



## UNSW Course Outline

# DDES9010 Design Concepts and Communication - 2024

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## General Course Information

**Course Code :** DDES9010

**Year :** 2024

**Term :** Term 1

**Teaching Period :** T1

**Is a multi-term course? :** No

**Faculty :** Faculty of Arts, Design and Architecture

**Academic Unit :** School of Art & Design

**Delivery Mode :** In Person

**Delivery Format :** Standard

**Delivery Location :** Paddington

**Campus :** Paddington

**Study Level :** Postgraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course is the foundation core studio in the Master of Design where you will develop an understanding of the relevance of design and its implications in social, experiential, and environmental contexts. This course introduces an integrated approach to design practice that

will be further developed in subsequent core studios. Engaging in creative strategies, you will learn how to extend your abilities to develop insights to inform design solutions. You will critically analyse your design process to develop your awareness of the significance and impact of design in responding to contextual issues, placing design as a critical practice in a broader context.

## Course Aims

1. To develop students' skills in design thinking and the communication of this understanding in specific design settings.
2. To develop an understanding of structures and strategies associated with the design process and the execution and communication of conceptual outcomes.
3. To help a student gain a deeper understanding of the relationship between design concepts, and their development and application by focusing on strategies necessary to effectively convey design ideas and information.
4. To begin developing a design language, comprising intellectual, sensorial and visual capacities, for use in communicating design intentions.

## Relationship to Other Courses

Not applicable

## Course Learning Outcomes

Course Learning Outcomes
CLO1 : Deploy fundamental methods of research and analysis to develop insights that inform design concepts, processes and solutions.
CLO2 : Reflect on the potential for design to impact change in social, experiential and environmental contexts.
CLO3 : Justify your application of design fundamentals to the design process.

Course Learning Outcomes	Assessment Item
CLO1 : Deploy fundamental methods of research and analysis to develop insights that inform design concepts, processes and solutions.	<ul style="list-style-type: none"><li>• Communicating Design Concepts</li><li>• Developing Design Concepts</li></ul>
CLO2 : Reflect on the potential for design to impact change in social, experiential and environmental contexts.	<ul style="list-style-type: none"><li>• Developing Design Concepts</li></ul>
CLO3 : Justify your application of design fundamentals to the design process.	<ul style="list-style-type: none"><li>• Communicating Design Concepts</li><li>• Developing Design Concepts</li></ul>

# Learning and Teaching Technologies

Moodle - Learning Management System

## Learning and Teaching in this course

Personal delivery on campus and Moodle.

## Additional Course Information

### In-person participation and contribution

An integral part of this 4-hour course is regular attendance for the 1-hour lecture, and regular participation and contribution to the 3-hour tutorial activities. Consequently you may fail the course if you do not participate and contribute regularly to the tutorial activities even if you complete all assessment tasks. As a 6UOC course we recommend that you spend a minimum of 6 hours per week in addition to the weekly 4-hour class. We recommend that you organise a regular schedule, and spread the time over the week for after-class activities in support of the assessment tasks.

### Assessment

In this course assessment is project-based, and includes regular assessable tutorial activities, e.g. group discussions and peer evaluation/critique. There are two assessment tasks (50 percent each) supported by a program of lectures, tutorial activities, and resources. Assessment will focus on a design outcome, documented evidence of your design process, and regular participation and contribution to tutorial activities associated with each assessment task.

### Essential equipment

You will require a laptop to undertake this course.

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Communicating Design Concepts Assessment Format: Individual	50%	Start Date: Week 1 Due Date: Week 5: 11 March - 17 March
Developing Design Concepts Assessment Format: Individual	50%	Start Date: Week 5 Due Date: Week 11: 22 April - 28 April

# **Assessment Details**

## **Communicating Design Concepts**

### **Assessment Overview**

You will undertake a series of drawing exercises that will develop observation, analysis and notation skills for the visual communication of the design process. You will apply these skills to communicate your design process for the observation, analysis and iteration of concepts, concept development and solution in the organisation and relationship of elements in two- and three-dimensional spaces.

Feedback will be provided on a regular basis in tutorial through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

### **Course Learning Outcomes**

- CLO1 : Deploy fundamental methods of research and analysis to develop insights that inform design concepts, processes and solutions.
- CLO3 : Justify your application of design fundamentals to the design process.

### **Detailed Assessment Description**

You can access the assessment criteria and marking rubric in the Assessment 01 brief and Moodle via this link [assessment criteria and rubrics](#).

### **Assessment Length**

Refer to design brief for Assessment 1.

### **Submission notes**

Submit as pdf file to Moodle.

### **Assessment information**

Assessment 1 - Part A is due in Week 2.

Assessment 1 - Part B is due in Week 5.

### **Assignment submission Turnitin type**

Not Applicable

## **Developing Design Concepts**

### **Assessment Overview**

You will be given access to a series of video links to watch and document your sensory experience in response to the videos. Based on your knowledge and skills in communicating

concepts in the design process, you will extend your understanding of two- and three-dimensional applications to include four-dimensional time-based media. You will apply your design skills to combine two-, three- and four-dimensional elements in a concept, and develop as a presentation for an experiential space in a cultural event, e.g. Vivid Sydney.

Feedback will be provided on a regular basis in tutorial through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

#### **Course Learning Outcomes**

- CLO1 : Deploy fundamental methods of research and analysis to develop insights that inform design concepts, processes and solutions.
- CLO2 : Reflect on the potential for design to impact change in social, experiential and environmental contexts.
- CLO3 : Justify your application of design fundamentals to the design process.

#### **Detailed Assessment Description**

You can access the assessment criteria and marking rubric in the Assessment 02 brief and Moodle via this link [assessment criteria and rubrics](#).

This assessment requires communication of your designs in two, three and four dimensions.

#### **Assessment Length**

Refer to design brief for Assessment 2.

#### **Submission notes**

Submit as pdf file to Moodle

#### **Assessment information**

Assessment 2 - Part A is due in Week 8.

Assessment 2 - Part B is due in Week 11.

#### **Assignment submission Turnitin type**

Not Applicable

## **General Assessment Information**

You can access the assessment criteria and marking rubric in the Assessment brief and Moodle.

#### **Grading Basis**

Standard

## Requirements to pass course

To pass this course you must achieve a composite mark of at least 50 out of 100.

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	Introducing the course and Assessment 1.
Week 2 : 19 February - 25 February	Lecture	Drawing conventions and devices: Scale, Proportion and Measurement. Assessment - Part A is due.
Week 3 : 26 February - 3 March	Lecture	Presentation Methods and Techniques 1.
Week 4 : 4 March - 10 March	Lecture	Spatial Organisation and Spatial Relationships.
Week 5 : 11 March - 17 March	Lecture	Conceptual Thinking. Assessment 1 - Part B is due.
Week 6 : 18 March - 24 March	Topic	Study Week: Prescribed Activities.
Week 7 : 25 March - 31 March	Lecture	Presentation Methods and Techniques 2.
Week 8 : 1 April - 7 April	Lecture	Developing a Visual Narrative. Assessment 2 Part A is due
Week 9 : 8 April - 14 April	Lecture	Tone, Texture and Colour.
Week 10 : 15 April - 21 April	Lecture	Presentation Methods and Project Development.
Week 11 : 22 April - 28 April	Assessment	Assessment 2 - Part B is due.

## Attendance Requirements

Students are expected to attend all classes for each course in which they are enrolled. Failure to attend and participate in at least 80% of learning activities such as discussions, peer feedback, studio sessions, online activities, group work, etc., may result in you being flagged as at risk of failing the course. By punctually attending and actively participating in your classes you not only increase your own opportunities for developing your skills and knowledge, but will also help build a rigorous and engaged creative community with other students. If you are unable to attend classes, please inform your relevant Course Convenor. If the absence is for medical reasons, you will be required to present a medical certificate. If absences impact your ability to undertake assessment, then you should apply for [Special Consideration](#).

## General Schedule Information

It is essential that students attend the scheduled one-hour lecture which addresses issues, precedents and theories relevant to studio activities and the assessments.

# Course Resources

## Prescribed Resources

LinkedIn Learning: Presentation techniques.

Reading list (Leganto)

## Recommended Resources

A basic drawing tool kit plus A4 visual diary.

Additional resources will be included in the design briefs for the two assessments.

## Additional Costs

A basic drawing tool kit plus A4 visual diary.

## Course Evaluation and Development

Selected student feedback from the previous term will be identified and action taken in response to the feedback. This information will be available in Moodle under My Feedback Matters. An informal discussion on student experience in the course will be conducted in Week 5 to gain initial insights on how students are coping during the first four weeks of the term.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Leong Chan		Room F213, Level 2, Block F, Paddington campus	l.chan@unsw.edu.au	By appointment	Yes	Yes

## Other Useful Information

### Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;

- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your

study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

## Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

### [Use of AI for assessments | UNSW Current Students](#)

## Submission of Assessment Tasks

### Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au)

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on

Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here.](#)

## School-specific Information

### Risk of Failure Warnings

If you are at risk of failing the course, because of lack of attendance, low marks in assignments, failing to submit assignments, or lack of participation or engagement, you may be notified by email. Please ensure you read your university email, and respond to any official risk of failure warning promptly. NOTE – if the warning email is sent to your UNSW e-Mail address, it is considered as being read by you whether you check your UNSW email or not.

### Late Submission Penalties

If you believe that circumstances will prevent you from submitting an assessment on time, please notify your course convenor as soon as possible. There will be penalties applied for being late and a clear 'no later than' date beyond which submission won't be accepted. Where a Special Consideration is not applied for, and a student assessment is late, the following guidelines apply:

1. Up to 5 days after due date, a penalty of 5% (of maximum mark for assignment) will be applied for each day late (e.g. an assignment that is 3 days late would have its mark reduced by 15%).

Please note - for the purpose of deduction calculation, a 'day' is each 24-hour period (or part thereof) past the stipulated deadline for submission within the calendar year (including weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ( $3 \times 5\% = 15\%$ ). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ( $68\% - 15\%$ ).

2. Beyond 5 days late, no submission will be accepted.

### **Special Consideration**

Please note that the University's Special Consideration process allows students to apply for an extension within 3 days of the assessment due date. This provides for more extensive extensions, subject to documentation, and Course Convenor approval. You can apply for special consideration online through [my.UNSW.edu.au](https://www.student.unsw.edu.au/special-consideration). More information about special consideration can be found here: <https://www.student.unsw.edu.au/special-consideration>

NOTE: If you are experiencing issues related to your access to class material or difficulty with technology, make sure you notify your lecturer as soon as possible, well before any assessment due date. Last minute requests for extensions due to computer failure, file corruption, printing problems etc. do not qualify students for special consideration or extensions. Students are expected to maintain regular backups of their work at all times.

### **Educational adjustments**

Educational adjustments can be applied to assessments if you are living with a disability, a long term medical condition, a mental health condition, and/or are a carer of individuals with a disability. The Equitable Learning Service (ELS) determines adjustments based on medical documentation and communicates these via an Equitable Learning Plan (ELP). To receive educational adjustments for equitable learning support, you must first register with Equitable Learning Services (ELS). More information about Equitable Learning Services can be found here <https://student.unsw.edu.au/els>

### **Supplementary Assessment**

Supplementary assessments are available to students in this course who have failed an assessment but have subsequently had an application for Special Consideration approved by the university. The supplementary assessment may take a different form than the original assessment and will be defined by the course convenor - but it will address the same learning outcomes as the original assessment. If Special Consideration has not been awarded, the maximum mark that may be awarded for a supplementary assessment is 50% of the full assessment mark.

### **Academic Honesty and Plagiarism**

Plagiarism is taking the ideas, words, images, designs or objects of others and passing them off as your own. Plagiarism is a type of intellectual theft. Plagiarism can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using the Turnitin site. For further information, please see the Academic Integrity & Plagiarism website <https://www.student.unsw.edu.au/plagiarism>.

### **Referencing Requirements for Assessments**

Your course convenor will inform you what referencing system this course follows. Useful guidelines on how to reference according to various systems can be found at: <https://student.unsw.edu.au/referencing>.

You may follow these guidelines in your assessment tasks, or seek additional advice from your lecturer. Styles for Endnote are downloadable from the Endnote website. Accurate and correct referencing is an important academic prerequisite at University level, and if your work does not meet these requirements, it may be marked down, or in more serious cases, it may be treated as an instance of plagiarism and academic dishonesty.

### **Use of Generative AI**

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Your work must be your own and where the use of AI tools, such as ChatGPT, have been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work. In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply. If in doubt, please seek advice from the Course

Convenor prior to using generative AI tools.

<https://www.student.unsw.edu.au/assessment/ai>

## Health and Safety

Ensuring student and staff health and safety is very important at UNSW Art & Design. Health and safety is everyone's responsibility. As a student, you have a responsibility not to do anything that risks your own health and safety, or the health or safety of your fellow students, staff members or visitors. This means, for example, exiting the building during a fire drill; wearing personal protective equipment and clothing (PPEC) when staff or signage instructs you to do so; undertaking induction to using equipment or carrying out processes that require specific knowledge; and reporting hazards or incidents to your lecturer or supervisor as soon as you become aware of them. For more information, please see <https://safety.unsw.edu.au/>.

## Additional Support and Resources

At UNSW you can also find support and resources if you need help with your personal life, getting your academic success on track or just want to know how to stay safe. See <https://www.student.unsw.edu.au/wellbeing>.

Additional support for students is available by contacting the following centres:

- Student Support and Development <https://www.student.unsw.edu.au/support>
- Student Support Advisors: <https://www.student.unsw.edu.au/advisors>
- Mental Health Support: <https://www.student.unsw.edu.au/mental-health-support>
- Academic Skills and Support <https://www.student.unsw.edu.au/skills>
- UNSW IT Service Centre <https://www.myit.unsw.edu.au/>
- Student Gateway: <https://www.student.unsw.edu.au/>
- Equitable Learning Services: <https://www.student.unsw.edu.au/equitable-learning>
- Faculty Resources and Support: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support>
- Arc: <https://www.arc.unsw.edu.au/>

## After Hours Access to the Paddington Campus

The core operating hours for the Paddington Campus are below. All students have access to the campus during these hours:

- Monday to Friday 0800 – 2100
- Saturday 0900 – 1700

Some students are permitted to have “After Hours Access” (AHA) to the campus upon completion of a series of inductions. The inductions are dependent on location, as well as the types of activities undertaken in those locations. The first of these is this Primary Induction, and this must be completed online <https://my.artdesign.unsw.edu.au>. All students requiring AHA are required to complete this induction. The Primary Induction gives access to the following Low Risk areas:

#### Post Graduate Students

- PG Research students – Level 4 F Block, Computer Labs and Learning Commons
- Master of Design students – Level 3 D Block, Computer Labs and Learning Commons
- Master of Curating and Cultural Leadership students – D207, Computer Labs and Learning Commons

#### Honours Students

- Fine Arts – Level 3 F Block, Computer Labs and Learning Commons
- Design – Level 1 E Block, Computer Labs and Learning Commons
- Media Arts – Level 3 F Block, Computer Labs and Learning Commons

Subsequent inductions are workshop and lab specific, and are conducted face-to-face by the UNSW Art & Design Technical staff. Students and staff must first successfully complete the Primary Induction before requesting a Workshop/Lab specific Induction.

### School Contact Information

#### UNSW School of Art & Design

#### Faculty of Arts, Design & Architecture

Paddington Campus

Cnr Greens Rd & Oxford Street

Paddington NSW 2021

[ad.generaladmin@unsw.edu.au](mailto:ad.generaladmin@unsw.edu.au)