UNSW Course Outline

SOSS2008 Leadership and Work-Based Learning - 2024

Published on the 08 Feb 2024

General Course Information

Course Code : SOSS2008
Year : 2024
Term : Term 1
Teaching Period : T1
Is a multi-term course? : No
Faculty : Faculty of Arts, Design and Architecture
Academic Unit : School of Social Sciences
Delivery Mode : Multimodal
Delivery Format : Standard
Delivery Location : Kensington
Campus : Sydney
Study Level : Undergraduate
Units of Credit : 6

Useful Links

Handbook Class Timetable

Course Details & Outcomes

Course Description

The course leverages your practical experience from your active participation in local councils, community or student leadership, committee and volunteer work. It provides you with an opportunity to extend your knowledge by developing your leadership skills, as well as deepening

your understanding of the social, political and policy contexts of your role. This course will be available to students across UNSW.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Demonstrate an understanding of the research and policy context in relevant organisations
CLO2 : Investigate the dynamics of working within an organisation
CLO3 : Combine practical knowledge with formal policy learning
CLO4 : Develop understanding of own leadership skills and areas for future opportunities

Course Learning Outcomes	Assessment Item
CLO1 : Demonstrate an understanding of the research and policy context in relevant organisations	• Presentation
CLO2 : Investigate the dynamics of working within an organisation	• Reflective Evaluation • Presentation
CLO3 : Combine practical knowledge with formal policy learning	• Presentation
CLO4 : Develop understanding of own leadership skills and areas for future opportunities	• Reflective Evaluation

Learning and Teaching Technologies

Moodle - Learning Management System

Learning and Teaching in this course

This course comprises 4 online modules, which can be done within students own time, 2 assessments and consultations with the Course Convenor (as arranged).

For enrolled students, see required and optional readings on Moodle with links to readings.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Presentation Assessment Format: Individual	40%	Due Date: Tues Week 4 presentation (Sun Week 3 for presentation PPT slides to be sent to convenor)
Reflective Evaluation Assessment Format: Individual	60%	Due Date: 16/04/2024 11:59 PM

Assessment Details

Presentation

Assessment Overview

This 10-minute presentation invites you to present an overview of the organisation in which you are undertaking your work-based learning to the course convenor. You will explain your role in this organisational context and your motivation for undertaking this role.

You will receive written feedback, a marked rubric, and a numerical grade within ten working days of submission. The rubric will be available at the start of term to allow you to work towards clearly defined standards.

Course Learning Outcomes

- CLO1 : Demonstrate an understanding of the research and policy context in relevant organisations
- CLO2 : Investigate the dynamics of working within an organisation
- CLO3 : Combine practical knowledge with formal policy learning

Detailed Assessment Description

See Moodle.

Reflective Evaluation

Assessment Overview

You will prepare a reflective evaluation (2000 words) of your leadership style and skills learned through the course, and identify future opportunities or areas for development.

You will receive written feedback, a marked rubric, and a numerical grade within ten working days of submission. The rubric will be available at the start of term to allow you to work towards clearly defined standards.

Course Learning Outcomes

- CLO2 : Investigate the dynamics of working within an organisation
- CLO4 : Develop understanding of own leadership skills and areas for future opportunities

Detailed Assessment Description

See Moodle.

General Assessment Information

Grading Basis

Standard

Course Schedule

Attendance Requirements

Not Applicable - as no class attendance is required

General Schedule Information

Jenni Graves, Course Convenor, provides a welcome and introduction to this course. Click on to view.

https://youtu.be/DAlrxg-Eq5k

Course Resources

Prescribed Resources

For enrolled students, see required and optional readings on Moodle with links to readings.

Recommended Resources

Main Text

Gardner, F. (2016) *Working with Human Service Organisations* (2nd Edition), Oxford University Press.

For enrolled students, see required and optional readings on Moodle with links to readings.

Additional Costs

Nil

Course Evaluation and Development

This is a new course offering. Feedback will be sought from students via MyExperience Survey and other methods.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Jenni Graves		Morven Brown Building		Tuesdays or anytime negotiated between student and Convenor	Yes	Yes

Other Useful Information

Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;
- student equity and disability;

And other essential academic information.

Academic Honesty and Plagarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community

- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

Submission of Assessment Tasks

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: https://student.unsw.edu.au/how-submit-assignment-moodle

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,

- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request Special Consideration as early as possible before the deadline. Support with Time Management is available here.

School Contact Information

School of Social Sciences

Location: Room 159, Morven Brown Building (C20), Kensington campus

Opening Hours: Monday – Friday, 9am – 5pm (except public holidays)

Telephone: +61 2 9385 1807

Email: soss@unsw.edu.au

Web: https://www.unsw.edu.au/arts-design-architecture/our-schools/social-sciences