



UNSW Course Outline

SOCF5104 Counselling Practice - 2024

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General Course Information

Course Code : SOCF5104

Year : 2024

Term : Term 2

Teaching Period : T2

Is a multi-term course? : No

Faculty : Faculty of Arts, Design and Architecture

Academic Unit : School of Social Sciences

Delivery Mode : Multimodal

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Postgraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

This course in the Master of Counselling Social Work (MCSW) program will develop your knowledge of counselling practice and skills, and your capacities for reflection on use of self and the counselling process. The interactive and collaborative style of learning and teaching uses

small group consultation and is grounded in active learning from your own social work counselling practice. The course will provide the opportunity for you to develop more advanced capacities in your counselling and reflective practice through a focus on case presentation, discussion, and analysis.

Relationship to Other Courses

This course draws heavily on learnings throughout the MCSW program. It is helpful to review course readings from the first year courses to reconnect to the therapeutic relationship and 'use of self'. SOCF5108 and SOCF5109 readings are particularly important for this course.

Course Learning Outcomes

Course Learning Outcomes
CLO1 : Identify your use of self in a range of social work counselling experiences
CLO2 : Critically reflect on challenges within the therapeutic relationship
CLO3 : Articulate your use of relevant counselling skills
CLO4 : Employ coherent and succinct case presentation skills
CLO5 : Work effectively in a small group context to critically reflect on the social work counselling role
CLO6 : Demonstrate integration of counselling theory in relation to your counselling practice

Course Learning Outcomes	Assessment Item
CLO1 : Identify your use of self in a range of social work counselling experiences	• Assignment 1
CLO2 : Critically reflect on challenges within the therapeutic relationship	• Assignment 2
CLO3 : Articulate your use of relevant counselling skills	• Assignment 2
CLO4 : Employ coherent and succinct case presentation skills	• Assignment 1 • Assignment 2
CLO5 : Work effectively in a small group context to critically reflect on the social work counselling role	• Assignment 1
CLO6 : Demonstrate integration of counselling theory in relation to your counselling practice	• Assignment 2

Learning and Teaching Technologies

Moodle - Learning Management System | Zoom

Assessments

Assessment Structure

Assessment Item	Weight	Relevant Dates
Assignment 1 Short Extension: Yes (3 days)	40%	Start Date: Not Applicable Due Date: 28/06/2024 11:59 PM Post Date: 15/07/2024 11:30 PM
Assignment 2 Short Extension: Yes (3 days)	60%	Start Date: Not Applicable Due Date: 02/08/2024 11:59 PM

Assessment Details

Assignment 1

Assessment Overview

Students will submit a critical reflection (max. 1500 words) on a topic relevant to the course material.

Students will receive written feedback and a numerical grade within ten working days of submission. The feedback sheet/rubric will be available to students at the start of the course so that they can work towards specified standards.

Course Learning Outcomes

- CLO1 : Identify your use of self in a range of social work counselling experiences
- CLO4 : Employ coherent and succinct case presentation skills
- CLO5 : Work effectively in a small group context to critically reflect on the social work counselling role

Detailed Assessment Description

Detailed assessment information is available on Moodle at the start of the course.

Assessment Length

1500 words +/- 10% (excluding reference list)

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Assignment 2

Assessment Overview

Students will submit a critical reflection (max. 2500 words) on a topic relevant to the course material.

Students will receive written feedback and a numerical grade within ten working days of submission. The feedback sheet/rubric will be available to students at the start of the course so that they can work towards specified standards.

This is the final assessment for this course for attendance purposes.

Course Learning Outcomes

- CLO2 : Critically reflect on challenges within the therapeutic relationship
- CLO3 : Articulate your use of relevant counselling skills
- CLO4 : Employ coherent and succinct case presentation skills
- CLO6 : Demonstrate integration of counselling theory in relation to your counselling practice

Detailed Assessment Description

Detailed assessment information available on Moodle at the start of the course.

Assessment Length

2500 +/- 10% (excluded Reference List)

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

General Assessment Information

Details of the assessments are available on Moodle and discussed during the on-campus intensive. Q&A Forums will occur at relevant times during the term.

Generative AI

The MCSW does not endorse the use of generative AI for assessment purposes. We understand that students may use standard editing and referencing software such as Microsoft Office or Grammarly. These tools are accepted practice. If students do, however, use generative AI in developing their assessment, they must acknowledge their use and the extent of their use by providing a transcript of the output generated by tools such as ChatGPT when they submit their assessment. If the use of generative AI such as ChatGPT is detected, without acknowledgement and/or attribution, the course convenor will contact you to discuss how this similarity may have occurred.

Given that the MCSW courses do not endorse the use of generative AI for assessments, it may be regarded as academic misconduct and subject to the standard penalties. We will discuss this more at the intensive.

Grading Basis

Standard

Requirements to pass course

To pass the course you need to attain an overall course mark of 50%.

Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 27 May - 2 June	Intensive	Saturday 1 June 9.30 am - 5 pm On-campus unless you have discussed online attendance with the Program/ Course Convenor.
	Online Activity	Preparation for the Intensive A pre-intensive reflection activity is available on Moodle. Please complete the reflection prior to the intensive
Week 2 : 3 June - 9 June	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 3 : 10 June - 16 June	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 4 : 17 June - 23 June	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 5 : 24 June - 30 June	Assessment	Assessment One Due Week 5 Friday 28 June 11.59 PM
	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 6 : 1 July - 7 July	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 7 : 8 July - 14 July	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 8 : 15 July - 21 July	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 9 : 22 July - 28 July	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
Week 10 : 29 July - 4 August	Seminar	Small group work: 1 hour Peer Consultation; 1 hour Consultant - Facilitated Consultation
	Assessment	Assessment 2 Due: Friday 2 August 11.59PM
	Project	Final date for submission of all Counselling Logs - end of week 10.

Attendance Requirements

Active participation and attendance in all learning tasks, activities, readings, and classes is required to meet the learning outcomes for all MCSW courses. This includes attendance at intensives and online Zoom seminars. UNSW advises that high attendance correlates with better engagement and success on a course. By punctually attending and actively participating in your classes you not only increase your own opportunities for success, but you also help build a learning community with other students.' <https://www.student.unsw.edu.au/attendance>

Attendance for less than 80% of class time (intensives and Zoom classes) will compromise your ability to meet the learning outcomes for the course. For this reason, it is not generally possible to approve absences of more than 20% of class time. Students who fail to meet attendance or participation requirements, and who do not have approval of their Course or Program Convenor, may receive a failure or reduced marks for the course, and may be referred to academic risk for further support.

You are responsible for keeping track of your attendance and contacting your course convenor (Maureen MacGinley) if you are unwell, experience unforeseen circumstances, or are concerned in any other way about your attendance record and its impact on your ability to complete your course successfully.

In person attendance at the SOCF5104 intensive is optimal for learning in this course. If you cannot attend on-campus, please contact the course convenor (maureen.macginley@unsw.edu.au) to arrange online attendance.

SOCF5104 has 3 attendance components:

1. On-campus Intensive: Saturday 1st June, 2024
2. Weekly on-line seminars: Weeks 2 - 10
3. Counselling case logs: In this course mandatory completion of counselling case logs, as well as attendance at all scheduled classes is expected. SOCF5104 has no mandatory course readings. The completion of Counselling case logs for this course forms part of the 150 hours of expected student workload for the course. Satisfactory completion and submission of the logs are part of the attendance requirements of this course. We will discuss this more at the intensive.

General Schedule Information

The schedule for this course may change, dependent upon course enrolments. Updates will be posted on Moodle. The date and time of classes will not change.

Course Resources

Prescribed Resources

Computer / technical Requirements

As this course is blended in-person and online. Access to online seminars is via the Moodle page for this course. The Moodle site is available to students from 15th May at 9am.

UNSW Moodle supports the following web browsers:

- Google Chrome 50+
- Safari 10+

(Internet Explorer is not recommended; Add-ons and Toolbars can affect any browser's performance).

Operating systems recommended are: Windows 7, 10, Mac OSX Sierra, iPad IOS10 For further details about system requirements click [here](#). Log in to Moodle [here](#) or via [MYUNSW](#) single sign on.

For our Online Seminars you will require:

- A headset with a microphone
- A camera
- A broadband internet connection (256Kbit/sec or faster)

If you need further assistance with Moodle

For enrollment and login issues please contact: IT Service Centre Email:
itservicecentre@unsw.edu.au Phone: (02) 9385 1333 International: +61 2 9385 1333

Support hours: Monday - Friday 8:00am - 8:00 pm Saturday & Sunday 11:00 am - 2:00pm

For all other Moodle issues please contact

External TELT Support Email: externalteltsupport@unsw.edu.au Phone: (02) 9385 3331
International: +61 2 9385 3331

Support hours: Monday - Friday 8:00am - 10:00 pm Saturday & Sunday 9:00 am - 5:00pm

Recommended Resources

SOCF5104 relies on readings from all other courses throughout the MCSW. It is important to confirm that you have access to your readings from throughout the program. Please alert the course convenor if you cannot access your reading lists from any course. It is expected that you will undertake reflection and integration of readings used throughout the MCSW program and that you will seek additional literature when relevant to your chosen assessment topics. For

example, finding literature specific to your field of practice.

You can sign up for Table of Contents (TOC) Alerts from the homepages of relevant journals, to receive an email whenever new articles are published in that journal. Journal websites will often carry information on the most viewed and most cited articles; these are likely to be interesting and often influential contributions. Google Scholar will also point you to articles that have cited a particular article and hence will be related to the topic.

Additional Costs

N/A

Course Evaluation and Development

Student evaluative feedback is gathered periodically using, among other means, UNSW's MyExperience process. Informal feedback and class-generated feedback are also important. Student feedback is taken seriously, and continual improvements are made to the course based in part on such feedback. Significant changes to the course will be communicated to subsequent cohorts of students taking the course.

Student feedback helps us to design better teaching and learning environments.

My Experience results from 2023 showed that 100% of students had broad agreement with the statement that 'overall I was satisfied with the quality of the course' (6.7% moderately agreed, 20% agreed, and 73.3% strongly agreed).

Student feedback from 2023 and earlier from MyExperience and verbal feedback during class reviews has informed further development of this course.

What Students Said Worked Well:

- The consultants provided clear information and structure for learning
- Hearing from peers and consultants in small group consultation provided valuable input and ideas for reflection
- Consultation helped you reflect on your practice and also act as a marker of development across your time studying
- High quality and timeliness of the information provided via Moodle and teaching staff
- The peer consultation process provided a framework for future peer consultation and was a valuable learning
- Some students valued the added privacy for small group discussion of the online environment

The Most Challenging Elements of the Class Were:

- Reconnecting to knowledge regarding the therapeutic relationship and 'use of self' and other materials from Year 1 courses
- Need for clarification of how to write case logs

We have responded to this feedback by:

- Starting the Course with an Intensive on-campus day
- Encouraging students to arrive to online classes early for informal peer catch-up
- Introducing a structure and process for Peer Consultation
- Revising the case logs expectation for the course to better structure learning of expectations and introducing flexible submission timeframes with milestones

Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Maureen M acGinley		Morven Brown Room 134		I am happy to meet via zoom, phone or in-person. Email me to arrange a time.	Yes	Yes
Lecturer	Kerrie Jam es				By appointment	No	No

Other Useful Information

Academic Information

Due to evolving advice by NSW Health, students must check for updated information regarding online learning for all Arts, Design and Architecture courses this term (via Moodle or course information provided).

Please see: <https://www.unsw.edu.au/arts-design-architecture/student-life/resources-support/protocols-guidelines> for essential student information relating to:

- UNSW and Faculty policies and procedures;
- Student Support Services;
- Dean's List;
- review of results;
- credit transfer;
- cross-institutional study and exchange;
- examination information;
- enrolment information;
- Special Consideration in the event of illness or misadventure;

- student equity and disability;

And other essential academic information.

Academic Honesty and Plagiarism

Plagiarism is using the words or ideas of others and presenting them as your own. It can take many forms, from deliberate cheating to accidentally copying from a source without acknowledgement.

UNSW groups plagiarism into the following categories:

- Copying: Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment without appropriate acknowledgement.
- Inappropriate paraphrasing: Changing a few words and phrases while mostly retaining the original information, structure and/or progression of ideas of the original without acknowledgement. This also applies in presentations where someone paraphrases another's ideas or words without credit and to piecing together quotes and paraphrases into a new whole, without appropriate referencing.
- Collusion: Working with others but passing off the work as a person's individual work. Collusion also includes providing your work to another student for the purpose of them plagiarising, paying another person to perform an academic task, stealing or acquiring another person's academic work and copying it, offering to complete another person's work or seeking payment for completing academic work.
- Inappropriate citation: Citing sources which have not been read, without acknowledging the "secondary" source from which knowledge of them has been obtained.
- Duplication ("self-plagiarism"): Submitting your own work, in whole or in part, where it has previously been prepared or submitted for another assessment or course at UNSW or another university.

The UNSW Academic Skills support offers resources and individual consultations. Students are also reminded that careful time management is an important part of study. One of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting and proper referencing of sources in preparing all assessment items. UNSW Library has the ELISE tool available to assist you with your study at UNSW. ELISE is designed to introduce new students to studying at UNSW, but it can also be a great refresher during your study.

Completing the ELISE tutorial and quiz will enable you to:

- analyse topics, plan responses and organise research for academic writing and other assessment tasks
- effectively and efficiently find appropriate information sources and evaluate relevance to your needs
- use and manage information effectively to accomplish a specific purpose
- better manage your time
- understand your rights and responsibilities as a student at UNSW
- be aware of plagiarism, copyright, UNSW Student Code of Conduct and Acceptable Use of UNSW ICT Resources Policy
- be aware of the standards of behaviour expected of everyone in the UNSW community
- locate services and information about UNSW and UNSW Library

Use of AI for assessments

As AI applications continue to develop, and technology rapidly progresses around us, we remain committed to our values around academic integrity at UNSW. Where the use of AI tools, such as ChatGPT, has been permitted by your course convener, they must be properly credited and your submissions must be substantially your own work.

In cases where the use of AI has been prohibited, please respect this and be aware that where unauthorised use is detected, penalties will apply.

[Use of AI for assessments | UNSW Current Students](#)

Submission of Assessment Tasks

Turnitin Submission

If you encounter a problem when attempting to submit your assignment through Turnitin, please telephone External Support on 9385 3331 or email them on externalteltsupport@unsw.edu.au

Support hours are 8:00am – 10:00pm on weekdays and 9:00am – 5:00pm on weekends (365 days a year). If you are unable to submit your assignment due to a fault with Turnitin, you may apply for an extension, but you must retain your ticket number from External Support (along with any other relevant documents) to include as evidence to support your extension application. If you email External Support, you will automatically receive a ticket number, but if you telephone, you will need to specifically ask for one. Turnitin also provides updates on their system status on Twitter.

Generally, assessment tasks must be submitted electronically via either Turnitin or a Moodle

assignment. In instances where this is not possible, alternative submission details will be stated on your course's Moodle site. For information on how to submit assignments online via Moodle: <https://student.unsw.edu.au/how-submit-assignment-moodle>

Late Submission Penalty

UNSW has a standard late submission penalty of:

- 5% per calendar day,
- for all assessments where a penalty applies,
- capped at five calendar days (120 hours) from the assessment deadline, after which a student cannot submit an assessment, and
- no permitted variation.

Students are expected to manage their time to meet deadlines and to request [Special Consideration](#) as early as possible before the deadline. Support with [Time Management is available here](#).

School Contact Information

School of Social Sciences

Location: Room 159, Morven Brown Building (C20), Kensington campus

Opening Hours: Monday – Friday, 9am – 5pm (except public holidays)

Telephone: +61 2 9385 1807

Email: soss@unsw.edu.au

Web: <https://www.unsw.edu.au/arts-design-architecture/our-schools/social-sciences>