



UNSW Course Outline

SWCH9017 Applied Reproductive Anatomy and Physiology - 2024

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General Course Information

Course Code : SWCH9017

Year : 2024

Term : Term 3

Teaching Period : T3

Is a multi-term course? : No

Faculty : Faculty of Medicine and Health

Academic Unit : School of Clinical Medicine

Delivery Mode : Online

Delivery Format : Standard

Delivery Location : Kensington

Campus : Sydney

Study Level : Undergraduate, Postgraduate

Units of Credit : 6

Useful Links

[Handbook Class Timetable](#)

Course Details & Outcomes

Course Description

This course, designed for postgraduate study, aims to provide an in-depth understanding of the anatomy and physiology of the Reproductive system of both males and females. This course is a core course for 9014 - Master of Women's Health Medicine. The focus of this course is on the

practical application of reproductive anatomy and physiology to common clinical situations. It is likely to be most relevant to those working primarily in a reproductive health setting-in particular gynaecologists in training, sexual health physicians, primary care physicians and family planning practitioners as well as nurses, counselors and scientists with a special interest in this field.

The course will cover the following topics:

- Signals and targets-hormones, receptors and end-organs
- The female reproductive system
- Sexual differentiation, pregnancy and fertility
- Beginnings and endings - puberty and menopause
- The male reproductive system
- Sexual function and dysfunction

Course Aims

This course aims to provide a basic grounding in the anatomy and physiology of the reproductive system of both males and females. The focus of this course is on the practical application of reproductive anatomy and physiology to clinical situations using examples and case studies commonly encountered in practice.

Relationship to Other Courses

Assistance with progression checking:

If you are unsure how this course fits within your program, you can seek guidance on optimising your program structure from staff at the [Nucleus Student Hub](#).

Progression plans for UNSW Medicine and Health programs can be found on the [UNSW Medicine & Health website](#)

Course Learning Outcomes

| Course Learning Outcomes |
|--|
| CL01 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems. |
| CL02 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development. |
| CL03 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond |
| CL04 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy. |
| CL05 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females. |

| Course Learning Outcomes | Assessment Item |
|--|--|
| CLO1 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems. | <ul style="list-style-type: none"> • Reflective Essay: Major Assignment Part 4 • MCQs Module 4, 5, 6 • Online Discussion: Major Assignment Part 1 • PowerPoint presentation: Major Assignment Part 2 • Online Peer Review (Major Assignment Part 3) |
| CLO2 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development. | <ul style="list-style-type: none"> • Reflective Essay: Major Assignment Part 4 • MCQs Module 4, 5, 6 • Online Discussion: Major Assignment Part 1 • PowerPoint presentation: Major Assignment Part 2 • Online Peer Review (Major Assignment Part 3) |
| CLO3 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond | <ul style="list-style-type: none"> • Reflective Essay: Major Assignment Part 4 • MCQs Module 4, 5, 6 • Online Discussion: Major Assignment Part 1 • PowerPoint presentation: Major Assignment Part 2 • Online Peer Review (Major Assignment Part 3) |
| CLO4 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy. | <ul style="list-style-type: none"> • Reflective Essay: Major Assignment Part 4 • MCQs Module 4, 5, 6 • Online Discussion: Major Assignment Part 1 • PowerPoint presentation: Major Assignment Part 2 • Online Peer Review (Major Assignment Part 3) |
| CLO5 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females. | <ul style="list-style-type: none"> • Reflective Essay: Major Assignment Part 4 • MCQs Module 4, 5, 6 • Online Discussion: Major Assignment Part 1 • PowerPoint presentation: Major Assignment Part 2 • Online Peer Review (Major Assignment Part 3) |

Learning and Teaching Technologies

Moodle - Learning Management System

Learning and Teaching in this course

All course materials and course announcements are provided on the course learning management system, Moodle (or Open Access).

By accessing and using the ICT resources provided by UNSW, you are agreeing to abide by the

['Acceptable Use of UNSW ICT Resources'](#) policy particularly on respect for intellectual property and copyright, legal and ethical use of ICT resources and security and privacy.

Assessments

Assessment Structure

| Assessment Item | Weight | Relevant Dates |
|--|--------|--|
| Reflective Essay: Major Assignment Part 4 Assessment Format: Individual Short Extension: Yes (2 days) | 10% | Due Date: 24/11/2024 11:59 PM |
| MCQs Module 4, 5, 6 Assessment Format: Individual | 30% | Due Date: see below |
| Online Discussion: Major Assignment Part 1 Assessment Format: Individual Short Extension: Yes (2 days) | 10% | Due Date: 13/10/2024 11:59 PM |
| PowerPoint presentation: Major Assignment Part 2 Assessment Format: Individual Short Extension: Yes (2 days) | 40% | Due Date: 10/11/2024 11:59 AM |
| Online Peer Review (Major Assignment Part 3) Assessment Format: Individual | 10% | Start Date: 11/11/2024 12:00 AM Due Date: 17/11/2024 12:00 AM |

Assessment Details

Reflective Essay: Major Assignment Part 4

Assessment Overview

You will submit a reflective essay of 400-500 words on the process of developing the presentation (Major Assignment Part 2) and receiving feedback from your colleagues (you may attach the Major Assignment Part 2 feedback from your colleagues to this assessment).

You will receive individual feedback on this assessment, within 10 working days of the due date for submission.

Course Learning Outcomes

- CL01 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems.
- CL02 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development.
- CL03 : Describe the physical and hormonal changes, which occur at the end of a woman's

reproductive life - menopause and beyond

- CLO4 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy.
- CLO5 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females.

Detailed Assessment Description

Submit a reflective essay on the process of developing the presentation and feedback from your colleagues.

Assessment Length

400-500 words

Submission notes

Refer to Moodle for submission information. This task does have a short extension option. A short extension of XX days is available for this task. See 3. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assignment submission Turnitin type

This assignment is submitted through Turnitin and students can see Turnitin similarity reports.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see [here](#).

MCQs Module 4, 5, 6

Assessment Overview

At the end of Modules 4,5 and 6 you will complete timed multiple choice questions. Immediate grade and feedback will be available to you at the conclusion of each test.

Course Learning Outcomes

- CL01 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems.
- CL02 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development.
- CL03 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond
- CL04 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy.
- CL05 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females.

Detailed Assessment Description

Module 4, 5, and 6 quizzes will count towards your assessment. Each quiz comprises 10 MCQ style questions worth one mark each. The quizzes will be timed. You have one hour to answer the quiz.

Each quiz can be found under the relevant module sections.

Submission notes

Refer to Moodle for submission information. This task does have a short extension option. A short extension of 2 days is available for this task. See 3. Submission of Assessment Tasks in the Other Useful Information tab of your course outline and refer to Moodle for additional submission information.

Assessment information

Module 4: 3/11/24 11:59 PM

Module 5: 10/11/24 11:59 PM

Module 6: 24/22/24 11:59 PM

Assignment submission Turnitin type

Not Applicable

Generative AI Permission Level

Not Applicable

Generative AI is not considered to be of assistance to you in completing this assessment. If you do use generative AI in completing this assessment, you should attribute its use.

For more information on Generative AI and permitted use please see [here](#).

Online Discussion: Major Assignment Part 1

Assessment Overview

You will discuss in an online forum an area of practice/interest that will be further developed in your Major Assignment PowerPoint presentation. This should include your search strategy and planning of your major assignment (400-500 words). Individual feedback will be given to assist you in the submission of your Major Assignment PowerPoint presentation and will be available within 10 working days.

Course Learning Outcomes

- CLO1 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems.
- CLO2 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development.
- CLO3 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond
- CLO4 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy.
- CLO5 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females.

Detailed Assessment Description

Discuss area of practice/interest that will be further developed in your Major Assignment. This should include your search strategy and planning of your major assignment (400-500 words). Considering your present area of practice and the interests of your professional colleagues you should decide on a topic related to reproductive anatomy and physiology. This will comprise a 20-30 slide presentation in PowerPoint which you will be required to submit for grading.

Assessment Length

450-500 words

Submission notes

Refer to Moodle for submission information. This task does not have a short extension option.

Assignment submission Turnitin type

Not Applicable

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing

functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see [here](#).

PowerPoint presentation: Major Assignment Part 2

Assessment Overview

You will develop and post online in the course site a 20-30 slide PowerPoint presentation of your topic (developed in Online Discussion: Major Assignment Part 1) and an accompanying handout. You will then be required to present these slides to your work colleagues (at least 3 colleagues should attend) and then collect and reflect on their feedback from your presentation (a suggested survey outline that may assist your colleagues to provide feedback will be available on the course Moodle site). This feedback may be submitted along with your reflective essay (Major Assignment Part 4).

You will receive individual feedback on this assessment, within 10 working days after the assessment due date.

Course Learning Outcomes

- CL01 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems.
- CL02 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development.
- CL03 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond
- CL04 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy.
- CL05 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females.

Detailed Assessment Description

You will post by the due date a PowerPoint Presentation of your topic and an accompanying handout. This handout should complement the presentation, but how it does that is up to you. In the past this has ranged from using the handout as a brief, one-page summary of the topic, through to a several page essay expanding on the literature background in each slide. *The one*

thing it should not be is just a repeat of what is on the slides! The other thing to say here, is that either at the bottom of the relevant slides and/or in the handout, the references upon which you are basing your presentation must be clear.

Assessment Length

20-30 slides

Submission notes

Refer to Moodle for submission information. This task does not have a short extension option.

Assignment submission Turnitin type

Not Applicable

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see [here](#).

Online Peer Review (Major Assignment Part 3)

Assessment Overview

Following the submission of the PowerPoint presentations (Major Assignment Part 2) you are expected to read the presentations of others and engage in appropriate online discussion with your peers, giving critical and constructive feedback and further exploring the topics raised in the PowerPoint presentations. You are expected to give feedback on 3 presentations. Further details will be available on the course site. You will receive individual feedback on this assessment within 10 working days of submission.

Course Learning Outcomes

- CLO1 : Describe the anatomy and physiology of the male and female reproductive systems, and the actions of the hormones that drive these systems.

- CLO2 : Discuss the process which initiates normal puberty, and demonstrate an understanding of the mechanisms which may lead to abnormal pubertal development.
- CLO3 : Describe the physical and hormonal changes, which occur at the end of a woman's reproductive life - menopause and beyond
- CLO4 : Describe the physiological processes which underpin fertility and infertility, and the major hormonal change which occur during pregnancy.
- CLO5 : Describe the anatomical, physiological and psychosocial processes which influence sexual function and dysfunction in males and females.

Detailed Assessment Description

Over the following ONE week after the Part 2 deadline, students are then expected to review the presentations of others and engage in appropriate online discussion with their peers. Please click on '[Part 2 - PowerPoint Presentation submission](#)' link to view your peers' presentations. Please post your feedback/review under each thread.

These discussions are intended to both provide critical, constructive feedback to your fellow course members (e.g. I really liked how you covered XXX, but I would have liked to have learned more about XXXX: did you come across any information about XXX you can share with us?), and also to allow for additions to the information around the topic/moving the discussion forward by other members of the class e.g. relating what happens in their part of the country and why, posting up an additional journal article that they may have found on the topic. Please post your feedback/review under each thread as well.

Generative AI Permission Level

Simple Editing Assistance

In completing this assessment, you are permitted to use standard editing and referencing functions in the software you use to complete your assessment. These functions are described below. You must not use any functions that generate or paraphrase passages of text or other media, whether based on your own work or not.

If your Convenor has concerns that your submission contains passages of AI-generated text or media, you may be asked to account for your work. If you are unable to satisfactorily demonstrate your understanding of your submission you may be referred to UNSW Conduct & Integrity Office for investigation for academic misconduct and possible penalties.

For more information on Generative AI and permitted use please see [here](#).

General Assessment Information

Detailed instructions regarding assessments for this course are provided on the course Moodle page (or Open Learning).

For student information on results, grades, and guides to assessment see: <https://student.unsw.edu.au/assessment>

Grading Basis

Standard

Requirements to pass course

In order to pass this course students must:

- Achieve a composite grade of at least 50 out of 100
- Meet any additional requirements specified in the assessment details section and on Moodle.

Course Schedule

| Teaching Week/Module | Activity Type | Content |
|--------------------------------------|---------------|--|
| Week 1 : 9 September - 15 September | Module | Signals and Targets - Hormones, Receptors and End-organs |
| Week 2 : 16 September - 22 September | Module | Signals and Targets - Hormones, Receptors and End-organs |
| Week 3 : 23 September - 29 September | Module | The Female Reproductive System |
| Week 4 : 30 September - 6 October | Module | The Female Reproductive System |
| Week 5 : 7 October - 13 October | Module | Sexual Differentiation, Pregnancy and Fertility |
| Week 6 : 14 October - 20 October | Module | Sexual Differentiation, Pregnancy and Fertility |
| Week 7 : 21 October - 27 October | Module | Beginnings and Endings - Puberty and Menopause |
| Week 8 : 28 October - 3 November | Module | The Male Reproductive System |
| Week 9 : 4 November - 10 November | Module | Sexual Function and Dysfunction |
| Week 10 : 11 November - 17 November | Module | Sexual Function and Dysfunction |

Attendance Requirements

Not Applicable - as no class attendance is required

General Schedule Information

The times and locations of classes can be found on [myUNSW](#) under Class Timetable.

Students enrolled in online courses should also refer to Moodle as some classes are not centrally timetabled (e.g., workshops) and will not appear on the timetable website.

The expected engagement for all UNSW 6UOC courses is 150 hours per term. This includes lectures, tutorials, readings, and completion of assessments and exam preparation (if relevant).

Course Resources

Recommended Resources

Recommended resources for this course are provided on the course Moodle page.

Additional Costs

There are no additional costs associated with this course.

Course Evaluation and Development

Student feedback is taken seriously, and continual improvements are made to the course based, in part, on such feedback.

We use student feedback from myExperience surveys to develop and make improvements to the course each year. We do this by identifying areas of the course that require development from both the rating responses and written comments. Please spare a few minutes to complete the myExperience surveys for this course posted at the top of the Moodle page at the end of term.

Staff Details

| Position | Name | Email | Location | Phone | Availability | Equitable Learning Services Contact | Primary Contact |
|----------|--------------------|-------|----------|-------|--------------|-------------------------------------|-----------------|
| | Marcela Marti n | | | | | No | Yes |

Other Useful Information

Academic Information

As a student of UNSW Medicine & Health you are expected to familiarise yourself with the contents of this course outline and the UNSW Student Code and policies and procedures related to your studies.

Student Code of Conduct

Throughout your time studying at UNSW Medicine & Health, you share a responsibility with us for maintaining a safe, harmonious and tolerant University environment. This includes within the courses you undertake during your degree and your interactions with the UNSW community, both on campus and online.

The [UNSW Student Code of Conduct](#) website provides a framework for the standard of conduct expected of UNSW students with respect to both academic integrity and your responsibility as a UNSW citizen.

Where the University believes a student may have breached the code, the University may take disciplinary action in accordance with the [Student Misconduct Procedure](#).

The [Student Conduct and Integrity Office](#) provides further resources to assist you to understand your conduct obligations as a student at UNSW.

Academic Honesty and Plagiarism

Academic integrity

UNSW has an ongoing commitment to fostering a culture of learning informed by academic integrity. All UNSW staff and students have a responsibility to adhere to the principle of academic integrity, and ethical scholarship of learning is fundamental to your success at UNSW Medicine & Health.

Plagiarism, contract cheating, and inappropriate use of generative AI undermine academic integrity and are not tolerated at UNSW. For more information see the [Academic Integrity and Plagiarism toolkit](#).

In addition to the information you are required to review in your [ELISE training](#), UNSW Medicine & Health strongly recommends that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task.

Referencing

Referencing is a way of acknowledging the sources of information that you use to research your assignments. Preferred referencing styles vary among UNSW Medicine & Health disciplines, so check your course Learning Management System (e.g. Moodle or Open Learning) page for information on preferred referencing styles.

For further information on referencing support and styles, see the Current Student [Referencing page](#).

Academic misconduct and plagiarism

At UNSW, academic misconduct is managed in accordance with the [Student Misconduct Procedure](#). Allegations of plagiarism are generally handled according to the [UNSW Plagiarism Management Procedure](#). Plagiarism is defined in the [UNSW Plagiarism Policy](#) and is not tolerated at UNSW.

Use of Generative AI and other tools in your assessment

UNSW has provided guiding statements for the [use of Generative AI in assessments](#). This will differ, depending on the individual assessment task, your course requirements, and the course stage within your program.

Your course convenor will outline if and how you can use Generative AI in each of your assessment tasks. Inappropriate use of generative AI is considered academic misconduct.

Options for the use of generative AI include: (1) no assistance (for invigilated assessments); (2) simple editing assistance; (3) drafting assistance; and (4) full assistance with attribution; and (5) Generative AI software-based assessments. See your individual assessment descriptions for the level of permitted use of generative AI for each task and see your course Moodle (or Open Learning) page for the full instructions on permitted use of generative AI in your assessment tasks for this course.

Instructions may include a requirement to submit the original generative AI responses, or drafts of your original work, or provide on request.

Submission of Assessment Tasks

Short extensions and special consideration

Short extension

UNSW has a short extension procedure for submission of assessment tasks. Not all tasks are eligible, and eligible tasks have a predetermined extension length. UNSW Medicine and Health have set School-level extension lengths for eligible assessment tasks. See your course assessment descriptions for more information.

Students must check the availability of a short extension in the individual assessment task information for their courses.

Short extensions do not require supporting documentation. They must be submitted through

[Special Consideration](#) before the assessment task deadline. No late applications will be accepted.

Late penalties apply to submission of assessment tasks without approved extension.

Special consideration

In cases where illness, misadventure or other circumstances beyond your control will prevent you from submitting your assessment by the due date and you require an extension, you need to formally apply for [Special Consideration](#) through myUNSW.

UNSW has a **Fit to Sit/Submit rule**, which means that by sitting or submitting an assessment on the scheduled assessment date, you are declaring that you are fit to do so and cannot later apply for Special Consideration. Examinations include centrally timetabled examinations and scheduled, timed examinations and tests managed by your School.

Important information relating to Short Extension and Special Consideration is available [here](#), including eligibility for Special Consideration, circumstances where students with Equitable Learning Plans can apply for Short Extensions and Special Consideration, and the appeals process.

Examinations

Information about the conduct of examinations in your course is provided on your course Moodle page.

Timed online assessment tasks

If you experience a technical or connection problem during a timed online assessment, such as a timed quiz, you can apply for Special Consideration. To be eligible to apply you need to contact the Course Convenor and advise them of the issue immediately. You will need to submit an application for Special Consideration immediately, and upload screenshots, error messages or other evidence of the technical issue as supporting documentation. Additional information can be found on: <https://student.unsw.edu.au/special-consideration>

Other assessment tasks

Late submission of assessment tasks

UNSW has standard late submission penalties as outlined in the [UNSW Assessment Implementation Procedure](#), with no permitted variation. All late assignments (unless extension or exemption previously agreed) will be penalised by 5% of the maximum mark per calendar day (including Saturday, Sunday and public holidays).

Late submissions penalties are capped at five calendar days (120 hours). This means that a student is not permitted to submit an assessment more than 5 calendar days (120 hours) after the due date for that assessment (unless extension or exemption previously agreed).

Failure to complete an assessment task

You are expected to complete all assessment tasks for your courses. In some courses, there will be a minimum pass mark required on a specific assessment task (a “hurdle task”) due to the need to assure clinical competency.

Where a hurdle task is applicable, additional information is provided in the assessment information on your course Moodle page.

Feedback on assessments

Feedback on your performance in assessment tasks will be provided to you in a timely manner. For assessment tasks completed within the teaching period of a course, other than a final assessment, feedback will be provided within 10 working days of submission, under normal circumstances.

Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

Any variation from the above information that is specific to an assessment task will be clearly indicated in the course and assessment information provided to you on your course Moodle (or Open Learning) page.

Faculty-specific Information

Additional support for students

The university offers a wide range of support services that are available for students. Here are some links for you to explore.

- The Current Students Gateway: <https://student.unsw.edu.au>
- Academic Skills and Support: <https://student.unsw.edu.au/academic-skills>
- Student support: <https://www.student.unsw.edu.au/support>
- Student Wellbeing, Health and Safety: <https://student.unsw.edu.au/wellbeing>

Mind Smart Guides are a series of mental health self-help resources designed to give you the psychological flexibility, resilience and self-management skills you need to thrive at university and at work.

- Mind Smart Guides: <https://student.unsw.edu.au/mindsmart>
- Equitable Learning Services: <https://student.unsw.edu.au/els>
- Guide to studying online: <https://www.student.unsw.edu.au/online-study>

Most courses in UNSW Medicine & Health use Moodle as your Learning Management System. Guidance for using UNSW Moodle can be found on the Current Student page. Difficulties with Moodle should be logged with the IT Service Centre.

- Moodle Support: <https://student.unsw.edu.au/moodle-support>

The IT Service Desk is your central point of contact for assistance and support with remote and on-campus study.

- UNSW IT Service Centre: <https://www.myit.unsw.edu.au/services/students>

Course evaluation and development

At UNSW Medicine & Health, students take an active role in designing their courses and their overall student experience. We regularly seek feedback from students, and continuous improvements are made based on your input. Towards the end of the term, you will be asked to participate in the [myExperience survey](#), which serves as a source of evaluative feedback from students. Your input to this quality enhancement process is valuable in helping us meet your learning needs and deliver an effective and enriching learning experience. Student responses are

carefully considered, and the action taken to enhance educational quality is documented in the myFeedback Matters section of your Moodle (or Open Learning) course page.

School-specific Information

Recording of lectures, tutorials and other teaching activities

Lectures, tutorials and other teaching activities may be recorded. Students should be advised that they are consenting to the recording by their enrolment in the course or participation in the activity. The purpose of audio and video recordings is to enhance the student experience by supporting engaged learning in an online teaching environment and ensure equitable access to all course resources for our students. If you have concerns about accessing course recordings, or being recorded, please contact the Course Convenor.

School Contact Information

School guidelines on contacting staff:

Course questions

All questions related to course content should be posted on Moodle or as directed by your Course Convenor.

In cases where email communication with course convenors is necessary, we kindly request the following:

- Use your official email address for any correspondence with teaching staff.
- We expect a high standard of communication. All communication should avoid using shorthand or texting language.
- Include your full name, student ID, and your course code and name in all communication.

Our course convenors are expected to respond to emails during standard working hours of Monday to Friday, 9am-5pm.

Administrative questions

If you have an administrative question about your program of study at the School please submit

your enquiry online at [UNSW Ask Us](#).

Complaints and appeals

Student complaints and appeals: <https://student.unsw.edu.au/complaints>

If you have any grievances about your studies, we invite you to address these initially to the Course Convenor. If the response does not meet your expectations, you may then contact the School Grievance Officer, A/Prof Sean Kennedy (sean.kennedy@unsw.edu.au)