UNSW Course Outline

ARCH7182 The Profession of Architecture - 2024

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General Course Information

Course Code : ARCH7182
Year : 2024
Term : Term 2
Teaching Period : T2
Is a multi-term course? : No
Faculty : Faculty of Arts, Design and Architecture
Academic Unit : School of Built Environment
Delivery Mode : In Person
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Postgraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

The Profession of Architecture examines a range of concepts and contemporary issues related to professional practice and the architectural profession. Scales and types of architectural practice models, the agency of the architect and the role of the architect as advocate and public

intellectual will be explored. Key learnings are founded in a review of the development of the architectural profession and its structures and networks, as well as the role of the architect in the past and present.

You will engage in detailed study of the expectations placed on the architect and the ethical and legal requirements of the architect as a professional practitioner. You will also investigate the ongoing shaping of the profession's narratives via traditional, alternative and emerging modes of practice. This will include a review of management and business structures and the contexts of the public sphere, power and politics will also be considered alongside professional responsibilities and opportunities within and outside of traditional architectural practice. You will examine a range of concepts and current issues related to professional practice and the architectural profession. As well as looking at the expectations placed on the registered architects and the ethical and legal requirements of the architect as a professional practitioner, this course examines scales and types of architectural practice models, the agency of the architect and the role of the architect as advocate and public intellectual.

Relationship to Other Courses

ARCH7182 The Profession of Architecture must be successfully completed with a minimum Pass grade of 50 to be eligible for enrolment in ARCH7183 Projects and Practice.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Identify and interpret regulatory requirements and obligations for the practicing architect.
CLO2 : Articulate and analyse the architectural process in relation to professional communications and ethical demands placed on the practicing architect.
CLO3 : Identify and discuss ethical principles and processes in relation to the broader community where architectural practice intersects with legislative and legal frameworks.
CLO4 : Interrogate and compare the complex and challenging social, ethical, environmental, political and regulatory contexts that impact the agency of the practicing architect.

Course Learning Outcomes	Assessment Item
CLO1 : Identify and interpret regulatory requirements and obligations for the practicing architect.	• Actions and Interactions in Architectural Processes • Architect as Advocate
CLO2 : Articulate and analyse the architectural process in relation to professional communications and ethical demands placed on the practicing architect.	• Local Practice Analysis • Actions and Interactions in Architectural Processes • Architect as Advocate
CLO3 : Identify and discuss ethical principles and processes in relation to the broader community where architectural practice intersects with legislative and legal frameworks.	• Local Practice Analysis • Actions and Interactions in Architectural Processes • Architect as Advocate
CLO4 : Interrogate and compare the complex and challenging social, ethical, environmental, political and regulatory contexts that impact the agency of the practicing architect.	• Actions and Interactions in Architectural Processes • Architect as Advocate

Learning and Teaching Technologies

Moodle - Learning Management System

Learning and Teaching in this course

The course offers a combination of in-person lecture and tutorials. In the lectures, key concepts and information relating to the different professional practice topics covered in the course will be covered. The tutorials will then involve group discussions about both student work undertaken in response to the weekly tutorial worksheet, as well as discussing that week's set readings and lecture content. The tutorials will also include review and feedback on draft assessment task

work, to assist students in successfully developing their submissions.

Additional Course Information

LEARNING ABOUT PROFESSIONAL PRACTICE - WHAT DOES IT MEAN TO BE AN ARCHITECT?

ARCH7182 will inform, support and enhance your development as a future architect. Practicing architecture requires a clear understanding of what it means to be an architect; it demands advanced levels of communication and the ability to work collaboratively in teams and with other experts or consultants; it also requires a sound background of architectural knowledge and a clear understanding of ethics; and lastly, the ability to transfer knowledge from one project to another project or scenario is extremely important.

The approach to learning will incorporate a range of learning and teaching strategies including:

- lectures, guest speakers, tutorials and tutorial worksheets, Q+A sessions and in-class discussions

- asynchronous learning through set readings, extended reading lists and tutorial worksheets

- group tasks that will call upon and stimulate your research and oral communication skills

- assessments that will exercise your written, graphic and oral communication and presentation skills

- self reflection exercises

You are strongly encouraged to attend the lectures in person, and to take the opportunity to ask questions of the Course Coordinator, Tutors and/or Guest Lecturers. The weekly readings, tutorial worksheets and discussion topics are designed to foster in you an informed stance and approach to architectural practice. In undertaking Professional Practice studies, your attitude and approach to the coursework and submissions should be that of someone who is or will soon be working in the architectural profession.

It is expected that you will be committed to developing your overall presentation and submissions to reflect the shaping of your professional attitude and thinking as a soon-to-be graduate and future practicing architect.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Local Practice Analysis Assessment Format: Individual	20%	Start Date: Not Applicable Due Date: 24/06/2024 05:00 PM
Actions and Interactions in Architectural Processes Assessment Format: Group	40%	Start Date: 12/06/2024 12:00 PM Due Date: 10/07/2024 12:00 PM
Architect as Advocate Assessment Format: Individual	40%	Start Date: 17/07/2024 12:00 PM Due Date: 06/08/2024 05:00 PM

Assessment Details

Local Practice Analysis

Assessment Overview

You will produce a report that investigates how individual practices are structured, their rationale and philosophy, business model, staff structure, their ways of working and their built (or other) outputs. Grading will be done against assessment criteria, accompanied by written feedback.

Course Learning Outcomes

- CLO2 : Articulate and analyse the architectural process in relation to professional communications and ethical demands placed on the practicing architect.
- CLO3 : Identify and discuss ethical principles and processes in relation to the broader community where architectural practice intersects with legislative and legal frameworks.

Detailed Assessment Description

The aim of AT01 is to ask you to critically evaluate how individual architecture practices are structured and what defines and influences their rationale and philosophy. You are asked to select a current Australian architectural practice and then identify and analyse various aspects and attributes of the practice, such as:

- their values and ethos
- the business, ownership and leadership model/s and structure/s
- approach or ways of working, including responding to specific context/s
- staffing structure and hierarchy
- diversity and promotion of employees
- their typical clients
- their built and/or other outputs
- involvement or interest in engaging with First Nations culture, reconciliation actions and working with Country
- their broader involvement and contributions to the wider profession.

Students will also be required to indicate how their selected practice aligns with one or more of the four practice types identified in Peter Raisbeck's book *Architecture as a Global System*. This book is an assigned text and is available on Leganto as an e-book. The full assessment task details will be provided by Week 01.

Assessment Length

Refer to assessment brief.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Actions and Interactions in Architectural Processes

Assessment Overview

In small groups, you will undertake an analysis and visual mapping of a complete architectural process for a small scale single residence project and larger scale civic/public project. Grading will be done against assessment criteria, accompanied by written feedback to the group. Verbal feedback will also be provided in class. Individual contributions will be assessed.

Course Learning Outcomes

- CLO1 : Identify and interpret regulatory requirements and obligations for the practicing architect.
- CLO2 : Articulate and analyse the architectural process in relation to professional communications and ethical demands placed on the practicing architect.
- CLO3 : Identify and discuss ethical principles and processes in relation to the broader community where architectural practice intersects with legislative and legal frameworks.
- CLO4 : Interrogate and compare the complex and challenging social, ethical, environmental, political and regulatory contexts that impact the agency of the practicing architect.

Detailed Assessment Description

The aim of AT02 is to assemble narratives of architectural processes and the agency – actual and potential – of the architect. The narratives will be articulated through a verbal presentation explaining a visual rendering, infographic or animation of architectural processes, and a written individual reflection piece. In creating each mapping, your group of two will be required to delineate the typical chronology and stages of an architectural project without necessarily relying on specific time frames or showing timelines in a literal manner. You are also required to identify where you think untapped 'agency' or opportunities for architects exist so as to extract or provide greater value in a project. This is to benefit not only their architectural aspirations but more importantly the aspirations of the client and broader stakeholder spectrum.

This assignment comprises group work and individual work. The group work component is worth 25% of the total course mark. The individual work component is worth 15% of the total course mark. The full assessment task details will be provided in Week 03.

Assessment information

Further information will be provided in the Assessment brief posted to Moodle

Assignment submission Turnitin type

Not Applicable

Architect as Advocate

Assessment Overview

You will analyse two noted advocacy actions initiated or led by architects and review the actions against the accepted definitions of architect's agency and responsibilities, as well as accepted ethical principles. Grading will be done against assessment criteria, accompanied by written feedback.

Course Learning Outcomes

- CLO1 : Identify and interpret regulatory requirements and obligations for the practicing architect.
- CLO2 : Articulate and analyse the architectural process in relation to professional communications and ethical demands placed on the practicing architect.
- CLO3 : Identify and discuss ethical principles and processes in relation to the broader community where architectural practice intersects with legislative and legal frameworks.
- CLO4 : Interrogate and compare the complex and challenging social, ethical, environmental, political and regulatory contexts that impact the agency of the practicing architect.

Detailed Assessment Description

AT03 comprises an illustrated written submission and an in-class oral presentation looking at notable advocacy actions and impacts on the profession. The full assessment task details will be provided in Week 08. You must choose two noted activist / advocacy / exemplar actions (one historic, one recent or ongoing) and review these actions against the 'accepted' definition of the architect's agency and responsibilities, as well as general ethical principles. Actions can be Australian or international. You are to identify why the actions were taken and to report on why the architect or architects became involved in or initiated the action.

You will then analyse the impact of these actions and agendas on the architectural profession and/or education, the local and wider community, legislation and government, commercial interests, the public realm, etc. Positive and negative events that occurred after the action was

largely taken or completed (or if ongoing, what proposed actions are desired / called for) are to be examined and reflected upon.

The oral component of the assessment submission deliverables comprises a three minute 'advocacy' speech examining a topic selected from a short list in the AT03 document. There will be a brief peer review feedback exercise to be completed for the assessment.

<u>Assessment information</u>

Refer to the assessment task brief uploaded to Moodle.

<u>Assignment submission Turnitin type</u>

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

General Assessment Information

Assessment Task Introductions

Each Assessment Task will be given a summary introduction during the nominated lecture time, with a longer form discussion held in the following tutorial class. Prior to the introduction of each assessment task, you are strongly encouraged to read through the relevant assessment task document available to download from Moodle. It is highly preferable for you to bring your questions about the assesment to the tutorial class, so that information can be consistently and fairly shared with all students by your tutor.

The Assessment Tasks will be introduced and discussed during the following weeks:

Assessment Task 01 - Week 01

Assessment Task 02 - Week 03

Assessment Task 03 - Week 08

Assessment Standards

Consistent with the various Course Learning Outcomes, the professional behaviour expectations and the teaching approach for both Professional Practice subjects, students will be assessed using multiple evaluation methods. Assessment in this course consists of the above three Assessment Tasks. These tasks include groupwork submissions (20% of course mark) and individual submissions (80% of course mark).

Please note:

1. Once the deadline for the submission has passed, there is no opportunity to resubmit work in this course, including the replacement of a file incorrectly uploaded to Moodle. It is your responsibility to ensure that you have uploaded the correct file. The assessment portal is set up to allow only ONE opportunity to submit, and only in exceptional circumstances where approved by the Course Convenor will students be permitted to resubmit a file prior to the deadline.

2. Submission of any assessment without a title page with the required information – including your name, student number and the title of the assessment - will automatically result in the loss of five (5) marks.

3. Uploading of incorrect file type will also result in the loss of five (5) marks. For example, if you are required to upload a PDF and you upload a Word document.

Feedback Strategy

You will receive brief verbal feedback when you present group work or participate in a tutorial activity.

Written feedback will be provided within two (2) weeks of Assessment Task submissions with some allowance for general feedback provided by your tutor in the tutorial classes. Written feedback may include some or all of the following: comments on your submission document/s; comments written at the end of your marking rubric; and/or comments in the Moodle assessment portal.

Tutors are not required to mark up or provide extensive comments or corrections on your submission document/s.

You are also encouraged to provide feedback to your peers, as peer assessment is an important skill used frequently in the architectural profession. It is useful to commence and be involved in peer assessment during your studies, to develop your understanding of how it works and to be the person providing review as well as the person receiving review and comment.

Feedback Delivery Schedule

AT 01 – Individual
Written feedback in Moodle: Week 6

AT 02 – Individual and Group

Written feedback in Moodle: Week 9

AT 03 - Individual

Written feedback in Moodle: Week 13

Grading Basis

Standard

Requirements to pass course

Requirements to pass course

You are required to achieve a minimum composite mark of 50% (Pass) in order to successfully pass and complete ARCH7182.

Each of the three (3) assessment tasks listed above are deemed essential assessment tasks. Failure to submit one or more of the assessment tasks can result in the award of UF (Unsatisfactory Fail) Grade for the subject, even if your final composite mark is over 50%.

Use of Generative AI in this course

Generative AI may only be used as follows for ARCH7182:

SIMPLE EDITING ASSISTANCE

For all assessment tasks in ARCH7182, you may use AI-based software to research and prepare prior to completing your assessment. You are permitted to use standard editing and referencing functions in word processing software: this includes or is limited to spelling and grammar checking and reference citation generation in the creation of your submission. You must not use any functions that generate, paraphrase or translate passages of text, whether based on your own work or not. Please note that your submission will be passed through an AI-generated text detection tool. If your marker has concerns that your answer contains passages of AI-generated text you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 0 : 20 May - 26 May	Reading	Please read over Assessment Task 01, undertake the assigned reading and prepare responses to Tutorial Worksheet 01 for Week 01 tutorial class.
Week 1 : 27 May - 2 June	Lecture	Lecture 01: Introduction to The Profession of Architecture Includes introduction to Assessment Task 01. Lecturer: Melonie Bayl-Smith Lecture 02: Architecture and its contexts: a brief history of the profession Lecturer: Melonie Bayl-Smith
	Tutorial	Readings: Architecture as a Global System (book) – Chapter 1 "Architecture as a Global System: An introduction" Architecture: From prehistory to climate emergency (book) – Chapter 9 "Form Follows Fuel' Tutorial: • General introductions • Further discussion regarding AT 01 • Discussions around experiences and observations of the profession obtained to date including in practice. • Tutorial Worksheet 01: discuss answers and reflections on the set reading
Week 2 : 3 June - 9 June	Lecture	Lecture 03: What is an architect, and how is the work of the architect defined? Lecturer: Melonie Bayl-Smith Lecture 04: Registration, the ARB and the professional context. Guest Lecturer: Dr Kirsten Orr, Registrar ARB NSW
	Tutorial	Readings: Professionalism and Architects in the 21st Century – article Why Architects matter (book) – Chapter 6 "So what is an Architect?" Tutorial: • Tutorial Worksheet 02: discuss answers and reflections on the set readings • Discussion about professionalism; architectural services; and the different roles of the architect • Practice / Architect selected for AT01 must be confirmed prior to or in class today • AT01 – review draft work / questions
Week 3 : 10 June - 16 June	Lecture	Lecture 05: Codes of Conduct and ethical practice Lecturer: Melonie Bayl-Smith Lecture 06: The stakeholders to architecture + Introduction to Assessment Task 02 Lecturer: Melonie Bayl-Smith
	Tutorial	Readings: NSW ARB Architects' Code of Conduct Architecture Depends (Till) – Chapter 10 Imperfect Ethics Architecture as a Global System (book) – Chapter 1 "Architecture as a Global System: An introduction" Tutorial: • Tutorial Worksheet 03: discuss answers and reflections on the set readings • AT01 – bring in three (3) printed articles about your selected practice for 'pin up' and sharing with class. • AT02 - Discussion about assessment task and submission requirements Discussion about stakeholder relationships for the broader profession; ethical practice; the profession's responsibility to the public; practice scales and structures
Week 4 : 17 June - 23 June	Lecture	Lecture 07: Ethical Practice, Copyright, and Moral Rights Lecturer: Melonie Bayl-Smith Lecture 08: The architect in large practice Guest Lecturer: Brendan Murray, Candalepas Associates
	Tutorial	Readings: Architecture Depends (Till) – Chapter 10 Imperfect Ethics Architecture as a Global System (book) – Chapter 1 "Architecture as a Global System: An introduction" Tutorial: • Tutorial Worksheet 04: discuss and reflect on reading • Discussion about the relationship between business and practice operations • AT01 – review of draft work for submission • AT02 - Further discussion of submission requirements and mandatory formation of groups for group work
Week 5 : 24 June - 30 June	Lecture	Lecture 09: The architect in small practice Lecturer: Melonie Bayl-Smith

		Lecture 10: The profession and gender equity Guest Lecturer: Monica Edwards, SJB - 2024 Paula Whitman Prize Winner
	Tutorial	Readings: Spatial Agency (book) – Chapter 1 'The Motivations of Spatial Agency' Tutorial: • Tutorial Worksheet 05: discuss answers and reflections on the set reading • AT02 – further discussion on architectural process and assessment task requirements, review draft work • Discussion on gender equity, agency and leadership
Week 6 : 1 July - 7 July	Other	Mid-Term break, no classes. Melonie is offering to review your CV, Portfolio and Resume during this week only! If you would like to book a 15 minute meeting to obtain portfolio and CV advice, then please fill in the Doodle poll that will be posted on Moodle.
Week 7 : 8 July - 14 July	Lecture	Lecture 11: The Profession and First Nations: people, practices and cultures Guest Lecturer: Gillian Barlow, UNSW Professor of Practice, Indigenous Lecture 12: The architect in government Guest Lecturer: Government Architect Abbie Galvin, NSW GAO
	Tutorial	Tutorial: In-class presentations of Assessment Task 02 group submission work • Discussion on working with First Nations communities and on country
Week 8 : 15 July - 21 July	Lecture	Lecture 13: The architect as public advocate Guest Lecturer: Professor of Practice Philip Thalis - awarded 2024 Australian Institute of Architects Gold Medal Introduction to Assessment Task 03
	Tutorial	Reading: Architects After Architecture (book) – pp 69 - 94 Tutorial: • Tutorial Worksheet 06: discuss answers and reflections • AT03 discussion • Discussion on the role of the architect as public intellectual and advocate
Week 9 : 22 July - 28 July	Lecture	Lecture 14: Diversity, Inclusivity and unspoken participants: the Other in architecture Lecturer: Melonie Bayl-Smith Lecture 15: The business of architecture: practice operations, structures and finances Lecturer: Melonie Bayl-Smith
	Tutorial	Readings: Defining Contemporary Professionalism (book) – Chapters 8, 39, 40, 42, and 57 Tutorial: • Tutorial Worksheet 07 - responses and discussion • AT03 discussion – students to bring brief summary of the two selections and discuss with tutor and class
Week 10 : 29 July - 4 August	Lecture	Lecture 16: Leadership and the profession Guest Lecturer: Michael Lewarne, unmeasured Lecture 17: The Profession and the media Lecturer: Melonie Bayl-Smith
	Tutorial	Tutorial: • AT03 oral presentations • AT03 draft work review

Attendance Requirements

In ARCH7182, you will be marked on your engagement and contributions to the class. These actions and behaviours can only be assessed and evidence provided by being present at all lectures and tutorials wherever possible. You are therefore strongly encouraged to attend all classes in full.

You are expected to be regular and punctual in attendance at all classes for the School of Built Environment courses in which you are enrolled. If you do not attend, engage, or participate in

scheduled class activities, including lectures and tutorials, you run the risk of failing a course.

If illness or unexpected and beyond your control circumstances prevent you from completing a task on time, or substantially disturb your assessment performance, you should apply for Special Consideration, as soon as practicable, accompanied by appropriate documentation. Once you have done so, please also inform the Course Coordinator so that they are made aware of your situation.

No Special Consideration will be provided if you miss out on essential course information and materials, or if you miss assessment tasks and deadlines due to unexplained absences or an unapproved lack of attendance.

You may be advised by the Course Convenor to withdraw from the course if significant learning activities are missed.

General Schedule Information

All lectures are held from 12 - 2pm in the Colombo Building Theatre C.

Tutorial groups, tutors and tutorial rooms will be provided to you prior to Week 01.

Course Resources

Prescribed Resources

The Leganto list contains all set texts as well as additional readings for ARCH7182. The link to this list is here

https://unsw.alma.exlibrisgroup.com/leganto/public/61UNSW_INST/lists/61425185300001731?auth=SAML

Exact information about the weekly assigned readings, assessment task resources and 'further reading' list will be available on the course Moodle page.

Recommended Resources

Refer to the Leganto list, resources and general reading list on the Moodle page for this subject.

Additional Costs

None.

Course Evaluation and Development

We encourage and support students to maintain regular contact with the course convenor to provide informal feedback throughout the course. For specific issues or detailed feedback, please arrange a meeting with the course convenor via email.

In this course there is an option for students to provide anonymous feedback via the course's Moodle page, which is directly sent to the convenor. As a final step, students are invited to share their insights and experiences by completing the MyExperience survey. The feedback gathered each year is integral to the continuous enhancement and development of the course.

Past feedback for this course has resulted in providing example work, refined lecture content and tutorial materials, and teaching to foster better student understanding of professional written and verbal presentation skills. Additional time has also been created within the tutorial sessions to review assessment task requirements and to provide feedback on draft assessment submission work. Further, improvements have been made to the assessment task rubrics and the manner in which formal written feedback is delivered.

Course feedback will be gathered informally during the weekly tutorial sessions and also on those occasions when general feedback on the assessment tasks is provided. Feedback will be gathered formally via the MyExperience portal and will be reviewed and improvements made in the following year where these are appropriate and realistic.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Melonie Bayl-Smith		Room 4008, Anita B. Lawrence Building	none	Appointments by email arrangement, Wednesdays only.	Yes	Yes

Other Useful Information

Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

Use of AI for assessments | UNSW Current Students

Submission of Assessment Tasks

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: https://student.unsw.edu.au/how-submit-assignment-moodle

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request Special Consideration as early as possible before the deadline. Support with Time Management is available here.

School Contact Information

beadmin@unsw.edu.au