



## UNSW Course Outline

# FINS3625 Applied Corporate Finance - 2024

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## General Course Information

Course Code : FINS3625

Year : 2024

Term : Term 1

Teaching Period : T1

Is a multi-term course? : No

Faculty : UNSW Business School

Academic Unit : School of Banking and Finance

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course focuses on practical applications related to financial decision making. Case studies and current events are used to illustrate the process of making financial decisions commonly faced by corporate managers, investment bankers, investors and regulators. Topics discussed

include: advanced issues in corporate valuation and capital budgeting; capital raising; valuation and analysis of real options; leveraged finance, mergers and acquisitions; and other advanced topics in Corporate Finance. Students are expected to perform hands-on analysis and build excel spreadsheet models to assist with analysis. The course also aims to help students develop oral and writing skills through group assignments and case studies.

## Course Aims

This course focuses on the application and further development of financial concepts first introduced in FINS1613 (FINS2615) Business Finance and FINS2624 - Portfolio Management in the corporate finance setting. It applies finance theory for the purposes of valuing businesses and understanding corporate financial transactions.

This course assumes at a minimum that students are well-versed in the topics covered in FINS1613 (or FINS2615) & FINS2624 and can perform basic excel spreadsheet modelling.

## Relationship to Other Courses

This course focuses on the application and further development of financial concepts first introduced in FINS2615 Intermediate Business Finance (formerly FINS1613) and FINS2624 - Portfolio Management in the corporate finance setting. It applies finance theory for the purposes of valuing businesses and understanding corporate financial transactions.

This course assumes at a minimum that students are well-versed in the topics covered in FINS2615 (or FINS1613) & FINS2624 and can perform basic excel spreadsheet modelling.

## Course Learning Outcomes

Course Learning Outcomes	Program learning outcomes
CLO1 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.	<ul style="list-style-type: none"><li>• PL01 : Business Knowledge</li><li>• PL02 : Problem Solving</li></ul>
CLO2 : Communicate effectively to professional audiences using appropriate communication conventions.	<ul style="list-style-type: none"><li>• PL03 : Business Communication</li></ul>
CLO3 : Collaborate with a diverse range of stakeholders responsibly and professionally.	<ul style="list-style-type: none"><li>• PL04 : Teamwork</li><li>• PL06 : Global and Cultural Competence</li><li>• PL07 : Leadership Development</li></ul>
CLO4 : Construct analytical frameworks to critique, innovate and improve business circumstances.	<ul style="list-style-type: none"><li>• PL01 : Business Knowledge</li><li>• PL02 : Problem Solving</li><li>• PL07 : Leadership Development</li></ul>

Course Learning Outcomes	Assessment Item
CLO1 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.	<ul style="list-style-type: none"> <li>• Contribution and Participation</li> <li>• Case Study 1</li> <li>• Case Study 2</li> <li>• Group Project</li> </ul>
CLO2 : Communicate effectively to professional audiences using appropriate communication conventions.	<ul style="list-style-type: none"> <li>• Contribution and Participation</li> <li>• Case Study 1</li> <li>• Case Study 2</li> <li>• Group Project</li> </ul>
CLO3 : Collaborate with a diverse range of stakeholders responsibly and professionally.	<ul style="list-style-type: none"> <li>• Contribution and Participation</li> <li>• Case Study 1</li> <li>• Case Study 2</li> <li>• Group Project</li> </ul>
CLO4 : Construct analytical frameworks to critique, innovate and improve business circumstances.	<ul style="list-style-type: none"> <li>• Case Study 1</li> <li>• Case Study 2</li> <li>• Group Project</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System

## Learning and Teaching in this course

This is an "Applied" course. Much of the concepts and theories would have been covered by previous pre-requisite courses.

Our main focus is to further extend the theories learnt to real world business situations through hands-on application working through problems presented in either current business climate or in recent case studies based on real business problems.

Students are expected to roll up their sleeves, build excel models and conduct deep dive analysis. We will create a very challenging, yet engaging and rewarding learning experience. You will be challenged and stretched beyond your comfort zone.

To help achieve this objective, we will deliver the following learning experience:

- A climate of engagement, dialogue and ongoing feedback between students, tutors and lecturers regarding the content, learning experiences and outcomes;
- Fostering positive attitude to lifelong Independent learning under a well guided and encouraging learning structure
- Stimulating collaborative and respectful teamwork which is directly relevant to the attributes

required of a finance professional.

## Learning Activities and Teaching Strategies

### Online Discussion Forum

There will be weekly Online Discussion Forum related to the week's topic and tasks to be completed. Students are asked to post and exchange their thoughts / analyses with peers on the assigned topic/task prior to the week's tutorial and lecture.

### Lectures

The lectures build from the relevant core readings to set out the main ideas, conceptual frameworks and the application for the course. Various interactive learning processes will apply which may include synthesising materials from a range of sources, including your own prior knowledge and experiences. You will come to the lectures **FULLY PREPARED**.

This means you will have read and considered all relevant readings and cases and have engaged in "Online Discussion Forum". From a time management perspective, you will need to allocate at least **THREE** hours per week for pre-lecture readings and online engagement.

At lectures, you will be briefed the week's case study and the tasks required to be completed.

If you need any assistance in managing your time you will find the Business School's Education Development Unit (EDU) a useful resource.

### Tutorials

The tutorial starts in Week 1. Tutorials focuses on the week's assigned case study and its respective tasks. Students should not rely on the tutorials to start the work. Instead, tutorials should be treated as "additional help" to further refine on the analysis already done.

The weekly tutorials provide you with an interactive environment in which you further build on what you have learnt from the lectures and the Online Discussion Forum. Your tutor will focus on further extend on the work assigned case study and **HANDS-ON** analysis skills. And you are expected to have attempted the assigned cases and tasks **PRIOR** to attending your tutorials.

At the tutorial, you can then fully engage in refining your analysis and participating in robust case study discussions. By actively engaging in the tutorials, you will increase your confidence and

competence in technical, presentation and critical thinking skills. They also provide you with the opportunity to enhance your interpersonal skills by interacting with others, working together in diverse groups, forging learning networks, learning about other cultures and learning to understand values and opinions different from your own.

## **Commitment**

Prior to the lectures/tutorials, students are expected to thoroughly prepare by reading all relevant material which includes the relevant readings and the assigned case(s). You are also to have attempted the assigned problems and engaged in the "ONLINE Discussion Forum" prior to your tutorials.

All cases have been carefully selected to ensure relevancy of the topics. By enrolling in this course, all students are signed on to the commitment of the following "4 Ps":

**Preparation** – You will read all pre-session material and diligently prepare for the case. Otherwise, there will be limited value you would gain from this course and our face-to-face time in class. You are encouraged to prepare for the lectures with your peers and/or your group.

**Presence** – You will be present "physically" and "mentally". Not being present, you cannot learn, and more importantly, you cannot add to the group discussion.

**Promptness** – You attend the class on time. Your lateness would unnecessarily disrupt the discussion and deprecate the decorum of the process.

**Participation** – It is everyone's responsibility to share his/her understanding and view with the class in order to advance the group's skills and knowledge.

The commitment is two-ways. Your lecturer/tutor is committed to making the course a satisfying development experience. Your lecturer/tutor will question and challenge students to ensure the class' skills and knowledge base is enhanced.

## **Excel Competency**

This course expects you to be competent with basic excel spreadsheet functions and then, throughout weekly hands-on exercises, to further improve and advance on your excel spreadsheet & modelling skills.

You are encouraged to complete an online excel training course offered by the LinkedIn learning

on financial excel prescribed in Leganto.

# Assessments

## Assessment Structure

Assessment Item	Weight	Relevant Dates	Program learning outcomes
Contribution and Participation Assessment Format: Individual	15%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO3 : Business Communication
Case Study 1 Assessment Format: Individual	25%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO6 : Global and Cultural Competence
Case Study 2 Assessment Format: Individual	25%	Start Date: Please see detailed assessment description Due Date: Please see detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO6 : Global and Cultural Competence
Group Project Assessment Format: Group	35%	Start Date: Please see detailed assessment description Due Date: Please see detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO3 : Business Communication • PLO4 : Teamwork • PLO7 : Leadership Development

## Assessment Details

### Contribution and Participation

#### Assessment Overview

Online discussion (10%) + Tutorial participation (5%)

PLO1, PLO2, PLO3

#### Course Learning Outcomes

- CLO1 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.
- CLO2 : Communicate effectively to professional audiences using appropriate communication conventions.
- CLO3 : Collaborate with a diverse range of stakeholders responsibly and professionally.

## Detailed Assessment Description

Weight	Assessment Name	Assessment Due Date / Timing
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10%	Online Discussion Forum	Weeks 1-10
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5%	Tutorial	Weeks 1-10
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### Online Discussion Forum (10%)

The course offers discussions to practice the concepts you have learned each week. The discussions are related to the case study and topic for the week. Active online discussions (with your peers) reinforce your learning and help you explore areas of analysis that you may not otherwise realise. Please see more information about the discussion questions on the course moodle website.

### Tutorial Case Discussion (5%)

The purpose of tutorials is to reinforce and further extend learning from lectures and case studies. It provides a "Safe Space" forum for further analysis and discussion of key issues. 5% of the course marks are reserved for tutorial activities and discussion. In order to obtain the marks, you must participate in a relevant and constructive way in tutorial activities and discussions. You will be required to complete activities and submit your work prior to completion of your tutorial each week. Your tutor is the final judge of the quality of your participation. A record of attendance and your submission at tutorials will be kept.

Contribution and Participation is formative task and is not subject to special consideration. All students should try their very best to complete formative tasks. If there is any issues, please speak to your tutor and lecturer in advance.

### Submission notes

See detailed assessment description

### Assignment submission Turnitin type

Not Applicable

## **Case Study 1**

### Assessment Overview

1 page report

Assesses: PLO1, PLO2, PLO6

### Course Learning Outcomes

- CL01 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.
- CL02 : Communicate effectively to professional audiences using appropriate communication conventions.
- CL03 : Collaborate with a diverse range of stakeholders responsibly and professionally.
- CL04 : Construct analytical frameworks to critique, innovate and improve business circumstances.

### Detailed Assessment Description

**Detailed assessment description** Enter further assessment information that might be useful for students in addition to the Assessment Overview above. This information is published to public website

Weight	Assessment Name	Assessment Due Date / Timing
25%	Case #1	Week 5

With the assistance and insight gained from online discussion forums, lectures, and tutorials on the specific assigned case study, you will submit a final write-up along with your completed financial analysis (in excel) at the end of Week 5 & Week 11 on the two cases. It will be assessed based on the quality and coherence of the analysis and write-up as stipulated in the marking criteria specified for this assignment. Refer to moodle for details.

### Submission notes

See Detailed assessment description

### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

## Case Study 2

### Assessment Overview

1 page report

Assesses: PLO1, PLO2, PLO6

MyBCom points for PLO6



## Course Learning Outcomes

- CL01 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.
- CL02 : Communicate effectively to professional audiences using appropriate communication conventions.
- CL03 : Collaborate with a diverse range of stakeholders responsibly and professionally.
- CL04 : Construct analytical frameworks to critique, innovate and improve business circumstances.

## Detailed Assessment Description

**Detailed assessment description** Enter further assessment information that might be useful for students in addition to the Assessment Overview above. This information is published to public website

Weight	Assessment Name	Assessment Due Date / Timing
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25%	Case #2	Week 11
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*(BCom students: myBCom course points for PLO6)*

With the assistance and insight gained from online discussion forums, lectures, and tutorials on the specific assigned case study, you will submit a final write-up along with your completed financial analysis (in excel) at the end of Week 5 & Week 11 on the two cases. It will be assessed based on the quality and coherence of the analysis and write-up as stipulated in the marking criteria specified for this assignment. Refer to moodle for details.

## Submission notes

See detailed assessment description

## Assignment submission Turnitin type

Not Applicable

## **Group Project**

## Assessment Overview

Contract (5%) + Project (30%)

Assesses: PLO1, PLO2, PLO3, PLO4, PLO7

MyBCom points for PLO7

## Course Learning Outcomes

- CL01 : Assess and value businesses, projects, financial risks and corporate mergers in complex corporate finance settings.
- CL02 : Communicate effectively to professional audiences using appropriate communication conventions.
- CL03 : Collaborate with a diverse range of stakeholders responsibly and professionally.
- CL04 : Construct analytical frameworks to critique, innovate and improve business circumstances.

## Detailed Assessment Description

Group Project 30%, Peer Review 5%

The group assignment is a comprehensive assessment that integrates all the core valuation and financial knowledge and skills of the course on a real company with market live data. Most of the grade is based on the quality of the final product delivered by the group while a small variation on marks will be applied by peers.

BCom students: myBCom course points for PL07

**Detailed assessment description** Enter further assessment information that might be useful for students in addition to the Assessment Overview above. This information is published to public website

Weight	Assessment Name	Assessment Due Date / Timing
5%	Interim Progress Check	Week 7
30%	Final Presentation	Week 10

*(BCom students: myBCom course points for PL07)*

Peer Evaluation is required. Freeloaders, identified by the group members, will be penalised with zero mark for this assessment

The group assessment focuses on evaluating students' understanding of the main concepts covered in the course and ability to apply theory to practice. The assignment will begin in Week 3 and be presented during Week 10 tutorial.

Students will form groups of (# TBC) members and to develop a corporate finance proposal on real companies on the ASX of their own choice. All data must be real company data and real time (the use of Factset is highly encouraged).

The presentation will be no more than 10 minutes. Depending on your assigned company, your presentation will be your recommendation(s) on value creation backed by persuasive justifications supporting your recommendation. The quality of your presentation should be at a level that you are prepared to present to the company board.

Assessment will consider the following three key areas:

1. Depth and breadth of your analysis on the case study;
2. Structure of the presentation;
3. Delivery of the presentation.

(A more detailed assessment guideline will be provided in tutorial).

Student's individual marks for the Group presentation may vary depending on peer evaluation from team members.

Working in a team means a lot of discussions, trust and coordination involved. Conflicts and differences in opinions among members are expected just as in any teamwork in real world situations. You are expected to resolve any conflicts and differences in a professional and respectful manner. There will be a peer evaluation by your team members at the end of your group presentation.

Students should report freeloaders in the group. And if a student is reported as freeloaders by the majority of the group, he/she will be given "zero" to both Peer Evaluation and Group Presentation.

#### Submission notes

See Detailed assessment description

#### Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

## General Assessment Information

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

### Grading Basis

Standard

### Requirements to pass course

In order to pass this course students must:

- Achieve a composite mark of at least 50 out of 100
- Engage actively in course learning activities and attempt all assessment requirements
- Meet any additional requirements specified in the assessment details
- Meet the specified attendance requirements of the course (see Schedule section)

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 12 February - 18 February	Lecture	Pro Forma Statements, Projection of CFs and Short-Term financing needs. Please note that Online Discussion Forum start prior to Week 1 Please refer to Moodle
	Tutorial	Set mutual expectations and establish contract of 4 Ps Review Corporate Finance Fundamentals (CAPM, FCF) Start Case Study #1 analysis
Week 2 : 19 February - 25 February	Lecture	Cost of Capital
	Tutorial	Debrief Week 1 work Start Case #1 (Levered vs. Unlevered beta & WACC) Hands-on excel modelling Tutorial Discussion
Week 3 : 26 February - 3 March	Lecture	Capital Structure
	Tutorial	Tutorial Discussion Hands-on excel modelling on Capital structure Sensitivity analysis based on debt vs. equity and other operating variables
Week 4 : 4 March - 10 March	Lecture	Corporate Valuation / Capital Budgeting
	Tutorial	Tutorial Discussion Hands-on excel modelling
Week 5 : 11 March - 17 March	Lecture	M&A (Review key issues in Capital Budgeting, Valuation and M&A transactions)
	Tutorial	Tutorial Discussion Hands-on excel modelling Does this acquisition create value?
	Assessment	Due the end of Week 5 (Fri)
Week 6 : 18 March - 24 March	Other	Flexibility Week: • No lecture • No tutorial
Week 7 : 25 March - 31 March	Lecture	Special Topic - End to end analysis Pitchbook
	Tutorial	Debrief on Case#1 Group project Start Case#2 Tutorial Discussion
Week 8 : 1 April - 7 April	Lecture	Debt & Equity Financing (Part 1)
	Tutorial	Tutorial Discussion Hands on exercise
Week 9 : 8 April - 14 April	Tutorial	Tutorial Discussion Hands on exercise
	Lecture	Debt & Equity Financing (Part 2)
Week 10 : 15 April - 21 April	Lecture	Real Options
	Tutorial	Group project presentatins
Week 11 : 22 April - 28 April	Assessment	Due Friday Week 11

## Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

# Course Resources

## Prescribed Resources

You will be able to obtain the latest course announcements and course material via Moodle. Depending on the lectures, there may or may not be lecture slides and/or notes. Students are encouraged to read the corresponding reference material (listed in Leganto) prior to lectures.

The website for this course is on Moodle.

There are NO textbook for this course except for assigned readings which will be provided on moodle and recommended books and articles for reference are provided in Leganto on moodle.

Other resources such as the Course Outline, presentations, discussion forums, and any notices relevant to this course, will be placed on course website from time to time. It is important that you visit the site regularly to see any notices posted by the Lecturer and tutors.

## Recommended Resources

All readings and resources are listed by Week in Leganto Reading List (link provided on Moodle).

## Course Evaluation and Development

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

As a result of past student suggestions, the lecture and tutorial format has incorporated case studies and hands-on exercises and illustration to allow for a more engaging learning experience.

Furthermore, more hands-on excel works will be assigned as tutorial exercises.

# Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Wallace Fan				By appointment	No	Yes
Head tutor	(Amber) Yutong Sun					No	No
Tutor	Tim Berger					No	No

## Other Useful Information

### Academic Information

#### COURSE POLICIES AND SUPPORT

The Business School expects that you are familiar with the contents of this course outline and the UNSW and Business School learning expectations, rules, policies and support services as listed below:

- Program Learning Outcomes
- Academic Integrity and Plagiarism
- Student Responsibilities and Conduct
- Special Consideration
- Protocol for Viewing Final Exam Scripts
- Student Learning Support Services

Further information is provided on the [key policies and support](#) page.

Students may not circulate or post online any course materials such as handouts, exams, syllabi or similar resources from their courses without the written permission of their instructor.

#### STUDENT LEARNING OUTCOMES

The Course Learning Outcomes (CLOs) – under the Outcomes tab – are what you should be able to demonstrate by the end of this course, if you participate fully in learning activities and successfully complete the assessment items.

CLOs also contribute to your achievement of the Program Learning Outcomes (PLOs), which are developed across the duration of a program. PLOs are, in turn, directly linked to [UNSW graduate capabilities](#). More information on Coursework PLOs is available on the [key policies and](#)

[support](#) page. For PG Research PLOs, including MPDBS, please refer to the [UNSW HDR Learning Outcomes](#).

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

### SPECIAL CONSIDERATION

You can apply for special consideration when illness or other circumstances beyond your control interfere with your performance in a specific assessment task or tasks, including online exams. Students studying remotely who have exams scheduled between 10pm and 7am local time, are also able to apply for special consideration to sit a supplementary exam at a time outside of these hours.

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Special consideration applications will be assessed centrally by the Case Review Team, who will update the online application with the outcome and add any relevant comments. The change to the status of the application immediately sends an email to the student and to the assessor with the outcome of the application.

Please note the following:

1. Applications can only be made through Online Services in myUNSW (see the UNSW [Current](#)



- [Students](#) page). Applications will not be accepted by teaching staff. The lecturer-in-charge/course coordinator will be automatically notified when your application is processed.
2. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.
  3. If you experience illness or misadventure in the lead up to an exam or assessment, you must submit an application for special consideration, either prior to the examination taking place, or prior to the assessment submission deadline, except where illness or misadventure prevent you from doing so.
  4. If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment or the period covered by your supporting documentation.
  5. Under the UNSW Fit To Sit/Submit rule, if you sit the exam/submit an assignment, you are declaring yourself well enough to do so and are cannot subsequently apply for special consideration.
  6. If you become unwell on the day of – or during – an exam, you must stop working on your exam, advise your course coordinator or tutor and provide a medical certificate dated within 24 hours of the exam, with your special consideration application. For online exams, you must contact your course coordinator or tutor immediately via email, Moodle or chat and advise them you are unwell and submit screenshots of your conversation along with your medical certificate and application.
  7. Special consideration requests do not allow the awarding of additional marks to students.

Further information on Business School policy and procedure can be found under “Special Consideration” on the [key policies and support](#) page.

## **LATE SUBMISSION PENALTIES**

For assessments other than examinations, late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the requested format, such as hard copy or electronic copy, has not been submitted on time or where the ‘wrong’ assignment has been submitted.

For assessments which account for 10% or less of the overall course grade, and where answers are immediately discussed or debriefed, the LIC may stipulate a different penalty. Details of such late penalties will be available on the course Moodle page.

## **FEEDBACK ON YOUR ASSESSMENT TASK PERFORMANCE**

Feedback on student performance from formative and summative assessment tasks will be

provided to students in a timely manner. Assessment tasks completed within the teaching period of a course, other than a final assessment, will be assessed and students provided with feedback, with or without a provisional result, within 10 working days of submission, under normal circumstances. Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

## Faculty-specific Information

### PROTOCOL FOR VIEWING FINAL EXAM SCRIPTS

UNSW students have the right to view their final exam scripts, subject to a small number of very specific exemptions. The UNSW Business School has set a [protocol](#) under which students may view their final exam script. Individual schools within the Faculty may also set up additional local processes for viewing final exam scripts, so it is important that you check with your School.

If you are completing courses from the following schools, please note the additional school-specific information:

- Students in the **School of Accounting, Auditing & Taxation** who wish to view their final examination script should also refer to [this page](#).
- Students in the **School of Banking & Finance** should also refer to [this page](#).
- Students in the **School of Information Systems & Technology Management** should also refer to [this page](#).

### COURSE EVALUATION AND DEVELOPMENT

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

### QUALITY ASSURANCE

The Business School is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being achieved. The information is required for accreditation purposes, and aggregated findings will be

used to inform changes aimed at improving the quality of Business School programs. All material used for such processes will be treated as confidential.

## TEACHING TIMES AND LOCATIONS

Please note that teaching times and locations are subject to change. Students are strongly advised to refer to the [Class Timetable website](#) for the most up-to-date teaching times and locations.