



## UNSW Course Outline

# LAWS3777 Law Internships: Extended - 2024

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## General Course Information

**Course Code :** LAWS3777

**Year :** 2024

**Term :** Term 2

**Teaching Period :** T2

**Is a multi-term course? :** No

**Faculty :** Faculty of Law and Justice

**Academic Unit :** School of Law, Society and Criminology

**Delivery Mode :** Online

**Delivery Format :** Standard

**Delivery Location :** Kensington

**Campus :** Sydney

**Study Level :** Undergraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This extended course will build upon LAWS3555 UNSW Law Internship by applying knowledge acquired during LAWS3555 to an in-depth project or other approved project. In completing the project, students will have the opportunity to further develop professional workplace skills and

engage in deeper self-reflection and analysis of the experience as a stepping stone into a graduate career. At the end of the course students should be able to scope a legal research project, demonstrate critical and analytical engagement with legal concepts, demonstrate effective communication skills by articulating concepts clearly, persuasively, and appropriately, and to showcase a completed body of work completed on behalf of an organisation.

This is not a stand-alone course but facilitates in-depth learning through extending the LAWS3555 internship to application of knowledge acquired particular to that practice area or organisation.

This course must run consecutively (the following term from undertaking LAWS3555) or concurrently (at the same time, summer term excepted) with the standard one term internship course (LAWS3555). The extended internship course cannot be taken non-consecutively (one term or more between the initial internship and the extended internship). Students must intern with the same organisation in both terms.

#### Course Work

The extended internship will be taught by individual online supervision with online modules for activities and assessments. Assessment tasks will be flexible and designed to provide a framework to support the student alongside undertaking the project for the host organisation. The project may be in the form of a law reform submission, contribution to websites or blogs, advocacy campaign design, article for publication, presentation, or memo to staff of the organisation. A project proposal must be submitted to the Faculty Director of WIL for approval prior to enrolment.

## Course Aims

The principal goal of the internship program is to provide students with training and practical experience in research, writing and advocacy on aspects of policy and legal practice relating to work done by the host organisation.

## Relationship to Other Courses

LAWS3555 or JURD7555 must be undertaken before LAWS3777 or JURD7777, or undertaken concurrently.

# Course Learning Outcomes

Course Learning Outcomes
CLO1 : Observe and participate in a high level of problem-solving flowing from the development of policy or legal practice in a professional setting (PLO 5, 9 & 10)
CLO2 : Develop an awareness for the professional and personal responsibilities associated with the practice of law and policy work and demonstrate a capacity to apply this in a professional and classroom setting (PLO 1, 5, 9 & 10)
CLO3 : Develop skills to evaluate the impact of law on individuals, communities and the Australian society as a whole (PLO 1 & 8)
CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)
CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc) in a professional setting (PLO 1, 4, 5, 6, 9 & 12)
CLO6 : Develop and utilise networks of organisations and individuals in a professional setting (PLO 9 & 10)

Course Learning Outcomes	Assessment Item
CLO1 : Observe and participate in a high level of problem-solving flowing from the development of policy or legal practice in a professional setting (PLO 5, 9 & 10)	<ul style="list-style-type: none"> <li>• Course Participation</li> </ul>
CLO2 : Develop an awareness for the professional and personal responsibilities associated with the practice of law and policy work and demonstrate a capacity to apply this in a professional and classroom setting (PLO 1, 5, 9 & 10)	<ul style="list-style-type: none"> <li>• Reflection</li> <li>• Course Participation</li> </ul>
CLO3 : Develop skills to evaluate the impact of law on individuals, communities and the Australian society as a whole (PLO 1 & 8)	<ul style="list-style-type: none"> <li>• Reflection</li> <li>• Course Participation</li> </ul>
CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)	<ul style="list-style-type: none"> <li>• Project Brief</li> <li>• Project Report</li> <li>• Reflection</li> <li>• Course Participation</li> </ul>
CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc) in a professional setting (PLO 1, 4, 5, 6, 9 & 12)	<ul style="list-style-type: none"> <li>• Project Brief</li> <li>• Project Report</li> <li>• Reflection</li> <li>• Course Participation</li> </ul>
CLO6 : Develop and utilise networks of organisations and individuals in a professional setting (PLO 9 & 10)	<ul style="list-style-type: none"> <li>• Reflection</li> <li>• Course Participation</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System | Blackboard Collaborate | Microsoft Teams

# Assessments

## Assessment Structure

Assessment Item	Weight	Relevant Dates
Project Brief Assessment Format: Individual	25%	Due Date: Week 2: 03 June - 09 June
Reflection Assessment Format: Individual	25%	Due Date: Week 8: 15 July - 21 July
Course Participation Assessment Format: Individual	25%	Due Date: Week 1: 27 May - 02 June, Week 7: 08 July - 14 July, Week 10: 29 July - 04 August
Project Report Assessment Format: Individual	25%	Due Date: Week 10: 29 July - 04 August

## Assessment Details

### Project Brief

#### Assessment Overview

Students must prepare a description outlining the research/advocacy/campaign project they will be working on at the host organisation.

#### Course Learning Outcomes

- CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)
- CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc) in a professional setting (PLO 1, 4, 5, 6, 9 & 12)

#### Detailed Assessment Description

Develop a project brief, building upon original project proposal and include project steps, rationale, timelines and outlining (anticipated) challenges. Include a 300+ personal reflection on the project planning and challenges.

#### Assessment Length

1-2 page project brief and 300+ word reflection

### Reflection

#### Assessment Overview

Students must engage in reflective practice for the duration of the course, including completing

reflective journals.

### **Course Learning Outcomes**

- CLO2 : Develop an awareness for the professional and personal responsibilities associated with the practice of law and policy work and demonstrate a capacity to apply this in a professional and classroom setting (PLO 1, 5,9 & 10)
- CLO3 : Develop skills to evaluate the impact of law on individuals, communities and the Australian society as a whole (PLO 1 & 8)
- CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)
- CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc) in a professional setting (PLO 1, 4, 5, 6, 9 & 12)
- CLO6 : Develop and utilise networks of organisations and individuals in a professional setting (PLO 9 & 10)

### **Detailed Assessment Description**

**Reflection** as essential to learning. Write a reflection on the personal value of participating in your project placement and lifelong learning as essential in a legal career.

### **Assessment Length**

500 words

## **Course Participation**

### **Assessment Overview**

Attendance at meetings with supervisor and contributions to module discussions in online forums is compulsory.

### **Course Learning Outcomes**

- CLO1 : Observe and participate in a high level of problem-solving flowing from the development of policy or legal practice in a professional setting (PLO 5, 9 & 10)
- CLO2 : Develop an awareness for the professional and personal responsibilities associated with the practice of law and policy work and demonstrate a capacity to apply this in a professional and classroom setting (PLO 1, 5,9 & 10)
- CLO3 : Develop skills to evaluate the impact of law on individuals, communities and the Australian society as a whole (PLO 1 & 8)
- CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)
- CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc)

- in a professional setting (PLO 1, 4, 5, 6, 9 & 12)
- CLO6 : Develop and utilise networks of organisations and individuals in a professional setting (PLO 9 & 10)

#### **Detailed Assessment Description**

Week 1: Attend an introductory session with your academic supervisor and your peers.

Week 7 : Attend online session with your supervisor and your peers.

Students are encouraged to schedule individual supervision directly with the supervisor as needed across the term.

Week 10 : Completed Host Evaluation Form uploaded to Moodle.

### **Project Report**

#### **Assessment Overview**

Students must prepare a report outlining the outcome of the research/advocacy/campaign project they carried out at the host organisation.

#### **Course Learning Outcomes**

- CLO4 : Demonstrate effective oral and written communication skills in a professional and classroom setting (PLO 9 & 10)
- CLO5 : Demonstrate effective written communication skills by engaging in research and preparing or editing legal documents (research, issues or briefing papers; parliamentary submissions; formal legal documents; articles; submissions; web resources; newsletters; etc) in a professional setting (PLO 1, 4, 5, 6, 9 & 12)

#### **Detailed Assessment Description**

Upload a copy of your project/ submission/ research.

Write a reflective report about the process of working on your project. Include rewards, insights and challenges in relation to the project and workplace.

#### **Assessment Length**

750 words

## **General Assessment Information**

#### **Grading Basis**

Satisfactory

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 27 May - 2 June	Online Activity	Introductory session online- See Moodle for details. Assessments explained and peer discussion. Legal Project Management - scoping and deliverables.
Week 7 : 8 July - 14 July	Online Activity	Drop in session online- See Moodle for details. Discussion and update on your project, including challenges and rewards.

## Attendance Requirements

This course is taught online. Students are required to attend an online class in week 1 and 7. Students are encouraged to arrange individual supervision directly with their supervisor outside these weeks.

Please see information about attendance requirements in **Law & Justice Assessment Procedure and Student Information** located in the Other Useful Information tab in the Academic Information field.

Please be advised there will be no classes on public holidays. If your class falls on a public holiday, alternative arrangements will be made by the course convenor to make up the missed class.

## Course Resources

### Prescribed Resources

All materials provided on Moodle.

## Course Evaluation and Development

Myexperience and MySurvey is used for course feedback and development

## Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Program director	Siobhan Ryan		Room 337 Law & Justice Building			Yes	Yes

# Other Useful Information

## Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

## UNSW Law & Justice Assessment Policy

It is essential that all students undertaking this course read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#). This document includes information on Class Attendance, Late Work, Word Limits, Marking, Special Consideration, Workload, and Academic Misconduct & Plagiarism. More information can also be found at [Assessment & Exam Information](#).

Information regarding Course Outlines are subject to change and students are advised to check updates. If there is a discrepancy between the information posted here and the handbook or the UNSW Law & Justice website, please contact [Student Services via The Nucleus Hub](#) for advice. UNSW Law & Justice reserves the right to discontinue or vary such courses or staff allocations at any time. If your course is not here, please visit [Handbook](#) for information.

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

Before submitting assessment items all students must read and abide by the [UNSW Law & Justice Assessment Policy & Student Information](#).

### Special consideration

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

### Feedback

UNSW Law & Justice appreciates the need for students to have feedback on their progress prior to the last date for withdrawal without failure. All courses will therefore provide feedback to students prior to this date, as well as throughout the course. However, students should note that feedback does not take the form only of formal grades and written comments on written assessments. Rather, formative feedback, which helps students to self-assess, to identify misunderstandings, and to identify areas requiring further work, will occur during class and possibly online. For example, where a teacher asks the class a question, all students should think about how they might answer. Even though not all students will necessarily be able to respond orally, everyone can reflect on their tentative answer in light of the teacher's response and subsequent class discussion. If you are struggling to understand what is being asked in class, or if your tentative answers prove incorrect and subsequent discussion does not clear things up, then you should continue to ask questions (of yourself, your peers or your teacher). Similarly, you can get a sense of your ability in a course through peer feedback during group work, your teacher's responses to your in-class contributions, and your own response to in-class problems and examples (whether or not you are called on to relay your answer to the class) and also your online activities and responses by others to those activities. Students enrolled in this course may check their Moodle course page for details on the specific feedback used in this course.

# **Faculty-specific Information**

## **Additional support for students**

- Student support: <https://www.student.unsw.edu.au/support>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au>

## **Course improvement**

Student feedback is very important to continual course improvement. This is demonstrated within the Faculty of Law & Justice by the implementation of the UNSW online student survey myExperience, which allows students to evaluate their learning experiences in an anonymous way. myExperience survey reports are produced from each survey. They are released to staff after all student assessment results are finalised and released to students. Course convenors will use the feedback to make ongoing improvements to the course. Students enrolled in this course may check their Moodle course page for details on the actions taken in response to evaluation feedback in Student Survey.

## **School Contact Information**

Please contact [Nucleus Student Hub](#) for all enquiries. The Nucleus acts as a central communications hub for UNSW and will distribute your enquiry to the best person to respond.