



UNSW

UNSW Course Outline

NEUR2201 Neuroscience Fundamentals - 2024

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General Course Information

Course Code : NEUR2201

Year : 2024

Term : Term 2

Teaching Period : T2

Is a multi-term course? : No

Faculty : Faculty of Medicine and Health

Academic Unit : School of Biomedical Sciences

Delivery Mode : In Person

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

This course will address current topics in modern neuroscience. A new topic will be explored each fortnight in lectures, a laboratory class and tutorial. One focus of the course is on the range of disciplines that contribute to the field of neuroscience, and each fortnightly topic will be taught

by academics from two or more disciplines (Anatomy, Pharmacology, Physiology, Psychology, Clinical Neuroscience) using an integrated approach. Students will develop an insight into how problems in neuroscience are investigated, and an appreciation of some current issues.

Course Aims

This course will introduce you to the study of neuroscience through a focus on current neuroscience topics. Each topic is approached from different discipline perspectives, and from a scale ranging from molecular and cellular processes, through to the level of the whole animal. This course will provide a solid introduction to neuroscience that will facilitate further study in discipline-focussed, more advanced, neuroscience subjects.

Relationship to Other Courses

Assistance with progression checking:

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the [Nucleus Student Hub](#).

- Progression plans for UNSW Medicine and Health programs can be found on the [UNSW Medicine & Health website](#).
- Progression plans for UNSW Science programs can be found on the [UNSW Science website](#).

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.
CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.
CLO3 : Critically analyse and integrate neuroscience concepts presented in the relevant media and scientific literature.
CLO4 : Analyse strengths and weaknesses of teamwork and relate that to the quality of the group project.

Course Learning Outcomes	Assessment Item
CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.	<ul style="list-style-type: none">• Progress quizzes• Progress short answer questions & peer marking• Group project "Neuroscience in the Media"• End of course exam
CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.	<ul style="list-style-type: none">• Progress quizzes• Progress short answer questions & peer marking• Group project "Neuroscience in the Media"• End of course exam
CLO3 : Critically analyse and integrate neuroscience concepts presented in the relevant media and scientific literature.	<ul style="list-style-type: none">• Group project "Neuroscience in the Media"
CLO4 : Analyse strengths and weaknesses of teamwork and relate that to the quality of the group project.	<ul style="list-style-type: none">• Group project "Neuroscience in the Media"

Learning and Teaching Technologies

Moodle - Learning Management System | Microsoft Teams

Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle (or Open Access).

By accessing and using the ICT resources provided by UNSW, you are agreeing to abide by the ['Acceptable Use of UNSW ICT Resources'](#) policy particularly on respect for intellectual property and copyright, legal and ethical use of ICT resources and security and privacy.

Additional Course Information

In 2024, we will run all activities face to face, except for lectures. Lectures will be online, asynchronous delivery.

Four two-week modules around a topic in Neuroscience. Each fortnightly module typically consists of:

- **4x asynchronous (pre-recorded) online lectures with a synchronous (live) feedback Q&A session in the seminars in weeks 5, 8 and 10.** We aim for this to be equivalent to the traditional structure of 4 x 1-hour face-to-face lectures with some time to chat to lecturers between and after classes.
- **The Q&A lecture sessions** are rostered on the Monday (9-10am) seminar time slot in weeks 5, 8 and 10.
- **Face-to-face laboratory activity.** A 3-hour practical class related to that fortnight's topic on every other Monday (10-1pm, or 2-5pm). Activities will vary and include a focus on specific techniques with practicing scientists, examining brain slides, analysing data, and online prac simulations. Details and further descriptions are on Moodle.
- A 2-hour **face-to-face tutorial** on every other Monday (10-12pm, or 2-4pm). Tutorials comprise a variety of activities aiming to re-enforce or complement the module theme and includes review or revision of the module content.
- A 2-hour fortnightly **face-to-face progress assessment** using Inspera and (Moodle) workshop tool, held on Fridays at the end of each Module (11-1pm, or 1-3pm). This includes some experience in critical evaluation via peer assessment.
- Week 1 is an **Introductory module** on the core elements of the brain, with 2x asynchronous (pre-recorded) online lectures and a face-to-face laboratory class on Monday 27th May (10-1pm, or 2-5pm).

Ethics for laboratory classes

Laboratory classes involving the use of animal or human specimens are a privilege and must be treated with respect and professionalism. It is important to appreciate that all experiments reviewed in the laboratory classes involving the use of animal or human specimens have been conducted with approval from UNSW or equivalent ethics committees and adhere to the [Australian code of practice for the care and use of animals for scientific purpose](#), and the [National Statement of Ethical Conduct in Human Research](#).

Students must take due care with biological and hazardous material and make sure all equipment is left clean and functional. Those unwilling to follow these basic laboratory rules will be marked absent. **Enclosed shoes are compulsory in all practical classes.** These must completely cover the feet. **Some labs will require lab coats and goggles.** Face masks are **strongly recommended to be worn when physical distancing is not possible.** Punctual arrival is

expected. Laboratory classes that involve student participation may require the subject to sign a witnessed, informed consent form.

Please see Moodle and the Practical Lab Manuals for details and resources about each laboratory class and its Health and Safety requirements, and any pre-reading.

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Progress quizzes Assessment Format: Individual	20%	Start Date: Fridays Weeks 3, 5, 8, 10 Due Date: Fridays Weeks 3, 5, 8, 10
Progress short answer questions & peer marking Assessment Format: Individual	20%	Start Date: Fridays Weeks 3, 5, 8, 10 Due Date: Fridays Weeks 3, 5, 8, 10
Group project "Neuroscience in the Media" Assessment Format: Group	30%	Start Date: 27/05/2024 05:00 PM Due Date: 12/07/2024 05:00 PM
End of course exam Assessment Format: Individual	30%	Start Date: Not Applicable Due Date: During Exam period

Assessment Details

Progress quizzes

Assessment Overview

Each module has a progress quiz at the end. A variety of forms of assessment are used in the quizzes including multiple choice, single word answers, labelling figures and filling gaps in text. Each progress quiz (worth 5%) is summed to give the 20% final mark. These quizzes help you keep up to date on the content.

Immediate feedback is given via the quiz platform used, providing an indication on your level of study and understanding of the content from lectures, tutorials and laboratory classes in the preceding module.

Course Learning Outcomes

- CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.
- CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.

Detailed Assessment Description

Detailed information about this assessment will be provided on the course Moodle page.

Assessment Length

15-20 min

Submission notes

Refer to Moodle for submission information.

Assessment information

Use of generative AI: NO ASSISTANCE – INVIGILATED ASSESSMENT

For this assessment task, it is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

Progress short answer questions & peer marking

Assessment Overview

Each module has a progress short answer question (SAQ) & peer marking assessment at the end. These assessments help you keep up to date on the content and to develop skills in critical analysis and written communication. The peer marking component uses a marking rubric and is monitored by the academic staff. 60% of marks are allocated for your answer to the SAQ and 40% of marks are allocated for your peer assessment. Each progress SAQ & peer marking assessment (worth 5%) is summed to give the 20% final mark.

Immediate feedback is given via the peer review and provides an indication on your level of study and understanding of the content from lectures, tutorials and laboratory classes in the preceding module. It also gives an indication on your level of clear communication.

Course Learning Outcomes

- CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.
- CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.

Detailed Assessment Description

In the first part, you will answer a short answer question (SAQ) related to that module using the Moodle Workshop Tool. You will then be allocated two of your peer's SAQ's to mark using a marking rubric. Marks and feedback will be released immediately upon completion of the assessment.

Detailed information about this assessment will be provided on the course Moodle page.

Assessment Length

60 min

Submission notes

Refer to Moodle for submission information.

Assessment information

Use of generative AI: NO ASSISTANCE – INVIGILATED ASSESSMENT

For this assessment task, it is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

Group project "Neuroscience in the Media"

Assessment Overview

The group project comprises submission of a group Wiki page on a neuroscience topic of your choice found in the media and a group presentation of a summary of this topic to the class towards the end of the term. It also includes a reflection on teamwork and how that affected the quality of your Wiki, and participation in critical appraisal of a peer's Wiki. These components are graded and summed to give the 30% final mark.

Immediate feedback is provided from peers and tutors during your presentation and at the end of term by academic staff.

Course Learning Outcomes

- CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.

- CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.
- CLO3 : Critically analyse and integrate neuroscience concepts presented in the relevant media and scientific literature.
- CLO4 : Analyse strengths and weaknesses of teamwork and relate that to the quality of the group project.

Detailed Assessment Description

The aim of this group project is to find an interesting topic from the lay media, analyse the neuroscience presented, and also analyse the intent and effectiveness of the media item. This is a great chance to explore an area of neuroscience that has always intrigued you or perhaps a neuroscience myth that has annoyed you.

This group project will contribute 30% of your final grade, with an assessment breakdown as follows:

- 12.5% for the Wiki page, mark moderated by team evaluation*.
- 2.5% for the planning and documenting progress, team meetings and contributions of each team member.
- 12.5% for the presentation and teamwork.
- 2.5% for engagement during presentations, including asking and answering questions.

*70% of your Wiki group grade is guaranteed to every student, but 30% is flexible based on how the other team members rate that student's contribution. In a group where every team member contributes equally, you would expect everyone to be given full marks from the other team members, so everyone should receive 100% of the starting grade. It is important to be fair and honest when assessing your team members, and you are required to give justifications for your ratings (anonymously). The team member contribution evaluation is an important part of the Wiki group project - everyone is expected to contribute an equal amount to the group project.

The team evaluation is due in week 9. A non-completion penalty applies.

Detailed information about this assessment will be provided on the course Moodle page.

Assessment Length

No more than 2500 words.

Submission notes

Wiki page in Moodle. Refer to Moodle for submission information.

Assessment information

Use of AI: SIMPLE EDITING ASSISTANCE.

For this assessment task, you may use AI-based software to research and prepare prior to completing / writing your assessment. You are permitted to use standard editing and referencing functions in word processing software (such as spelling and grammar checking and reference citation generation) in the creation of your submission. You must not use any functions that generate or paraphrase (or translate) passages of text, whether based on your own work or not.

You are required to acknowledge the use of any editing and referencing functions from word processing software in your assessment.

Please note that your submission will be passed through an AI-generated text detection tool. If your marker has concerns that your answer contains passages of AI-generated text you may be asked to explain your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students do not see Turnitin similarity reports.

End of course exam

Assessment Overview

The end of course exam takes place during the examination period and will consist of a mix of multiple choice questions and short answer questions based on material covered in the lectures, tutorials and laboratory classes. Material covered in the progress assessments may be again examined in the end of course exam.

Individual feedback and cohort grades will be released via the Learning Management System following the official release of final course marks.

Course Learning Outcomes

- CLO1 : Describe basic neuroscience principles to answer questions related to molecular, cellular and whole animal features of the nervous system.
- CLO2 : Compare advantages and limitations of neuroscience methodologies and interpret the experimental data that is generated.

Detailed Assessment Description

The End of course exam is held in the exam period. Please refer to the Exam Timetable closer to the end of term.

Detailed information about this assessment will be provided on the course Moodle page.

Assessment Length

2 hours

Submission notes

Refer to Moodle for submission information.

Assessment information

Use of generative AI: NO ASSISTANCE

For this assessment task, it is prohibited to use any software or service to search for or generate information or answers. If such use is detected, it will be regarded as serious academic misconduct and subject to the standard penalties, which may include 00FL, suspension and exclusion.

Assignment submission Turnitin type

Not Applicable

General Assessment Information

Detailed instructions regarding assessments for this course are provided on the course Moodle page (or Open Learning).

For student information on results, grades, and guides to assessment see: <https://student.unsw.edu.au/assessment>

Grading Basis

Standard

Requirements to pass course

In order to pass this course students must:

- Achieve a composite grade of at least 50 out of 100
- Meet any additional requirements specified in the assessment details section and on Moodle.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 0 : 20 May - 26 May	Other	<p>Review the course information booklet and the group project information booklet.</p> <p>Check which Project group you have been allocated and start researching mainstream media for neuroscience-related articles to discuss with your group in week 1.</p> <p>Watch the introductory video - Basics of cell and molecular biology.</p> <p>Review 'Guide to Progress SAQs & Peer marking' PDF.</p> <p>Watch the video explaining how the Progress SAQ and Peer marking assessments will run.</p> <p>Watch the two week 1 asynchronous lectures to prepare you for the week 1 laboratory class.</p>
Week 1 : 27 May - 2 June	Other	<p>Module 1:</p> <p>You should have watched the two asynchronous lectures before coming to the laboratory class on Monday 27th May.</p> <p>Watch the four Module 2 asynchronous lectures to prepare for the laboratory class on Monday 3rd June.</p>
Week 2 : 3 June - 9 June	Other	<p>Start of Module 2:</p> <p>You should have watched the four asynchronous lectures before coming to the laboratory class on Monday 3rd June.</p> <p>Wiki Topic Plan submission is due at 5pm on Friday 7th June.</p>
Week 3 : 10 June - 16 June	Other	<p>Monday 10th June is a Public Holiday. No in-person tutorial.</p> <p>Modules 1 & 2 Progress assessments are on Friday 14th June. Please come to your enrolled class. You will not be able to access the progress assessments unless you are enrolled into that class.</p> <p>Watch the four Module 3 asynchronous lectures to prepare for the laboratory class on Monday 17th June.</p>
Week 4 : 17 June - 23 June	Other	<p>Start of Module 3:</p> <p>You should have watched the four asynchronous lectures before coming to the laboratory class on Monday 17th June.</p>
Week 5 : 24 June - 30 June	Other	<p>Module 3 Tutorial on Monday 24th June.</p> <p>Module 3 Progress assessments are on Friday 28th June. Please come to your enrolled class. You will not be able to access the progress assessments unless you are enrolled into that class.</p> <p>Watch the four Module 4 asynchronous lectures to prepare for the laboratory class on Monday 8th July.</p>
Week 6 : 1 July - 7 July	Other	<p>Flexi-week:</p> <p>Students encouraged to undertake some revision and work on the Wiki group project. Students receive feedback on self-assessment of Wiki by Convenors.</p>
Week 7 : 8 July - 14 July	Other	<p>Start of Module 4:</p> <p>You should have watched the four asynchronous lectures before coming to the laboratory class on Monday 8th July.</p> <p>Wiki page submission is due at 5pm on Friday 12th July.</p>
Week 8 : 15 July - 21 July	Other	<p>Module 4 Tutorial on Monday 15th July - Wiki presentations.</p> <p>Module 4 Progress assessments are on Friday 19th July. Please come to your enrolled class. You will not be able to access the progress assessments unless you are enrolled into that class.</p> <p>Watch the four Module 5 asynchronous lectures to prepare for the laboratory class on Monday 22nd July.</p>
Week 9 : 22 July - 28 July	Other	<p>Start of Module 5:</p> <p>You should have watched the four asynchronous lectures before coming to the laboratory class on Monday 22nd July.</p> <p>Wiki Teamwork evaluation submission is due on Friday 26th July.</p>
Week 10 : 29 July - 4 August	Other	<p>Module 5 Tutorial on Monday 29th July.</p> <p>Module 5 Progress assessments are on Friday 2nd August. Please come to your enrolled class. You will not be able to access the progress assessments unless you are enrolled into that class.</p>

Attendance Requirements

Undergraduate

Students are expected to attend all scheduled teaching activities, including laboratory and tutorial classes. Some courses have specific attendance requirements, and an Unsatisfactory Fail (UF) may be recorded as the final grade for the course if they fail to meet the requirements, as specified in the course and assessment information provided on the course Moodle page.

Class rolls will be marked for tutorials, laboratory classes and assessment classes ('Other' in the timetable).

Where a student is unable to attend, they are advised to inform the course convenor, according to the instructions outlined on your course Moodle page.

General Schedule Information

The times and locations of classes can be found on [myUNSW](#) under Class Timetable.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation (if relevant).

Course Resources

Prescribed Resources

Neuroscience: Exploring the Brain (4th edition, 2015)

Mark F. Bear, Barry W. Connors, Michael A. Paradiso

Wolters Kluwer Print ISBN: 9781284211283; Etext ISBN: 9781284403022

Recommended for students continuing in neuroscience.

- Print copies available [here](#).
- Digital copy available [here](#).

or

Neuroanatomy and Neuroscience at a Glance (5th edition, 2018)

Roger A. Barker, Francesca Cicchetti, Emma S.J. Robinson

Wiley-Blackwell Print ISBN: 9781119168416; Etext ISBN: 9781119168423

- Print copies available [here](#).
- Digital copy available [here](#).

Recommended reading:

Principles of Neural Science; Kandel, Koester, Mack, Siegelbaum; McGraw-Hill (6th edition, 2021).

- Print copies available [here](#).

[Medical Physiology](#); Boron & Boulpaep; Elsevier (3rd edition, 2016).

- Print copies available [here](#).

[Neuroscience](#); Purves, Augustine, Fitzpatrick et al; Oxford University Press (7th edition, 2023)

- Print copies available [here](#).
- Digital copy available [here](#).

The books are available from the UNSW Bookshop and hard copies are held by the UNSW library.

Recommended Resources

Recommended resources for this course are provided on the course Moodle page.

Additional Costs

There are no additional costs associated with this course.

Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from both the rating responses and written comments. Please spare a few minutes to complete the myExperience surveys for this course posted at the top of the Moodle page at the end of term.

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Jennie Cederholm		Level 3SW, Wallace Wurth building	9065 1809 (Teams)	By appointment, requests via email.	Yes	Yes
	Justin Lees		Level 2East, Wallace Wurth building	9065 9606 (Teams)	By appointment, requests via email.	No	No
Lecturer	Richard Vickery		Level 3NW, Wallace Wurth building	9065 5283 (Teams)	By appointment, requests via email.	No	No
	Pascal Carrive		Level 3East, Wallace Wurth building	9385 2467	By appointment, requests via email.	No	No
	Natasha Kumar		Level 3East, Wallace Wurth building	9385 1713	By appointment, requests via email.	No	No
	Kelsey Zimmerman		School of Psychology	N/A	By appointment, requests via email.	No	No
	John Power		Level 3SW, Wallace Wurth building	9065 1809	By appointment, requests via email.	No	No
	Philip Jean-Richard Dit Bressel		Mathews building, School of Psychology	N/A	By appointment, requests via email.	No	No
	Ingvars Birznieks		Level 3NW, Wallace Wurth building	9065 1598	By appointment, requests via email.	No	No
	Georg von Jonquieres		Level 3SW, Wallace Wurth building	9385 2376	By appointment, requests via email.	No	No
	Frederic von Wegner		Level 3NW, Wallace Wurth building	9385 2555	By appointment, requests via email.	No	No

Other Useful Information

Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The [UNSW Student Code of Conduct](#) website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the [Student Misconduct Procedure](#).

The [Student Conduct and Integrity Office](#) provides further resources to assist you to understand your conduct obligations as a student at UNSW.

Academic Honesty and Plagiarism

Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the [Academic Integrity and Plagiarism toolkit](#).

In addition to the information you are required to review in your [ELISE training](#), UNSW Medicine & Health strongly recommends that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task.

Referencing

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student [Referencing page](#).

Academic misconduct and plagiarism

At UNSW, academic misconduct is managed in accordance with the [Student Misconduct Procedure](#). Allegations of plagiarism are generally handled according to the [UNSW Plagiarism Management Procedure](#). Plagiarism is defined in the [UNSW Plagiarism Policy](#) and is not tolerated at UNSW.

Use of Generative AI and other tools in your assessment

UNSW has provided guiding statements for the [use of Generative AI in assessments](#). This will differ, depending on the individual assessment task, your course requirements, and the course stage within your program.

Your course convenor will outline if and how you can use Generative AI in each your assessment tasks. Options for the use of generative AI include: (1) no assistance; (2) simple editing assistance; (3) planning assistance; and (4) full assistance with attribution.

You may be required to submit the original generative AI responses, or drafts of your original work. Inappropriate use of generative AI is considered academic misconduct.

See your course Moodle (or Open Learning) page for the full instructions for individual assessment tasks for your course.

Submission of Assessment Tasks

Special Consideration

In cases where illness, misadventure or other circumstances beyond your control will prevent you from submitting your assessment by the due date and you require an extension, you need to formally apply for [Special Consideration](#) through myUNSW.

UNSW has a **Fit to Sit/Submit rule**, which means that by sitting or submitting an assessment on the scheduled assessment date, you are declaring that you are fit to do so and cannot later apply for Special Consideration.

Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation. Additional information can be found on: <https://student.unsw.edu.au/special-consideration>

Examinations

Information about the conduct of examinations in your course is provided on your course Moodle

page.

Other assessment tasks

Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the [UNSW Assessment Implementation Procedure](#), with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

Failure to complete an assessment task

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment information on your course Moodle page.

Feedback on assessments

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.

Faculty-specific Information

Additional support for students

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway:<https://student.unsw.edu.au>
- Academic Skills and Support:<https://student.unsw.edu.au/academic-skills>
- Student support:<https://www.student.unsw.edu.au/support>
- Student Wellbeing, Health and Safety:<https://student.unsw.edu.au/wellbeing>

Mind Smart Guides are a series of mental health self-help resources designed to give you the psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: <https://student.unsw.edu.au/mindsmart>
- Equitable Learning Services:<https://student.unsw.edu.au/els>
- Guide to studying online: <https://www.student.unsw.edu.au/online-study>

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: <https://student.unsw.edu.au/moodle-support>

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre:<https://www.myit.unsw.edu.au/services/students>

Course evaluation and development

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the [myExperience survey](#), which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

School-specific Information

Laboratory or practical class safety.

For courses where there is a laboratory or practical-based component, students are required to wear the specified personal protective equipment (e.g., laboratory coat, covered shoes, safety glasses) indicated in the associated student risk assessments. The student risk assessments will be provided on the course Moodle page and must be read and acknowledged prior to the class.

Master of Science in Health Data Science courses

Courses in the Master of Science in Health Data Science are hosted through [Open Learning](#). Additional resources are available on the [Health Data Science Student Hub](#).

Recording of lectures, tutorials and other teaching activities (MSc. HDS only)

Lectures, tutorials and other teaching activities may be recorded. Students should be advised that they are consenting to the recording by their enrolment in the course or participation in the activity. The purpose of audio and video recordings is to enhance the student experience by supporting engaged learning in an online teaching environment and ensure equitable access to all course resources for our students. If you have concerns about accessing course recordings, or being recorded, please contact the Course Convenor.

School Contact Information

School guidelines on contacting staff:

Course questions

All questions related to course content should be posted on Moodle (or Open Learning) or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using short-hand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

Administrative questions

If you have an administrative question about your program of study at the School please submit your enquiry online at [UNSW Ask Us](#).

Complaints and appeals

Student complaints and appeals: <https://student.unsw.edu.au/complaints>

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact:

School Grievance Officer, Prof Nick Di Girolamo (n.digirolamo@unsw.edu.au)

Health Data Science programs: School Grievance Officer, Dr Sanja Lujic (s.lujic@unsw.edu.au)