



## UNSW Course Outline

# FINS5512 Financial Markets and Institutions - 2024

Published on the 12 May 2024

## General Course Information

**Course Code :** FINS5512

**Year :** 2024

**Term :** Term 2

**Teaching Period :** T2

**Is a multi-term course? :** No

**Faculty :** UNSW Business School

**Academic Unit :** School of Banking and Finance

**Delivery Mode :** In Person

**Delivery Format :** Standard

**Delivery Location :** Kensington

**Campus :** Sydney

**Study Level :** Postgraduate

**Units of Credit :** 6

### Useful Links

[Handbook Class Timetable](#)

## Course Details & Outcomes

### Course Description

This course will provide students with an introduction to Australian financial markets and an evaluation of the institutions, instruments and participants involved in the industry. The mainstream markets to be evaluated include the equity, money, bond, futures, options and

exchange rate markets. The subject systematically reviews each of the mainstream financial markets and investigates the various institutional participants and the different types of financial instruments offered.

## Course Aims

This course is a gateway course to the electives in each of the finance streams. It provides some of the basic tools that you will need in our advanced finance classes, as well as to contribute as a finance professional upon graduation.

## Relationship to Other Courses

This course is a gateway course to the electives in each of the finance streams. It provides some of the basic tools that you will need in our advanced finance classes, as well as to contribute as a finance professional upon graduation.

## Course Learning Outcomes

Course Learning Outcomes	Program learning outcomes
CLO1 : Describe the role of regulatory bodies in regulating how banks manage their capital in the Australian banking system.	• PLO1 : Business Knowledge
CLO2 : Describe the types of equity securities that companies can use to raise equity capital and how these securities can be listed and traded on the Australian Stock Exchange	• PLO1 : Business Knowledge
CLO3 : Describe the characteristics of different types of debt securities and their pricing methods.	• PLO1 : Business Knowledge • PLO2 : Problem Solving
CLO4 : Using different theories of how interest rates are determined and explain the relationship between term to maturity, risk, and interest rates.	• PLO1 : Business Knowledge • PLO2 : Problem Solving
CLO5 : Identify the mechanics and conventions of the foreign exchange market and the motivation of different participants in trading foreign currencies.	• PLO1 : Business Knowledge • PLO2 : Problem Solving
CLO6 : Identify the characteristics of derivatives instruments (futures and options contracts), the different motivations for their use and how they are traded.	• PLO1 : Business Knowledge • PLO2 : Problem Solving
CLO7 : Apply the CFA Code of Ethics and Standards of Professional Conduct to evaluate business practices in the finance and banking industry.	• PLO5 : Responsible Business Practice
CLO8 : Work collaboratively to apply learnt concepts/knowledge to actual business situations	• PLO4 : Teamwork
CLO9 : Construct written work which is logically and professionally presented.	• PLO3 : Business Communication

Course Learning Outcomes	Assessment Item
CLO1 : Describe the role of regulatory bodies in regulating how banks manage their capital in the Australian banking system.	<ul style="list-style-type: none"> <li>• Discussion Forum &amp; Tutorial Participation</li> <li>• Quizzes</li> </ul>
CLO2 : Describe the types of equity securities that companies can use to raise equity capital and how these securities can be listed and traded on the Australian Stock Exchange	<ul style="list-style-type: none"> <li>• Discussion Forum &amp; Tutorial Participation</li> <li>• Quizzes</li> </ul>
CLO3 : Describe the characteristics of different types of debt securities and their pricing methods.	<ul style="list-style-type: none"> <li>• Discussion Forum &amp; Tutorial Participation</li> <li>• Quizzes</li> </ul>
CLO4 : Using different theories of how interest rates are determined and explain the relationship between term to maturity, risk, and interest rates.	<ul style="list-style-type: none"> <li>• Discussion Forum &amp; Tutorial Participation</li> <li>• Quizzes</li> </ul>
CLO5 : Identify the mechanics and conventions of the foreign exchange market and the motivation of different participants in trading foreign currencies.	<ul style="list-style-type: none"> <li>• Group Project and Peer Review</li> <li>• Discussion Forum &amp; Tutorial Participation</li> </ul>
CLO6 : Identify the characteristics of derivatives instruments (futures and options contracts), the different motivations for their use and how they are traded.	<ul style="list-style-type: none"> <li>• Group Project and Peer Review</li> <li>• Discussion Forum &amp; Tutorial Participation</li> </ul>
CLO7 : Apply the CFA Code of Ethics and Standards of Professional Conduct to evaluate business practices in the finance and banking industry.	<ul style="list-style-type: none"> <li>• Ethics Modules</li> <li>• Quizzes</li> </ul>
CLO8 : Work collaboratively to apply learnt concepts/knowledge to actual business situations	<ul style="list-style-type: none"> <li>• Group Project and Peer Review</li> </ul>
CLO9 : Construct written work which is logically and professionally presented.	<ul style="list-style-type: none"> <li>• Group Project and Peer Review</li> </ul>

## Learning and Teaching Technologies

Moodle - Learning Management System

## Learning and Teaching in this course

Some courses may involve undertaking online exams for which your own computer or digital devices will be required. Monitoring of online examinations will be conducted directly by University staff and is bound by the University's privacy and security requirements. Any data collected will be handled accordance with [UNSW policies and standards for data governance](#). For more information on how the University manages personal information please

refer to the [UNSW Student Privacy Statement](#) and the [UNSW Privacy Policy](#).

## Approach to Learning and Teaching in the Course

There is a lot of material to cover in this class and we want to ensure that it will be relevant and meaningful to you in class and after you graduate. To promote and help achieve this objective, we nominated the "guided self-learning" method as the primary learning approach. Via this approach, students are presented with the best opportunity to learn and retain knowledge of the course material through self-learning, assisted by online lectures, online discussion, in-class case discussions and assignments to develop the main concepts. Guided self-learning is expected to provide a greater depth of understanding of the concepts compared to traditional lecture styles and facilitate a higher level of understanding of the issues so that students can apply their knowledge to new situations encountered in institutions. Guided self-learning also equips students for lifelong learning through providing the framework for self-learning.

## Learning Activities and Teaching Strategies

### Session structure

- This course consists of one three-hour session per week. These sessions will be organised into mainly two parts:
  - The first part will be a summary lecture of the key concepts of the week's topic (Refer Section 7 – Course schedule) which is delivered via pre-recorded lecture recordings. You can review the recordings at any time of your choosing. It is critical that you complete the required pre-reading before viewing the recordings;
  - The second part will be case-based discussions and/or assignment reviews. The objective is to provide you with an interactive environment in which to enhance your learning and your enjoyment of the course. Each assigned case and assignment is related to the topic of the week. Students are expected to review and analyse the case and complete the assignments prior to lecture meeting time. In class, the lecturer will help facilitate discussions on the case and assignments and provide a lively forum for the class to apply the concepts learned. But, it should be emphasised and noted that students accept and maintain ownership of the discussions.
- To enrich online learning experience and to facilitate a healthy learning community, an Online Discussion Forum (with specified assigned topics each week) will be implemented.

Constructive participation is highly encouraged, expected and will influence your overall course mark.

The sessions may from time-to-time include relevant topical news to enable practical application on the subject matter.

## Commitment

Prior to the lectures, students are expected to thoroughly prepare by reading all relevant material which includes the relevant chapters of the textbook and the assigned case(s) and/or assignments.

All cases have been carefully selected to ensure currency and relevancy of the topics. By enrolling in this course, all students are signed on to the commitment of the following "4 Ps":

- **Preparation** – You will read all pre-session material and diligently prepare for the case. Otherwise, there will be limited value you would gain from this course and our face-to-face time in class. You are encouraged to prepare for the lectures with your peers and/or your group.
- **Presence** – You will be present "physically" and "mentally". Not being present, you cannot learn, and more importantly, you cannot add to the group discussion.
- **Promptness** – You attend the class on time. Your lateness would unnecessarily disrupt the discussion and deprecate the decorum of the process.
- **Participation** – It is everyone's responsibility to share his/her understanding and view with the class in order to advance the group's skills and knowledge.

The commitment is two-ways. The lecturer is committed to making the course a satisfying development experience. The lecturer will question and challenge students to ensure the class' skills and knowledge base is enhanced.

# Assessments

## Assessment Structure

Assessment Item	Weight	Relevant Dates	Program learning outcomes
Discussion Forum & Tutorial Participation Assessment Format: Individual	20%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO5 : Responsible Business Practice
Quizzes Assessment Format: Individual	40%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving
Ethics Modules Assessment Format: Individual	5%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO5 : Responsible Business Practice
Group Project and Peer Review Assessment Format: Group	35%	Start Date: See Detailed assessment description Due Date: See Detailed assessment description	• PLO1 : Business Knowledge • PLO2 : Problem Solving • PLO3 : Business Communication • PLO4 : Teamwork

## Assessment Details

### Discussion Forum & Tutorial Participation

#### Assessment Overview

Participation uses a combination of formative weekly online discussion forums and mini quizzes to develop students' knowledge and confidence in subject matters.

PLO1, PLO2, PLO5

#### Course Learning Outcomes

- CLO1 : Describe the role of regulatory bodies in regulating how banks manage their capital in the Australian banking system.
- CLO2 : Describe the types of equity securities that companies can use to raise equity capital and how these securities can be listed and traded on the Australian Stock Exchange
- CLO3 : Describe the characteristics of different types of debt securities and their pricing methods.
- CLO4 : Using different theories of how interest rates are determined and explain the relationship between term to maturity, risk, and interest rates.
- CLO5 : Identify the mechanics and conventions of the foreign exchange market and the

motivation of different participants in trading foreign currencies.

- CLO6 : Identify the characteristics of derivatives instruments (futures and options contracts), the different motivations for their use and how they are traded.

#### Detailed Assessment Description

Weight	Assessment Name	Assessment Due Date / Timing	
10%	Weekly MCQs Assignments	Weeks 1-10	
10%	Weekly Discussion Forum	Weeks 1-10	
Online Activities (20%)			
Weekly Topic Knowledge MCQs (10%)			

- There are 9 weekly online MCQs (on Moodle) due at the beginning of Week 1 to Week 9.

The online MCQs are designed to help you learn the week's topic and to test your understanding of the topic. You should first read the assigned chapters and then complete the online assignment prior to the commencement of the week. Deadlines are disclosed on moodle. Questions are randomly presented and you will have 5 attempts to achieve the highest mark you can. The attempt with the highest mark will be recorded. 10% weight is assigned to the online assignments. Please note that the questions attempted can be reviewed for future quiz preparation. All attempts by students must be done genuinely. No fabricated attempt to collect quiz questions or to print out questions. These actions are consider academic misconduct and will be reported to Student Integrity Unit.

#### Discussion Forum (10%)

- There will be a number of online discussions with your peers to practice the concepts you learn each week. These discussions help reinforce your learning by extending you to real business situation via case studies and help you explore areas you may otherwise have missed through discussion. Please see more information about the discussion questions on moodle. Again, your participation must be genuine.

The above are formative activities and therefore no extension or special consideration request will be considered.

## Submission notes

See Detailed assessment description

## Assignment submission Turnitin type

Not Applicable

## **Quizzes**

### Assessment Overview

The individual quiz assesses students' understanding of the knowledge and skills learned throughout the course.

PLO1, PLO2

### Course Learning Outcomes

- CLO1 : Describe the role of regulatory bodies in regulating how banks manage their capital in the Australian banking system.
- CLO2 : Describe the types of equity securities that companies can use to raise equity capital and how these securities can be listed and traded on the Australian Stock Exchange
- CLO3 : Describe the characteristics of different types of debt securities and their pricing methods.
- CLO4 : Using different theories of how interest rates are determined and explain the relationship between term to maturity, risk, and interest rates.
- CLO7 : Apply the CFA Code of Ethics and Standards of Professional Conduct to evaluate business practices in the finance and banking industry.

### Detailed Assessment Description

Weight	Assessment Name	Assessment Due Date / Timing	
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20% Quiz 1 End of Week 3 (Sat 12noon)

20% Quiz 2 End of Week 6 (Sat 12noon)

Quiz #1 (20%)

- Cover topics Week 1,2,3
- (Ch. 1, 2, 3, 4 & 5)

Quiz #2 (20%)

- Cover Week 4,5,6
- (Ch. 6, 7, 9, 10, 13 & Ethics)

There are two mid-session quizzes to be held at the end of Week 3 & 6. The test will be 60 mins long. Quiz#1 will cover topics from week 1 to 3 and Quiz#2 will cover topics from Week 4 to 6. Students will have only one (1) attempt and must attend the assigned test venue per instruction.

#### Submission notes

See Detailed assessment description

#### Assignment submission Turnitin type

Not Applicable

### Ethics Modules

#### Assessment Overview

The ethical module helps students navigate ethical situations presented in real-world scenarios and case studies.

PLO5

#### Course Learning Outcomes

- CLO7 : Apply the CFA Code of Ethics and Standards of Professional Conduct to evaluate business practices in the finance and banking industry.

#### Detailed Assessment Description

Weight	Assessment Name	Assessment Due Date / Timing	
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5%      CFA Ethical Decision Making      Weeks 7 (TBC)

CFA Institute Ethical Decision Making Framework Game-based Online Course (satisfactory completion)

CFA Ethical Decision-Making Framework game-based course is an online interactive exercises where you will methodically go over many ethical issues related to the finance and investment world.

You are required to review the assigned online modules of CFA Code of Ethics and complete the game-based course on Ethical Decision Making framework. A deadline to complete will be in Week 7 (or another deadline to be listed on Moodle).

#### Submission notes

See Detailed assessment description

### Assignment submission Turnitin type

Not Applicable

## Group Project and Peer Review

### Assessment Overview

The Group Project assesses how students combine the core knowledge and skills of the course with external research and analysis to address a specific topic related to the financial system.

PLO1, PLO2, PLO3, PLO4

### Course Learning Outcomes

- CLO5 : Identify the mechanics and conventions of the foreign exchange market and the motivation of different participants in trading foreign currencies.
- CLO6 : Identify the characteristics of derivatives instruments (futures and options contracts), the different motivations for their use and how they are traded.
- CLO8 : Work collaboratively to apply learnt concepts/knowledge to actual business situations
- CLO9 : Construct written work which is logically and professionally presented.

### Detailed Assessment Description

Weight	Assessment Name	Assessment Due Date / Timing
5%	Interim progress check	Week 8
30%	Final Presentation.	Week 10

Final Group Project Presentation

Interim (5%)

Final Presentation (30%)

Individual mark subject to Peer Evaluation

The Group Project is intended to develop your skills in research, critical thinking, your ability to apply your learnings and your adeptness to concisely and coherently present your ideas as well as work in groups. You will work in a group of (#TBC) and a topic will be assigned to your group in Week 6-7 and to be presented in Week 10. Depending on the topic, your presentation will be your recommendation(s) and you will also need to justify your recommendation with all the information you researched and analysed. Use of factset is highly encouraged.

Your contribution to group work will be peer-marked throughout the process.

(A more detailed assessment guideline will be provided in class).

#### **Submission notes**

See Detailed assessment description

#### **Assignment submission Turnitin type**

Not Applicable

## **General Assessment Information**

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

#### **Grading Basis**

Standard

#### **Requirements to pass course**

In order to pass this course students must:

- Achieve a composite mark of at least 50 out of 100;
- Engage actively in course learning activities and attempt ALL assessment requirements;
- Meet any additional requirements specified in the assessment details; and
- Meet the specified attendance requirements of the course (see Schedule section)

# Course Schedule

Teaching Week/Module	Activity Type	Content
Week 1 : 27 May - 2 June	Lecture	Financial Systems & Banks Textbook: Ch. 1 & 2 Online Assignment & Discussion Forum. Please check moodle for deadlines.
Week 2 : 3 June - 9 June	Lecture	Banks (Con't) & Non-Bank Financial Institutions Ch 3 Online Assignment & Discussion Forum Class & Case discussion
Week 3 : 10 June - 16 June	Lecture	Equity Market I · Textbook: Ch.4 & 5 Introduction of Factset (in class) Online Assignment & Discussion Forum
	Assessment	Cover topics Week 1-3 End of Week 3 (Sat) - 12 noon (Sydney time)
Week 4 : 17 June - 23 June	Lecture	Equity Market II · Textbook: Ch.6 & 7 Online Assignment & Discussion Forum Class and Case discussion
Week 5 : 24 June - 30 June	Lecture	Debt Market • Textbook: Ch. 9 & 10. • Ch.8 (Assumed knowledge) Case: Tombstones Online Assignment & Discussion Forum Class and case discussion
Week 6 : 1 July - 7 July	Lecture	Interest Rate Determination · Textbook: Ch. 12 (Optional) & 13 Online Assignment & Discussion Forum Class and case discussion Finalise Group members
	Assessment	Cover topics in Week 4, 5, 6, + Ethics in Finance End of Week 6 (Sat) - 12 noon
Week 7 : 8 July - 14 July	Lecture	Foreign Exchange Textbook: Ch 15, 16 Online Assignment
	Online Activity	CFA Code of Ethics & Ethical Decision Making Framework Game-based Course Satisfactory Completion by the end of Week 7 (TBC)
Week 8 : 15 July - 21 July	Lecture	Futures & FRA Textbook: Ch 19 Online Assignment & Discussion Forum Class and case discussion
Week 9 : 22 July - 28 July	Lecture	Options Ch 20 Online Assignment & Discussion Forum Class and case discussion
Week 10 : 29 July - 4 August	Assessment	Group Presentation & Peer Evaluation

## Attendance Requirements

Students are strongly encouraged to attend all classes and review lecture recordings.

## Course Resources

### Prescribed Resources

The website for this course is on Moodle.

The prescribed textbook for this course:

Christopher Viney and Peter Phillips, Financial Institutions, Instruments and Markets (2019), 9th Edition published by McGraw Hill and available at the university Bookshop. E-Copy can be purchased online [here](#). Or you can access online version 8th Edition via [UNSW Library](#) (Terms and Conditions apply).

In addition, various business and financial cases would be used for online and in-class discussion. They will be posted on moodle.

In the past, students have attempted to use previous editions of this text. While this is possible, please be aware that past editions are now well out of date, in particular, regulatory regimes and rules change quite frequently.

Other resources such as the Course Outline, presentations, discussion forums, and any notices relevant to this course, will be placed on course website from time to time. It is important that you visit the site regularly to see any notices posted there by the Lecturer.

The following websites are also useful resources:

- [Australian Securities & Investments Commission](#)
- [ASX](#)
- [AFR](#)
- [Business Spectator](#)
- [Reserve Bank of Australia](#)
- [Australian Financial Markets Report](#)
- [Morningstar](#)

## Course Evaluation and Development

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

# Staff Details

Position	Name	Email	Location	Phone	Availability	Equitable Learning Services Contact	Primary Contact
Convenor	Wallace Fan				By appointment	No	Yes
Lecturer	Tu Ho					No	No
Teaching assistant	Yutong Sun					No	No

## Other Useful Information

### Academic Information

#### COURSE POLICIES AND SUPPORT

The Business School expects that you are familiar with the contents of this course outline and the UNSW and Business School learning expectations, rules, policies and support services as listed below:

- Program Learning Outcomes
- Academic Integrity and Plagiarism
- Student Responsibilities and Conduct
- Special Consideration
- Protocol for Viewing Final Exam Scripts
- Student Learning Support Services

Further information is provided on the [key policies and support page](#).

Students may not circulate or post online any course materials such as handouts, exams, syllabi or similar resources from their courses without the written permission of their instructor.

#### STUDENT LEARNING OUTCOMES

The Course Learning Outcomes (CLOs) – under the Outcomes tab – are what you should be able to demonstrate by the end of this course, if you participate fully in learning activities and successfully complete the assessment items.

CLOs also contribute to your achievement of the Program Learning Outcomes (PLOs), which are developed across the duration of a program. PLOs are, in turn, directly linked to [UNSW graduate capabilities](#). More information on Coursework PLOs is available on the [key policies and](#)

support page. For PG Research PLOs, including MPDBS, please refer to the [UNSW HDR Learning Outcomes](#).

## Academic Honesty and Plagiarism

As a student at UNSW you are expected to display [academic integrity](#) in your work and interactions. Where a student breaches the [UNSW Student Code](#) with respect to academic integrity, the University may take disciplinary action under the Student Misconduct Procedure. To assure academic integrity, you may be required to demonstrate reasoning, research and the process of constructing work submitted for assessment.

To assist you in understanding what academic integrity means, and how to ensure that you do comply with the UNSW Student Code, it is strongly recommended that you complete the [Working with Academic Integrity](#) module before submitting your first assessment task. It is a free, online self-paced Moodle module that should take about one hour to complete.

## Submission of Assessment Tasks

### SPECIAL CONSIDERATION

You can apply for special consideration when illness or other circumstances beyond your control interfere with your performance in a specific assessment task or tasks, including online exams. Students studying remotely who have exams scheduled between 10pm and 7am local time, are also able to apply for special consideration to sit a supplementary exam at a time outside of these hours.

Special consideration is primarily intended to provide you with an extra opportunity to demonstrate the level of performance of which you are capable. To apply, and for further information, see Special Consideration on the UNSW [Current Students](#) page.

Special consideration applications will be assessed centrally by the Case Review Team, who will update the online application with the outcome and add any relevant comments. The change to the status of the application immediately sends an email to the student and to the assessor with the outcome of the application.

Please note the following:

1. Applications can only be made through Online Services in myUNSW (see the UNSW [Current](#)

[Students](#) page). Applications will not be accepted by teaching staff. The lecturer-in-charge/course coordinator will be automatically notified when your application is processed.

2. Applying for special consideration does not automatically mean that you will be granted a supplementary exam or other concession.
3. If you experience illness or misadventure in the lead up to an exam or assessment, you must submit an application for special consideration, either prior to the examination taking place, or prior to the assessment submission deadline, except where illness or misadventure prevent you from doing so.
4. If your circumstances stop you from applying before your exam or assessment due date, you must apply within 3 working days of the assessment or the period covered by your supporting documentation.
5. Under the UNSW Fit To Sit/Submit rule, if you sit the exam/submit an assignment, you are declaring yourself well enough to do so and are cannot subsequently apply for special consideration.
6. If you become unwell on the day of – or during – an exam, you must stop working on your exam, advise your course coordinator or tutor and provide a medical certificate dated within 24 hours of the exam, with your special consideration application. For online exams, you must contact your course coordinator or tutor immediately via email, Moodle or chat and advise them you are unwell and submit screenshots of your conversation along with your medical certificate and application.
7. Special consideration requests do not allow the awarding of additional marks to students.

Further information on Business School policy and procedure can be found under “Special Consideration” on the [key policies and support](#) page.

## LATE SUBMISSION PENALTIES

For assessments other than examinations, late submission will incur a penalty of 5% per day or part thereof (including weekends) from the due date and time. An assessment will not be accepted after 5 days (120 hours) of the original deadline unless special consideration has been approved. An assignment is considered late if the requested format, such as hard copy or electronic copy, has not been submitted on time or where the ‘wrong’ assignment has been submitted.

For assessments which account for 10% or less of the overall course grade, and where answers are immediately discussed or debriefed, the LIC may stipulate a different penalty. Details of such late penalties will be available on the course Moodle page.

## FEEDBACK ON YOUR ASSESSMENT TASK PERFORMANCE

Feedback on student performance from formative and summative assessment tasks will be

provided to students in a timely manner. Assessment tasks completed within the teaching period of a course, other than a final assessment, will be assessed and students provided with feedback, with or without a provisional result, within 10 working days of submission, under normal circumstances. Feedback on continuous assessment tasks (e.g. laboratory and studio-based, workplace-based, weekly quizzes) will be provided prior to the midpoint of the course.

## Faculty-specific Information

### PROTOCOL FOR VIEWING FINAL EXAM SCRIPTS

UNSW students have the right to view their final exam scripts, subject to a small number of very specific exemptions. The UNSW Business School has set a [protocol](#) under which students may view their final exam script. Individual schools within the Faculty may also set up additional local processes for viewing final exam scripts, so it is important that you check with your School.

If you are completing courses from the following schools, please note the additional school-specific information:

- Students in the **School of Accounting, Auditing & Taxation** who wish to view their final examination script should also refer to [this page](#).
- Students in the **School of Banking & Finance** should also refer to [this page](#).
- Students in the **School of Information Systems & Technology Management** should also refer to [this page](#).

### COURSE EVALUATION AND DEVELOPMENT

Feedback is regularly sought from students and continual improvements are made based on this feedback. At the end of this course, you will be asked to complete the [myExperience survey](#), which provides a key source of student evaluative feedback. Your input into this quality enhancement process is extremely valuable in assisting us to meet the needs of our students and provide an effective and enriching learning experience. The results of all surveys are carefully considered and do lead to action towards enhancing educational quality.

### QUALITY ASSURANCE

The Business School is actively monitoring student learning and quality of the student experience in all its programs. A random selection of completed assessment tasks may be used for quality assurance, such as to determine the extent to which program learning goals are being achieved. The information is required for accreditation purposes, and aggregated findings will be

used to inform changes aimed at improving the quality of Business School programs. All material used for such processes will be treated as confidential.

## TEACHING TIMES AND LOCATIONS

Please note that teaching times and locations are subject to change. Students are strongly advised to refer to the [Class Timetable website](#) for the most up-to-date teaching times and locations.