



UNSW

UNSW Course Outline

PHRM1011 Concepts in Pharmacy - 2024

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General Course Information

Course Code : PHRM1011

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : Faculty of Medicine and Health

Academic Unit : School of Health Sciences

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

Concepts in Pharmacy is the first pharmacy course of the UNSW Pharmacy Program. In this course, you will gain an understanding of the profession and an appreciation of the core concepts and skills that are critical to the role of a practicing pharmacist. You will explore the

breadth of professional pathways open to you, from drug discovery through to clinical practice to help set you up for success throughout the program and your career and will complete your first pharmacy placement.

Course Aims

This course aims to provide you with an overview of the pharmacy profession, and introduce you to a variety of careers made possible by the completion of the UNSW Pharmacy program. It also introduces you to key skills and concepts that are critical to the role of the practising pharmacist.

Relationship to Other Courses

Concepts in Pharmacy (PHRM1011) will introduce you to concepts in pharmacy and pharmaceutical medicine as well as provide you with an introduction to the basic academic skills required for pharmacy studies. The concepts discussed in this course will be explored further in PHRM1021 and throughout the pharmacy program.

Assistance with progression checking:

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the [Nucleus Student Hub](#).

Progression plans for UNSW Medicine and Health programs can be found on the [UNSW Medicine & Health website](#).

Course Learning Outcomes

Course Learning Outcomes	Australian Pharmacy Council Accreditation Standards (APC)
CLO1 : Discuss some of the critical stages in the history of medicine, medicines and pharmacy, and the implications for contemporary medicine and pharmacy practice	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice
CLO2 : Explain the broad structure of the health care system in Australia and the roles of the pharmacists within the health system	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice
CLO3 : Describe the role of professional and legal frameworks and organisations in governing the practice of pharmacy	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice
CLO4 : Describe the roles pharmacists have in ensuring patient safety and the safe and effective provision of medicines	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice• PHRM2 : Communication and collaboration• PHRM3 : Professional expertise• PHRM4 : Leadership and management
CLO5 : Develop skills for academic success at university including digital literacy, academic integrity, academic writing, presentation skills and self-care	<ul style="list-style-type: none">• PHRM2 : Communication and collaboration• PHRM5 : Research, inquiry and education
CLO6 : Apply critical thinking frameworks to solve a question or problem	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice• PHRM3 : Professional expertise• PHRM4 : Leadership and management• PHRM5 : Research, inquiry and education
CLO7 : Explain the general principles of laboratory safety practices	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice• PHRM3 : Professional expertise• PHRM5 : Research, inquiry and education
CLO8 : Demonstrate basic mathematical skills in pharmaceutical calculations	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice• PHRM3 : Professional expertise• PHRM5 : Research, inquiry and education

Course Learning Outcomes	Assessment Item
CLO1 : Discuss some of the critical stages in the history of medicine, medicines and pharmacy, and the implications for contemporary medicine and pharmacy practice	<ul style="list-style-type: none"> • Group Presentation and Report • Portfolio submission
CLO2 : Explain the broad structure of the health care system in Australia and the roles of the pharmacists within the health system	<ul style="list-style-type: none"> • Initial program reflection • Portfolio submission
CLO3 : Describe the role of professional and legal frameworks and organisations in governing the practice of pharmacy	<ul style="list-style-type: none"> • Portfolio submission
CLO4 : Describe the roles pharmacists have in ensuring patient safety and the safe and effective provision of medicines	<ul style="list-style-type: none"> • Initial program reflection • Group Presentation and Report • Portfolio submission
CLO5 : Develop skills for academic success at university including digital literacy, academic integrity, academic writing, presentation skills and self-care	<ul style="list-style-type: none"> • Initial program reflection • Group Presentation and Report • Portfolio submission
CLO6 : Apply critical thinking frameworks to solve a question or problem	<ul style="list-style-type: none"> • Maths and Pharmaceutical Calculations Quiz • Initial program reflection • Group Presentation and Report • Portfolio submission
CLO7 : Explain the general principles of laboratory safety practices	<ul style="list-style-type: none"> • Group Presentation and Report • Portfolio submission
CLO8 : Demonstrate basic mathematical skills in pharmaceutical calculations	<ul style="list-style-type: none"> • Maths and Pharmaceutical Calculations Quiz • Portfolio submission

Learning and Teaching Technologies

Moodle - Learning Management System | Echo 360

Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle.

Additional Course Information

Expectations of students:

Students are reminded that UNSW recommends that a 6 units-of-credit course should involve approximately 150 hours of study and learning activities. The formal learning activities total approximately 75 hours throughout the term and students are expected (and strongly recommended) to do at least the same number of hours of additional study.

Students are expected to attend all in-person workshops, seminars and tutorials for this course, as well as the "Welcome to the Profession Networking Event". If a workshop or tutorial is missed due to illness or misadventure, students are to submit a special consideration application along with supporting documentation via the special consideration portal.

On-time attendance is important for all scheduled classes and students arriving more than 10 minutes after the commencement of a workshop or tutorial will be marked as absent. Students swapping a class without prior approval from the course co-ordinator will be marked as absent.

Communication and email etiquette:

Good communication skills, both verbal and written, are essential attributes of health professionals.

Hence, it is expected that all student communication with university staff, placement supervisors, clients/patients and fellow students is polite, respectful and conducted in a professional manner. This includes telephone calls and emails. When emailing, it is important that you:

1. use your university email address
2. write in the subject line something that accurately reflects what the email will discuss in addition to the course code
3. start your email by addressing the person to whom the email is sent in an appropriate manner
4. avoid shorthand or TXT language
5. use full sentences so that your message is not misunderstood
6. sign the email with your name, student ID, program, year group and telephone number (in the event that a longer discussion is required to answer your question/s)

By including these details, this will not only assist in a prompt response to your email, but also ensure that the email is not considered as spam.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates	Australian Pharmacy Council Accreditation Standards (APC)
Initial program reflection Assessment Format: Individual	10%	Due Date: 23/02/2024 04:59 PM	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice
Group Presentation and Report Assessment Format: Individual	25%	Start Date: Not Applicable Due Date: Week 5: 11 March - 17 March	<ul style="list-style-type: none">• PHRM3 : Professional expertise• PHRM5 : Research, inquiry and education• PHRM2 : Communication and collaboration
Maths and Pharmaceutical Calculations Quiz Assessment Format: Individual	40%	Start Date: 25/03/2024 04:00 PM Due Date: 25/03/2024 05:00 PM	<ul style="list-style-type: none">• PHRM1 : Professionalism in practice• PHRM3 : Professional expertise
Portfolio submission Assessment Format: Individual	25%	Start Date: Not Applicable Due Date: Various weeks - see Moodle for more information	<ul style="list-style-type: none">• PHRM3 : Professional expertise• PHRM1 : Professionalism in practice• PHRM2 : Communication and collaboration• PHRM5 : Research, inquiry and education

Assessment Details

Initial program reflection

Assessment Overview

This assessment task has been designed to give you an opportunity to practice your reflective writing skills. Following the reflective writing workshop, you are required to write a 500-word reflection on why you decided to enrol in the UNSW Pharmacy Program and your initial goals and aspirations from completing the program. In future reflections throughout the course, you will refer to this reflective writing piece.

Individual feedback will be provided within 10 working days of submission via the learning management system.

Course Learning Outcomes

- CLO2 : Explain the broad structure of the health care system in Australia and the roles of the

pharmacists within the health system

- CLO4 : Describe the roles pharmacists have in ensuring patient safety and the safe and effective provision of medicines
- CLO5 : Develop skills for academic success at university including digital literacy, academic integrity, academic writing, presentation skills and self-care
- CLO6 : Apply critical thinking frameworks to solve a question or problem

Detailed Assessment Description

This task requires you to reflect on yourself at the start of your academic career in pharmacy. As part of this reflective task we would like you to reflect on:

1. Who you are as a person (Approx 100 words);
2. Your personal attributes (Approx 100 words);
3. Why you chose to undertake a career in health and in particular, in the pharmacy profession (Approx 100 words);
4. What do you see your strengths and weaknesses are at this point in time and opportunities for development in the program.(Approx 200 words).

You are not required to utilise a formal reflection structure (eg DLEP) for this assessment, however, you are required to write succinctly and express your thoughts clearly

Assessment Length

500 Words

Submission notes

A short extension of 2 days is available for this task. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assessment information

SIMPLE EDITING ASSISTANCE: For this assessment task, you may use AI-based software to research and prepare prior to completing your assessment. You are permitted to use standard editing and referencing functions in word processing software [eg this is limited to spelling and grammar checking and reference citation generation] in the creation of your submission. You must not use any functions that generate or paraphrase passages of text, whether based on your own work or not.

Please note that your submission will be passed through an AI-generated text detection tool. If

your marker has concerns that your answer contains passages of AI-generated text you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Group Presentation and Report

Assessment Overview

In this assessment, you will be assigned to groups within your workshop class. Each group will be required to prepare a minute presentation on their assigned topic which will be presented to the class in a subsequent workshop. Each group will be required to be present on the presentation day and to take any questions related to their assigned topic. An accompanying report is to be submitted by the group prior to the presentation day. Further details and a report template can be found on the course site.

Presentation feedback will be provided at the conclusion of the workshop. Report feedback will be provided within 10 working days of submission via the learning management system.

Course Learning Outcomes

- CLO1 : Discuss some of the critical stages in the history of medicine, medicines and pharmacy, and the implications for contemporary medicine and pharmacy practice
- CLO4 : Describe the roles pharmacists have in ensuring patient safety and the safe and effective provision of medicines
- CLO5 : Develop skills for academic success at university including digital literacy, academic integrity, academic writing, presentation skills and self-care
- CLO6 : Apply critical thinking frameworks to solve a question or problem
- CLO7 : Explain the general principles of laboratory safety practices

Detailed Assessment Description

During your week 2 tutorial, you will be randomly assigned to groups. In these groups, you will be required to identify a some form of media related to pharmacy or medicines (eg a song, a tv show episode etc) and develop a group presentation and report which critically evaluate the piece of media and its portrayal of pharmacy or medicines. As part of your presentation and report, you should include a critique of how the issue discussed relates to the history or evolution of the pharmacy profession or medicines.

As part of your week 3 tutorial, your tutor will confirm your presentation topic and give you

feedback on your initial ideas. During the week 5 workshop, each group will be required to be present to take any questions related to their topic. A summary page or a hard copy of your slides should be provided to your tutor on the presentation day. You will be also required to submit your report via TurnItIn prior to your week 5 tutorial.

Assessment Length

10 mins + 1000 words

Submission notes

Only a copy of your report is to be submitted via Turnitin - This task does not have a short extension option. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assessment information

SIMPLE EDITING ASSISTANCE: For this assessment task, you may use AI-based software to research and prepare prior to completing your assessment. You are permitted to use standard editing and referencing functions in word processing software [eg this is limited to spelling and grammar checking and reference citation generation] in the creation of your submission. You must not use any functions that generate or paraphrase passages of text, whether based on your own work or not.

Please note that your submission will be passed through an AI-generated text detection tool. If your marker has concerns that your answer contains passages of AI-generated text you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Maths and Pharmaceutical Calculations Quiz

Assessment Overview

This formative quiz has been designed to give you an idea of their basic mathematics skills which are required to undertake pharmaceutical calculations. The content of this quiz will be based on the maths content covered the basic pharmaceutical calculations and compounding seminars and workshops. Specific details of the quiz will be provided during the second workshop, and you are required to obtain a mark greater than 75% to pass. Students who do not

pass this assessment will be required to undertake a remedial maths workshop and a supplementary quiz. A second supplementary quiz will be offered at the discretion of the course convenor.

General feedback will be provided within 10 working days of submission via the learning management system.

Course Learning Outcomes

- CLO6 : Apply critical thinking frameworks to solve a question or problem
- CLO8 : Demonstrate basic mathematical skills in pharmaceutical calculations

Detailed Assessment Description

The quiz will consist of 10 questions in parts, with each question worth a total of 10 marks. A correct answer clearly written in the answer space will attract the full marks for the question or part question. Please note that you are required to show working to be awarded the marks. No marks will be awarded to the question or part question for an incorrect final answer regardless of the working.

The questions will be similar to the mathematical problems presented to you in the first half of Term 1. Practice questions will be provided to you during the seminar and associated workshop sessions.

Assessment Length

1 hour

Submission notes

This tasks does not have a short extension option. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assessment information

NO ASSISTANCE: It is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

This is not a Turnitin assignment

Hurdle rules

This course includes at least one “hurdle” assessment task, which must be passed in order to pass the course. Hurdle assessments are necessary as accrediting bodies of the health professional programs require graduates to demonstrate attainment of competencies as entry level practitioners in their relevant health discipline. Details of the hurdle assessment task(s) for this course (including assessment weighting and minimum pass mark required) are fully described in the course Moodle site.

Portfolio submission

Assessment Overview

This assessment task has been designed to help you compile the learning activities from this course and reflections into one place for you to keep throughout the duration of the program. Please see the checklist on the course page of the learning management system of the essential items to be included in your portfolio. You will also be required to submit a reflective essay of up to 1000 words, highlighting what you have learned from the course and how this is going to shape your future career. Individual feedback will be provided within 10 working days of submission via the learning management system.

Course Learning Outcomes

- CLO1 : Discuss some of the critical stages in the history of medicine, medicines and pharmacy, and the implications for contemporary medicine and pharmacy practice
- CLO2 : Explain the broad structure of the health care system in Australia and the roles of the pharmacists within the health system
- CLO3 : Describe the role of professional and legal frameworks and organisations in governing the practice of pharmacy
- CLO4 : Describe the roles pharmacists have in ensuring patient safety and the safe and effective provision of medicines
- CLO5 : Develop skills for academic success at university including digital literacy, academic integrity, academic writing, presentation skills and self-care
- CLO6 : Apply critical thinking frameworks to solve a question or problem
- CLO7 : Explain the general principles of laboratory safety practices
- CLO8 : Demonstrate basic mathematical skills in pharmaceutical calculations

Detailed Assessment Description

More details about the requirements of portfolio will be provided to you on Moodle.

Assessment Length

1000 words plus portfolio activities

Submission notes

Your physical portfolio will be marked during your week 10 workshop. Your reflection must be submitted via Turnitin on the due date specified in Moodle. A short extension of 2 days is available for this task. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assessment information

SIMPLE EDITING ASSISTANCE: For this assessment task, you may use AI-based software to research and prepare prior to completing your assessment. You are permitted to use standard editing and referencing functions in word processing software [eg this is limited to spelling and grammar checking and reference citation generation] in the creation of your submission. You must not use any functions that generate or paraphrase passages of text, whether based on your own work or not.

Please note that your submission will be passed through an AI-generated text detection tool. If your marker has concerns that your answer contains passages of AI-generated text you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

General Assessment Information

Please Note:

All your assessments should demonstrate the following core features of strong academic writing and scholarship:

Relevance: your response clearly addresses the task and the features specified.

Analysis: your response demonstrates strong critical analysis and capacity to think deeply about the context, issues and evidence-base informing your paper.

Research: your response demonstrates critical reading and synthesis of relevant research literature drawing from academic sources beyond just the course readings.

Argument: there is a clear logical flow of ideas and your ideas and conclusions are well

supported by evidence and coherent argument.

Adopting a critical approach to your assessments

It is important that you adopt a critical approach to the material that you obtain for assessments, to the required readings, and to other information with which you are presented during the course. Think about and evaluate the material which you are reading and which you are presenting in assessments. Attempt to recognise your assumptions and biases and attempt to assess the logic and consistency of the material in light of the supporting evidence. Wide reading on a topic facilitates this.

Word limits

Word limits are maximum number of words for an assessment task. The word limit for an assessment is to be strictly adhered to (i.e. there is no 10% leeway). Word limits include all text (e.g. headings, title, main text) and include figures and tables (unless otherwise noted). In-text citations (if you are using APA) and reference lists are excluded.

When submitting your assessment, please submit as a .doc or .docx file. Wordcounts in PDF files cannot be accurately checked, and word count penalties will apply.

Formatting requirements

Please complete your assessment tasks using a size 11 or larger sans serif font (e.g. Arial or Calibri). Where smaller fonts are required, e.g. for tables or templates, please ensure the minimum font used is size 10. With the exception of templates that are provided, all assessments must be submitted using standard margins (2.5cm) and 1.5 line spacing in the body of the text.

Referencing

Use American Psychological Association (APA) or Vancouver referencing for all assessments for this course.

It is your responsibility to learn either APA or Vancouver referencing and use it consistently to acknowledge sources of information (citing references). Failure to reference correctly may limit marks to Pass (PS) or below. Guidelines for acknowledging sources of information can be found on the following websites:

UNSW Library: <http://subjectguides.library.unsw.edu.au/elise>

UNSW Academic Skills and Support: <https://student.unsw.edu.au/skills>

ENDNOTE: As a UNSW student, Endnote is freely available to you. If you don't already use Endnote you are recommended to download it and learn it now: <https://www.myit.unsw.edu.au/software-students>

You can find details about Endnote training here:

<https://www.library.unsw.edu.au/research/support-for-your-research/managing-references>

Submission of Assessment Tasks

1. Assessments must be submitted via the Turnitin assessment drop-boxes (also known as Turnitin submission points), available in the Moodle course site, by the due date. Turnitin is a similarity detection software that enables assessments to be checked for plagiarism including improper citation or misappropriated content. Each assessment submitted to Turnitin is checked against the submitted assessments of other students as well as the internet and key resources selected by the course convenor. If you are unfamiliar with the Turnitin software, a demonstration can be found at: <https://student.unsw.edu.au/turnitin>
2. You can view the **originality report** of your submission and resubmit as often as you wish until the assessment due date. This will help you in self-reviewing and revising your submission until the due date. Please note that draft assessments submitted in this way will be regarded as the final version at the due date if you have not uploaded a subsequent, finalised version (each file uploaded overwrites the previous version). **No resubmissions will be allowed after the due date and time of the assessment without permission.**

IMPORTANT: The first two submissions generate an originality report almost **immediately**. For subsequent submissions there is a **24 hour delay** between time of submission and the originality report being available.

3. You will need to include your student ID, course code, date and assessment title in the header or footer on every page, and in the file name.
4. Only use your student ID to identify yourself in your assessment (**DO NOT INCLUDE YOUR NAME**). All assessments submitted to the Turnitin database will be used to determine whether other students in your course, and in the future, have plagiarised or inappropriately included work

that is not their own. Therefore, personal details (such as your name and/or contact details which can be used to identify you) should be removed from your papers to protect your privacy.

5. Please note, the closing time for assessments is shown in Eastern Standard Time. Please factor this in when submitting assessments outside of NSW.

6. You are not required to submit a coversheet with your assessment. Instead, there is a checkbox within the Turnitin submission point that you will need to tick in order to submit your assessment. By ticking the checkbox you are confirming that the work you are submitting is entirely original.

7. *After you submit your file, Turnitin will display a digital receipt in your browser window. If you can't see a receipt it means that you have not successfully submitted your file. A copy of the receipt is also sent to your e-mail address. Save the receipt and the paper ID it contains, as this is proof of a completed submission.*

Detailed instructions regarding assessments for this course are provided on the course Moodle page (or Open Learning).

For student information on results, grades, and guides to assessment see: <https://student.unsw.edu.au/assessment>

Grading Basis

Satisfactory

Requirements to pass course

In order to pass this course students must:

- Achieve an indicative mark of at least 50 out of 100 in all assessments excluding the Maths and Pharmaceutical Calculations Quiz.
- Achieve a mark of at least 75 out of 100 in the Maths and Pharmaceutical Calculations Quiz
- Meet any additional requirements specified in the assessment details section and on Moodle.
- Meet class attendance requirements, as specified in the "Attendance Requirements" section of the "Course Schedule".

Grades

This course is unique in that it provides you with an opportunity to develop your skills. All assessments will be marked with feedback and an indicative grade provided about the quality of the assessment task. The overall grade for this course will be either:

SY - Satisfactory/Successful completion of a course for which a graded pass is not awarded. No mark is given so courses with this grade are not included in the calculation of your WAM. However, the units of credit are counted as successfully completed, when calculating your academic standing.

FL - Fail: Unsatisfactory performance, below the minimum expected level. This grade characterises work which shows a significant lack of understanding of the topic or its context and is therefore unsatisfactory.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Seminar	Introduction to course and the Pharmacy Program
	Seminar	Australian health system
	Seminar	Evidence based medicine
	Workshop	Introduction to pharmacy resources and searching medical literature 1
	Tutorial	Authentic leadership
Week 2 : 19 February - 25 February	Seminar	Origins of medicines and introduction to drug discovery
	Seminar	History of pharmacy 1
	Seminar	History of pharmacy 2
	Workshop	Introduction to pharmacy resources and searching medical literature 2
	Tutorial	Getting your first job in pharmacy and employability
Week 3 : 26 February - 3 March	Seminar	Introduction to pharmacy regulations and Quality Use of Medicines (QUM)
	Seminar	Introduction to complementary therapies and regulations
	Seminar	Regulation groupwork activity
	Workshop	Introduction to hand hygiene and safe laboratory practices
	Tutorial	Reflection and employability
Week 4 : 4 March - 10 March	Seminar	Basic pharmaceutical calculations 1
	Seminar	Basic pharmaceutical calculations 2
	Seminar	Interpretation of medication orders, prescriptions and charts
	Workshop	Basic pharmaceutical calculations
	Tutorial	Critical evaluation of pharmaceutical information
Week 5 : 11 March - 17 March	Seminar	Pharmacy careers mini seminars 1
	Seminar	Pharmacy careers mini seminars 2
	Seminar	Pharmacy careers mini seminars 3
	Workshop	Basic pharmaceutical calculations and compounding activity
	Tutorial	Group presentations
Week 6 : 18 March - 24 March	Fieldwork	Pharmacy half day placement
Week 7 : 25 March - 31 March	Seminar	Basics of interpersonal communication and history taking skills
	Seminar	Tackling a clinical problem from all angles: the diversity of skills of pharmacists
	Seminar	Confidentiality, professionalism and ethics
	Workshop	Wellbeing and self-care
	Tutorial	Public holiday
	Assessment	Maths assessment - see Moodle for further details
Week 8 : 1 April - 7 April	Seminar	Public Holiday
	Seminar	Introduction to patient safety 1
	Seminar	Introduction to patient safety 2
	Workshop	Remedial maths workshop
	Tutorial	Communication skills
Week 9 : 8 April - 14 April	Seminar	Introduction to cultural safety
	Seminar	Introduction to Aboriginal and Torres Strait Islander People's Health 1
	Seminar	Introduction to Aboriginal and Torres Strait Islander People's Health 2
	Other	Welcome to the profession ceremony and cocktail event
	Workshop	Introduction to Aboriginal and Torres Strait Islander People's health and cultural safety
	Tutorial	Introduction to patient safety and speaking up workshop
Week 10 : 15 April - 21 April	Seminar	Pharmacy Council of NSW Guest Lecture
	Seminar	Professional indemnity lecture
	Seminar	Planning your degree and course trivia

	Workshop	TBC
	Tutorial	Supplementary maths assessments - please see Moodle for more information as not all tutorial sessions will run.

Attendance Requirements

Students are expected to attend all scheduled clinical, laboratory and tutorial classes. An Unsatisfactory Fail (UF) may be recorded as the final grade for the course if students fail to meet the minimum requirement of 80% attendance for clinical, laboratory and tutorial classes (unless otherwise specified on Moodle). Course attendance expectations are determined by the requirements of the program accrediting body. Where a student is unable to attend, they are advised to inform the course convenor as soon as possible but no later than 3 days after the scheduled class and, where possible, provide written documentation (e.g. medical certificate) to support their absence.

General Schedule Information

The times and locations of classes can be found on [myUNSW](#) under Class Timetable.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation (if relevant).

Course Resources

Recommended Resources

Recommended resources for this course are provided on the course Moodle page and through the library reading list.

Additional Costs

You are required to purchase your own white placement shirt from the UNSW Grad Shop. The store is located near Boost Juice on upper campus.

Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from both the rating responses and written comments. Please spare a few minutes to complete the

myExperience surveys for this course posted at the top of the Moodle page at the end of term.

Previous feedback has been used to redesign the assessment structure as well as incorporate more study skills development into the course.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Ramesh Walpolo		Wallace Wurth Room 221	02 9385 1136	Monday 1-2pm	Yes	Yes
Lecturer	Branko Radojkovic		Wallace Wurth Room 203		By appointment	No	No
Tutor	Jamil Karaki				n/a	No	No
Lecturer	Michelle Bonnette		Wallace Wurth Room 202		By appointment	No	No

Other Useful Information

Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The [UNSW Student Code of Conduct](#) website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the [Student Misconduct Procedure](#).

The [Student Conduct and Integrity Office](#) provides further resources to assist you to understand your conduct obligations as a student at UNSW.

Academic Honesty and Plagiarism

Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the [Academic Integrity and Plagiarism toolkit](#).

In addition to the information you are required to review in your [ELISE training](#), UNSW Medicine & Health strongly recommends that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task.

Referencing

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student [Referencing page](#).

Academic misconduct and plagiarism

At UNSW, academic misconduct is managed in accordance with the [Student Misconduct Procedure](#). Allegations of plagiarism are generally handled according to the [UNSW Plagiarism Management Procedure](#). Plagiarism is defined in the [UNSW Plagiarism Policy](#) and is not tolerated at UNSW.

Use of Generative AI and other tools in your assessment

UNSW has provided guiding statements for the [use of Generative AI in assessments](#). This will differ, depending on the individual assessment task, your course requirements, and the course

stage within your program.

Your course convenor will outline if and how you can use Generative AI in each your assessment tasks. Options for the use of generative AI include: (1) no assistance; (2) simple editing assistance; (3) planning assistance; and (4) full assistance with attribution.

You may be required to submit the original generative AI responses, or drafts of your original work. Inappropriate use of generative AI is considered academic misconduct.

See your course Moodle (or Open Learning) page for the full instructions for individual assessment tasks for your course.

Submission of Assessment Tasks

Short extensions and special consideration

Short extension

Commencing in Term 1, 2024, UNSW has introduced a short extension procedure for submission of assessment tasks. Not all tasks are eligible, and eligible tasks have a predetermined extension length. UNSW Medicine and Health have set School-level extension lengths for eligible assessment tasks. See your course assessment descriptions for more information.

Students must check the availability of a short extension in the individual assessment task information for their courses.

Short extensions do not require supporting documentation. They must be submitted before the assessment task deadline. No late applications will be accepted.

Late penalties apply to submission of assessment tasks without approved extension.

Special consideration

In cases where short term events beyond your control affect your performance in a specific assessment task you may formally apply for [Special Consideration](#) through myUNSW.

UNSW has a **Fit to Sit rule**, which means that by sitting an examination on the scheduled date, you are declaring that you are fit to do so and cannot later apply for Special Consideration. Examinations include centrally timetabled examinations and scheduled, timed examinations and tests managed by your School.

Important information relating to Short Extension and Special Consideration is available [here](#), including eligibility for Special Consideration, circumstances where students with Equitable Learning Plans can apply for Short Extensions and Special Consideration, and the appeals process.

Examinations

Information about the conduct of examinations in your course is provided on your course Moodle page.

Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation. Additional information can be found on: <https://student.unsw.edu.au/special-consideration>

Other assessment tasks

Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the [UNSW Assessment Implementation Procedure](#), with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

Failure to complete an assessment task

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment

information on your course Moodle page.

Feedback on assessments

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.

Faculty-specific Information

Additional support for students

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway:<https://student.unsw.edu.au>
- Academic Skills and Support:<https://student.unsw.edu.au/academic-skills>
- Student support:<https://www.student.unsw.edu.au/support>
- Student Wellbeing, Health and Safety:<https://student.unsw.edu.au/wellbeing>

Mind Smart Guides are a series of mental health self-help resources designed to give you the psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: <https://student.unsw.edu.au/mindsmart>
- Equitable Learning Services:<https://student.unsw.edu.au/els>

- Guide to studying online: <https://www.student.unsw.edu.au/online-study>

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: <https://student.unsw.edu.au/moodle-support>

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre: <https://www.myit.unsw.edu.au/services/students>

Course evaluation and development

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the [myExperience survey](#), which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

School Contact Information

School guidelines on contacting staff:

Course questions

All questions related to course content should be posted on Moodle (or Open Learning) or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using short-

- hand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

Administrative questions

If you have an administrative question about your program of study at the School please submit your enquiry online at [UNSW Ask Us](#).

Complaints and appeals

Student complaints and appeals: <https://student.unsw.edu.au/complaints>

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact the School Grievance Officer, Dr Chris Maloney (c.maloney@unsw.edu.au).