



## UNSW Course Outline

# LAWS8173 UNSW Law Postgraduate Internships - 2024

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## General Course Information

Course Code : LAWS8173

Year : 2024

Term : Summer

Teaching Period : U1

Is a multi-term course? : No

Faculty : Faculty of Law and Justice

Academic Unit : School of Law, Society and Criminology

Delivery Mode : Online

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Postgraduate

Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course provides participants the opportunity to undertake advocacy or policy-oriented research in a partner organisation or to self-organise an internship with a host organisation of interest to the student (subject to approval). The course provides formal and informal online

engagement at UNSW Law & Justice with supervised practical experience in the host organisation. Students will be critically analysing the operation of the law, policy, and the legal system as part of the course.

Students will undertake supervised work within the host organisation for 70 hours, the equivalent of one day each week over 10 weeks. Days and hours are arranged directly between the student and host organisation and may be worked flexibly as agreed. Course work is by online asynchronous activities and online supervision with a Law & Justice Faculty academic supervisor who will be responsible for monitoring academic progression throughout the term

The range of projects in which the intern will be involved is determined according to the project priorities of the host organisation. However, in general it is expected that an intern's duties will consist of a combination of advocacy, research, project administrative work, interviewing clients, preparing legal materials editing, writing, event coordination, preparing background materials, briefing papers, liaising with other organisations, and doing relevant work of a substantive nature.

Interns are required to read the course materials, and actively participate in the online forums on Moodle. These are designed to promote discussion and reflection on a range of issues that may arise during the internship – for example, legal, professional, ethical, and personal issues. They may also address the application of skills such as legal research, legal writing, advocacy, and interviewing.

Attendance by interns at the host organisation for the required hours, and completion of online activities/ assessments is mandatory.

## Course Aims

- To develop knowledge of law, practice and procedure
- To apply research, writing and problem-solving skills in formulating policy and legal responses
- To develop practical lawyering skills, including drafting, interviewing and advocacy skills, while gaining experience in producing timely and professional written work that may be relied upon by other professionals;
- To enhance skills required to engage professionally with a variety of stakeholders, demonstrating an understanding of ethical, political and professional accountability issues
- To think critically about the role of law in society, and the role of law, lawyers

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Demonstrate an appreciation for the professional and personal responsibilities associated with the practice of law by successful completion of a reflective journal (PLOs 2a & 2b)
CLO2 : Apply cumulative knowledge and skills to observe and participate in a high level of problem solving flowing from the development of policy or legal practice, including through the preparation of written material such as briefing papers, legal documents, or other written materials (PLOs 2a, 2b, 3a & 3b)
CLO3 : Engage in advanced critical analyse and evaluation of the impact law has on individuals, communicates and Australian society by successfully completing online forum (PLOs 1a, 2a & 3a)
CLO4 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate an appreciation for the professional and personal responsibilities associated with the practice of law by successful completion of a reflective journal (PLOs 2a & 2b)	<ul style="list-style-type: none"> <li>• Placement Organisation Evaluation</li> <li>• Newsletter Article</li> <li>• Reflective Journals</li> </ul>
CLO2 : Apply cumulative knowledge and skills to observe and participate in a high level of problem solving flowing from the development of policy or legal practice, including through the preparation of written material such as briefing papers, legal documents, or other written materials (PLOs 2a, 2b, 3a & 3b)	<ul style="list-style-type: none"> <li>• Forum Participation</li> <li>• Placement Organisation Evaluation</li> <li>• Newsletter Article</li> </ul>
CLO3 : Engage in advanced critical analyse and evaluation of the impact law has on individuals, communicates and Australian society by successfully completing online forum (PLOs 1a, 2a & 3a)	<ul style="list-style-type: none"> <li>• Forum Participation</li> <li>• Newsletter Article</li> </ul>
CLO4 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)	<ul style="list-style-type: none"> <li>• Reflective Journals</li> <li>• Placement Organisation Evaluation</li> <li>• Forum Participation</li> <li>• Newsletter Article</li> </ul>

# Learning and Teaching Technologies

Moodle - Learning Management System | Blackboard Collaborate

## Assessments

### Assessment Structure

Assessment Item	Weight	Relevant Dates
Placement Organisation Evaluation Assessment Format: Individual	25%	
Newsletter Article Assessment Format: Individual	25%	
Reflective Journals Assessment Format: Individual	25%	
Forum Participation Assessment Format: Individual	25%	

## Assessment Details

### Placement Organisation Evaluation

#### Assessment Overview

Feedback includes formative feedback, peer feedback in class, online and the use of rubric.

#### Course Learning Outcomes

- CL01 : Demonstrate an appreciation for the professional and personal responsibilities associated with the practice of law by successful completion of a reflective journal (PLOs 2a & 2b)
- CL02 : Apply cumulative knowledge and skills to observe and participate in a high level of problem solving flowing from the development of policy or legal practice, including through the preparation of written material such as briefing papers, legal documents, or other written materials (PLOs 2a, 2b, 3a & 3b)
- CL04 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)

#### Detailed Assessment Description

10 days work completed at the host organisation and completed host evaluation form uploaded to Moodle.

### Assignment submission Turnitin type

Not Applicable

## **Newsletter Article**

### Assessment Overview

Feedback includes formative feedback, peer feedback in class, online and the use of rubric.

### Course Learning Outcomes

- CL01 : Demonstrate an appreciation for the professional and personal responsibilities associated with the practice of law by successful completion of a reflective journal (PLOs 2a & 2b)
- CL02 : Apply cumulative knowledge and skills to observe and participate in a high level of problem solving flowing from the development of policy or legal practice, including through the preparation of written material such as briefing papers, legal documents, or other written materials (PLOs 2a, 2b, 3a & 3b)
- CL03 : Engage in advanced critical analyse and evaluation of the impact law has on individuals, communicates and Australian society by successfully completing online forum (PLOs 1a, 2a & 3a)
- CL04 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)

### Detailed Assessment Description

Newsletter Article or equivalent

### Assessment Length

1500 words

## **Reflective Journals**

### Assessment Overview

Feedback includes formative feedback, peer feedback in class, online and the use of rubric.

### Course Learning Outcomes

- CL01 : Demonstrate an appreciation for the professional and personal responsibilities associated with the practice of law by successful completion of a reflective journal (PLOs 2a & 2b)
- CL04 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)

### **Detailed Assessment Description**

Learning Objectives Agreement (with reflection on drafting / negotiating agreement with supervisor).

3 Reflective Journal articles

### **Assessment Length**

350-500 words each

## **Forum Participation**

### **Assessment Overview**

Preparation and engagement in class.

### **Course Learning Outcomes**

- CLO2 : Apply cumulative knowledge and skills to observe and participate in a high level of problem solving flowing from the development of policy or legal practice, including through the preparation of written material such as briefing papers, legal documents, or other written materials (PLOs 2a, 2b, 3a & 3b)
- CLO3 : Engage in advanced critical analyse and evaluation of the impact law has on individuals, communicates and Australian society by successfully completing online forum (PLOs 1a, 2a & 3a)
- CLO4 : Demonstrate effective research and communication skills, and communicate effectively in speaking (for example, through presentations, interviews, and meetings) and in writing (for example, through submissions, research notes, and court documents) in a professional setting as evidenced by the Partner Organisation Evaluation (PLOs 1a & 3b)

### **Detailed Assessment Description**

Complete Introductory Online Module (On-site/ Off-site module)

Attend Introductory Online session with academic supervisor

Post 3 discussions (200-300 words each) to the relevant online forums, and reply to 3 posts by other students (100-200 words)

## **General Assessment Information**

### **Grading Basis**

Satisfactory

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 1 January - 7 January	Online Activity	Attend introductory session Tuesday 2 January, 6-7pm, via Collaborate on Moodle Asynchronous activities on Moodle
Week 2 : 8 January - 14 January	Other	No scheduled class. Students are invited to contact the teacher to arrange a one on one session. Asynchronous activities on Moodle
Week 3 : 15 January - 21 January	Online Activity	Attend session Tuesday 16 January, 6-7pm, via Collaborate on Moodle Asynchronous activities on Moodle
Week 4 : 22 January - 28 January	Other	No scheduled class. Students are invited to contact the teacher to arrange a one on one session. Asynchronous activities on Moodle
Week 5 : 29 January - 4 February	Other	No scheduled class. Students are invited to contact the teacher to arrange a one on one session. Asynchronous activities on Moodle

## Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

## Course Resources

### Prescribed Resources

All readings and resources are provided in Moodle.

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Siobhan Ryan					Yes	Yes
Lecturer	Frances Gibson					No	No

## Other Useful Information

### Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.

- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

## UNSW Law & Justice Assessment Policy

It is essential that all students undertaking this course read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#). This document includes information on Class Attendance, Late Work, Word Limits, Marking, Special Consideration, Workload, and Academic Misconduct & Plagiarism. More information can also be found at [Assessment & Exam Information](#).

Information regarding Course Outlines are subject to change and students are advised to check updates. If there is a discrepancy between the information posted here and the handbook or the UNSW Law & Justice website, please contact [Student Services via The Nucleus Hub](#) for advice. UNSW Law & Justice reserves the right to discontinue or vary such courses or staff allocations at any time. If your course is not here, please visit [Handbook](#) for information.

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

Before submitting assessment items all students must read and abide by the [UNSW Law &](#)



## Special consideration

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

## Feedback

UNSW Law & Justice appreciates the need for students to have feedback on their progress prior to the last date for withdrawal without failure. All courses will therefore provide feedback to students prior to this date, as well as throughout the course. However, students should note that feedback does not take the form only of formal grades and written comments on written assessments. Rather, formative feedback, which helps students to self-assess, to identify misunderstandings, and to identify areas requiring further work, will occur during class and possibly online. For example, where a teacher asks the class a question, all students should think about how they might answer. Even though not all students will necessarily be able to respond orally, everyone can reflect on their tentative answer in light of the teacher's response and subsequent class discussion. If you are struggling to understand what is being asked in class, or if your tentative answers prove incorrect and subsequent discussion does not clear things up, then you should continue to ask questions (of yourself, your peers or your teacher). Similarly, you can get a sense of your ability in a course through peer feedback during group work, your teacher's responses to your in-class contributions, and your own response to in-class problems and examples (whether or not you are called on to relay your answer to the class) and also your online activities and responses by others to those activities. Students enrolled in this course may check their Moodle course page for details on the specific feedback used in this course.

## Faculty-specific Information

### Additional support for students

- Student support: <https://www.student.unsw.edu.au/support>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au>

## Course improvement

Student feedback is very important to continual course improvement. This is demonstrated within the Faculty of Law & Justice by the implementation of the UNSW online student survey myExperience, which allows students to evaluate their learning experiences in an anonymous way. myExperience survey reports are produced from each survey. They are released to staff after all student assessment results are finalised and released to students. Course convenors will use the feedback to make ongoing improvements to the course. Students enrolled in this course may check their Moodle course page for details on the actions taken in response to evaluation feedback in Student Survey.

## **School Contact Information**

Please contact [Nucleus Student Hub](#) for all enquiries. The Nucleus acts as a central communications hub for UNSW and will distribute your enquiry to the best person to respond.