



# Software Specification

(Last Modified 7/25/16)

## **At the Spoken Word Academy:**

**Our goal is to be the Toastmaster's of Spoken Word Poetry**

**Our Mission is to use the authenticity of Spoken Word Poetry to make "us" better people, employees and leaders!**

The intent of this document is to layout the design for the software for the website and mobile app.

The overall goal is to create an application that meets the needs of the following:

1. Group leaders ([who we will market to](#))

- a. Need to communicate with members
- b. Have members show up
- c. Keep the community engaged
- d. Collect money
- e. Get new members
- f. Run special events

### Group Leader:

Manage Meetings

Manage Members

2. Spoken Word Artists (members, [those that will pay \\$5/month](#))

- a. Keep track of the work
- b. Get recognition (Including Graduating)
- c. Have a sense of community
- d. Grow as an artist
- e. Have the ability to make money from art

### Artists:

Manage Content

Track Graduation

3.

4. Us

- a. Make money
  - Collect dues
  - Sell stuff
- b. Support our mission of helping individuals who dropped out of high school to reengage in self-learning and to allow them the opportunity to earn a meaningful credential

### Us:

Collect Dues

Sell Stuff

## Users groups:

The following user groups are listed in increasing order of capabilities:

- Visitors
- Members (bad standing)
- Members (good standing)
- Member mentors
- Club officers
- Admin

### Visitors:

- can view public content but cannot post comments/reviews,
- go to our store (but cannot purchase member only items, e.g. Class Jacket but can purchase books and other content we publish as well as content marketed and sold by members in good standing)

### Members (bad standing)

- have privileges of above plus
- can view/delete their content
- change who can view it but can't add new or edit existing
- can send messages to club leader and officers only
- can view/like public content but cannot post comments/reviews
- print diploma
- view their progress towards graduation
- pay membership dues
- have their content publicly viewable
- can check in at their local group
- can pay event (local group) fees
- after two months of non-payment of dues
  - blocked from receiving feedback from mentor
  - blocked from earning badges toward graduation
  - blocked from selling items in store
  - can no longer member only content in store
  - must pay a reinstatement penalty
- can request a hardship waiver of fees or that fees come from items we publish or that are sold in general marketplace.

### **Members (good standing)**

- have privileges of above plus
- Edit and add manage content that can either be viewable by public, members only, my group, selected members (e.g. my mentor), me only
- can request a mentor
- submit items for potential publication by us.
- list items in the common marketplace, which we get a commission on.
- can pay discounted local event fees
- can request a change in their club affiliation

### **Member mentors**

- have privileges of above plus
- can submit feedback for approval via text, app, website...etc. when checked in at an event and the mentee is also there.

### **Club Officers**

- have privileges of above plus:
  - membership officer
    - has the ability to approve new members,
    - place people as inactive, and
    - delete members (with club presidents approval)
  - education officer
    - oversees mentor assignments and
    - approves feedback edits feedback before going to mentee
  - club emcee
    - can create/edit scheduled for the day
    - select slam judges
  - club treasurer
    - manage club finances (PayPal account)
  - club secretary
    - draft meeting minutes
  - club VP
    - Assume responsibilities of club president
  - club president
    - Assign Officers
    - Run Elections
    - Approve meeting minutes

## Graduation Requirements

To become a graduate you must:

- Deliver at least three of the five core poems.
- Participate in at least two "job interviews" and be rated as "hired".
- Write and deliver a poem titled, "Who I am..."
- Deliver at least two additional poems of your choice.

## Sample Screen Shots

