10-12pm In person lecture Mid-Term Exam review • Asynchronous lectures - check Moodle for access • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked
Week 10 : 15 April - 21 April	Topic	Note: The Project Group Presentations is held this week and has an extended time to 1pm - Further details given on Moodle and through Announcements • Mon 10-1pm In person attendance for the Group Presentations • Asynchronous lectures - check Moodle for access • Practical - In person attendance, Rupert Myers North Wing, Level 2 PreClinical Lab (K-M15-2009), times as booked

Attendance Requirements

Students are expected to attend all scheduled clinical, laboratory and tutorial classes. An Unsatisfactory Fail (UF) may be recorded as the final grade for the course if students fail to meet the minimum requirement of 80% attendance for clinical, laboratory and tutorial classes (unless otherwise specified on Moodle). Course attendance expectations are determined by the requirements of the program accrediting body, OCANZ. Where a student is unable to attend, they are advised to inform the course convenor as soon as possible but no later than 3 days after the

scheduled class and, where possible, provide written documentation (e.g. medical certificate) to support their absence. Students may submit a request for special consideration in the case of prolonged or multiple absences. Please note that there are severe consequences for submitting fraudulent documents such as false medical certificates. Such cases will be referred to the Student Conduct and Integrity Unit (SCIU) for investigation.

General Schedule Information

The times and locations of classes can be found on myUNSW under Class Timetable.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation (if relevant).

Swapping practicals

Swapping between practical groups, including practicals that involve cycloplegia or dilation, is not permitted.

Additional attendance requirements for practical classes

All practical classes are compulsory because they act to reinforce theoretical components of the course, while teaching critical practical clinical skills prior to use in the clinic in the final years of the program and are linked to clinical competencies.

Attendance will be monitored by taking the roll. Any absences due to illness must be accounted for by a medical certificate presented to your Course Convenor. Submission to Special Consideration may be required pending the number of absences.

Punctuality is expected. Lateness for practical classes may be recorded as an absence.

Contact the Laboratory Supervisor Dale Larden d.larden@unsw.edu.au if you are running late so your partner can be allocated to alternate work.

Course Resources

Prescribed Resources

Textbooks

There are two set textbooks. All textbooks will be useful for more than one year if you intend on taking optometry or vision science subjects in 2nd year and beyond. All texts are available at the

UNSW Bookshop or the UNSW library. If you are unable to attend, access where e-versions can be purchased have been provided through Leganto (access on Moodle). Just to reiterate - some texts do not have an e-version available or there is restricted access which could cause availability issues for some students.

Set text:

- Remington, L.A., Goodwin, D. (2021) Clinical Anatomy of the Visual System. 4th edition. Elsevier
- Moore, D., McCabe, G., and Craig, B (2017). Introduction to the Practice of Statistics. 9th edition. Freeman

Recommended Resources

There are five recommended textbooks. These textbooks will be useful for more than one year if you intend on taking optometry or vision science subjects in 2nd year and beyond. All texts are available at the UNSW Bookshop or the UNSW library. If you are unable to attend, access where e-versions can be purchased have been provided through Leganto (access on Moodle). Just to reiterate - some texts do not have an e-version available or there is restricted access which could cause availability issues for some students.

Recommended texts:

- Sherwood, L (2013) Human Physiology: From Cells to Systems. 9th edition. Brooks/Cole
- Millidot, M (2009) Dictionary of Optometry and Visual Science. 7th edition. Butterworth-Heinemann.
- Stanfield, CL (2017) Principles of Human Physiology 6th edition. Boston: Pearson Education
- Field, A. (2017) Discovering Statistics using IBM SPSS Statistics. 5th edition. SAGE Publications Ltd
- Morris, S., Cranney, J., Baldwin, P., Mellish, L., & Krochmalik, A. (2018). The rubber brain: a toolkit for optimising your study, work, and life. 1st edition. Samford Valley, QLD: Australian Academic Press.

Additional Costs

Some SOVS courses have additional costs. Please check the course Moodle page for information about additional costs for this course.

Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from both the rating responses and written comments. Please spare a few minutes to complete the myExperience surveys for this course posted at the top of the Moodle page at the end of term.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Vanessa Honson		Rm 3.044	9065 9936	During class or by appointment, requests via email	Yes	Yes
Lecturer	Juno Kim		Room 3.006 North Wing, Rupert Myers Building	9065 1218	During class or by appointment, requests via email	No	No

Other Useful Information

Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The UNSW Student Code of Conduct website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the Student Misconduct Procedure.

The Student Conduct and Integrity Office provides further resources to assist you to understand your conduct obligations as a student at UNSW.

Academic Honesty and Plagarism

Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the Academic Integrity and Plagiarism toolkit.

In addition to the information you are required to review in your ELISE training, UNSW Medicine & Health strongly recommends that you complete the Working with Academic Integrity module before submitting your first assessment task.

Referencing

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student Referencing page.

Academic misconduct and plagiarism

At UNSW, academic misconduct is managed in accordance with the Student Misconduct Procedure. Allegations of plagiarism are generally handled according to the UNSW Plagiarism Management Procedure. Plagiarism is defined in the UNSW Plagiarism Policy and is not tolerated at UNSW.

Use of Generative AI and other tools in your assessment

UNSW has provided guiding statements for the use of Generative AI in assessments. This will differ, depending on the individual assessment task, your course requirements, and the course

stage within your program.

Your course convenor will outline if and how you can use Generative AI in each your assessment tasks. Options for the use of generative AI include: (1) no assistance; (2) simple editing assistance; (3) planning assistance; and (4) full assistance with attribution.

You may be required to submit the original generative AI responses, or drafts of your original work. Inappropriate use of generative AI is considered academic misconduct.

See your course Moodle (or Open Learning) page for the full instructions for individual assessment tasks for your course.

Submission of Assessment Tasks

Short extensions and special consideration

Short extension

Commencing in Term 1, 2024, UNSW has introduced a short extension procedure for submission of assessment tasks. Not all tasks are eligible, and eligible tasks have a predetermined extension length. UNSW Medicine and Health have set School-level extension lengths for eligible assessment tasks. See your course assessment descriptions for more information.

Students must check the availability of a short extension in the individual assessment task information for their courses.

Short extensions do not require supporting documentation. They must be submitted before the assessment task deadline. No late applications will be accepted.

Late penalties apply to submission of assessment tasks without approved extension.

Special consideration

In cases where short term events beyond your control affect your performance in a specific assessment task you may formally apply for Special Consideration through myUNSW.

UNSW has a **Fit to Sit rule**, which means that by sitting an examination on the scheduled date, you are declaring that you are fit to do so and cannot later apply for Special Consideration. Examinations include centrally timetabled examinations and scheduled, timed examinations and tests managed by your School.

Important information relating to Short Extension and Special Consideration is available here, including eligibility for Special Consideration, circumstances where students with Equitable Learning Plans can apply for Short Extensions and Special Consideration, and the appeals process.

Examinations

Information about the conduct of examinations in your course is provided on your course Moodle page.

Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation. Additional information can be found on: https://student.unsw.edu.au/special-consideration

Other assessment tasks

Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the UNSW Assessment Implementation Procedure, with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

Failure to complete an assessment task

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment

information on your course Moodle page.

Feedback on assessments

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.

Faculty-specific Information

Additional support for students

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway: https://student.unsw.edu.au
- Academic Skills and Support: https://student.unsw.edu.au/academic-skills
- Student support: https://www.student.unsw.edu.au/support
- Student Wellbeing, Health and Safety: https://student.unsw.edu.au/wellbeing

Mind Smart Guides are a series of mental health self-help resources designed to give you the psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: https://student.unsw.edu.au/mindsmart
- Equitable Learning Services: https://student.unsw.edu.au/els

- Guide to studying online: https://www.student.unsw.edu.au/online-study

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: https://student.unsw.edu.au/moodle-support

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre: https://www.myit.unsw.edu.au/services/students

Course evaluation and development

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the myExperience survey, which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

School Contact Information

School guidelines on contacting staff:

Course questions

All questions related to course content should be posted on Moodle or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using short-

hand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

Administrative questions

If you have an administrative question about your program of study at the School please submit your enquiry online at UNSW Ask Us.

Complaints and appeals

Student complaints and appeals: https://student.unsw.edu.au/complaints

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact the School Grievance Officer, A/Prof Sean Kennedy (sean.kennedy@unsw.edu.au).