UNSW Course Outline

SOCW4016 Social Work Honours Advanced Practice Portfolio - 2024

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General Course Information

Course Code : SOCW4016
Year : 2024
Term : Term 3
Teaching Period : T3
Is a multi-term course? : No
Faculty : Faculty of Arts, Design and Architecture
Academic Unit : School of Social Sciences
Delivery Mode : Multimodal
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Undergraduate
Units of Credit : 6

<u>Useful Links</u>

<u>Handbook</u> <u>Class Timetable</u>

Course Details & Outcomes

Course Description

The Social Work Honours Advanced Practice Portfolio is based on a sustained, in-depth study of social work practice. Located alongside the Level 4 field education placement, it enables you to base a critical analysis of social work knowledge, methods and values on the area of practice in

which you are engaged. It also enables you to demonstrate higher level analysis of theory in relation to practice. This course requires you to develop a portfolio that demonstrate analysis and evaluation and the application of learning to social work practice.

Course Aims

By the end of this course students will have developed a capacity to use research and critical reflection to articulate an understanding of social work theory, knowledge, skills and values, and to demonstrate the ability to engage in ongoing self-directed professional learning.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Identify and analyse the relationship between theory, knowledge, skills and values in a designated area of professional social work practice.
CLO2 : Critique identified areas of social work theory, knowledge, skills and values in identified fields of professional practice.
CLO3 : Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.
CLO4 : Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.
CLO5 : Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.

Course Learning Outcomes	Assessment Item
CLO1 : Identify and analyse the relationship between theory, knowledge, skills and values in a designated area of professional social work practice.	• Integrative Paper
CLO2 : Critique identified areas of social work theory, knowledge, skills and values in identified fields of professional practice.	• Conceptual Essay • Integrative Paper
CLO3 : Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.	• Viva Practice Analysis • Conceptual Essay • Integrative Paper
CLO4 : Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.	• Viva Practice Analysis • Conceptual Essay • Integrative Paper
CLO5 : Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.	• Viva Practice Analysis • Conceptual Essay • Integrative Paper

Learning and Teaching Technologies

Moodle - Learning Management System

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Conceptual Essay Assessment Format: Individual Short Extension: Yes (3 days)	35%	Due Date: 03/10/2024 11:59 PM
Viva Practice Analysis Assessment Format: Individual	35%	Due Date: 25/10/2024 11:59 PM
Integrative Paper Assessment Format: Individual Short Extension: Yes (3 days)	30%	Due Date: 17/11/2024 11:59 PM

Assessment Details

Conceptual Essay

Assessment Overview

Assessment: 3000-word essay

Overview: Conduct a scoping review of the literature about a relevant practice issue, population, theory, concept or policy setting related to your placement. Ground your analysis in social work knowledge, skills and values.

Feedback: Written feedback and a numerical grade will be provided.

Course Learning Outcomes

- CLO2 : Critique identified areas of social work theory, knowledge, skills and values in identified fields of professional practice.
- CLO3 : Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.
- CLO4 : Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.
- CLO5 : Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.

Assessment Length

3000 words

Submission notes

Via Turnitin on moodle

Assessment information

You will be provided with ongoing feedback on your portfolio project by the course conveners. You will also receive peer feedback as well as feedback from your tutors during seminars. Written feedback and a numerical grade will be provided for each assessment (except the final assessment) within two weeks of submission.

All details about the structure and format of the portfolio are provided on the course Moodle page and in a downloadable handout.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see here.

Viva Practice Analysis

Assessment Overview

Assessment: Individual 10-minute viva (presentation) and a 1000-word supplementary paper

Overview: The 10-minute viva invites you to present to an examiner the evidence base of a practice task /approach/ project you are engaged in at your placement. Ensure the context, population with whom you are working, practice approach and its suitability or rationale is clearly explained. The supplementary paper requires you to consider how you have implemented and/or evaluated this practice/ approach during your placement.

Feedback: Written feedback and a numerical grade will be provided.

<u>Course Learning Outcomes</u>

- CLO3 : Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.
- CLO4 : Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.
- CLO5 : Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.

<u>Assessment Length</u>

10 minute viva (presentation) and 1000 word supplementary paper

<u>Assignment submission Turnitin type</u>

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

<u>Generative AI Permission Level</u>

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Integrative Paper

<u>Assessment Overview</u>

Assessment: Case study assessment from SOCW3009 (2000 words) and 1000-word reflection

Overview: Using the case study assessment from SOCW3009, you will engage in a critical self-reflection of your professional learning. This includes considering the feedback you were provided, and, given the further learning you have engaged in since completing this assessment, what feedback you would provide yourself now.

Consider if there is any feedback from this paper that you want to comment on or if there are

areas that you thought should have been commented on but weren't.

Detail how this thinking has informed your approach to your level 4 placement as well as some lessons for yourself as a future practising social worker.

Feedback: Written feedback and a numerical grade will be provided.

<u>Course Learning Outcomes</u>

- CLO1 : Identify and analyse the relationship between theory, knowledge, skills and values in a designated area of professional social work practice.
- CLO2 : Critique identified areas of social work theory, knowledge, skills and values in identified fields of professional practice.
- CLO3 : Articulate an understanding of and capacity to engage in a research-informed approach to professional social work.
- CLO4 : Reflect critically on own integration and application of theory, knowledge, skills and values in a selected example of professional social work practice.
- CLO5 : Produce an account of critical reflection on social work practice in a set range of appropriate professional and scholarly formats.

<u>Assessment Length</u>

3000 words (including submission from SOCW3009 (2000 words) and 1000-word reflection)

<u>Assessment information</u>

Please see moodle for a comprehensive description of this assessment.

<u>Assignment submission Turnitin type</u>

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

<u>Generative AI Permission Level</u>

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

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General Assessment Information

All other necessary information is provided on the Moodle site and associated documents.

<u>Grading Basis</u>

Standard

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 9 September - 15 September	Lecture	Date: Friday 13th September Time: 10am-11am Location: Patricia O'Shane G04 (K-E19-G04) Topic: How do we come to know what we know?
	Seminar	Date: Friday 13th September Time: 11am-1pm Location: Your allocated tutorial room Topic: Preparing your Conceptual Paper: How to review and present literature
Week 4 : 30 September - 6 October	Assessment	Assessment 1: Conceptual paper Due: 3rd October 2024
	Lecture	Date: Friday 4th October Time: 10am-11am Location: Patricia O'Shane G04 (K-E19-G04) Topic: What are we doing and why?
	Seminar	Date: Friday 4th October Time: 11am-1pm Location: Your allocated tutorial room Topic: Preparing your analysis of practice: Privilege checking to ensure power and dignity
Week 7 : 21 October - 27 October	Assessment	Assessment 2: Viva practice analysis Due: 25th October 2024 ** on campus presentation **
Week 8 : 28 October - 3 November	Lecture	Date: Friday 1st November Time: 10am-11am Location: Patricia O'Shane G04 (K-E19-G04) Topic: Being Critically Reflective
	Seminar	Date: Friday 1st November Time: 11am-1pm Location: Your allocated tutorial room Topic: Where have I got to and how have I got here? Planning for the next part of the journey.
Week 10 : 11 November - 17 November	Assessment	Assessment 3: Integrative paper Due: 17th November 2024

Attendance Requirements

Partnerships and collaboration between students and educators are particularly important in social work learning. As well as maintaining our accreditation as a provider of social work education, it is important that you find yourself in an environment where you are able to experience all content to a high level of depth and engagement. For this reason, active participation and commitment to attendance is expected of all students.

This course is based on the idea of self-directed learning. As you are in the final year of your

Social Work studies, it is our intention to give you the opportunity to demonstrate to yourself as well as to us your understanding of your learning in becoming a social worker. This process will then equip you to take greater responsibility for your own career-long learning in the profession. For this reason, the seminars are intended to provide guidance and support, not to give you all that you need to know.

Alongside the lectures and tutorials you will also have access to one of the course tutors. You should seek advice and information from them to enable you to take responsibility for developing your portfolio.

The lectures and tutorials have been specifically designed to assist you with the completion of your Portfolio. There are three lectures across the term that will be delivered face to face but also live streamed and recorded for those that are unable to attend face to face. If you are unable to attend a lecture or tutorial please contact either Pip (p.evans@unsw.edu.au) or your tutor as soon as practical.

Our aim is to foster an environment where you feel comfortable coming forward regarding concerns about your learning and attendance. Communication is especially important when you are experiencing learning barriers, particularly those which affect class attendance and completion of independent learning tasks.

Based on experience, if your attendance drops below a certain level it is unlikely you will have the skills and knowledge to effectively achieve the learning outcomes of this course; which is why we highly encourage active attendance and participation. With effective communication and planning we endeavour to avoid situations where students feel they have not adequately engaged with the course, and therefore strongly encourage you to communicate any concerns as early as possible.

We want to again emphasise the importance of collaboration and communication, and acknowledge the unique circumstances students may find themselves experiencing.

Pip and the tutoring team

Course Resources

Prescribed Resources

Gardner, F 2014, Being Critically Reflective: Practice Theory in Context, Palgrave Macmillan: London and New York

Howe, D 2014, The Compleat Social Worker, Palgrave Macmillan: London and New York

Recommended Resources

Allan, J, Briskman, L & Pease, B (eds) 2009, Critical Social Work, Allen & Unwin, Crows Nest.

Bennett, B & Green, S 2019, Our Voices: Aboriginal Social Work, 2nd Edition, Springer, London.

Harms, L & Connolly M 2009, Social Work: Contexts and Practice, 2nd edition, Oxford University Press, South Melbourne.

Hugman, R 2014, A-Z of Professional Ethics, Palgrave Macmillan, London.

McKinnon, J, McCurdy, S & Alston, M 2018, Social Work: Fields of Practice, 3rd Edition, Oxford University Press, Australia.

Payne, M 2020, Modern Social Work Theory, 4th Edition, Palgrave Macmillan, London.

Trevithick, P 2012 Social Work Skills and Knowledge: A Practice Handbook, Open University Press, Berkshire and New York.

Additional reading material including e-books and journal articles are available via the course Moodle site. Students are also expected to access peer reviewed literature that is relevant to their particular focus.

Course Evaluation and Development

You are encouraged to complete the MyExperience survey and consult with your tutors and the course conveners as needed.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Phillipa Evans		room 115 Morvan Brown	02 9065 3563	Request by email	Yes	Yes
Tutor	Eva Benjamin				Request via email	No	No
	Jordan White				Request via email	No	No
	Dominic Van Gestel				Request via email	No	No

Other Useful Information

Academic Information

For essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Student equity and disability;
- Special Consideration in the event of illness or misadventure;
- Examination information;
- Review of results;

Please see: https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines

Academic Honesty and Plagarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another

university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

Submission of Assessment Tasks

Assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: [https://](#)

student.unsw.edu.au/how-submit-assignment-moodle

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request Special Consideration as early as possible before the deadline. Support with Time Management is available here.

Important note: UNSW has a "fit to sit/submit" rule, which means that if you sit an exam or submit a piece of assessment, you are declaring yourself fit to do so and cannot later apply for Special Consideration. This is to ensure that if you feel unwell or are faced with significant circumstances beyond your control that affect your ability to study, you do not sit an examination or submit an assessment that does not reflect your best performance. Instead, you should apply for Special Consideration as soon as you realise you are not well enough or are otherwise unable to sit or submit an assessment.

School Contact Information

School of Social Sciences

Location: Room 159, Morven Brown Building (C20), Kensington campus

Opening Hours: Monday – Friday, 9am – 5pm (except public holidays)

Telephone: +61 2 9385 1807

Email: soss@unsw.edu.au

Web: https://www.unsw.edu.au/arts-design-architecture/our-schools/social-sciences