



## UNSW Course Outline

# DDES2121 Object 3: Objects and the World - 2024

Published on the 12 May 2024

## General Course Information

Course Code : DDES2121

Year : 2024

Term : Term 2

Teaching Period : T2

Is a multi-term course? : No

Faculty : Faculty of Arts, Design and Architecture

Academic Unit : School of Art & Design

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Paddington

Campus : Paddington

Study Level : Undergraduate

Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

In this advanced course within the Object disciplinary studio, you will explore design-nature relationships through objects and material-led enquiries. You will build on the hand-making and digital skills acquired in the introductory and intermediate Object 1 and 2 courses, developing

your knowledge of materiality to engage with and critique ideas relating to ecologies and the natural world. Informed by ecological frameworks such as the issue of material resources or biophilic design influences you will develop material experimentation and prototypes to gain greater insight of your role as a responsible designer and agent of change.

## **Course Aims**

This course is the third course within the Object disciplinary studio in the Bachelor of Design program. The aim of the course is to develop advanced knowledge, skills and attributes required as a designer with a focus on material-led enquiries, and conceptual and critical thinking. The course will provide the necessary skills to further develop ecological awareness imperative to design practice.

## **Relationship to Other Courses**

Students wishing to develop their design research and making in the field of object design with a material focus can also consider the Object Streams, see below: Object 3 is the final course in the Object Studio disciplinary stream.

DDES1120 Object 1: Objects and the Hand

DDES2120 Object 2: Objects and Place

DDES2121 Object 3: Objects and the World

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Interrogate and evaluate a range of materials and methods and apply findings to the design, fabrication and presentation of objects
CLO2 : Examine and critique the significance of responsible design practice through an understanding of impact and engagement regarding issues of ecology and its application to object design
CLO3 : Demonstrate, apply and synthesise analogue and digital literacies relevant to object design and prototyping
CLO4 : Investigate, document and communicate an effective synthesis of concepts, forms, materials and processes through the design and development of objects

Course Learning Outcomes	Assessment Item
CLO1 : Interrogate and evaluate a range of materials and methods and apply findings to the design, fabrication and presentation of objects	<ul style="list-style-type: none"><li>• Form &amp; Process</li><li>• Development &amp; Resolution</li></ul>
CLO2 : Examine and critique the significance of responsible design practice through an understanding of impact and engagement regarding issues of ecology and its application to object design	<ul style="list-style-type: none"><li>• Development &amp; Resolution</li></ul>
CLO3 : Demonstrate, apply and synthesise analogue and digital literacies relevant to object design and prototyping	<ul style="list-style-type: none"><li>• Form &amp; Process</li><li>• Development &amp; Resolution</li></ul>
CLO4 : Investigate, document and communicate an effective synthesis of concepts, forms, materials and processes through the design and development of objects	<ul style="list-style-type: none"><li>• Form &amp; Process</li><li>• Development &amp; Resolution</li></ul>

## Learning and Teaching Technologies

Moodle - Learning Management System

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Form & Process Assessment Format: Individual	40%	Start Date: Not Applicable Due Date: Week 5: 24 June - 30 June
Development & Resolution Assessment Format: Individual	60%	Start Date: Not Applicable Due Date: Week 11: 05 August - 11 August

# Assessment Details

## Form & Process

### Assessment Overview

This assessment task introduces you to the conceptual framework of design-nature relationships to analyse the natural world as a potential source of inspiration for object design. You will select examples from the natural world to analyse, and develop a series of design ideas, communicated through photography, drawing, and three-dimensional concept models. You will also analyse historical and contemporary examples from the fields of craft and design to explore how designers and designer-makers are influenced by the natural world. Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

### Course Learning Outcomes

- CL01 : Interrogate and evaluate a range of materials and methods and apply findings to the design, fabrication and presentation of objects
- CL03 : Demonstrate, apply and synthesise analogue and digital literacies relevant to object design and prototyping
- CL04 : Investigate, document and communicate an effective synthesis of concepts, forms, materials and processes through the design and development of objects

### Detailed Assessment Description

This assessment task introduces you to the conceptual framework of design-nature relationships to analyse selected examples from the natural world as potential sources of inspiration for object design. You will select examples from the natural world to analyse according to key principles including systems of order and any impacts of human activity on its survival. You will develop conceptual responses to your analysis through observational and visualisation methods including photography, drawing, and three-dimensional concept models to explore potential design ideas. You will also be required to analyse historical and contemporary examples from the fields of craft and design to explore how designers and designer-makers are influenced by the natural world.

In Task 2 you will further develop your Task 1 conceptual responses to explore issues of scale, materials and fabrication processes according to a site of your choice (body, domestic or public).

### **PROJECT THEME: BIOPHILIA**

Biophilia noun. love of living things and nature, which some people believe humans are born with:

biophilia, the inborn affinity human beings have for other forms of life.

<https://dictionary.cambridge.org/dictionary/english/biophilia>

***How can we create objects that bring us closer to understanding the natural world?***

This course focuses on the 'natural world' as a source of inspiration and environmental concern by referring to the beauty of biological and ecological systems of order as well as the fragility of the Earth's ecosystems due to the global impact of human activity on the environment in the age of the Anthropocene.

The project theme of Biophilia highlights the notion of 'affinity' with the aim to better understand forms, processes and ecosystems in the natural world. Normally applied to the field of architecture and landscape design, this project investigates the potential of Biophilia to inspire new ideas for design-nature relationships at a smaller scale.

Submit Studio Investigations in class and as a PDF document online in the Assessment Hub folder in Moodle in week 5.

Please see the extended brief on Moodle for further details.

**Reference responsibly and avoid plagiarism:**

All work created in response to the assessment brief should be your own original work, created for this assessment task and not recycled from another assessment. Any images or writing included in the assessable document that have been previously published by you (as a submitted assessment or otherwise), or are not your own (for example, precedents, theories, quotes etc.) should be correctly cited using an appropriate referencing style such as Harvard or APA.

Plagiarism is taking the ideas, words, images, designs or objects of others and passing them off as your own. Plagiarism is a type of intellectual theft. Plagiarism can take many forms, including deliberately cheating, accidentally copying from a source without acknowledgement, and re-using your own work that has already been submitted for assessment without proper citation. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using the Turnitin site. For more information please see [student.unsw.edu.au/plagiarism/integrity](https://student.unsw.edu.au/plagiarism/integrity).

**Use of Generative Artificial Intelligence(AI)–such as ChatGPT - in this course and assessment:**

## Planning assistance with attribution:

As this assessment task involves some planning or creative processes, you are permitted to use software to generate initial ideas. However, you must develop or edit those ideas to such a significant extent that what is submitted is your own original work, i.e. only occasional AI generated words or phrases may form part of your final submission. You are required to submit any and all original AI generated responses in your final submission as part of your process journal. Any output of generative software within your assessment must be attributed with full referencing.

If the outputs of generative AI such as ChatGPT form a part of your submission beyond initial ideation in your process journal, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## Development & Resolution

### Assessment Overview

This assessment task invites you to further develop your proposed design ideas from Task 1 into one or a series of object design/s, communicated through drawings and three-dimensional models. You will explore issues of scale relationships and context, as well as investigate sustainability considerations, material engagements and fabrication methods. Feedback will be provided on a regular basis in studio through discussion with peers and tutors. Summative assessment and feedback will be provided digitally based on the rubric.

### Course Learning Outcomes

- CL01 : Interrogate and evaluate a range of materials and methods and apply findings to the design, fabrication and presentation of objects
- CL02 : Examine and critique the significance of responsible design practice through an understanding of impact and engagement regarding issues of ecology and its application to object design
- CL03 : Demonstrate, apply and synthesise analogue and digital literacies relevant to object design and prototyping
- CL04 : Investigate, document and communicate an effective synthesis of concepts, forms, materials and processes through the design and development of objects

## Detailed Assessment Description

### **Project Theme: Biophilia**

Biophilia noun. love of living things and nature, which some people believe humans are born with: biophilia, the inborn affinity human beings have for other forms of life.

<https://dictionary.cambridge.org/dictionary/english/biophilia>

### ***How can we create objects that bring us closer to understanding the natural world?***

This course focuses on the natural world as a source of inspiration and environmental concern by referring to the beauty of Nature's systems of order as well as the fragility of the Earth's ecosystems due to the global impact of human activity on the environment in the age of the Anthropocene.

The project theme of Biophilia highlights the notion of 'affinity' with the aim to better understand forms, processes and ecosystems in the natural world. Normally applied to the field of architecture and landscape design, this project investigates the potential of Biophilia to inspire new ideas for design-nature relationships at a smaller scale.

In Task 1 you created a series of iterative 2D and 3D designs using examples from the natural world as the starting point for your research.

In Assessment Task 2 you will further develop your Task 1 ideas to create object design/s in the form of 3D representations including drawings and 3D models that explore issues of scale, materials and fabrication processes. You will develop your designs according to a spatial context of either the body, domestic or public setting to explore scale relationships between objects and the wearer/user/viewer. You will be encouraged to speculate on design possibilities including issues of sustainability with material use and fabrication methods.

Submit a pin-up of final work in class and a PDF document online in the Assessment Hub folder in Moodle in week 11.

Please see the extended brief on Moodle for further details.

### **Reference responsibly and avoid plagiarism:**

All work created in response to the assessment brief should be your own original work, created for this assessment task and not recycled from another assessment. Any images or writing

included in the assessable document that have been previously published by you (as a submitted assessment or otherwise), or are not your own (for example, precedents, theories, quotes etc.) should be correctly cited using an appropriate referencing style such as Harvard or APA.

Plagiarism is taking the ideas, words, images, designs or objects of others and passing them off as your own. Plagiarism is a type of intellectual theft. Plagiarism can take many forms, including deliberately cheating, accidentally copying from a source without acknowledgement, and re-using your own work that has already been submitted for assessment without proper citation. Plagiarism can have serious consequences, so it is important that students be aware of what it is, and how to avoid it. All written submissions are automatically checked for plagiarism using the Turnitin site. For more information please see [student.unsw.edu.au/plagiarism/integrity](https://student.unsw.edu.au/plagiarism/integrity).

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If the outputs of generative AI such as ChatGPT form a part of your submission beyond initial ideation in your process journal, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

#### **Assignment submission Turnitin type**

This is not a Turnitin assignment

## **General Assessment Information**

### **Late Submission Penalties**

#### **Late submission is allowed**

If you believe that circumstances will prevent you from submitting an assessment on time, please notify your lecturer as soon as possible. There will be penalties applied for being late and



a clear 'no later than' date beyond which submission won't be accepted. Where a Special Consideration is not applied for, and a student assessment is late, the following guidelines apply:

1. Up to 5 days after due date, a penalty of 5% (of maximum mark for assignment) will be applied for each day late (e.g. an assignment that is 3 days late would have its mark reduced by 15%). Please note - for the purpose of deduction calculation, a 'day' is each 24-hour period (or part thereof) past the stipulated deadline for submission within the calendar year (including weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline. Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ( $3 \times 5\% = 15\%$ ). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ( $68\% - 15\%$ ).
2. Beyond 5 days late, no submission will be accepted.

## Special Consideration

Please note that the University's Special Consideration process allows students to apply for an extension within 3 days of the assessment due date. This provides for more extensive extensions, subject to documentation, and Course Convenor approval. You can apply for special consideration online through [my.unsw.edu.au](https://my.unsw.edu.au). More information about special consideration can be found here [student.unsw.edu.au/special-consideration](https://student.unsw.edu.au/special-consideration).

NOTE: If you are experiencing issues related to your access to class material or difficulty with technology, make sure you notify your lecturer as soon as possible, well before any assessment due date. Last minute requests for extensions due to computer failure, file corruption, printing problems etc. do not qualify students for special consideration or extensions. Students are expected to maintain regular backups of their work at all times.

## Educational adjustments

Educational adjustments can be applied to assessments if you are living with a disability, a long term medical condition, a mental health condition, and/or are a carer of individuals with a disability. The Equitable Learning Service (ELS) determines adjustments based on medical documentation and communicates these via an Equitable Learning Plan (ELP). To receive educational adjustments for equitable learning support, you must first register with Equitable Learning Services (ELS).

More information about Equitable Learning Services can be found here <https://>

Supplementary Assessment

Supplementary assessments are available to students in this course who have failed an assessment but have subsequently had an application for Special Consideration approved by the university. The supplementary assessment may take a different form than the original assessment and will be defined by the course convenor - but it will address the same learning outcomes as the original assessment. If Special Consideration has not been awarded, the maximum mark that may be awarded for a supplementary assessment is 50% of the full assessment mark.

Grading Basis

Standard

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 27 May - 2 June	Studio	Introduction to the Course, Assessment Tasks and the Project Theme.
Week 2 : 3 June - 9 June	Studio	Nature Inspired Design - Design Analysis of Primary and Secondary Research.
Week 3 : 10 June - 16 June	Studio	Nature Inspired Design - Sketches and Material Studies to Visualise Ideas. Task 1 Formative Milestone Activity due in-class on the day of your scheduled class.
Week 4 : 17 June - 23 June	Studio	Nature Inspired Design - Concept Model Making to Visualise Ideas.
Week 5 : 24 June - 30 June	Studio	Conceptual Development. Introduction to Assessment Task 2. Task 1 due In class and to Moodle on the day of your scheduled class.
Week 6 : 1 July - 7 July	Homework	Study Week.
Week 7 : 8 July - 14 July	Studio	Site, Context, Scale. Task 2 Formative Milestone Activity due in-class on the day of your scheduled class.
Week 8 : 15 July - 21 July	Studio	Development and Resolution: Materials, Fabrication and Communication Methods.
Week 9 : 22 July - 28 July	Studio	Development and Resolution: Concept Writing + Presentation Methods from Pinups to PDF.
Week 10 : 29 July - 4 August	Studio	Project Resolution: Review of Task 2 Requirements.
Week 11 : 5 August - 11 August	Presentation	Assessment task 02 due In-Class PIN-UP and online MOODLE Submission.

Attendance Requirements

Attendance Requirements

Students are expected to attend all classes for each course in which they are enrolled. Failure to attend and participate in at least 80% of learning activities such as discussions, peer feedback, studio sessions, online activities, group work, etc., may result in you being flagged as at risk of failing the course. By punctually attending and actively participating in your classes you not only

increase your own opportunities for developing your skills and knowledge, but will also help build a rigorous and engaged creative community with other students. If you are unable to attend classes, please inform your relevant Course Convenor. If the absence is for medical reasons, you will be required to present a medical certificate. If absences impact your ability to undertake assessment, then you should apply for [Special Consideration](#).

## Participation

**You must actively participate in classes and complete all set work to a satisfactory standard as discussed in class.**

It is important that you attend and arrive on time for all classes. Lectures and essential information will normally be provided at the beginning of the class time.

Please note that the expectation of time in this course is more than contact hours. The University has expectations of a total load of 25-30 hours per unit of credit. This means that **you should spend no less than 9-11 hours per week on average on class work in addition to your timetabled hours**. This time should be made up of reading, research, working on studio projects. In periods where you need to complete assignments or prepare for examinations the workload may be greater. Over commitment has been a cause of failure for many students. You should take the required workload into account when planning how to balance study with employment and other activities.

# Course Resources

## Prescribed Resources

You will need access to a camera (eg. iPhone) for documenting design inspiration, design process and the final studio outcomes and a laptop for online learning and for project development including software such as Microsoft Word and Teams, Fusion 360, Illustrator, Photoshop, Adobe Acrobat.

Students will need basic design studio tools and materials to visualise design ideas including as a guide: a steel ruler, cutting mat, scalpel knife, scissors, assortment of pens, pencils, markers, highlighters, tape, PVA glue, wire (such as electrical or coat hanger wire), cotton thread, needles and other materials sourced from your everyday. A safety note: when working with materials such as wire please protect your eyes with safety glasses.

## Additional Costs

There are no costs for textbooks in this course. There are costs associated with purchasing materials for creating design outcomes.

## Course Evaluation and Development

### Continual Course Improvement

It is important that students complete the myExperience course and teaching surveys for this course. This is completely anonymous and provides important student observations and suggestions to ensure that the course is continually improved. To see how the course convenor has responded to student feedback from these surveys, please see the View Feedback on Student Surveys section in the course Moodle site.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Bic Tieu		F106		Appointment by email	No	Yes

## Other Useful Information

### Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;

- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

## Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- **Copying:** Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- **Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- **Collusion:** Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- **Inappropriate citation:** Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- **Duplication ("self-plagiarism"):** Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

### **Use of AI for assessments**

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

## **Submission of Assessment Tasks**

### **Turnitin Submission**

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on [externalteltsupport@unsw.edu.au](mailto:externalteltsupport@unsw.edu.au)

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

## Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

## School-specific Information

### Risk of Failure Warnings

If you are at risk of failing the course, because of lack of attendance, low marks in assignments, failing to submit assignments, or lack of participation or engagement, you may be notified by email. Please ensure you read your university email, and respond to any official risk of failure warning promptly. NOTE – if the warning email is sent to your UNSW e-Mail address, it is considered as being read by you whether you check your UNSW email or not.

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weekends and public holidays). Task with a percentage mark - If the task is marked out of 100%, late submission will attract a deduction of 5% from the mark awarded to the student for every 24-hour period (or part thereof) past the stipulated deadline.

Example: A student submits an essay 48 hours and 10 minutes after the stipulated deadline. The essay is marked out of 100%. A 3 day late penalty will be applied ( $3 \times 5\% = 15\%$ ). The essay receives a mark of 68%. The student's mark will therefore be reduced to 53% ( $68\% - 15\%$ ).

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## **Supplementary Assessment**

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university. The supplementary assessment may take a different form than the original assessment and will be defined by the course convenor - but it will address the same learning outcomes as the original assessment. If Special Consideration has not been awarded, the maximum mark that may be awarded for a supplementary assessment is 50% of the full assessment mark.

## **Academic Honesty and Plagiarism**

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## **Referencing Requirements for Assessments**

Your course convenor will inform you what referencing system this course follows. Useful guidelines on how to reference according to various systems can be found at: <https://student.unsw.edu.au/referencing>.

You may follow these guidelines in your assessment tasks, or seek additional advice from your lecturer. Styles for Endnote are downloadable from the Endnote website. Accurate and correct referencing is an important academic prerequisite at University level, and if your work does not meet these requirements, it may be marked down, or in more serious cases, it may be treated as an instance of plagiarism and academic dishonesty.

## **Use of Generative AI**

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Your work must be your *own* and where the use of AI tools, such as ChatGPT, have been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work. In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply. If in doubt, please seek advice from the Course Convenor prior to using generative AI tools.

## Health and Safety

Ensuring student and staff health and safety is very important at UNSW Art & Design. Health and safety is everyone's responsibility. As a student, you have a responsibility not to do anything that risks your own health and safety, or the health or safety of your fellow students, staff members or visitors. This means, for example, exiting the building during a fire drill; wearing personal protective equipment and clothing (PPEC) when staff or signage instructs you to do so; undertaking induction to using equipment or carrying out processes that require specific knowledge; and reporting hazards or incidents to your lecturer or supervisor as soon as you become aware of them. For more information, please see <https://safety.unsw.edu.au/>.

## Additional Support and Resources

At UNSW you can also find support and resources if you need help with your personal life, getting your academic success on track or just want to know how to stay safe. See <https://www.student.unsw.edu.au/wellbeing>.

Additional support for students is available by contacting the following centres:

- Student Support and Development <https://www.student.unsw.edu.au/support>
- Student Support Advisors: <https://www.student.unsw.edu.au/advisors>
- Mental Health Support: <https://www.student.unsw.edu.au/mental-health-support>
- Academic Skills and Support <https://www.student.unsw.edu.au/skills>
- UNSW IT Service Centre <https://www.myit.unsw.edu.au/>
- Student Gateway: <https://www.student.unsw.edu.au/>
- Equitable Learning Services: <https://www.student.unsw.edu.au/equitable-learning>
- Faculty Resources and Support: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support>
- Arc: <https://www.arc.unsw.edu.au/>

## After Hours Access to the Paddington Campus

The core operating hours for the Paddington Campus are below. All students have access to the campus during these hours:

- Monday to Friday 0800 – 2100
- Saturday 0900 – 1700

Some students are permitted to have "After Hours Access" (AHA) to the campus upon

completion of a series of inductions. The inductions are dependent on location, as well as the types of activities undertaken in those locations. The first of these is this Primary Induction, and this must be completed online <https://my.artdesign.unsw.edu.au>. All students requiring AHA are required to complete this induction. The Primary Induction gives access to the following Low Risk areas:

#### Post Graduate Students

- PG Research students – Level 4 F Block, Computer Labs and Learning Commons
- Master of Design students – Level 3 D Block, Computer Labs and Learning Commons
- Master of Curating and Cultural Leadership students – D207, Computer Labs and Learning Commons

#### Honours Students

- Fine Arts – Level 3 F Block, Computer Labs and Learning Commons
- Design – Level 1 E Block, Computer Labs and Learning Commons
- Media Arts – Level 3 F Block, Computer Labs and Learning Commons

Subsequent inductions are workshop and lab specific, and are conducted face-to-face by the UNSW Art & Design Technical staff. Students and staff must first successfully complete the Primary Induction before requesting a Workshop/Lab specific Induction.

## School Contact Information

### UNSW School of Art & Design

### Faculty of Arts, Design & Architecture

Paddington Campus

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Paddington NSW 2021

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