



UNSW Course Outline

LAWS3304 Kingsford Legal Centre Community Law Clinic (Non-intensive) - 2024

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General Course Information

Course Code : LAWS3304

Year : 2024

Term : Term 3

Teaching Period : T3

Is a multi-term course? : No

Faculty : Faculty of Law and Justice

Academic Unit : School of Law, Society and Criminology

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

Students attend the Faculty's in house clinic, Kingsford Legal Centre, one full day a week. The

Centre is a community legal centre which provides a free legal service to the local community. Students manage client files under the supervision of experienced clinical supervisors who are practising solicitors. Students are responsible for interviewing clients and the research, drafting and preparation necessary to resolve legal difficulties by litigation or other means. In addition to one day attendance, students attend evening advice sessions during which they interview clients needing legal advice, in conjunction with volunteer lawyers. A daily tutorial and a weekly class provide an opportunity for discussion and analysis of students' experiences, and for instruction in legal procedure and skills. There are regular opportunities to attend Court and Tribunals. Major areas of work in which students will be involved include domestic violence, discrimination, consumer credit, victims compensation, family law, employment law, wills, legal aid and criminal justice issues. As well as client files, students take part in community education, and in policy and law reform work. The course teaches students about how law and the legal system function through working with real clients. This enables students to analyse the effect of law in practice and engenders in students an appreciation of the ethical, social and practical complexity of the legal system.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 5 & 6)
CLO2 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 1 & 5)
CLO3 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)
CLO4 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)
CLO5 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1 & 8)

Course Learning Outcomes	Assessment Item
CLO1 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 5 & 6)	• Ongoing Clinic Performance
CLO2 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 1 & 5)	• Ongoing Clinic Performance
CLO3 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)	• Ongoing Clinic Performance
CLO4 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)	• Ongoing Clinic Performance
CLO5 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1 & 8)	• Ongoing Clinic Performance

Learning and Teaching Technologies

Moodle - Learning Management System | Zoom | Echo 360

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Ongoing Clinic Performance Assessment Format: Individual	100%	

Assessment Details

Ongoing Clinic Performance

Assessment Overview

Students are assessed against their own individual course goals set out at the beginning of term; their performance in relation to the course assessment criteria. Students must show thorough performance and application to the client and project files, a willingness and ability to think critically about the legal process, and a capacity to adapt their manner and conduct according to the needs of the particular client or legal problem.

There is constant individual feedback and 2 formal assessment meetings.

Course Learning Outcomes

- CLO1 : demonstrate a functioning and contextual knowledge of legal theory and doctrine (PLO 5 & 6)
- CLO2 : demonstrate an ability to analyse legal texts and documents, legal problem-solving skills, critical reflection about laws and their limitations, and an ability to make informed judgments about current events and legal issues involving disadvantaged clients (PLO 1 & 5)
- CLO3 : demonstrate an ability to conduct applied research about a particular issue relevant to their casework (PLO 6)
- CLO4 : show their written and oral communication skills through the oral and written assessment tasks assigned (PLO 9)
- CLO5 : show a heightened understanding of the role of lawyers and law in society and be able to reflect on their particular role in this context (PLO 1 & 8)

Assignment submission Turnitin type

Not Applicable

Generative AI Permission Level

Not Applicable

Generative AI is not considered to be of assistance to you in completing this assessment. If you do use generative AI in completing this assessment, you should attribute its use.

For more information on Generative AI and permitted use please see [here](#).

General Assessment Information

For further information on generative AI use in the Faculty of Law & Justice, please review the section titled 'Academic Honesty and Plagiarism' under the 'Other Useful Information' tab.

Grading Basis

Satisfactory

Course Schedule

Attendance Requirements

Please see information about attendance requirements in **Law & Justice Assessment Procedure and Student Information** located in the Other Useful Information tab in the Academic Information field.

Please be advised there will be no classes on public holidays. If your class falls on a public holiday, alternative arrangements will be made by the course convenor to make up the missed class.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Emma Golledge		Kingsford Legal Centre	9385 9566	Monday - Thursday	Yes	Yes

Other Useful Information

Academic Information

Upon your enrolment at UNSW, you share responsibility with us for maintaining a safe, harmonious and tolerant University environment.

You are required to:

- Comply with the University's conditions of enrolment.
- Act responsibly, ethically, safely and with integrity.
- Observe standards of equity and respect in dealing with every member of the UNSW community.
- Engage in lawful behaviour.
- Use and care for University resources in a responsible and appropriate manner.
- Maintain the University's reputation and good standing.

For more information, visit the [UNSW Student Code of Conduct Website](#).

UNSW Law & Justice Assessment Policy

It is essential that all students undertaking this course read and abide by the [UNSW Law &](#)

[Justice Assessment Policy & Student Information](#). This document includes information on Class Attendance, Late Work, Word Limits, Marking, Special Consideration, Workload, and Academic Misconduct & Plagiarism. More information can also be found at [Assessment & Exam Information](#).

Information regarding Course Outlines are subject to change and students are advised to check updates. If there is a discrepancy between the information posted here and the handbook or the UNSW Law & Justice website, please contact [Student Services via The Nucleus Hub](#) for advice. UNSW Law & Justice reserves the right to discontinue or vary such courses or staff allocations at any time. If your course is not here, please visit [Handbook](#) for information.

Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

Generative AI

Using generative AI to conduct research or to organise your argument is not prohibited but is not encouraged. We note that the output from generative AI tools is often incorrect and almost always more superficial than is required to achieve a passing grade. Moreover, any substantive errors in the assessment, such as inappropriate references or incorrect statements, will be regarded negatively by the marker, just as they would if not generated by AI. You should limit your use of AI to simple editorial assistance, such as standard editing and referencing functions in word processing software in the creation of your submission. You must not use any functions that generate or paraphrase passages of text, whether based on your own work or not. If your marker or Turnitin identify the wrongful use of generative AI in the text of your assessment submission, including the use of paraphrasing software, your assessment may be referred to the Student Integrity team for investigation. Please go to the link for further information

about [referencing and acknowledging the use of artificial intelligence tools.](#)

Prohibition on use of translation apps

With limited exceptions for language study, the course of study and assessment in Australian universities must be in English (Higher Education Standard Framework (Threshold Standards) 2021 1.5 6(c)).

In Law & Justice many classes have assessable class participation. This must be in English. **Use of a translation device to assist with contributions to class discussion is not allowed.** Marks for class participation may be reduced where use of translation devices is detected. Similar prohibitions apply to use of any other generative text app that is not specifically permitted by the class teacher. However, use of translation software to assist a student to understand material outside of class, or to assist with preparation for assessment is generally permitted.

Further considerations apply to LLB and JD students. International lawyers who seek to be admitted in NSW must satisfy an English proficiency test. That test is expressed as equivalent to IELTS scores of 7.0 -8.0 across the tests. It is assumed that UNSW graduates are at or above those levels of English proficiency. Use of translation apps can impede the attainment of that level of proficiency. Students should avoid behaviours that put them at risk of breach of legal requirements which can have significant consequences, including potential consequences for your admission as a lawyer.

Submission of Assessment Tasks

Before submitting assessment items all students must read and abide by the [UNSW Law & Justice Assessment Policy & Student Information.](#)

Special consideration

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Feedback

UNSW Law & Justice appreciates the need for students to have feedback on their progress prior to the last date for withdrawal without failure. All courses will therefore provide feedback to

students prior to this date, as well as throughout the course. However, students should note that feedback does not take the form only of formal grades and written comments on written assessments. Rather, formative feedback, which helps students to self-assess, to identify misunderstandings, and to identify areas requiring further work, will occur during class and possibly online. For example, where a teacher asks the class a question, all students should think about how they might answer. Even though not all students will necessarily be able to respond orally, everyone can reflect on their tentative answer in light of the teacher's response and subsequent class discussion. If you are struggling to understand what is being asked in class, or if your tentative answers prove incorrect and subsequent discussion does not clear things up, then you should continue to ask questions (of yourself, your peers or your teacher). Similarly, you can get a sense of your ability in a course through peer feedback during group work, your teacher's responses to your in-class contributions, and your own response to in-class problems and examples (whether or not you are called on to relay your answer to the class) and also your online activities and responses by others to those activities. Students enrolled in this course may check their Moodle course page for details on the specific feedback used in this course.

Faculty-specific Information

Additional support for students

- Student support: <https://www.student.unsw.edu.au/support>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- UNSW IT Service Centre: <https://www.myit.unsw.edu.au>

Course improvement

Student feedback is very important to continual course improvement. This is demonstrated within the Faculty of Law & Justice by the implementation of the UNSW online student survey myExperience, which allows students to evaluate their learning experiences in an anonymous way. myExperience survey reports are produced from each survey. They are released to staff after all student assessment results are finalised and released to students. Course convenors will use the feedback to make ongoing improvements to the course. Students enrolled in this course may check their Moodle course page for details on the actions taken in response to evaluation feedback in Student Survey.

School Contact Information

Please contact [Nucleus Student Hub](#) for all enquiries. The Nucleus acts as a central communications hub for UNSW and will distribute your enquiry to the best person to respond.