



**UNSW**

## UNSW Course Outline

# PLTX2020 Workplace Experience 2 - 2024

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## General Course Information

**Course Code :** PLTX2020

**Year :** 2024

**Term :** Term 1

**Teaching Period :** T1

**Is a multi-term course? :** No

**Faculty :** Faculty of Law and Justice

**Academic Unit :** Faculty of Law and Justice

**Delivery Mode :** Online

**Delivery Format :** Standard

**Delivery Location :** Distance Education

**Campus :** Sydney

**Study Level :** Postgraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

An additional 20 days of workplace experience to further enhance and consolidate students' workplace learning and understanding of law in practice.

Experience in a legal or law-related workplace that allows students to gain an understanding of the work that legal practitioners do in the course of legal practice. It encompasses work in a variety of legal environments and may include (in addition to work for a legal practitioner in private legal practice) work in a community legal centre, Legal Aid, a government legal department, legal department of a company, working as a Judge's associate, or with a Tribunal member. It also includes appropriate experience gained in the 2-year period prior to commencement of the Graduate Diploma in Legal Professional Practice.

Workplace Experience 2 is additional to the compulsory coursework and the 20 days of mandatory workplace experience undertaken for Workplace Experience 1 in the Graduate Diploma in Legal Professional Practice.

It can be undertaken at the same firm/ organisation as WE 1 or at a different workplace.

## Course Aims

This course enables students to complete accredited practical legal training for the admission to the legal profession as specified in the Workplace Experience requirements at Schedule 2 of the Legal Profession Uniform Admission Rules.

The course enables students to extend on foundational intellectual and practical competencies through workplace learning experiences that embody UNSW Law and Justice's mission to study law in action and make a difference in the world by developing flexible skills, critical perspectives, and broad horizons in professional legal practice contexts.

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Demonstrate completion of workplace experience that is additional to the mandatory approved workplace experience component for the GDLPP practical legal training program. (PLO1; PLO2; PLO3; PLO4; PLO5)
CLO2 : Demonstrate integration of coursework and practice through work-integrated learning and the application of theory, communication, teamwork, self-management, and critical reflection. (PLO1; PLO2; PLO3; PLO4; PLO5)
CLO3 : Demonstrate understanding of workplace learning as a process through which individuals, teams, and organizations obtain knowledge, skills and attitudes according to their continuous interactions with each other or within the context of solving work-related problems and improving performance. (PLO1; PLO2; PLO3; PLO4; PLO5)

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate completion of workplace experience that is additional to the mandatory approved workplace experience component for the GDLPP practical legal training program. (PLO1; PLO2; PLO3; PLO4; PLO5)	<ul style="list-style-type: none"><li>• Declarations</li></ul>
CLO2 : Demonstrate integration of coursework and practice through work-integrated learning and the application of theory, communication, teamwork, self-management, and critical reflection. (PLO1; PLO2; PLO3; PLO4; PLO5)	<ul style="list-style-type: none"><li>• Structured Reflective Portfolio</li></ul>
CLO3 : Demonstrate understanding of workplace learning as a process through which individuals, teams, and organizations obtain knowledge, skills and attitudes according to their continuous interactions with each other or within the context of solving work-related problems and improving performance. (PLO1; PLO2; PLO3; PLO4; PLO5)	<ul style="list-style-type: none"><li>• Structured Reflective Portfolio</li></ul>

## Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Structured Reflective Portfolio Assessment Format: Individual	60%	Due Date: Week 5: 11 March - 17 March
Declarations Assessment Format: Individual	40%	

# Assessment Details

## Structured Reflective Portfolio

### Assessment Overview

The student must submit a structured reflection piece in a form approved by UNSW Law.

The structured reflection piece will focus on the student's workplace experience placement.

Elements of the structured reflection include:

- Experience-based learning
- Incidental and informal learning
- Self-directed learning
- Formal organisational learning
- Ways in which the student's capacities for practice were expanded
- Professional socialisation, and
- Workplace collaborations together with interpersonal and contextual factors.

The student can choose to submit polished file work from task-based and performance-based submissions produced during the GDLPP online coursework component and during the practicum component in support of reflective analysis.

### Course Learning Outcomes

- CLO2 : Demonstrate integration of coursework and practice through work-integrated learning and the application of theory, communication, teamwork, self-management, and critical reflection. (PLO1; PLO2; PLO3; PLO4; PLO5)
- CLO3 : Demonstrate understanding of workplace learning as a process through which individuals, teams, and organizations obtain knowledge, skills and attitudes according to their continuous interactions with each other or within the context of solving work-related problems and improving performance. (PLO1; PLO2; PLO3; PLO4; PLO5)

## Declarations

### Assessment Overview

The student must submit signed student and supervisor declarations from each workplace experience placement site for each period of workplace experience.

The sum of the days for all workplace experience placements in this course must not be less than 20 days.

### Course Learning Outcomes

- CLO1 : Demonstrate completion of workplace experience that is additional to the mandatory

approved workplace experience component for the GDLPP practical legal training program. (PLO1; PLO2; PLO3; PLO4; PLO5)

## General Assessment Information

This course is comprised of experience-based learning, incidental and informal learning, self-directed learning as well as formal organisational learning. It is intended to extend and amplify students' capabilities for self management and work management with autonomy and judgement. The GDLPP coursework scaffolds a student's understanding in order to contribute to quality learning experiences in workplace experience activities. After completion of the PLT coursework and as part of their workplace experience, students collate and submit their Loop project, which is a collection of their reflective tasks from all PLT core and elective courses, with a final guided reflection as their last assessment in the program.

Students who do not complete their placement by the end of the term they are enrolled in will be placed on a holding grade until completion. Re-enrolment in the course is not required.

### Grading Basis

Competancy

### Requirements to pass course

Satisfactory completion of placement as per Workplace Experience 2 checklist and rules, and evidenced by signed student and supervisor declarations. Achievement of a competent grade on Loop reflective assessment task.

## Course Schedule

### Attendance Requirements

In person attendance at placement.

## General Schedule Information

This course is offered in Terms 1, 2, 3 and Summer.

## Course Resources

### Course Evaluation and Development

Opportunities to provide feedback are provided both informally through direct communication and formally through anonymous course and program level surveys. Feedback received is prioritised, analysed and implemented as part of the GDLPP's cycle of continuous

improvement to enhance the student learning experience.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
	Vedna Jivan					No	Yes
	Pamela Taylor-Barnett					No	No

## Other Useful Information

### Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

### UNSW Law & Justice Assessment Policy

It is essential that all students undertaking this course read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#). This document includes information on Class Attendance, Late Work, Word Limits, Marking, Special Consideration, Workload, and Academic Misconduct & Plagiarism. More information can also be found at [Assessment & Exam Information](#).

Information regarding Course Outlines are subject to change and students are advised to check updates. If there is a discrepancy between the information posted here and the handbook or the UNSW Law & Justice website, please contact [Student Services via The Nucleus Hub](#) for advice. UNSW Law & Justice reserves the right to discontinue or vary such courses or staff allocations.

at any time. If your course is not here, please visit [Handbook](#) for information.

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

Before submitting assessment items all students must read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#).

### Special consideration

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

### Feedback

UNSW Law & Justice appreciates the need for students to have feedback on their progress prior to the last date for withdrawal without failure. All courses will therefore provide feedback to students prior to this date, as well as throughout the course. However, students should note that feedback does not take the form only of formal grades and written comments on written assessments. Rather, formative feedback, which helps students to self-assess, to identify misunderstandings, and to identify areas requiring further work, will occur during class and possibly online. For example, where a teacher asks the class a question, all students should think about how they might answer. Even though not all students will necessarily be able to respond orally, everyone can reflect on their tentative answer in light of the teacher's response and subsequent class discussion. If you are struggling to understand what is being asked in class, or

if your tentative answers prove incorrect and subsequent discussion does not clear things up, then you should continue to ask questions (of yourself, your peers or your teacher). Similarly, you can get a sense of your ability in a course through peer feedback during group work, your teacher's responses to your in-class contributions, and your own response to in-class problems and examples (whether or not you are called on to relay your answer to the class) and also your online activities and responses by others to those activities. Students enrolled in this course may check their Moodle course page for details on the specific feedback used in this course.

## Faculty-specific Information

### Additional support for students

- Student support: <https://www.student.unsw.edu.au/support>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au>

### Course improvement

Student feedback is very important to continual course improvement. This is demonstrated within the Faculty of Law & Justice by the implementation of the UNSW online student survey myExperience, which allows students to evaluate their learning experiences in an anonymous way. myExperience survey reports are produced from each survey. They are released to staff after all student assessment results are finalised and released to students. Course convenors will use the feedback to make ongoing improvements to the course. Students enrolled in this course may check their Moodle course page for details on the actions taken in response to evaluation feedback in Student Survey.

## School Contact Information

Contact [Nucleus Student Hub](#) for all enquiries