



UNSW Course Outline

TABL2741 Business Entities - 2024

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General Course Information

Course Code : TABL2741

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : UNSW Business School

Academic Unit : School of Management and Governance

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

The law relating to the legal structures available for business including partnerships, joint ventures, trusts and companies. The primary focus is on the modern company and its operation under the Corporations Act. Topics include the nature of the corporate entity; establishing the company and fund raising; shares and dividends; the rights and duties of directors; the position

of management; shareholders rights and remedies for their enforcement; insolvency and liquidation.

Course Aims

Business Entities is the main company law course offered by the School of Taxation and Business Law. CPA Australia and Chartered Accountants Australia and New Zealand (CA ANZ) have accepted UNSW as an approved tertiary institution for purposes of membership qualifications. Bachelor of Commerce (Accounting) students will generally need to complete the following courses to satisfy professional requirements:

- TABL 2710 Business and the Law
- TABL 2741 Business Entities and
- TABL 2751 Business Taxation (for CPA students, it is advisable to do tax law as part of your degree; otherwise you will need to undertake a tax law course at the CPA after you graduate)

Relationship to Other Courses

Business Entities is the main company law course offered by the School of Management and Governance. CPA Australia and Chartered Accountants Australia and New Zealand (CA ANZ) have accepted UNSW as an approved tertiary institution for purposes of membership qualifications. TABL 2741 is a requirement for students pursuing one of these accredited pathways.

This course meets the accreditation requirements of the accounting and tax professional bodies.

Course Learning Outcomes

Course Learning Outcomes	Program learning outcomes
CLO1 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL05 : Responsible Business Practice
CLO2 : Analyse the business environment in which business structures operate and evaluate its use in a commercial context	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL05 : Responsible Business Practice
CLO3 : Identify and assess legal and ethical considerations in decision-making in the management of business structures - for example, decision making by partners, trustees, promoters and directors	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL05 : Responsible Business Practice
CLO4 : Analyse corporate governance trends in the context of their social impact on society	<ul style="list-style-type: none"> • PL06 : Global and Cultural Competence
CLO5 : Succinctly communicate written and spoken ideas through logically and professionally presented work.	<ul style="list-style-type: none"> • PL03 : Business Communication
CLO6 : Collaborate effectively in a team by regularly sharing and evaluating ideas to produce a cohesive outcome.	<ul style="list-style-type: none"> • PL04 : Teamwork

Course Learning Outcomes	Assessment Item
CLO1 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.	<ul style="list-style-type: none"> • Tutorial Presentation • Final Exam • Written Assignment • Quizzes
CLO2 : Analyse the business environment in which business structures operate and evaluate its use in a commercial context	<ul style="list-style-type: none"> • Tutorial Presentation • Final Exam • Written Assignment
CLO3 : Identify and assess legal and ethical considerations in decision-making in the management of business structures - for example, decision making by partners, trustees, promoters and directors	<ul style="list-style-type: none"> • Tutorial Presentation • Final Exam • Written Assignment
CLO4 : Analyse corporate governance trends in the context of their social impact on society	<ul style="list-style-type: none"> • Tutorial Presentation • Written Assignment
CLO5 : Succinctly communicate written and spoken ideas through logically and professionally presented work.	<ul style="list-style-type: none"> • Tutorial Presentation • Written Assignment
CLO6 : Collaborate effectively in a team by regularly sharing and evaluating ideas to produce a cohesive outcome.	<ul style="list-style-type: none"> • Tutorial Presentation

Learning and Teaching Technologies

Moodle - Learning Management System | Echo 360

Learning and Teaching in this course

The approach to learning and teaching in this course is premised on the fact that active student involvement in the course will facilitate understanding and deep learning of the course materials. The accompanying tutorial program to this course facilitates this outcome together with the opportunities that will arise from time to time in the lectures. Consequently, students are expected to understand rather than memorise and to apply, rather than regurgitate. In order to obtain the potential benefit from the course and to succeed in all aspects of course assessment, students are required to follow the points below:

1. Read the prescribed materials and view the lecture overview video (at Moodle) before each lecture. This will make the material easier to follow and comprehend.
2. Download the lecture slides (available from Moodle) before lectures. It is essential to supplement it with notes taken from the lecture. It is important to remember that the lecture slides are not designed to be comprehensive and serve as a substitute for lectures.
3. Actively participate (lectures and tutorials): answer questions and ask your own.
4. Attend classes on time (important announcements are usually made prior to the delivery of lectures).
5. Attempt all the revision questions (in tutorial program) for self-evaluation.
6. Make an appointment to consult with the lecturer(s) during their consultation hours if further clarification regarding the course content is required.

Other Professional Outcomes

This course is accredited by both the accounting professional bodies and the taxation professional body.

Additional Course Information

You will examine the Australian rules governing the set up and running of a variety of Australian business entities, including companies, partnerships, trusts, sole traders, and joint ventures.

Your knowledge of the rules and how to apply them will be beneficial in the business world. We concentrate on problem solving, on critical analysis, on collaborating with other people and on practising your communication skills. All of these skills will serve you well in your future careers. While the rules will change over time, the skills you gain in this important area will stay with you throughout your career.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates	Program learning outcomes
Tutorial Presentation Assessment Format: Group	20%	Start Date: To be advised by tutor in Week 2 tutorial Due Date: To be advised by tutor in Week 2 tutorial	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL03 : Business Communication • PL04 : Teamwork • PL05 : Responsible Business Practice
Final Exam Assessment Format: Individual	50%	Start Date: See Final Exam Timetable	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL03 : Business Communication • PL05 : Responsible Business Practice
Written Assignment Assessment Format: Individual	20%	Start Date: 05/03/2024 04:00 PM Due Date: 25/03/2024 04:00 PM	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving • PL03 : Business Communication • PL05 : Responsible Business Practice
Quizzes Assessment Format: Individual	10%	Start Date: 02/04/2024 02:05 PM Due Date: 02/04/2024 02:20 PM	<ul style="list-style-type: none"> • PL01 : Business Knowledge • PL02 : Problem Solving

Assessment Details

Tutorial Presentation

Assessment Overview

Group Assessment (based on tutorial content) is to encourage active engagement with course content and to contribute to tutorial discussion

Assesses: PL01, PL02, PL03, PL04, PL05

Course Learning Outcomes

- CL01 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.
- CL02 : Analyse the business environment in which business structures operate and evaluate its use in a commercial context
- CL03 : Identify and assess legal and ethical considerations in decision-making in the management of business structures - for example, decision making by partners, trustees, promoters and directors
- CL04 : Analyse corporate governance trends in the context of their social impact on society
- CL05 : Succinctly communicate written and spoken ideas through logically and professionally presented work.
- CL06 : Collaborate effectively in a team by regularly sharing and evaluating ideas to produce a cohesive outcome.

Detailed Assessment Description

During your tutorial in Week 2, your tutor will allocate groups and topics (based on tutorial questions) and due dates for the tutorial group presentations. Tutorial Group Presentations will commence from Week 3 onward.

The nominated Group Leader Each must submit a written paper at Turnitin (maximum 1000 words inclusive of footnotes and bibliography) on behalf of the group, with the names of all group members clearly identified on the cover page, with their student email address. Students must use their officially enrolled names and official email address.

Presentation slides must be submitted to your tutor by email by 4.00pm on the day before the tutorial presentation is due. The Group Leader must copy in their group members when emailing the presentation slides on behalf of the group and confirm to the group, in that email, that the written paper has been submitted to Turnitin on time.

Group marks will be awarded to the written presentation and individual marks will be awarded to each group member for the oral presentation in the tutorial. Your tutor will supply further details in the tutorial on expectations and on how best to prepare for this assessment.

Assessment Length

Maximum 1000 words (inclusive of footnotes and bibliography)

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

Final Exam

Assessment Overview

Exam is part of summative assessment (for an accredited course) to test student knowledge

Assesses: PLO1, PLO2, PLO3, PLO5

Course Learning Outcomes

- CLO1 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.
- CLO2 : Analyse the business environment in which business structures operate and evaluate its use in a commercial context
- CLO3 : Identify and assess legal and ethical considerations in decision-making in the management of business structures - for example, decision making by partners, trustees, promoters and directors

Detailed Assessment Description

This course will have an invigilated exam held on UNSW's Kensington campus. **The exam will be conducted on Inspira, an online assessment platform. It is a mandatory requirement that you attend the exam on-campus and that you come with a fully charged laptop which has the Safe Exam Browser (SEB) installed.**

The final examination is worth 50% of the course assessment and will consist of problem questions and essay/discussion questions. It will be 2 hours and 10 minutes long and cover the entire course material, unless advised to the contrary by the lecturer in class.

It is a closed book exam, but an electronic URL link will be provided in the exam to access the Corporations Act 2001 (Cth) and a case list will be provided in the exam question paper. Therefore, there is no need to memorise statutory content, nor names/citation of cases. This facilitates the emphasis on displaying understanding, rather than memorisation.

Further instructions on how to prepare for this exam will be provided to you during the term (either Week 9 or 10) and posted to Moodle.

Assessment Length

2 hours 15 minutes

Assessment information

Students are strongly advised to familiarise themselves with navigating the Corporations Act 2001 (Cth), available in the exam via a URL Link, from the outset of the course.

Assignment submission Turnitin type

Not Applicable

Written Assignment

Assessment Overview

Assignment is part of formative assessment; offers feedback on student understanding and progress

Assesses: PLO1, PLO2, PLO3, PLO5

BCom Students: myBCom Course points for PLO5

Course Learning Outcomes

- CL01 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.
- CL02 : Analyse the business environment in which business structures operate and evaluate its use in a commercial context
- CL03 : Identify and assess legal and ethical considerations in decision-making in the management of business structures - for example, decision making by partners, trustees, promoters and directors
- CL04 : Analyse corporate governance trends in the context of their social impact on society
- CL05 : Succinctly communicate written and spoken ideas through logically and professionally presented work.

Detailed Assessment Description

The Assignment topic will be released via Moodle in Week 4 lecture. This is a formal written assessment which involves individual legal research and analysis. It has a minimum word limit of 1,800 words and maximum word limit of 2,000 words (including footnote references and bibliography). There is no 10% leeway. See Style Guide posted to Moodle for further details on guidance on written presentation. It must be lodged on Turnitin before the due date and time: **4.00 pm - Monday 25 March.**

Any other method of submission, for example email submission, is not allowed without prior lecturer consent).

Late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the required format, such as hard copy or electronic copy, has not been submitted on time or

where the 'wrong' assignment has been submitted.

For example, if an assignment is submitted 1 day late and the assignment is worth 20 marks there is a deduction of:

$5\% \times 20 = 1$ mark deduction from the mark originally awarded

Calculations for further late days:

2 days late = $10\% \times 20 = 2$ marks deduction

3 days late = $15\% \times 20 = 3$ marks deduction

4 days late = $20\% \times 20 = 4$ marks deduction

5 days late = $25\% \times 20 = 5$ marks deduction.

6 days late = 0 => submission no longer permitted

Assessment Length

Minimum word limit of 1,800 words and maximum word limit of 2,000 words (including footnote references and bibliography).

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Quizzes

Assessment Overview

Quiz is part of formative assessment; offers feedback on student understanding and progress

Assesses: PLO1, PLO2

Course Learning Outcomes

- CLO1 : Explain and apply principles of company law, including practical features of corporate and non-corporate business structures.

Detailed Assessment Description

Quiz, worth 10% of the course assessment, will be conducted online on Moodle on Tuesday 2 April during the lecture time. It will start at 2.05pm and end at 2.20pm. The quiz can be taken from any location but preferably in the lecture, as the quiz will be followed by a lecture

which will cover assessable content in the final exam. All quiz questions are based on the lecture material [tutorial questions are, indeed, based on lecture material]. Students are advised to use the information below to guide preparation for the Quiz:

- Quiz: Lecture Topics covered in lectures in weeks 1- 7 inclusive.

The quiz will consist of 10 multiple choice questions worth 1 mark each. Students absent on the date of the quiz will have 0 marks recorded for that quiz, unless a formal application for special consideration is made in time with supporting documents and, importantly, granted.

Note: A practice quiz will be held on Moodle in Week 5 for feedback purposes and, naturally, these marks will not count towards course assessment.

Assessment Length

15 minute duration

Assignment submission Turnitin type

Not Applicable

General Assessment Information

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

You are expected to complete all assessment tasks for your courses in the School of Accounting, Auditing & Taxation. In some courses, there will be a minimum pass mark required on the final exam due to the need to assure individual mastery of specific course learning outcomes for accounting accreditation requirements. Where applicable this is explained in the assessment section of this course outline.

This course will have an invigilated exam held on UNSW's Kensington campus. The exam will be

conducted on Inspira, an online assessment platform. It is a mandatory requirement that you attend the exam on-campus (even if you are only attending online classes) and that you come with a fully charged laptop with Safe Exam Browser (SEB) installed. For information about On-Campus Invigilated Exams requirements and conditions please visit [here](#).

Further instructions on how to prepare for this exam will be provided to you during the term.

Grading Basis

Standard

Requirements to pass course

In order to pass this course, you must:

- achieve a composite mark of at least 50 out of 100;
- meet any additional requirements described in the Assessment Summary section.

You are expected to attempt all assessment requirements in the course.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	Legal Environment and Regulation of Companies Tutorial Topic - Essential Background
Week 2 : 19 February - 25 February	Lecture	Business Structures (sole trade, partnerships, JV, companies and non-profit associations) Tutorial Topic - ASIC, Corporate Governance
Week 3 : 26 February - 3 March	Lecture	Business Structures (Law on Trusts) Tutorial Topic - Business Structures
Week 4 : 4 March - 10 March	Lecture	Legal Nature of a Company and the Corporate Veil Tutorial Topic - Business Structures/ Planning and Corporate Personality
Week 5 : 11 March - 17 March	Lecture	Internal Governance and Corporate Contractual Liability Corporate Governance: Directors and Officers Duties and Liabilities [Part 1] Tutorial Topic - Corporate Veil and Director's Duties
Week 6 : 18 March - 24 March	Reading	Week 6 is a Reading Week (no lectures or tutorials this week)
Week 7 : 25 March - 31 March	Lecture	Corporate Governance: Directors and Officers Duties and Liabilities [Part 1] continued Corporate Governance: Directors and Officers Duties and Liabilities [Part 2] Tutorial Topic - Director and Officer Duties, Content and Enforcement
	Assessment	The assignment is due by 4.00 pm on Monday 25 March.
Week 8 : 1 April - 7 April	Lecture	Members Rights and Remedies Company Meetings Note: Online Quiz on Moodle on 2 April 2:05-2:20. Tutorial Topic - Director and Officer Duties, Content and Enforcement
Week 9 : 8 April - 14 April	Lecture	Corporate Fundraising Share Capital and Debt Capital Tutorial Topic - Members Rights and Remedies
Week 10 : 15 April - 21 April	Lecture	External Administration (Liquidation and Alternatives) Tutorial Topic - Corporate Fundraising and Investor Protection

Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

Course Resources

Prescribed Resources

The textbooks for this course are:

Hargovan A, Adams M and Brown C, Australian Corporate Law, 8th Edition (2023) LexisNexis.
Note that there are valuable supplementary learning resources accompanying this book, such as quizzes with solutions, available online and accessible by publisher bar-code.

LexisNexis/Butterworths Australian Corporations Legislation, 2024, LexisNexis

Note:

Students are advised, when undertaking any law course, to use the latest edition of prescribed materials to ensure accuracy. Due to a continuous process of law reform and judicial pronouncements in a rapidly changing corporate environment, it is unadvisable to use previous editions of the prescribed materials. If you do so, you undertake a significant risk which may have an adverse impact on performance in the variety of assessments for this course.

Recommended Resources

General corporations law texts and/or casebooks

Ford, Austin & Ramsay, Principles of Corporations Law, 17th ed., 2018, LexisNexis

Hanrahan, Ramsay, Stapledon, Commercial Applications of Company Law, 23rd ed., 2022, Oxford University Press

Hargovan A, Corporations Law, LexisNexis Case Summaries, 2nd ed, 2021

Hargovan A, Corporations Law, LexisNexis Study Guide, 5th ed, 2023, LexisNexis

Hargovan A, Corporations Law, Questions and Answers, 5th ed, 2021, LexisNexis

Lipton, Hertzberg & Welsh, Understanding Company Law, 21st ed., 2021, Thomson Reuters

Aoun et al, Redmond's Corporations and Financial Markets Law, 8th ed., 2022, Thomson Reuters

Online Resources:

The website for this course is on Moodle at <http://moodle.telt.unsw.edu.au>

Students are encouraged to check the course website at Moodle for announcements and the following resources designed to assist students with their study of this course:

Course outline

Assessment details (format of quiz, assignment and final exam)

Lecture slides

Relevant articles

Useful links

Websites sources:

Australasian Legal Information Institute

Federal (Commonwealth) Parliament (bills, legislation, committees etc)

Australian Securities and Investment Commission

Australian Securities Exchange

Federal Register of Legislation

Corporations and Markets Advisory Committee

Course Evaluation and Development

Changes made in the past, based on student feedback, include changes to the assessment regime by substituting the mid-session exam for a regime of continuous assessment which students view as being more beneficial in their learning and understanding of a large and complex body of company law. Due to the introduction of trimesters, the number of summative quizzes administered during the Term has been reduced from 3 quizzes to 1. Furthermore, the time to complete the quiz has been increased by an additional 5 minutes (from 10 minutes to 15 minutes). Students also requested that some marks be allocated for tutorial presentations (which is now worth 20% of course assessment and, consequently, the overall value of the exam

assessment has been reduced from 60% to 50%). These changes, based on student feedback, are aimed at making the workload and assessment regime more manageable and the student experience more rewarding.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Dotte Derrickson				By email or by appointment	No	Yes

Other Useful Information

Academic Information

COURSE POLICIES AND SUPPORT

The Business School expects that you are familiar with the contents of this course outline and the UNSW and Business School learning expectations, rules, policies and support services as listed below:

- Program Learning Outcomes
- Academic Integrity and Plagiarism
- Student Responsibilities and Conduct
- Special Consideration
- Protocol for Viewing Final Exam Scripts
- Student Learning Support Services

Further information is provided on the [key policies and support](#) page.

Students may not circulate or post online any course materials such as handouts, exams, syllabi or similar resources from their courses without the written permission of their instructor.

STUDENT LEARNING OUTCOMES

The Course Learning Outcomes (CLOs) – under the Outcomes tab – are what you should be able to demonstrate by the end of this course, if you participate fully in learning activities and successfully complete the assessment items.

CLOs also contribute to your achievement of the Program Learning Outcomes (PLOs), which are developed across the duration of a program. PLOs are, in turn, directly linked to [UNSW graduate](#)

[capabilities](#). More information on Coursework PLOs is available on the [key policies and support](#) page. For PG Research PLOs, including MPDBS, please refer to the [UNSW HDR Learning Outcomes](#).

Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

Submission of Assessment Tasks

SPECIAL CONSIDERATION

You can apply for special consideration when illness or other circumstances beyond your control interfere with your performance in a specific assessment task or tasks, including online exams. Students studying remotely who have exams scheduled between 10pm and 7am local time, are also able to apply for special consideration to sit a supplementary exam at a time outside of these hours.

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Special consideration applications will be assessed centrally by the Case Review Team, who will update the online application with the outcome and add any relevant comments. The change to the status of the application immediately sends an email to the student and to the assessor with the outcome of the application.

Please note the following:

1. Applications can only be made through Online Services in myUNSW (see the UNSW [Current Students](#) page). Applications will not be accepted by teaching staff. The lecturer-in-charge/course coordinator will be automatically notified when your application is processed.
2. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.
3. If you experience illness or misadventure in the lead up to an exam or assessment, you must submit an application for special consideration, either prior to the examination taking place, or prior to the assessment submission deadline, except where illness or misadventure prevent you from doing so.
4. If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment or the period covered by your supporting documentation.
5. Under the UNSW Fit To Sit/Submit rule, if you sit the exam/submit an assignment, you are declaring yourself well enough to do so and are cannot subsequently apply for special consideration.
6. If you become unwell on the day of – or during – an exam, you must stop working on your exam, advise your course coordinator or tutor and provide a medical certificate dated within 24 hours of the exam, with your special consideration application. For online exams, you must contact your course coordinator or tutor immediately via email, Moodle or chat and advise them you are unwell and submit screenshots of your conversation along with your medical certificate and application.
7. Special consideration requests do not allow the awarding of additional marks to students.

Further information on Business School policy and procedure can be found under “Special Consideration” on the [key policies and support](#) page.

LATE SUBMISSION PENALTIES

For assessments other than examinations, late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the requested format, such as hard copy or electronic copy, has not been submitted on time or where the ‘wrong’ assignment has been submitted.

For assessments which account for 10% or less of the overall course grade, and where answers are immediately discussed or debriefed, the LIC may stipulate a different penalty. Details of such late penalties will be available on the course Moodle page.

FEEDBACK ON YOUR ASSESSMENT TASK PERFORMANCE

Feedback on student performance from formative and summative assessment tasks will be provided to students in a timely manner. Assessment tasks completed within the teaching period of a course, other than a final assessment, will be assessed and students provided with feedback, with or without a provisional result, within 10 working days of submission, under normal circumstances. Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Faculty-specific Information

PROTOCOL FOR VIEWING FINAL EXAM SCRIPTS

UNSW students have the right to view their final exam scripts, subject to a small number of very specific exemptions. The UNSW Business School has set a [protocol](#) under which students may view their final exam script. Individual schools within the Faculty may also set up additional local processes for viewing final exam scripts, so it is important that you check with your School.

If you are completing courses from the following schools, please note the additional school-specific information:

- Students in the **School of Accounting, Auditing & Taxation** who wish to view their final examination script should also refer to [this page](#).
- Students in the **School of Banking & Finance** should also refer to [this page](#).
- Students in the **School of Information Systems & Technology Management** should also refer to [this page](#).

COURSE EVALUATION AND DEVELOPMENT

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

QUALITY ASSURANCE

The Business School is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being

achieved. The information is required for accreditation purposes, and aggregated findings will be used to inform changes aimed at improving the quality of Business School programs. All material used for such processes will be treated as confidential.

TEACHING TIMES AND LOCATIONS

Please note that teaching times and locations are subject to change. Students are strongly advised to refer to the [Class Timetable website](#) for the most up-to-date teaching times and locations.