



## UNSW Course Outline

# LAWS3305 Kingsford Legal Centre Employment Law Clinic (Intensive) - 2024

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## General Course Information

**Course Code :** LAWS3305

**Year :** 2024

**Term :** Term 1

**Teaching Period :** T1

**Is a multi-term course? :** No

**Faculty :** Faculty of Law and Justice

**Academic Unit :** School of Law, Society and Criminology

**Delivery Mode :** In Person

**Delivery Format :** Standard

**Delivery Location :** Kensington

**Campus :** Sydney

**Study Level :** Undergraduate

**Units of Credit :** 12

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

The Employment Law clinic requires students to undertake work for real clients while providing

the student with opportunities to analyse the effect of the law in practice. Through their work for disadvantaged clients on case, education and policy files students develop their understanding of substantive and procedural law and ethical issues in the area of employment. Students undertaking this Clinic work in a legal practice at Kingsford Legal Centre on employment law matters. They attend the Centre two days a week, attend a weekly seminar of two hours and undertake evening and daytime public advice sessions. Students are responsible for files under the supervision of the clinical supervisor. Students conduct interviews with clients, make strategic decisions about conduct of the file, undertake research, draft all documents and where appropriate undertake advocacy in court or tribunals for the client. A daily tutorial and weekly seminars provide opportunities for discussion and analysis of students' experiences and for instruction and development of ethical issues, employment law, legal procedure and skills. Students undertake project work relating to legal issues. They are encouraged to think critically about the legal system through one to one supervision by clinical supervisors.

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 1)
CLO2 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 5 & 6)
CLO3 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)
CLO4 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)
CLO5 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1)

Course Learning Outcomes	Assessment Item
CLO1 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 1)	• Ongoing Clinic Performance
CLO2 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 5 & 6)	• Ongoing Clinic Performance
CLO3 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)	• Ongoing Clinic Performance
CLO4 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)	• Ongoing Clinic Performance
CLO5 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1)	• Ongoing Clinic Performance

## Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams | Zoom

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Ongoing Clinic Performance Assessment Format: Individual	100%	

# Assessment Details

## Ongoing Clinic Performance

### Assessment Overview

Students are assessed against their own individual course goals set out at the beginning of term; their performance in relation to the course assessment criteria. Students must show thorough performance and application to the client and project files, a capacity to think critically about the legal process, and a capacity to adapt their manner and conduct according to the needs of the particular client or legal problem.

Students are given constant individual feedback on their work, analysis and skills. There are 2 formal assessment meetings at mid term and end of semester.

### Course Learning Outcomes

- CL01 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 1)
- CL02 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 5 & 6)
- CL03 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)
- CL04 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)
- CL05 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1)

## General Assessment Information

### Grading Basis

Satisfactory

## Course Schedule

### Attendance Requirements

Please see information about attendance requirements in **Law & Justice Assessment Procedure and Student Information** located in the Other Useful Information tab in the Academic Information field.

Please be advised there will be no classes on public holidays. If your class falls on a public holiday, alternative arrangements will be made by the course convenor to make up the missed class.

# Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Emma Golledge					Yes	Yes

## Other Useful Information

### Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

### UNSW Law & Justice Assessment Policy

It is essential that all students undertaking this course read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#). This document includes information on Class Attendance, Late Work, Word Limits, Marking, Special Consideration, Workload, and Academic Misconduct & Plagiarism. More information can also be found at [Assessment & Exam Information](#).

Information regarding Course Outlines are subject to change and students are advised to check updates. If there is a discrepancy between the information posted here and the handbook or the UNSW Law & Justice website, please contact [Student Services via The Nucleus Hub](#) for advice. UNSW Law & Justice reserves the right to discontinue or vary such courses or staff allocations at any time. If your course is not here, please visit [Handbook](#) for information.

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

### Submission of Assessment Tasks

Before submitting assessment items all students must read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#).

### Special consideration

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

### Feedback

UNSW Law & Justice appreciates the need for students to have feedback on their progress prior to the last date for withdrawal without failure. All courses will therefore provide feedback to students prior to this date, as well as throughout the course. However, students should note that feedback does not take the form only of formal grades and written comments on written assessments. Rather, formative feedback, which helps students to self-assess, to identify misunderstandings, and to identify areas requiring further work, will occur during class and possibly online. For example, where a teacher asks the class a question, all students should think about how they might answer. Even though not all students will necessarily be able to respond orally, everyone can reflect on their tentative answer in light of the teacher's response and subsequent class discussion. If you are struggling to understand what is being asked in class, or if your tentative answers prove incorrect and subsequent discussion does not clear things up,

then you should continue to ask questions (of yourself, your peers or your teacher). Similarly, you can get a sense of your ability in a course through peer feedback during group work, your teacher's responses to your in-class contributions, and your own response to in-class problems and examples (whether or not you are called on to relay your answer to the class) and also your online activities and responses by others to those activities. Students enrolled in this course may check their Moodle course page for details on the specific feedback used in this course.

## Faculty-specific Information

### Additional support for students

- Student support: <https://www.student.unsw.edu.au/support>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au>

### Course improvement

Student feedback is very important to continual course improvement. This is demonstrated within the Faculty of Law & Justice by the implementation of the UNSW online student survey myExperience, which allows students to evaluate their learning experiences in an anonymous way. myExperience survey reports are produced from each survey. They are released to staff after all student assessment results are finalised and released to students. Course convenors will use the feedback to make ongoing improvements to the course. Students enrolled in this course may check their Moodle course page for details on the actions taken in response to evaluation feedback in Student Survey.

## School Contact Information

Please contact [Nucleus Student Hub](#) for all enquiries. The Nucleus acts as a central communications hub for UNSW and will distribute your enquiry to the best person to respond.