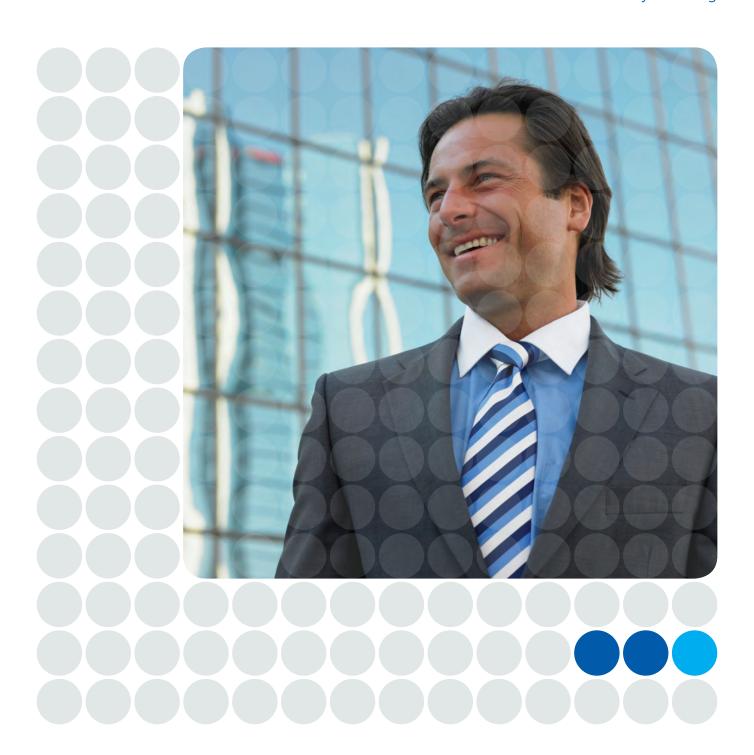


# **Zurich Business Insurance**

Policy Wording



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## **Zurich Business Insurance**

#### **About Zurich**

The insurer of this product is Zurich Australian Insurance Limited (ZAIL), ABN 13 000 296 640, AFS Licence Number 232507. In this document, ZAIL may also be expressed as 'Zurich', 'we', 'us' or 'our'.

ZAIL is part of the Zurich Insurance Group, a leading multi-line insurance provider with a global network of subsidiaries and offices. With about 60,000 employees, the Zurich Insurance Group delivers a wide range of general insurance and life insurance products and services for individuals, small businesses, and mid-sized and large companies, including multinational corporations, in more than 170 countries.

## **About this policy**

Throughout this document words are sometimes capitalised or italicised to show that words are abbreviations or have a particular defined meaning. *You* should refer to the Definitions section of this document on page 5, and the relevant *cover sections* to obtain the full meaning of such terms.

'your', 'your' or 'yours' means the person(s) or parties shown as the Insured in the schedule, including all subsidiary companies, organisations and entities incorporated in Australia in which you have a controlling interest (exceeding 50%) engaged in the business described in the schedule and not for any other purpose or activity.

## How to apply for this insurance

Throughout this document when referring to *your* insurance broker or adviser, we may simply refer to them as *your* intermediary.

If you are interested in buying this product or have any inquiries about it, you should contact your intermediary who should be able to provide you with all the information and assistance you require.

If you are not satisfied with the information provided by your intermediary you can contact us at the address or telephone number shown on the back cover of this document. However, we are only able to provide factual information or general advice about the product. We do not give advice on whether the product is appropriate for your personal objectives, needs or financial situation.

## Our contract with you

*Your* policy is a contract of insurance between *you* and us and contains all the details of the cover that we provide.

Your policy is made up of:

- the policy wording which tells *you* what is covered, sets out the claims procedure, exclusions and other terms and conditions of cover;
- the *proposal*, which is the information *you* provide to us when applying for insurance cover;
- your most current policy schedule issued by us.
   The schedule is a separate document unique to you, which shows the insurance details relevant to you. It includes any changes, exclusions, terms and conditions made to suit your individual circumstances and may amend the policy; and
- any other written changes otherwise advised by us in writing (such as an *endorsement*). These written changes vary or modify the above documents.

Please note, only those *cover sections* shown as covered in *your schedule* are insured.

This document is also the document for any offer of renewal we may make, unless we tell *you* otherwise. Please keep *your* policy in a safe place.

We reserve the right to change the terms of this product where permitted to do so by law.

#### **Duty of Disclosure**

Before *you* enter into a contract of general insurance with us, *you* have a duty under the Insurance Contracts Act 1984 (Cth) to disclose to us every matter *you* know, or could reasonably be expected to know, is relevant to our decision whether to insure *you* and, if so, on what terms. This applies to all persons to be covered under this contract of insurance.

You have the same duty to disclose those matters to us before you renew, extend, vary or reinstate a contract of general insurance. This duty however, does not require disclosure of a matter that:

- diminishes the risk to be insured;
- is of common knowledge;
- we know or in the ordinary course of our business we ought to know; or
- we indicate to *you* that we do not want to know.

## **Non-disclosure or Misrepresentation**

If you make a misrepresentation to us, or if you do not comply with your duty of disclosure and we issue the policy with terms and conditions that are different to the terms and conditions that would have been issued had there not been any misrepresentation, or your duty of disclosure had been complied with, then:

- we may reduce the cover provided so that we are placed in the same position as we would have been in, had there not been any misrepresentation and your duty of disclosure had been complied with;
- we may cancel the policy; or
- we may treat the policy as if it never existed if the misrepresentation or the non-compliance with your duty of disclosure was fraudulent.

## **Cooling-off Period**

After you apply for cover and you have received the policy document, you have 21 days to check that the policy meets your needs. Within this time you may cancel the policy and receive a full refund of any premiums paid, unless:

- you have made a claim or become entitled to make a claim under your policy; or
- you have exercised any right or power you have in respect of your policy or the policy has ended.

*Your* request will need to be in writing and forwarded to us via *your* intermediary or to the address shown on the back cover of this document.

*You* can cancel *your* policy at any time after the coolingoff period. Please refer to 2. 'Cancellation' under General Terms and Conditions on page 9.

## How to make a claim

If you need to make a claim against this policy, please refer to 3. 'Claims procedures' under General Terms and Conditions on page 9. If you have any queries, please contact your intermediary or us as soon as possible.

#### **Goods and Services Tax**

The *sum insured* that *you* choose should exclude Goods and Services Tax (GST). In the event of a claim, if *you* are not registered for GST, we will reimburse *you* the GST component in addition to the amount we pay *you*. If *you* are registered for GST, *you* will need to claim the GST component from the Australian Taxation Office.

You must advise us of your correct input tax credit percentage where you are registered as a business and have an Australian Business Number. Any GST liability arising from your incorrect advice is payable by you.

## **Privacy**

Zurich is bound by the Privacy Act 1988 (Cth). Before providing us with any Personal or Sensitive Information ('Information'), *you* should know that:

We collect, use, process and store Personal Information and, in some cases, Sensitive Information about *you* in order to comply with our legal obligations, assess *your* application and, if *your* application is successful, to administer the products or services provided to *you*, to enhance customer service and/or product options or manage a claim ('purposes').

If you do not agree to provide us with the Information, we may not be able to process your application, administer your policy or assess your claims.

By providing us or *your* intermediary with *your* Information, *you* consent to our use of this Information which includes us disclosing *your* Information where relevant for the purposes, to *your* intermediary, affiliates of the Zurich Insurance Group Ltd, other insurers and reinsurers, our service providers, our business partners or as required by law within Australia or overseas.

Zurich may obtain Information from government offices and third parties to assess a claim in the event of loss or damage.

For further information about Zurich's Privacy Policy, a list of service providers and business partners that we may disclose *your* Information to, a list of countries in which recipients of *your* Information are likely to be located, details of how *you* can access or correct the Information we hold about you or make a complaint, please refer to the Privacy link on our homepage – www.zurich.com.au, contact us by telephone on 132 687 or email us at Privacy.Officer@zurich.com.au

## **General Insurance Code of Practice**

We support and adhere to the General Insurance Code of Practice which was developed by the Insurance Council of Australia to further raise standards of practice and service across the insurance industry.

You can obtain more information on the Code and how it assists you by contacting us.

## **Underinsurance**

Certain cover sections, Fire, Business Interruption and Electronic Equipment, contain Underinsurance or Average clauses that may limit the amount that we pay when you have a claim. This will only happen if you understate a sum insured or declared value.

#### Example:

You insure property for a declared value or sum insured for \$70,000.

*Property damage* amounting to \$30,000 occurs from an event covered by the policy.

The insurable value of such *property* at the commencement of the *period of insurance* calculated in accordance with the Basis of Settlement provisions of the policy was \$100,000.

Underinsurance applies because the *declared value* or *sum insured* of the *property* is less than 80% of the insurable value calculated in accordance with the Basis of Settlement applicable.

Claim payment = 
$$\frac{\$70,000 \times \$30,000}{\$100,000 \times 80\%} = \$26,250$$

In this example, we would pay \$26,250 for the cost of reinstating *your property*, subject to the application of any *excess(es)*.

## **Dispute Resolution process**

If you have a complaint about an insurance product we have issued or service you have received from us, please contact your intermediary to initiate the complaint with us. If you are unable to contact your intermediary, you can contact us directly on 132 687.

We will respond to *your* complaint within 15 working days. If *you* are not satisfied with our response, *you* may have the matter reviewed through our internal dispute resolution process, which is free of charge.

If you are not satisfied with the outcome of the dispute resolution process and would like to take the complaint further, you may refer the matter to the Financial Ombudsman Service (FOS), an independent and external dispute resolution scheme. The FOS is free of charge. FOS contact details are:

The Financial Ombudsman Service

Freecall: 1300 78 08 08

Post: GPO Box 3, Melbourne, Victoria 3001

Website: www.fos.org.au Email: info@fos.org.au

## **Headings**

Headings have been included for ease of reference, but do not form part of the policy.

#### **Definitions**

The following definitions shall apply to the words used in *your* policy.

#### Act of terrorism

act of terrorism means any act, or preparation in respect of action, or threat of action designed to influence the government de jure or de facto of any nation or any political division thereof, or in pursuit of political, religious, ideological or similar purposes to intimidate the public or a section of the public of any nation by any person or group(s) of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) de jure or de facto, and which:

- (a) involves violence against one or more persons;
- (b) involves damage to property;
- (c) endangers life other than that of the person committing the action;
- (d) creates a risk to health or safety of the public or a section of the public; or
- (e) is designed to interfere with or to disrupt an electronic system.

## Australia

Australia means the Commonwealth of Australia and all of its States and Territories including all external Territories.

#### **Building**

building means a permanently fixed structure that consists of a roof and external walls that completely enclose an area beneath the roof when doors and windows that form part of the structure are closed. Provided that when the word building is used in the schedule to describe a category of property insured, it is agreed that the following property is included in that category:

- (a) carports, pergolas and canopies;
- (b) barns and outbuildings;
- (c) storage sheds and tanks;
- (d) walls, fences, gates and letterboxes;
- (e) all permanent fittings and fixtures to any building;
- (f) external fixed items:
  - (i) swimming pools, saunas and spas;
  - (ii) gangways between buildings;
  - (iii) lights and signs; and
  - (iv) air conditioning units and associated piping and wiring;

- (g) flag poles;
- (h) communications masts, aerials, antennae and dishes;
- (i) fixed floor coverings;
- (j) bitumen or concrete:
  - (i) driveways;
  - (ii) roadways;
  - (iii) carparks; and
  - (iv) paths or walkways;
- (k) foundations of any building;
- (l) structural improvements to any building;
- (m) underground and above ground services connected to any *building*;
- (n) piers, jetties, wharves and docks; and
- (o) bridges.

#### **Business**

business means your business, occupation, trade or profession.

## Contents

contents means all contents at the *premises*, including property (other than *buildings* and *stock*) of others, and when the word *contents* is used in the *schedule* to describe a *category* of property insured, it is agreed that we accept the designations used in *your* books and records.

#### **Cover section**

cover section means the individual coverage that we give you that attaches to and forms part of your policy when this is shown in the schedule, for example Burglary Section or Glass Section.

## **Endorsement**

endorsement means an individual endorsement document that we give you that attaches to and forms part of your policy. This document varies the terms and conditions of your policy.

## **Excess**

excess means the first amount of each claim. The amount of the excess is shown in the schedule.

#### Flood

flood means the covering of normally dry land by water that has escaped or been released from the normal confines any of the following:

- (a) a lake (whether or not it has been altered or modified);
- (b) a river (whether or not it has been altered or modified);
- (c) a creek (whether or not it has been altered or modified);
- (d) another natural watercourse (whether or not it has been altered or modified);
- (e) a reservoir;
- (f) a canal; or
- (g) a dam.

#### Money

money means, coins, bank notes or negotiable instruments such as but not limited to, cheques, stamps, money orders, vouchers, tickets, phone cards, store value cards and other like items of value, being the property of the *business*.

#### **North America**

North America means:

- (a) the United States of America and the Dominion of Canada;
- (b) any State or Territory incorporated in, or administered by, the United States of America or Dominion of Canada; and
- (c) any Country or Territory subject to the laws of the United States of America or the Dominion of Canada.

#### Period of insurance

period of insurance means the Period of Insurance shown in the *schedule* or any subsequent period for which we have agreed to renew or extend the cover.

### **Pollutants**

pollutants means any solid, liquid, gaseous or thermal irritant, including but not limited to smoke, vapour, soot, fumes, acid, alkalis, chemicals or waste. Waste includes but is not limited to material to be recycled, reconditioned or reclaimed.

#### **Premises**

premises means the premises at the location shown in the schedule.

#### **Premium**

premium means the amount(s) shown in the schedule that you have to pay inclusive of all charges for the cover we provide.

#### **Proposal**

*proposal* means the proposal document *you* complete for this insurance.

#### Schedule

schedule means the Schedule document that we give you that attaches to and forms part of your policy.

#### Seasonal increase periods

seasonal increase periods means:

- (a) eight (8) weeks prior to and including Christmas Day;
- (b) three (3) weeks after and including 26 December;
- (c) six (6) weeks prior to and including Easter Tuesday;
- (d) one (1) week after but not including Easter Tuesday;
- (e) six (6) weeks prior to and including any celebrated event of a festive, religious or ethnic nature (other than Christmas or Easter) where you can reasonably demonstrate that the stock levels during that period have risen by more than 20% above standard levels and that the increase has happened solely for the purpose of meeting additional customer demand associated with the happening of that festive, religious or ethnic event; and
- (f) one (1) week after the same festive, religious or ethnic event or celebration.

#### Stock

stock means all stock at the *premises*, including work in progress and property of others held on consignment, and when the word stock is used in the schedule to describe a category of property insured, it is agreed that we accept the designations used in your books and records.

#### Sum insured

sum insured means the Sum Insured shown in the schedule.

#### Year

year means a period of 365 consecutive days or 366 consecutive days in a leap year.

### You, your or yours

you, your or yours means the person(s) or parties shown as the Insured in the schedule, including all subsidiary companies, organisations and entities incorporated in Australia in which you have a controlling interest (exceeding 50%) engaged in the business described in the schedule and not for any other purpose or activity.

## **Our Agreement**

Subject to all of the terms and conditions contained in *your* policy and payment of the *premium*, we will provide *you* with the cover shown in the *cover sections* of *your* policy up to the appropriate amount shown in the *schedule* or other limits shown in *your* policy.

#### 1. Approved claim preparation costs

In addition to the amount of cover provided by each *cover section* we will pay up to \$25,000 for reasonable professional fees and such other expenses incurred by *you* for the preparation of a claim under a *cover section*.

Provided that before *you* incur these claim preparation costs *you* must obtain our written approval to incur these costs, to which we agree not to unreasonably withhold consent.

#### 2. Emergency mitigation costs

In the case of an emergency where *you* are required to prevent further loss or damage to *your* property as a direct result of that emergency, and the property is covered by *your* policy, we give *you* the authority to arrange these emergency repairs on our behalf.

## 3. Repairs to damage by you

When we agree that the repair of the *damage* can be undertaken by *you* or *your* employees, we agree to pay *your* labour costs and overhead expenses subject to the Limitations of Cover. However we will not pay more than the amount required by a competent contractor to do the same work.

## 4. Payment of rewards

In addition to the amount of cover provided in each cover section, we will pay up to \$5,000 for the reimbursement of any public reward expense paid by you to recover property or to identify the offenders responsible following loss, destruction or damage to your property for which a claim has been paid under cover sections; Fire – Gold, Fire – Silver, Burglary, Money, Glass and Electronic Equipment – Part A of your policy.

Provided that:

- (a) the terms of the reward are agreed by us and approved by the relevant Authority before being offered, and
- (b) our payment does not exceed the value of the property lost destroyed or *damaged*.

We agree not to unreasonably withhold consent to the terms or the amount of any reward payable under this policy provision nor does our offer to pay such reward in anyway limit the amount of any reward you may wish to offer for your own account.

#### **Limitations of Cover**

The cover provided by *your* policy is limited by the Limitations of Cover shown in the *cover sections* and the General Exclusions applicable to all *cover sections* that follow.

#### **General Exclusions**

The following General Exclusions apply to *your* policy:

## War, Act of terrorism, Confiscation, Radioactivity

Your policy does not cover loss, damage, destruction, death, personal injury, illness, liability, cost or expense of any nature directly or indirectly caused by, contributed to by, resulting from, arising out of or in connection with any of the following, regardless of any other cause or event contributing concurrently or in any other sequence to the loss resulting from:

- (a) war, invasion, acts of foreign enemies, hostilities or warlike operations (whether war be declared or not), civil war, rebellion, revolution, insurrection, civil commotion assuming the proportions of or amounting to an uprising, military or usurped power;
- (b) any act of terrorism;
- (c) any order of any Government, Public or Local Authority involving the confiscation, nationalisation, requisition, damage or destruction of any property unless such destruction was undertaken to reduce the spread of fire; or
- (d) radioactivity or the use, existence or escape of any nuclear fuel, nuclear material, or nuclear waste or action of nuclear fission or fusion. Provided that this shall not apply to liability arising from radio-isotopes, radium or radium compounds when used away from the place where such are made or produced and when used exclusively incidental to ordinary industrial, educational, medical or research pursuits.

This policy also excludes any loss, destruction, damage, death, injury, illness, liability, cost or expense of any nature directly or indirectly caused by, contributed to by, resulting from or arising out of or in connection with any action taken in controlling, preventing, suppressing, retaliating against, or responding to or in any way relating to the above.

#### 2. Alteration of risk

If the risk of loss, damage, injury, illness or liability is significantly increased by any alteration in the circumstances that affect you or your business we will not cover any claims that are caused by or arise from such alteration unless you:

- (a) did not know of the alteration; or
- (b) have notified us of the alteration and we have agreed to accept the alteration to the risk.

#### 3. Acquisition of companies

Your policy does not cover:

- (a) any company or other legal entity acquired during the *period of insurance*; or
- (b) any property or liability associated with such company or any other legal entity or business undertaking or operation, except as stated below.

Provided that we have been notified in writing within 30 days of any acquisition, and the *business* is a similar occupation to that stated in the *schedule*, we will agree to provide cover subject to *your* acceptance of our terms and undertaking to pay the additional *premium* we may require.

Our liability shall not exceed the Limit of Liability, Sum Insured Limit or any Sub-limit of liability applicable under the relevant *cover sections* making up *your* policy for each *category* of *property*.

#### 4. Unoccupied buildings and Premises

Excepting for loss or damage to insured property by:

- (a) Lightning, Earthquake and Subterranean Fire; or
- (b) Impact by any road vehicle or their loads, animals, trees or branches, meteorite, aircraft or other aerial devices or articles dropped from them, sonic boom or space debris, falling communication masts, towers, antennae or dishes, falling buildings or structures or parts thereof which do not belong to you,

your policy does not provide any cover at a building or premises after the building or that premises has been unoccupied for more than 90 consecutive days. Unoccupied means left vacant by you or any other authorised person whether furniture or other contents remain or not:

#### Provided that:

- cover will apply at an unoccupied building or premises if we have specifically agreed to this in writing;
- (ii) cover will resume when that *building* or that *premises* is again occupied by authorised persons; and
- (iii) you agree to pay us any additional premium that we may require.

#### 5. Electronic date recognition

Your policy does not cover claims arising directly or indirectly out of, or caused by, through or in connection with any *software* or *device* not being Electronic Date Compliant.

Electronic Date Compliant means that neither performance nor functionality is affected by dates prior to, and after the *year* 2000 and in particular:

- (a) no date value (including the current date) will cause any interruption in operation;
- date based functionality must behave consistently for dates prior to, during and after the year 2000;
- (c) in all interfaces, output, display and data storage, the century in any date must be recognised as a leap *year*;
- (d) all leap *years* and non-leap *years* must be correctly recognised;
- (e) no particular date value is treated otherwise than as a date or used for special meanings;
- (f) all information involving dates is correctly stored, retrieved, processed, recognised, calculated, sequenced, compared, managed, manipulated and presented including formulas involving dates in one century or in multiple centuries;
- (g) the relevant software or device must correctly interface and inter-operate with any related software or device and date or date related information from them in accordance with the other requirements of this definition of Electronic Date Compliant.

For the purpose of this Exclusion 5, date includes a period of time. *Software* or *device* means any software, computer, hardware, equipment, media, microchip, integrated circuit, embedded system or similar device, whether it is *your property* or not.

## 6. Aggravated, Punitive or Exemplary damages, Fines or Penalties

Your policy does not cover any fines, penalties, exemplary, punitive, liquidated, aggravated, damages and/or additional damages resulting from the multiplication of compensatory damages.

#### 7. Obsolete or Redundant plant and Equipment

Your policy does not cover obsolete or redundant plant and equipment (but not property categorised as *stock*) that is no longer used in the *business* provided that this exclusion shall not apply to items kept for spare parts.

#### **General Terms and Conditions**

The following general terms and conditions apply to *your* policy:

## 1. Precautions

You must take all reasonable care to prevent or minimise loss, damage, injury, illness or liability including your compliance with any law, by-law, ordinance or regulation that concerns the safety of persons or property.

## 2. Cancellation

(a) How you may cancel this policy

You may cancel this policy or any cover section at any time by notifying us in writing. You can do so by giving such notice through your intermediary.

Where you involves more than one person or party, we will only cancel the policy when written agreement to cancel is received from all of the such named persons or parties.

(b) How we may cancel this policy

We may cancel this policy or any cover section in any of the circumstances permitted by law by informing *you* in writing.

We will give *you* this notice in person or send it to *your* address last known to us.

#### (c) Premium

We will refund *you* the proportion of *premium* for the unexpired portion of the *period* of *insurance* less any tax or duty paid or owing for which we are unable to obtain a refund.

#### (d) Premium funders

If the *premium* has been funded by a premium funding company which holds a legal right over the policy by virtue of a notice of assignment and irrevocable power of attorney, a refund will be made to the premium funding company of the proportionate part of the *premium* applicable to the unexpired portion of the *period of insurance*.

#### 3. Claims procedures

You must not negotiate, admit or deny any claim without our written permission.

When an event happens that is likely to result in a claim under *your* policy *you*, or any other person or party covered by *your* policy, must:

- (a) take all reasonable precautions to prevent further loss, damage, injury, illness or liability;
- (b) inform the police immediately if property is lost, stolen or maliciously damaged;
- (c) notify us immediately of the event;
- (d) provide us with full written details of the event within 30 days of learning that the event happened;
- (e) supply us with all information and assistance as we may reasonably require;
- allow us to use any legal rights held by you or held by any other party covered by your policy;
- (g) allow us to negotiate, defend or settle the claim:
  - (i) in your name and on your behalf;
  - (ii) in the name of and on the behalf of any other party covered by *your* policy.
- (h) immediately send us any claim, writ, summons, or full details of other relevant legal or other proceedings such as an impending prosecution or inquest you receive or become aware of; and
- as far as possible preserve any products, appliances, plant or other items which might prove necessary or useful as evidence until we have had an opportunity of inspection.

## 4. Payments in respect to Goods and Services Tax

When we make a payment to *you* or on *your* behalf under this policy for the acquisition of goods, services or other supplies, we will reduce the amount of the payment by the amount of any input tax credit that *you* are, or will be, or would have been entitled to under A New Tax System (Goods and Services Tax) Act 1999, in relation to that acquisition, whether or not that acquisition is actually made.

When we make a payment to *you* or on *your* behalf under this policy as compensation instead of payment for the acquisition of goods, services or other supplies, we will reduce the amount of the payment by the amount of any input tax credit that *you* are, or will be, or would have been entitled to under A New Tax System (Goods and Services Tax) Act 1999 had the payment been applied to acquire such goods, services or supplies.

## 5. Payment of excess

When you have a claim under a cover section of your policy you must pay the excess amount in accordance with the terms and conditions applicable to that cover section. Limits and sub-limits of liability and sums insured shall apply in addition to, and shall not be reduced by, the amount of any applicable excess.

Should a single event result in *you* claiming under more than one *cover section* of *your* policy, then only the single highest *excess* will apply to all claims that arise out of the one event.

Only one excess will apply to all damage resulting from earthquake, subterranean fire, volcanic eruption, bushfire, flood, storm, hail or rainwater that is continuous, is due to the same general conditions, and occurs within a 72 hour period from the first happening of damage.

#### 6. Progress payments

If we have agreed that a claim is covered by *your* policy, we will make reasonable progress payments.

#### 7. Interests of other parties

When this policy covers the interest of more than one party, any act or omission of an individual party will not prejudice the rights of the remaining parties, provided that the remaining parties immediately on becoming aware of any act or omission relevant to our acceptance of the risk or which increases the risk of loss, damage or liability, give notice in writing of the circumstances to us and agrees to pay such reasonable additional *premium* we may require.

#### 8. Fraudulent claims

If you or any party covered by your policy makes a claim or arranges for some other party to make a claim that is in any way false, dishonest or fraudulent, then payment of the claim may be refused.

#### 9. Other insurance and Contribution

When you make a claim on your policy you must also supply us with written details of all policies that may pay or partially pay that claim.

#### 10. Notifications

All notices and communications must be made or confirmed in writing by *you* or *your* intermediary. Other forms of communication will not be acted upon by us until confirmed in writing by *you* or *your* intermediary.

#### 11. Proper Law and Jurisdiction

- (a) The construction, interpretation and meaning of the provisions of this policy shall be determined in accordance with Australian law.
- (b) In the event of any dispute arising under this policy, including but not limited to its construction and/or validity and/or performance and/or interpretation, you will submit to the exclusive jurisdiction of any competent Court in Australia.

#### 12. Sanctions regulation

Notwithstanding any other terms or conditions under this policy, Zurich shall not be deemed to provide coverage and will not make any payments nor provide any service or benefit to *you* or any other party to the extent that such cover, payment, service, benefit and/or any *business* or activity of *you* undertake, which would violate any applicable trade or economic sanctions, law or regulation.

## Fire - Gold

## Introduction

This cover section only forms part of your policy when Fire Section – Gold is shown in the schedule and is limited to the period of insurance indicated.

#### **Definitions**

The following definitions shall apply to the words used in this cover section.

#### **Breakdown**

breakdown means the actual breaking, seizing, deformation or melting of any part of the property while it is in use that is caused by mechanical, electrical or electronic defect that results in sudden and total loss of operation that requires repair or replacement before the property can resume normal operation.

## **Category** or **Categories**

category or categories means the category into which property can be designated, from the following:

- 1. Building(s);
- 2. Plant/Machinery and All Contents excluding Stock;
- 3. Stock;
- 4. Plant and Machinery;
- 5. All Contents;
- 6. Tenant's Leasehold Improvements; or
- 7. Specified Items,

where Specified Items are any items of *property* that are specified in the *schedule*.

Provided that when *property* is being designated to these *categories* we agree to accept the designation used by *you* in *your* records, prior to the loss or *damage*.

## Damage or Damaged

damage or damaged means accidental physical damage, destruction or loss.

## **Declared value**

declared value means the individual Declared Value shown in the schedule calculated in accordance with the Basis of Settlement that applies to each specific category of property at specific premises.

## **Excluded property**

excluded property means the following items unless they are shown in the schedule as being covered:

1. furs, jewellery, gold, silver, platinum, pearls, diamonds, sapphires, rubies and other precious stones unless these items are *stock* and *stock* is shown in the *schedule* as being insured;

- 2. money;
- 3. glass, unless such glass is directly damaged by:
  - (a) fire, lighting, explosion, impact, storm and tempest or earthquake;
  - (b) riot, civil commotion, persons taking part in industrial disputes; or
  - persons acting maliciously, other than where such glass is cracked or broken through its entire thickness;
- 4. property in transit outside of the *premises* other than *property* that is covered by Extensions of Cover C 'Restricted transit';
- 5. aircraft, locomotives, rolling stock, watercraft whilst in water;
- 6. motor vehicles or trailers, caravans or motorcycles all while registered or licensed to travel on a public road, provided that this does not apply to:
  - (a) mobile plant and equipment (excluding cars, sedans, panel vans, and trucks) not otherwise insured;
  - (b) motor vehicles or trailers, caravans or motorcycles that are *stock* in trade of your business;
- 7. animals, other than animals contained within a building and owned as stock if damaged by fire, lightning, explosion, impact, storm and tempest;
- 8. tunnels;
- 9. canals, dams, reservoirs other than tanks and their contents;
- standing timber, growing crops, plants, potted plants, land including top soil and fill, landscaping, gardens and pastures.

## Provided that:

- (a) when reinstating damage to a building, landscaping, plants and gardens are not excluded property; or
- (b) potted plants are not excluded *property* when insured as *contents*;

when they are used to restore landscaping, plants, potted plants and gardens to a condition similar to that immediately prior to the *damage*;

- 11. property being constructed, built, erected, altered or dismantled, including all associated materials or supplies, provided that this does not apply:
  - (a) if the total cost of this work is less than \$500,000 or 20% of the *limit of liability* for the *premises* concerned, whichever is the lesser; or
  - to those parts of the buildings not actually being constructed, built, erected, or dismantled; or
  - (c) to other property excepting the part actually being worked on;
- 12. mining property and any equipment located beneath the surface of the ground, provided that this exclusion does not apply to underground services connected to a building;
- 13. any pressure vessel (including a boiler) not used solely for domestic purposes, that has a value of more than \$200,000, and where the *damage* is directly caused by the explosion or implosion of such pressure vessel; and
- 14. landlord's fixtures and fittings unless these are included as part of the *declared value* for *buildings*.

#### **Limit of liability**

limit of liability means the amount shown in the schedule as the Limit of Liability for a specific premises. Provided that this is the maximum amount that we will pay for all damage that arises out of any one source or original cause at such premises unless it is specifically stated in this cover section that payments are made in addition to this amount.

## **Pollution** or **Contamination**

pollution or contamination means the discharge, dispersal, release, escape of any type of pollutant or contaminant into or upon property, land, atmosphere or any watercourse or body of water including, but not limited to, ground water.

## Pre-damage value

pre-damage value means the value of the property that is damaged immediately before the damage has occurred. This value must take account of wear and tear, maintenance, construction, general condition and the anticipated future useful life of the property.

#### **Property**

property means any tangible property both real or personal of every kind and description belonging to you or that you are responsible for, or which you have assumed responsibility to insure prior to the occurrence of any damage. Provided that this does not include:

- personal property of directors, partners and employees, that is not on the *premises*; and
- 2. items defined as excluded property.

#### Reinstatement

reinstatement means to restore that part of the property that is damaged so that the function, output and construction are similar to that part of the property when it was new, by repairing it or at our option replacing that part of the property with similar new property.

#### Replacement cost

replacement cost means the cost to replace property with new property that has similar function, output and construction to that of the original property when it was new. This shall include all charges, fees and costs such as but not limited to local authority permit and approval charges, architects, engineers and other consultants fees necessarily incurred when replacing this property.

## Cover

We will pay up to the *limit of liability* in accordance with the Basis of Settlement for *property* that is *damaged* at the *premises* during the *period of insurance*.

## **Basis of Settlement**

When *property* shown in the *schedule* is *damaged* during the *period of insurance* the following Basis of Settlement will apply at each of the *premises*:

#### 1. (a) Business records

- For damage to business books, plans, computer records, patterns, and other business records, we will pay the cost of re-creating the documents that are damaged; and
- (ii) for damage to business records of your customers at the premises or your business records stored off-site, we will pay up to a maximum of \$25,000 any one loss unless a higher amount is specified in the schedule.

#### (b) Old Plant and Equipment

Unless specifically insured otherwise:

- for those items kept as spare parts, we will pay the cost of repairs or the second hand replacement value of a similar part of the same age and condition, whichever is less; and
- (ii) for any old item kept for use as backup in an emergency, we will pay the cost of repairs or the second hand replacement value of a similar item of the same age and condition, whichever is less.

#### (c) Branded goods

Any salvage of branded goods and/or merchandise owned by *you* or for which *you* are legally liable and/or goods sold but not delivered shall not be disposed of by sale without *your* consent. If such salvage is not disposed of by sale then the *damage* will be assessed at the market value of the goods after brands, labels or names have been removed by *you* or on *your* behalf.

#### (d) All other property that is damaged

For all other *property* that is *damaged* we will pay for the cost of *reinstatement*.

#### (e) Output replacement

For any *property* which has a measurable function, capability or output and it is necessary to replace the item or items with new property to perform a similar function or functions, we will pay *your* claim as follows:

- if property is to be replaced by an item which has the same or lesser total function, capability or output, the amount we will pay is the new installed cost of such replacement item or items;
- (ii) if property is to be replaced by an item or items which have a greater total function, capability or output and the new installed cost of such replacement property is no greater than the cost of reinstatement of the damaged property, we will pay the new installed costs of the item or items replaced; or

(iii) if property is to be replaced by an item or items which have a greater total function, capability or output and the new installed cost of such replacement property is greater than the replacement cost of the property damaged, the amount we will pay is the lesser of the cost of reinstatement or that proportion of the new installed cost of the replacement item or items which the output of the property damaged bears to the output of the replacement item or items.

#### 2. Rebuilding at another location

Following damage to a building that is insured by this cover section, you have the option of rebuilding at the location where the damage happened or at any other location in Australia.

#### Provided that:

- (a) we will not pay more than the cost that would have been incurred if *reinstatement* of the *building* that is *damaged* had taken place at the location where the *damage* happened; and
- (b) if the actual cost of rebuilding is less than the cost of reinstatement at the location where the damage happened then our payment is limited to the actual cost of rebuilding.

#### **Limitations of Cover**

## 1. Categories of property

We will only pay for *property* at specific *premises* that can be correctly designated to one of the *categories* of *property* shown in the *schedule* for that *premises*.

## 2. Limit of liability

We will not pay more than the *limit of liability* that applies to the specific *premises* where the *damage* happens unless we have stated otherwise elsewhere in this *cover section*. The *limit of liability* for specific *premises* will be reduced by any payment made or due to be made by us following *damage* covered by this *cover section* at that *premises*.

## 3. Delay in reinstatement or Re-creation of documents

If reinstatement is unreasonably delayed by you, we will only pay the lesser of:

- (a) the cost of *reinstatement* including the cost of re-creation of documents that would have been incurred had the *reinstatement* or re-creation of documents taken place immediately after the *damage*; or
- (b) the actual cost of *reinstatement* including the cost of re-creation of documents following such unreasonable delay.

#### 4. Cash settlement

If you request a cash settlement or if reinstatement is not carried out, we will only pay the lesser of:

- (a) the cost of repairing the insured *property* less an equitable allowance for age, wear and tear, depreciation, or betterment; or
- (b) the *pre-damage value* of the *property* at the time of its loss or destruction; or
- (c) the *declared value* applicable to such *property* if separately specified.

In assessing the application of Limitation of Cover 7. – 'Underinsurance', the basis of the calculation will be the value of *property* and not its *replacement cost*.

## 5. Directors and Employees property

Cover for *damage* to the personal property of directors, partners and employees of *your business* that is on the *premises* is limited to a maximum of \$5,000 any one person.

## 6. Storm, Rainwater, Wind, Hail or Snow

Cover for damage to textile blinds and awnings, shade cloth, shade houses, fibreglass houses and glass houses, gates, fences, signs and retaining walls caused by or arising from storm, rainwater, wind, hail or snow is limited to a maximum of \$25,000 in total, any one event.

#### 7. Underinsurance

If there is a claim for damage to property at premises covered by this policy that exceeds 10% of the limit of liability applicable at that premises, we will pay that proportion of any claim calculated in accordance with the Basis of Settlement, that the total declared value for all categories of property insured at the premises at the commencement of the period of insurance bears to 80% of the cost of reinstating damage to all such property calculated at the commencement date of the period of insurance in accordance with the Basis of Settlement.

Provided that any additional costs incurred when *you* comply with the requirements of any lawful authority (as described in Extensions of Cover – A, 2. 'Extra cost of reinstatement') will be omitted from the calculation of our proportion.

#### 8. Excess

*You* are liable for the excess for each and every claim for an event that results in *damage*.

#### **Exclusions**

- We will not pay for *property* while it is undergoing any process where *damage* results from it being processed.
- 2. We will not pay for any *damage* to any *building* that is vacant awaiting or undergoing demolition, and this Exclusion shall apply to all *contents*, fittings, plant and machinery associated with such *property* unless we have agreed otherwise.
- 3. We will not pay for *damage* caused by or arising from:
  - (a) theft, other than physical damage to *property* at the *premises* during theft or any attempted theft and/or theft of parts of the *building* when *buildings* are insured;
  - (b) any legal liability that you have other than the legal liability that is covered within the 'Demolition and Debris removal' clause 4(c)(ii) that forms part of the extensions of cover that are shown under the heading Extensions of Cover – A;
  - the incorrect siting of buildings as a result of error in design or specification, faulty workmanship or non-compliance with the requirements of any lawful authority;
  - (d) demolition ordered by any lawful authority as a result of failure by *you* to comply with any lawful requirement;
  - (e) any unexplained shortage or inventory shortage or disappearance of property;

- (f) contamination of property by pollutants, except when caused directly by fire, lightning, explosion, impact by any road vehicle or animal, aircraft or other aerial devices or articles dropped from them, falling communication masts, towers, antennae or dishes, falling buildings or structures or parts thereof, meteorite, riot, civil commotion, persons taking part in an industrial dispute, persons acting maliciously, earthquake, flood, storm, the bursting, overflowing or discharging of tanks, apparatus or pipes containing water or liquid of any kind, or sprinkler leakage;
- (g) the action of the sea or high water, unless caused by or arising from a direct consequence of an earthquake or seismological disturbance; or
- (h) erosion, landslide, mudslide, rockslide, subsidence, settling, seepage, shrinkage or expansion of earth, vibration or other earth movement, unless caused by or arising from a direct consequence of an earthquake, subterranean fire, volcanic eruption, flood or water escaping from a water main owned by a water supply authority.
- 4. We will not pay for consequential loss of any kind.
- 5. We will not pay for *damage* caused directly by or arising directly from:
  - (a) breakdown;
  - gradually operating causes such as, but not limited to, wear and tear, mildew, mould, corrosion, disease, oxidisation, fading, tree roots, evaporation, change in flavour, colour, temperature or texture;
  - (c) vermin, insects, termites;
  - (d) latent defects, inherent defects, faulty workmanship, faulty material, structural defects or faulty design;
  - (e) faults or defects known to you or any employee whose knowledge at law would be deemed to be your knowledge and not disclosed to us at the time this insurance was arranged, extended, varied or renewed;
  - the cessation of work whether total or partial or cessation, interruption or retarding of any process or operation as a result of any industrial dispute;
  - (g) fraud or dishonesty by you or your directors, partners, employees, officers or any other persons who have an interest in the property;

- (h) deliberate and unauthorised corruption, amendment or erasure of data by you or your directors, partners, employees, officers or any other person who has an interest in the property whether acting alone or in collusion with any other person;
- the gaining of unauthorised access to your computer via any communication system that is used by your computer system by any person other than you or your directors, partners, employees, officers or any other person who has an interest in the property;
- (j) the operation or presence of any computer program that alters or erases data or programs in a manner that is undesired by *you*;
- (k) computer virus, being an executable program or computer code segment that is self-replicating, requires a host program or executable disc segment in which it can be contained, and which destroys or alters the host program or other computer code or data, causing undesired program or computer system operation;
- (l) explosion or implosion of any pressure vessels (including any boilers):
  - (i) where the load on the safety valve upon the particular pressure equipment was in excess of the manufacturer's specification at the time of any *damage*; or
  - (ii) where any safety valve limiting pressure was removed or rendered inoperative; or
- (m) scratching, denting, chipping or defacing, except when caused directly by fire, lightning, explosion, impact by any road vehicle or animal, aircraft or other aerial devices or articles dropped from them, falling communication masts, towers, antennae or dishes, falling buildings or structures or parts thereof, meteorite, riot, civil commotion, persons taking part in an industrial dispute, persons acting maliciously, earthquake, flood, storm, the bursting, overflowing or discharging of tanks, apparatus or pipes containing water or liquid of any kind, or sprinkler leakage.

Provided that we will pay for any *damage* to *property* that is not otherwise excluded that results from *damage* caused directly by or arising directly from any of these causes.

## **Extensions of Cover - A**

When damage to property at specific premises is covered by this cover section, then provided that we do not pay more in the aggregate than the limit of liability shown for that premises, in addition to any allowance for any increase provided under Extensions of Cover – A, 1. Catastrophe cover, we will pay for the following costs that are incurred as a result of that damage:

## 1. Catastrophe cover

If your building suffers damage from an event covered by this cover section and we classify the damage as a major loss and the event giving rise to the damage has led to the declaration by the relevant authority of a state of emergency affecting the area in which your building is situated, we will:

- (a) increase the *limit of liability* under this *cover* section by up to 20% of the declared value for the building if your building is rebuilt; and
- (b) increase the limits on the amounts we will pay under Extensions of Cover B for, 3. 'Temporary protection and Watchmen' and 4. 'Capital additions' by 20%;

to cover *increased building costs* for labour and material supplies and other increased costs applying after the event.

We will not pay more than the *increased building* costs actually incurred by *you*.

We will not pay any amount under this Extension of Cover until *you* have incurred costs exceeding the *limit of liability* under this *cover section*.

In all other aspects the normal terms and conditions of this policy shall apply.

For the purposes of this Extension of Cover only the following additional definitions apply:

#### Major Loss

major loss will be deemed to have occurred when the cost of reinstating your building in accordance with the Basis of Settlement provisions of this cover section exceeds 80% of the replacement cost of your building immediately prior to the event.

Increased Building Costs

increased building costs means the difference between the cost of reinstatement actually incurred in accordance with the Basis of Settlement provisions of this cover section and the cost of reinstatement that would have applied had the event not occurred.

#### 2. Extra cost of reinstatement

The additional costs incurred by *you* to reinstate *your* insured *property* including undamaged portions thereof in complying with the requirements of any lawful authority that are imposed after the *damage*.

Provided that we will not pay for any costs that would have been incurred when complying with the requirements of any lawful authority that applied to the *property* or *premises* prior to the *damage*.

#### 3. Temporary repairs

The cost of temporary repairs to *property* that is *damaged*, including, but not limited to, the cost of dismantling, shoring up, propping and underpinning *property*.

## 4. Demolition and Debris removal

The reasonable costs incurred by you for:

- the demolition and removal of property that is damaged;
- (b) the demolition and removal of any *property* that is necessary to allow *reinstatement* of *property* that has been *damaged*; and
- (c) the cleaning up, removing, storing and disposing of *damaged property* at, or from:
  - (i) the *premises*; and
  - (ii) any other location that you are legally required to remove debris from or clean up, provided that you do not own property at this other location and your liability did not result from an agreement made after the start of the period of insurance unless this liability would have existed anyway.

#### 5. Fees and Costs

Fees and costs such as, but not limited to, local authority permit and approval charges, architects, engineers and other consultants fees necessarily incurred in *reinstatement* of *property* that is *damaged*.

#### 6. Loss of land value

Up to \$100,000 for the reduction in land value, which results from the requirements of any legal authority that does not allow rebuilding or only allows partial rebuilding at the *premises*.

Provided that:

- this shall be calculated by subtracting the land value after rebuilding or after we have agreed that rebuilding is not possible from the land value before the *damage*; and
- (b) we will not pay more than 20% of the *limit* of *liability* for the *premises* where the *damage* happened.

### 7. Floor space ratio or Index

When the cost of rebuilding a building that is damaged, costs more than 50% of the replacement cost of the entire building, and rebuilding is only permissible subject to a reduced floor space to land area ratio or index, then we will also pay:

- (a) the cost of rebuilding that would have been incurred had a reduced floor space ratio or index not been applicable; less
- (b) the actual incurred cost of rebuilding in accordance with the reduced floor space ratio or index

The above amounts shall include the additional costs incurred to meet the requirements of any lawful authority as described in Extensions of Cover – A, 2. 'Extra cost of reinstatement'.

## 8. Undamaged foundations

When a building that is damaged has to be rebuilt at a location other than the premises because the requirements of any lawful authority prevent the reinstatement of the building at the premises, and that building's foundations are not damaged to such an extent that prevents them from being re-used, then we shall allow in the actual rebuilding costs an amount for foundations that is equal to the value of the damaged building's foundations at the premises.

Provided that:

(a) we will not pay more than the actual cost of foundations necessary to support the new building at the new location; and (b) if the resale value of the land at the premises with such foundations is greater than the land value of the premises without such foundations, then we will deduct the difference between these values from the amount otherwise payable by this Extension of Cover.

## 9. Unpacking expenses

The cost and expenses incurred by *you* in taking inventory (including unpacking, repacking and restacking) to identify, quantify and value any *property damaged* during the *period of insurance* including examination of *property* not belonging to *you* but in *your* care, custody or control.

#### 10. Expediting Expenses

The costs and expenses incurred by *you* for express carriage rates and extra payments for overtime or out of hours work incurred in connection with the repair or *reinstatement* of the *property* that is *damaged*.

Provided that the total additional cost for any one loss does not exceed 50% of the cost of repairing the item or \$25,000 whichever is the lesser.

### **Extensions of Cover - B**

Following damage covered by this cover section to property at specific premises, we will pay in addition to the limit of liability for that premises, the following costs that result from the cause of that damage:

## 1. Fire fighting costs

The cost of refilling fire fighting appliances used in putting out a fire at or adjoining the *premises* threatening insured *property* and any additional cost payable by *you* to a fire brigade, fire fighting authority or an authorised government authority for attendance at a fire or chemical emergency involving the insured *property*.

Provided that the wages of any full-time members of a works fire brigade are not covered by this Extension of Cover and this Extension of Cover is limited to \$50,000 in total, any one event.

#### 2. Exploratory costs

The reasonable cost incurred by *you* to find the source of a leak when liquids have caused *damage* to *property*.

Provided that this Extension of Cover is limited to \$25,000 any one event.

## 3. Temporary protection and Watchmen

The costs reasonably incurred by *you* to protect the *property* including the cost of temporary repairs, the hiring of watchmen or the removal of insured *property* to a place of safe storage pending the repair or *reinstatement* of *your premises* and the additional cost of such storage if not otherwise insured.

Provided that this Extension of Cover is limited to \$50,000 any one event.

#### 4. Capital additions

Reasonable costs incurred by you in the aggregate, up to \$500,000 or 20% of the *limit of liability*, whichever is the lesser, for that *premises* during the period of insurance for the reinstatement of:

- (a) alterations to buildings; and
- (b) other capital additions,

that have been made at specific *premises* during the *period of insurance*.

Provided that this Extension of Cover does not apply to:

- (i) property that cannot be correctly designated to a category that has a declared value shown in the schedule for that premises; or
- (ii) property that can be categorised as stock.

#### 5. Discharge of mortgage cost

We will pay the legal costs associated with the discharge of a mortgage or mortgages on *buildings* following settlement of a claim on a total loss basis.

Provided that this Extension of Cover is limited to \$50,000 any one event.

#### Extensions of Cover - C

#### 1. Restricted transit

We will cover each category of property shown in the schedule for damage during transit within Australia that is caused by fire, explosion, wind, earthquake, flood and malicious damage, but not theft.

We will also cover *damage* to each *category* of *property* shown in the *schedule* whilst in transit in or on any vehicle owned or operated by *you* caused by collision or overturning of the conveying vehicle.

Provided that the most we will pay under this Extension of Cover is the lesser of \$50,000 or 10% of the *declared value* for that *category* of *property*.

#### 2. New Premises – Temporary cover

We will temporarily extend the cover provided under this cover section to property at any premises that is used by your business for the first time during the period of insurance.

#### Provided that:

- this temporary cover is limited to a period of 60 consecutive days from the day that you first use the new premises;
- (b) this temporary cover is not available to property that cannot be correctly designated to one of the categories of property that has a declared value shown in the schedule;
- (c) this temporary cover is only available to property that is of a similar type to that insured by this *cover section*;
- (d) for each specific category of property shown in the schedule this temporary cover is limited to 50% of the declared value for that category, or if more than one premises is shown in the schedule, then this 50% limitation will apply to the lowest declared value that applies to a specific category of property;
- the new premises have building, fire protection and security features that are similar to those at one of the *premises* shown in the *schedule*;
- (f) you provide us with full details of the new premises within 60 days of you first using the new premises; and
- (g) Limitations of Cover 7. 'Underinsurance' does not apply to this Extension of Cover.

#### 3. Automatic reinstatement

At each *premises*, when the *limit of liability* is reduced following *damage* covered by this *cover section*, we will automatically increase this reduced limit to its value immediately before the *damage*, provided that *you* pay or agree to pay the additional *premium* that we require.

## 4. Disposal of salvage

We will not sell or dispose of any salvage without giving *you* the opportunity to retain it at its salvage value, but this Extension does not allow *you* to abandon *property* to us.

## 5. Other parties / Waiver of subrogation

We automatically extend cover to include all other parties that have an insurable interest in the *property* including lessors, financiers, trustees, mortgagees, owners and others who are specifically noted in *your* records.

We waive any rights and remedies or relief that we are entitled to by way of subrogation against any of these parties.

#### 6. Stock seasonal or Festive increase

The policy *limit of liability* is increased by 50% of the *declared value* of *stock* for losses occurring during the days specified in the *schedule* under the heading 'Seasonal or Festive Increase', up to a maximum of 126 days or, if no days are specified, this increased cover for *stock* the *seasonal increase periods* will apply.

If your sum insured on stock is included in another item on your current schedule, we will only apply the increased cover to the portion of the sum insured that relates to stock.

Provided that this Extension of Cover will not extend the insurance beyond the *period of insurance* noted in the policy *schedule*.

#### 7. Temporary removal to other premises

We will extend the cover provided by this *cover* section to property while it is temporarily removed from any premises shown in the schedule to some other premises in Australia for any period up to 90 days.

Provided that:

- (a) this Extension of Cover is not provided to property in transit;
- (b) this Extension of Cover is only available to property that can be correctly designated to a category that has a declared value shown for the premises at which this property is normally located; and
- (c) the most we will pay under this Extension of Cover is 20% of the declared value that applies to this property at the premises at which the property is normally located.

#### 8. Minimisation of damage

We will pay for the reasonable cost of removing property from the premises, and any damage resulting from the removal, if the premises are threatened by fire or any other perils insured by this cover section and the purpose of the removal was to prevent or minimise damage insured under this cover section.

#### 9. Taxation audit costs

We will cover the reasonable and necessary costs *you* incur following notification received during the *period of insurance* of an audit or investigation by a federal or state Commissioner of Taxation relating to *your* liability to pay income tax, fringe benefits tax, capital gains tax, wholesale and sales tax, payroll tax, goods and services tax or superannuation contributions tax in respect of *your business* up \$10,000 for this additional benefit.

'Costs' means professional fees paid to accountants or registered tax agents who are not *your* employees, for work undertaken in connection with the audit or investigation.

#### Taxation audit costs - Exclusions

We shall not be liable under this additional benefit:

- a) for the imposition of any tax, fines, penalties, court costs, penalty tax or interest;
- (b) for costs incurred after completion of the audit or investigation;
- (c) where any proceedings were initiated, threatened or started prior to the commencement of the *period of insurance*;
- (d) for costs arising from *your* improper, unwarranted or unjustified refusal or failure to comply with any lawful request made by a state or federal Commissioner of Taxation for the production of documents or the supply of information. Refusal or failure to comply will not be deemed improper, unwarranted or unjustified if *you* refuse or fail to comply upon the advice of *your* accountant or tax agent;
- for costs from audits or investigations under customs legislation;
- (f) for costs from audits or investigations of income received or earned, or where the source of income is outside Australia or where the services giving rise to the claim are performed by persons or entities who ordinarily reside outside Australia;

- arising out of any fraud or fraudulent act or omission committed by you or on your behalf; or
- (h) arising from audits or investigations which result in you, or any person acting on your behalf, becoming aware of any error or deficiency in any return of income or other documentation supplied to a state or federal Commissioner of Taxation and failing to notify the Commissioner of Taxation without delay.

## **Taxation audit costs – Special conditions**

You must lodge taxation and other returns within the time limits applicable to those returns as prescribed by statute or through extension of time granted by a Commissioner of Taxation.

You must make full and complete disclosure of all assessable income (including capital gains), as required by any relevant legislation.

In the event of a claim arising:

- (a) you must at all times keep us fully and continually informed of all material developments in relation to the claim and in relation to any audit;
- (b) you must take all necessary and reasonable steps to minimise any delays and the amount of any costs incurred or likely to be incurred in connection with any audit; and
- (c) we or our duly appointed agent may make our own investigation into any matter which is or may be the subject of a claim.

You must ensure that your accountants, registered tax agent and/or solicitor must cooperate with us and where necessary, assist us in relation to any claim and assist us with any matter we wish to pursue with the Commissioner of Taxation which is or may be the subject of a claim.

## **Optional Extension of Cover**

If shown in the *schedule* the following Optional Extension of Cover shall apply:

## Transit – Fire and Specified Perils, Theft, Collision and Overturning

When 'Transit' is shown in the *schedule* we will provide cover for *damage* to *property* specified in the *schedule* under this *cover section*, whilst in transit within *Australia* that is caused by:

- (a) fire, lightning, explosion, *flood* and malicious damage, but not theft;
- (b) theft from a locked vehicle or *building* following visible, forcible and violent entry to the vehicle or *building*;
- (c) theft of *property* which we agree was appropriately secured to a vehicle by chains, padlocks or other devices that have been broken or *damaged* to enable the theft; or
- (d) collision or overturning of the carrying vehicle or conveyance.

Provided that this Extension of Cover is limited to the amount shown in the *schedule* for Transit.

## Fire - Silver

## Introduction

This cover section only forms part of your policy when Fire Section – Silver is shown in the schedule and is limited to the period of insurance indicated.

#### **Definitions**

The following definitions shall apply to the words used in this cover section.

## Breakdown

breakdown means the actual breaking, seizing, deformation or melting of any part of any property while that property is in use that is caused by mechanical, electrical or electronic defect within the property that causes sudden malfunction that requires repair or replacement before the property can resume normal operation.

#### Category and Categories

category and categories means the category into which property can be designated from the following:

- 1. Building(s);
- 2. Plant/Machinery and All Contents excluding Stock;
- 3. Stock
- 4. Plant and Machinery;
- 5. All Contents;
- 6. Tenant's Leasehold Improvements; or
- 7. Specified Items,

where Specified Items are any items of *property* that are specified in the *schedule*.

Provided that when *property* is being designated to these *categories*, we agree to accept the designation used by *you* in *your* records, prior to the loss or *damage*.

#### Damage or Damaged

damage or damaged means accidental physical damage, destruction or loss.

### Insured peril

insured peril means any of the insured perils that are shown in this cover section under the heading Cover.

## **Pollution** or **Contamination**

pollution or contamination means the discharge, dispersal, release or escape of any type of pollutant or contaminant into or upon property, land, atmosphere or any watercourse or body of water including, but not limited to, ground water.

#### Pre-damage value

pre-damage value means the value of the property that is damaged immediately before the damage has occurred. This value must take account of wear and tear, maintenance, construction, general condition and the anticipated future useful life of the property.

#### **Property**

property means any tangible property both real or personal of every kind and description belonging to you or that you are responsible for, or which you have assumed responsibility to insure prior to the occurrence of any damage. Provided that this does not include personal property of directors, partners and employees that is not at the premises.

#### Reinstatement

reinstatement means to restore that part of the property that is damaged so that the function, output and construction are similar to that part of the property when it was new, by repairing it or, at our option, replacing that part of the property with similar new property.

#### Replacement cost

replacement cost means the cost to replace property with new property that has similar function, output and construction to that of the original property when it was new. This shall include all charges, fees and costs such as, but not limited to local authority permit and approval charges, architects, engineers and other consultants fees necessarily incurred when replacing this property.

#### Total sum insured

total sum insured means the amount shown in the schedule as the Total Sum Insured for a specific premises.

#### Cover

We will pay up to the *sum insured* in accordance with the Basis of Settlement for *property* shown in the *schedule* that is *damaged* at the *premises* during the *period of insurance* by any of the following *insured perils*:

#### 1. Fire, Lightning and Explosion

Fire, lightning, explosion, earthquake, subterranean fire, volcanic eruption or tsunami.

Provided that we will not pay for *damage* to any pressure vessel (including a boiler) caused by the explosion or implosion thereof:

- (a) where the pressure vessel is not used solely for domestic purposes; and
- (b) has a value of more than \$200,000.

## 2. Impact

Impact caused by:

- (a) vehicles or their loads;
- (b) animals;
- (c) trees or branches;
- (d) communication masts, towers, antennae or dishes;
- (e) aircraft, spacecraft, including sonic boom, meteorites or space debris;
- (f) watercraft and hovercraft; or
- a falling building or other structure or part thereof.

## 3. Malicious damage

Malicious damage that is not caused by *you*, including malicious damage caused during industrial disputes, riots and civil commotions and by persons carrying out a theft or attempted theft, however, we do not cover theft or disappearance of *property* other than theft of parts of the *building* when *buildings* are insured.

## 4. Storm, Hail and Water

Storm, wind, hail, water including rainwater or snow.

Provided that *damage* to textile blinds and awnings, shade cloth, shade houses, fibreglass houses and glass houses, gates, fences, signs and retaining walls caused by or arising from storm, rainwater, wind, hail or snow is limited to a maximum of \$25,000 in total, any one event.

This insured peril does not include damage:

- (a) caused by erosion, landslide, mudslide, rockslide or subsidence;
- (b) that occurs gradually;
- (c) caused by flood; or
- (d) caused by the action of the sea, tidal wave or high water;

unless caused by or arising from direct consequence of an earthquake or seismological disturbance, volcanic eruption or water escaping from a water main owned by a water supply authority.

#### 5. Flood

Damage to property caused by flood.

#### 6. Molten material

Escape of molten material from its normal container or safety devices, but excluding *damage* to the molten material, its normal container and the cost of locating or rectifying the cause of the escape.

#### 7. Leakage of liquid other than water

Liquid discharged or leaking from any tank, pipe or storage system installed in or on the *building* or at an adjoining building.

## **Basis of Settlement**

When *property* shown in the *schedule* is *damaged* during the *period of insurance* the following Basis of Settlement will apply at each of the *premises*:

#### 1. (a) Business records

- For damage to business books, plans, computer records, patterns, and other business records, we will pay the cost of re-creating the documents that are damaged; and
- (ii) for damage to business records of your customers at the premises or your business records stored off-site, we will pay up to a maximum of \$25,000 any one loss.

## (b) Old Plant and Equipment

Unless specifically insured otherwise:

- for items kept as spare parts, we will pay
  the cost of repairs or the second hand
  replacement value of a similar part of the
  same age and condition, whichever is
  the lesser; and
- (ii) for any item kept for use as backup in an emergency, we will pay the cost of repairs or the second hand replacement value of a similar item of the same age and condition, whichever is the lesser.

## (c) **Branded goods**

Any salvage of branded goods and/or merchandise owned by *you* or for which *you* are legally liable and/or goods sold but not delivered shall not be disposed of by sale without *your* consent. If such salvage is not disposed of by sale then the *damage* will be assessed at the market value of the goods after brands, labels or names have been removed by *you* or on *your* behalf.

#### (d) All other property that is damaged

For all other *property* that is *damaged* we will pay for the cost of *reinstatement*.

#### (e) Output replacement

For any *property* which has a measurable function, capability or output and it is necessary to replace the item or items with new property to perform a similar function or functions, we will pay *your* claim as follows:

- if property is to be replaced by an item which has the same or lesser total function, capability or output, the amount we will pay is the new installed cost of such replacement item or items;
- (ii) if property is to be replaced by an item or items which have a greater total function, capability or output and the new installed cost of such replacement property is no greater than the cost of reinstatement of the damaged property, we will pay the new installed costs of the item or items replaced; or
- (iii) if property is to be replaced by an item or items which have a greater total function, capability or output and the new installed cost of such replacement property is greater than the replacement cost of the property damaged, the amount we will pay is the lesser of the cost of reinstatement or that proportion of the new installed cost of the replacement item or items which the output of the property damaged bears to the output of the replacement item or items.

#### 2. Rebuilding at another location

Following damage to a building that is insured by this cover section you have the option of rebuilding that building at the location where the damage happened or at any other location in Australia.

#### Provided that:

- (a) we will not pay more than the cost that would have been incurred if *reinstatement* of the *building* that is damaged had taken place at the location where the *damage* happened; and
- (b) if the actual cost of rebuilding is less than the cost of reinstatement at the location where the damage happened then our payment is limited to the actual cost of rebuilding.

## **Limitations of Cover**

#### 1. Categories of property

We will only pay for *property* at specific *premises* that can be correctly designated to one of the *categories* of *property* shown in the *schedule* for that *premises*.

#### 2. Sum insured

- (a) For each specific category of property at specific premises, we will only pay up to the sum insured shown for that category of property at that premises unless we have stated otherwise elsewhere in this cover section.
- (b) For each of the specific premises where damage happens, the sum insured for each category of property that suffers damage will be reduced by any payment made or due to be made by us following damage covered by this cover section.

#### 3. Total sum insured

- (a) We will not pay more than the *total sum* insured that applies to the specific premises where the damage happens unless we have stated otherwise elsewhere in this cover section.
- (b) The *total sum insured* will be reduced by any payment made or due to be made by us following *damage* covered by this *cover section*.

# 4. Delay in reinstatement or Re-creation of documents

If *reinstatement* is unreasonably delayed by *you*, we will only pay the lesser of:

- (a) the cost of *reinstatement* including the cost of re-creation of documents that would have been incurred had the *reinstatement* or re-creation of documents taken place immediately after the *damage*; or
- (b) the actual cost of reinstatement including the cost of re-creation of documents following such unreasonable delay.

#### 5. Cash settlement

If you request a cash settlement or if reinstatement is not carried out, we will only pay the lesser of:

(a) the cost of repairing the insured *property* less an equitable allowance for age, wear and tear, depreciation, or betterment; or

- (b) the *pre-damage value* of the *property* at the time of its loss or destruction; or
- (c) the sum insured applicable to such property if separately specified.

In assessing the application of Limitation of Cover 7. – 'Underinsurance', the basis of the calculation will be the value of *property* and not its *replacement cost*.

#### 6. Directors and Employees property

Cover for *damage* to the personal property of directors, partners and employees of *your business* that is on the *premises* is limited to a maximum of \$5,000 any one person.

#### 7. Underinsurance

If there is a claim for damage to property at premises covered by this policy that exceeds 10% of the total sum insured applicable at that premises, we will pay that proportion of any claim calculated in accordance with the basis of settlement, that the total sum insured for all categories of property insured at the premises at the commencement of the period of insurance bears to 80% of the cost of reinstating damage to all such property calculated at the commencement date of the period of insurance in accordance with the basis of settlement.

Provided that any additional costs incurred when *you* comply with the requirements of any lawful authority (as described in Extensions of Cover – A, 1. 'Extra cost of reinstatement') will be omitted from the calculation of our proportion.

## 8. Excess

You are liable for the excess for each and every claim for an event that results in damage.

## **Exclusions**

- Unless shown in the schedule, we will not pay for damage to:
  - (a) furs, jewellery, gold, silver, platinum, pearls, diamonds, sapphires, rubies and other precious stones, unless these items are *stock* and *stock* is shown in the *schedule* as insured;
  - (b) money;
  - (c) glass, unless such glass is directly damaged by:
    - (i) fire, lighting, explosion, impact, storm and tempest or earthquake;

- (ii) riot, civil commotion, persons taking part in industrial disputes; or
- (iii) persons acting maliciously, other than where such glass is cracked or broken through its entire thickness;
- (d) *property* in transit outside the *premises*, other than *property* that is covered by Extensions of Cover C, 1. 'Restricted transit';
- (e) aircraft, locomotives, rolling stock, watercraft whilst in water;
- (f) motor vehicles or trailers, caravans or motorcycles all while registered or licensed to travel on a public road.

Provided that this does not apply to:

- mobile plant and equipment (excluding cars, sedans, panel vans, and trucks) not otherwise insured:
- (ii) motor vehicles or trailers, caravans or motorcycles that are stock in trade of your business;
- (g) animals, other than animals within a building and owned as stock, whereby the building was damaged by fire, lightning, explosion, impact, storm or tempest;
- (h) tunnels;
- (i) canals, dams, reservoirs other than tanks, and their contents;
- (j) standing timber, growing crops, plants, potted plants, land including top soil and fill, landscaping, gardens and pastures.

## Provided that:

- (a) when reinstating *damage* to *a building*, landscaping, plants and gardens are not *excluded property*; or
- (b) potted plants are not excluded *property* when insured as *contents*;

when they are used to restore landscaping, plants, potted plants and gardens to a condition similar to that immediately prior to the *damage*;

(k) property being constructed, built, erected, altered or dismantled, including all associated materials or supplies.

Provided that this does not apply:

- (i) if the total cost of this work is less than \$500,000 or 20% of the *limit of liability* for the *premises* concerned, whichever is the lesser; or
- (ii) to those parts of the *buildings* not actually being constructed, built, erected, or dismantled; or
- (iii) to other property excepting the part actually being worked on;
- (l) mining property and any equipment located beneath the surface of the ground.
  - Provided that this Exclusion does not apply to underground services connected to a *building*;
- (m) *property* while it is undergoing any process where *damage* results from it being processed;
- (n) landlord's fixtures and fittings unless these are included as part of the *sum insured* for *buildings*;
- (o) any building that is vacant, awaiting or undergoing demolition, and this Exclusion shall apply to all contents, fittings, plant and machinery associated with such property unless we have agreed otherwise;
- (p) pressure vessels (including boilers) arising from the explosion or implosion thereof, where;
  - the load on the safety valve upon the particular equipment was in excess of the manufacturer's specification at the time of the *damage*; or
  - (ii) any safety valve limiting pressure was removed or rendered inoperative;
- (q) property caused by scratching, biting or pecking by birds.

## **Optional Limitation of Cover**

#### 1. Indemnity

If Indemnity is shown in the schedule then:

(a) The following Basis of Settlement will apply instead of that shown under Basis of Settlement:

#### **Basis of Settlement**

When property is damaged at any premises during the period of insurance, we will pay the cost to repair or replace that property less an equitable amount for age, wear, tear and depreciation, and will make an adjustment for the general condition and remaining useful life of that property as well as the useful life of the individual items or components that are damaged; and

(b) Limitations of Cover – 7. 'Underinsurance' is replaced with the following clause:

Underinsurance on an Indemnity basis
If there is a claim for damage to property at premises covered by this policy that exceeds 10% of the total sum insured applicable at that premises, we will pay that proportion of any claim calculated in accordance with the Basis of Settlement under this Optional Limitation of Cover, that the total sum insured for all categories of property insured at the premises at the commencement of the period of insurance bears to 80% of the value of all such property at the commencement date of the period of insurance.

#### Provided that:

- (i) the value of the claim will be calculated first in accordance with the Basis of Settlement; and
- (ii) the only Extensions of Cover that will apply to this *cover section* is Extension of Cover C, 8. 'Minimisation of damage'.

## **Extensions of Cover - A**

When *property* at specific *premises* is *damaged* by an *insured peril*, then, provided that we do not pay more in the aggregate than the *total sum insured* for that *premises*, we will pay for the following costs that are incurred as a result of that *damage*:

#### 1. Extra cost of reinstatement

The additional costs incurred by *you* to reinstate *your* insured *property* including any undamaged portions thereof in complying with the requirements of any lawful authority that are imposed after the *damage*.

Provided that we will not pay for any costs that would have been incurred when complying with the requirements of any lawful authority that applied to the *property* or *premises* prior to the *damage*.

## 2. Temporary repairs

The cost of temporary repairs to *property* that is *damaged* including, but not limited to, the cost of dismantling, shoring up, propping and underpinning *property*.

## 3. Demolition and Debris removal

The reasonable costs incurred by *you* for:

- (a) the demolition and removal of *property* that is *damaged*;
- (b) the demolition and removal of any property that is necessary to allow reinstatement of property that has been damaged; and
- (c) the cleaning up, removing, storing and disposing of *damaged property* at or from:
  - (i) the premises; and
  - (ii) any other location that you are legally required to remove debris from or clean up, provided that you do not own property at this other location and your liability did not result from an agreement made after the start of the period of insurance unless this liability would have existed anyway.

#### 4. Fees and Costs

Fees and costs such as, but not limited to, local authority permit and approval charges, architects, engineers and other consultants fees necessarily incurred in *reinstatement* of *property* that is *damaged*.

#### 5. Loss of land value

Up to \$100,000 for the reduction in land value that results from the requirements of any legal authority that does not allow rebuilding or only allows partial rebuilding at the *premises*.

#### Provided that:

- (a) this shall be calculated by subtracting the land value after rebuilding or after we have agreed that rebuilding is not possible, from the land value before the *damage*; and
- (b) we will not pay more than 20% of the *sum* insured shown for buildings at the *premises* where the *damage* happened.

#### 6. Floor space ratio or Index

When the cost of rebuilding a building that is damaged costs more than 50% of the replacement cost of the entire building, and rebuilding is only permissible subject to a reduced floor space to land area ratio or index, then we will also pay:

- (a) the cost of rebuilding that would have been incurred had a reduced floor space ratio or index not been applicable; less
- (b) the actual incurred cost of rebuilding in accordance with the reduced floor space ratio or index.

The above amounts shall include the additional costs incurred to meet the requirements of any lawful authority as described in Extensions of Cover – A, 1. 'Extra cost of reinstatement'.

#### 7. Undamaged foundations

When a building that is damaged has to be rebuilt at a location other than the premises because the requirements of any lawful authority prevents the reinstatement of the building at the premises, and that building's foundations are not damaged to such an extent that prevents them from being re-used, then we shall allow in the actual rebuilding costs, an amount for foundations that is equal to the value of the damaged building's foundations at the premises.

#### Provided that:

- (a) we will not pay more than the actual cost of foundations necessary to support the new building at the new location; and
- (b) if the resale value of the land at the premises with such foundations is greater than the land value of the premises without such foundations, then we will deduct the difference between these values from the amount otherwise payable by this Extension of Cover.

#### 8. Unpacking expenses

The cost and expenses incurred by *you* in taking inventory (including unpacking, repacking and restacking) to identify, quantify and value any *property damaged* during the *period of insurance* including examination of *property* not belonging to *you* but in *your* care, custody or control.

#### 9. Expediting Expenses

The costs and expenses incurred by *you* for express carriage rates and extra payments for overtime or out of hours work incurred in connection with the repair or *reinstatement* of the *property* that is *damaged*.

Provided that the total additional cost for any one loss does not exceed 50% of the cost of repairing the item or \$25,000 whichever is the lesser.

## 10. Accidental damage

Cover is extended to include accidental *damage* of *property*, not otherwise excluded by this *cover* section, at the *premises* or while temporarily located at any other premises in *Australia*.

This cover is limited to \$5,000 any one insured event unless specified otherwise in the *schedule* and is subject further to the following Accidental Damage Exclusions.

#### Accidental damage - Exclusions

- (a) We will not pay for breakage of internal glass and all other glass that is cracked through its entire thickness, unless such glass is directly *damaged* by fire, lightning, explosion, earthquake, impact, storm and tempest.
- (b) We will not pay for *property* while it is undergoing any process where *damage* results from it being processed.
- (c) We will not pay for damage to any building that is vacant awaiting or undergoing demolition. This Exclusion shall apply to all contents, fittings, plant and machinery associated with such property, regardless of the fact these items were intended to be removed prior to demolition unless we have agreed otherwise.
- (d) We will not pay for *damage* caused by or arising from:
  - theft, other than physical damage to property at the premises during theft or any attempted theft;

- ii) any legal liability that you have other than the legal liability that is covered within the 'Demolition and Debris removal' clause 3(c)(ii) that is shown under the heading Extensions of Cover A;
- (iii) the incorrect siting of *buildings* as a result of error in design or specification, faulty workmanship or non-compliance with the requirements of any Statutory Regulations;
- (iv) demolition ordered by any lawful authority as a result of failure by you to comply with any lawful requirement;
- (v) any unexplained shortage or inventory shortage or disappearance of *property*;
- (vi) contamination of property by pollutants, except when caused directly by fire, lightning, explosion, impact by any road vehicle or animal, aircraft or other aerial devices or articles dropped from them, falling communication masts, towers, antennae or dishes, falling buildings or structures or parts thereof, meteorite, riot, civil commotion, persons taking part in an industrial dispute, persons acting maliciously, earthquake, flood, storm, the bursting, overflowing and discharging of tanks, apparatus or pipes containing water or liquid of any kind, or sprinkler leakage;
- (vii) storm, rainwater, wind, hail or snow;
- (viii) the action of the sea, tidal wave or high water, unless caused by or arising from the direct consequence of an earthquake or seismological disturbance;
- (ix) erosion, landslide, subsidence, settling, seepage, shrinkage or expansion of earth, vibration or earth movement except when caused by or arising from the direct consequence of an earthquake or seismological disturbance, volcanic eruption, flood or water escaping from a water main owned by a water supply authority.
- (e) We will not pay for any consequential loss of any kind.
- (f) We will not pay for *damage* caused directly by or arising directly from:

- (i) breakdown;
- (ii) gradually operating causes such as, but not limited to, wear and tear, mildew, mould, corrosion, disease, oxidisation, fading, tree roots, evaporation, change in flavour, colour, temperature or texture;
- (iii) vermin, insects, termites;
- (iv) latent defect, inherent defects, faulty workmanship, faulty material, structural defects or faulty design;
- faults or defects known to you or any employee whose knowledge at law would be deemed to be your knowledge and not disclosed to us at the time this insurance was arranged, extended, varied or renewed;
- (vi) the cessation of work whether total or partial or cessation, interruption or retarding of any process or operation as a result of any industrial dispute;
- (vii) fraud or dishonesty by you or your directors, partners, employees, officers or any other persons who have an interest in the property;
- (viii) deliberate and unauthorised corruption, amendment or erasure of data by *you* or *your* directors, partners, employees, officers or any other person who has an interest in the property whether acting alone or in collusion with any other person;
- (ix) the gaining of unauthorised access by any person, other than you or your directors, partners, employees, officers or any other person who has an interest in the property, to your computer via any communication system that is used by your computer system;
- the operation or presence of any computer program that alters or erases data or programs in a manner that is undesired by you;
- (xi) a computer virus, being an executable program or computer code segment that is self-replicating, requires a host program or executable disc segment in which it can be contained, and which destroys or alters the host program or other computer code or data, causing undesired program or computer system operation;

- (xii) explosion or implosion of any pressure vessels (including any boilers);
- (xiii) scratching, denting, chipping or defacing, except when caused directly by fire, lightning, explosion, impact by any road vehicle or animal, aircraft or other aerial devices or articles dropped from them, falling communication masts, towers, antennae or dishes, falling buildings or structures or parts thereof, meteorite, riot, civil commotion, person taking part in an industrial dispute, persons acting maliciously, earthquake, storm, the bursting, overflowing and discharge or leaking of tanks, apparatus or pipes containing water or liquid of any kind, or sprinkler; or
- (xiv) scratching, biting, pecking by birds.

Provided that we will pay for any damage to property that is not otherwise excluded that results from damage caused directly by or arising directly from any of these causes.

### Extensions of Cover - B

Following *damage* covered by this *cover section* to *property* at a specific *premises*, we will pay in addition to the *total sum insured* for that *premises* the following costs that result from the cause of the *damage*:

## 1. Fire fighting costs

The cost of refilling fire fighting appliances used in putting out a fire at or adjoining the *premises* threatening insured *property* and any additional cost payable by *you* to a fire brigade, fire fighting authority or an authorised government authority for attendance at a fire or chemical emergency involving insured *property*.

Provided that the wages of any full-time members of a works fire brigade are not covered by this Extension of Cover and this Extension of Cover is limited to \$50,000 in total, any one event.

#### 2. Exploratory costs

The reasonable cost incurred by *you* to find the source of a leak when liquids have caused *damage* to *property*.

Provided that this Extension of Cover:

- (a) is limited to \$25,000 any one event; and
- (b) does not apply to the cost of locating the source of escape of the molten material.

## 3. Temporary protection and Watchmen

The costs reasonably incurred by *you* to protect the *property* including the cost of temporary repairs, the hiring of watchmen or the removal of insured *property* to a place of safe storage pending the repair or *reinstatement* of *your premises* and the additional cost of such storage if not otherwise insured.

Provided that this Extension of Cover is limited to \$50,000 any one event.

#### 4. Capital additions

Reasonable costs incurred by you in the aggregate, up to \$500,000 or 20% of the total sum insured, whichever is the lesser, for that premises during the period of insurance for the reinstatement of:

- (a) alterations to buildings; and
- (b) other capital additions,

that have been made at a specific *premises* during the *period of insurance*.

Provided that this Extension of Cover does not apply to:

- (i) property that cannot be correctly designated to a category that has a declared value shown in the schedule for that premises; or
- (ii) property that can be categorised as stock.

#### 5. Discharge of mortgage cost

We will pay the legal cost associated with the discharge of a mortgage or mortgages on *buildings* following settlement of a claim on a total loss basis.

Provided that this Extension of Cover is limited to \$50,000 any one event.

#### Extensions of Cover - C

#### 1. Restricted transit

We will cover each *category* of *property* shown in the *schedule* for *damage* during transit within *Australia* that is caused by fire, explosion, wind, earthquake, *flood* and malicious damage, but not theft.

We will also cover *damage* to each *category* of *property* shown in the *schedule* in transit in or on any vehicle owned or operated by *you* caused by collision or overturning of the conveying vehicle.

Provided that the most we will pay under this Extension of Cover is the lesser of \$50,000 or 10% of the *sum insured* for that *category* of *property*.

#### 2. New Premises – Temporary cover

We will temporarily extend the cover provided by this cover section to property at any premises that is used by your business for the first time during the period of insurance.

#### Provided that:

- this temporary cover is limited to a period of 60 consecutive days from the day that you first use the new premises;
- (b) this temporary cover is not available to property that cannot be correctly designated to one of the *categories* of *property* that has a *sum insured* shown in the *schedule*;
- (c) this temporary cover is only available to property that is of a similar type to that insured by this cover section;
- (d) for each specific category of property shown in the schedule, this temporary cover is limited to 50% of the sum insured for that category, or if more than one premises is shown in the schedule then this 50% limitation will apply to the lowest sum insured that applies to a specific category of property;
- the new premises have building, fire protection and security features that are similar to those at one of the *premises* (shown in the *schedule*);
- (f) you provide us with full details of the new premises within 60 days of you first using the new premises; and
- (g) Limitations of Cover 7. 'Underinsurance' does not apply to this Extension of Cover.

#### 3. Automatic reinstatement

At each of the *premises*, when a category sum insured and a total sum insured is reduced following damage covered by this cover section, we will automatically increase these reduced amounts to their value immediately before the damage, provided that you pay or agree to pay the additional premium required by us.

## 4. Disposal of salvage

We will not sell or dispose of any salvage without giving *you* the opportunity to retain it at its salvage value, but this Extension of Cover does not allow *you* to abandon *property* to us.

## 5. Other parties / Waiver of subrogation

We automatically extend cover to include all other parties that have an insurable interest in the *property* including lessors, financiers, trustees, mortgagees, owners and others who are specifically noted in *your* records.

We waive any rights and remedies or relief that we are entitled to by way of subrogation against any of these parties.

#### 6. Stock seasonal or Festive increase

The *sum insured* for *stock* is increased by 50% for losses occurring during the days specified in the *schedule* under the heading 'Seasonal or Festive Increase', up to a maximum of 126 days or, if no days are specified, this increased cover for *stock*, the *seasonal increase periods* will apply.

If your sum insured on stock is included in another item on your current schedule, we will only apply the increased cover to the portion of the sum insured that relates to stock.

Provided that this Extension of Cover will not extend the insurance beyond the *period of insurance* noted in the policy *schedule*.

## 7. Temporary removal to other premises

We will extend the cover provided by this cover section to property, while it is temporarily removed from the premises shown in the schedule, to some other premises in Australia for any period up to 90 days.

Provided that:

- (a) this Extension of Cover is not provided to property in transit;
- (b) this Extension of Cover is only available to property that can be correctly designated to a category that has a sum insured shown for the premises at which this property is normally located; and
- (c) the most we will pay under this Extension of Cover is 20% of the *sum insured* for the *category* of *property* that applies to this *property* at the *premises* at which the *property* is normally located.

#### 8. Minimisation of damage

We will pay for the reasonable cost of removing property from the premises, and any damage resulting from the removal, if the premises are threatened by fire or any other perils insured by this cover section and the purpose of the removal was to prevent or minimise damage insured under this cover section.

## **Optional Extensions of Cover**

If shown in the *schedule* the following Optional Extensions of Cover shall apply:

## Transit – Fire and Specified Perils, Theft, Collision and Overturning

When 'Transit' is shown in the *schedule* we will provide cover for *damage* to *property* specified in the *schedule* under this *cover section* while in transit within *Australia* that is caused by:

- (a) fire, lightning, explosion, *flood* and malicious damage, but not theft;
- (b) theft from a locked vehicle or *building* following visible, forcible and violent entry to the vehicle or *building*;
- (c) theft of *property* which we agree was appropriately secured to a vehicle by chains, padlocks or other devices that have been broken or damaged to enable the theft; or
- (d) collision or overturning of the carrying vehicle or conveyance.

Provided that this Extension of Cover is limited to the amount shown in the *schedule* for 'Transit'.

## 2. Additional Accidental Damage

When 'Additional Accidental Damage' is shown in the *schedule*, then the \$5,000 limit for Extensions of Cover – A, 10. 'Accidental damage' is increased to the limit shown in the *schedule*.

# **Business Interruption – Income**

## Introduction

This *cover section* only forms part of *your* policy when Business Interruption Section – Income is shown in the *schedule* and is limited to the *period of insurance* indicated.

## **Definitions**

The following definitions shall apply to the words used in this cover section.

## Additional uninsured working expenses

additional uninsured working expenses means those expenses that are shown as Additional Uninsured Working Expenses in the *schedule* for this Business Interruption cover section.

#### Damage or Damaged

damage or damaged means accidental physical damage, destruction or loss. *Damaged* has a corresponding meaning to damage.

#### Income

income means:

- income received from the renting or leasing of any part of the *premises* including monies paid by the lessee as outgoings under the terms of the rental or leasing agreement; and
- income from your business at the premises for goods sold, work done, electrical power generated and sold, services rendered or any Government approved incentives, subsidies or market development allowances you are entitled to in relation to your business, less:
  - (a) working expenses for freight, packing, bad debts, and the purchase of goods, materials, components, or stock;
  - (b) any other additional uninsured working expenses shown in the schedule; and
  - (c) payroll if this is shown in the schedule.

#### Indemnity period

indemnity period means the period that starts on the date of the damage and ends not later than the number of weeks or months stated in the schedule after the date of the damage during which results of your business are affected as a consequence of the damage.

## **Insured damage**

insured damage means:

- In relation to your property, insured damage means damage to your property when both the property that is damaged and the cause of the damage is covered by:
  - (a) your policy under one or more of the following cover sections:
    - (i) Fire:
    - (ii) Burglary;
    - (iii) Money;
    - (iv) Glass;
    - (v) Business Special Risks;
    - (vi) Electronic Equipment Part A (Material Loss or Damage); or
  - (b) another insurance policy that insures *your* property and names *you* as the Insured.

#### Provided that:

- we receive written confirmation of the extent of cover from the insurer who issued this other policy; and
- (ii) cover for both the property that is damaged and the cause of the damage would have been covered under one of the cover sections shown in 1(a) above had that cover section formed part of your policy.

Where the *damage* is below the *excess* applicable under any insurance mentioned in 1(a) and 1(b), such *damage* shall be deemed to be *insured damage* and covered for the purposes of this definition.

- 2. (a) In relation to property referred to in this cover section under the heading 'Extensions of Cover', insured damage means damage to such property located in Australia; and
  - (b) in relation to property referred to in this cover section under the 'Optional Extensions of Cover', insured damage means damage to property located in Australia at the premises of the specified customers and specified suppliers who are shown in the schedule of this cover section.

Provided that this *damage* would have been covered under one of the *cover sections* shown in 1(a) above had such property been insured under that *cover section* as part of *your* policy when the *damage* happened.

## Interruption

interruption means interruption or interference.

#### Loss of income

loss of income means loss or reduction of your income that occurs during the indemnity period.

#### **Payroll**

payroll means all gross remunerations including, but not limited to, salaries, wages, directors fees, payroll tax, fringe benefits tax, bonuses, holiday pay, sick pay, workers compensation insurance premiums, accident compensation levies, superannuation and pension fund contributions of your directors, partners, employees and officers.

#### Rate of payroll

rate of payroll means the rate of payroll to income during the financial year immediately before the date of the damage.

#### **Severance Pay**

severance pay means the expenditure as you are obligated or have agreed to pay under industrial awards, determinations or agreements for severance pay and/or pay in lieu of notice to employees whose services are terminated during the *indemnity period* in consequence of the *damage*.

## Cover

We will pay in accordance with the Basis of Settlement, for *loss of income* that results from an *interruption* of *your business* caused by any *insured damage* that happens at the *premises*.

Provided that this *insured damage* happens during the *period of insurance* shown for this Business Interruption *cover section*.

## **Basis of Settlement**

## Loss of income

Loss of income will be calculated by subtracting the income earned during the indemnity period from the income you would have earned during the indemnity period had the damage not occurred.

Provided that the *income you* would have earned during the *indemnity period* had the *damage* not occurred:

- (a) will be calculated by reference to the *income* for:
  - a period of the same duration as the indemnity period that starts a year prior to the date of the damage; or

- (ii) a period of your normal business operations that corresponds most closely to the indemnity period if your business has operated for less than a year at the start of the indemnity period; and
- (b) will be adjusted to take into account any:
  - (i) trends of the *business* and other influences that would vary the *income*;
  - changes to how stock, materials, finished goods or partially finished goods are used, purchased or sold including salvage sales of stock following insured damage; and
  - (iii) savings made during the *indemnity* period that reduce the cost of running your business.

#### 2. Additional expenditure

We will also pay for additional expenditure necessarily incurred for the sole purpose of reducing *loss of income* that is covered by this *cover section* and/or resuming and/or maintaining *your* normal *business* operations or services.

Provided that this expenditure is limited to the amount of *income* that would otherwise be lost had the additional expenditure not been incurred.

## 3. Payroll

When payroll is specifically covered and a sum insured is shown in the schedule, we will pay the sum produced by applying the rate of payroll to the shortage of income during the indemnity period less any savings occurring during the indemnity period in consequence of the damage in the amount of payroll paid.

We will also pay any amount paid by you as severance pay.

However, we will not pay more than the *sum insured* shown in the *schedule* representing the percentage of *payroll* costs insured by *you* to apply during the *indemnity period*.

#### 4. Auditors and Accountants

We will accept as proof of the *loss of income* a certified statement from *your* accountants or auditors that shows the financial details requested by us.

#### 5. Departmental clause

If your business is conducted in departments or business units, and the independent trading results can be determined, the provisions of the Basis of Settlement will apply separately to each department or business unit affected by the damage.

For the purposes of this clause any *income* received from the renting or leasing of any part of the *premises* will be regarded as the proceeds of a department.

#### 6. Accumulated stock clause

In calculating any claim, we will take into account and make an equitable allowance if any shortage in *income* due to the *damage* is postponed by reason of the *income* being temporarily maintained from accumulated *stock* of finished goods.

## **Limitations of Cover**

#### Sum insured

During the *period of insurance* for this *cover section*, we will not pay more than the *sum insured* shown in the *schedule*.

Any limits stated under the Extensions of Cover are within the *sum insured* for *income*, they are not additional to the *sum insured* for *income*.

The total *sum insured* will be reduced by any payment under or due to be made by us following *insured damage*.

## 2. Closure of your business

If during the *indemnity period you* permanently close *your business* for any reason (including involuntary closure), then the *indemnity period* will end on the day *you* permanently close *your business* unless we agree in writing to continue this period.

Nothing in this clause shall affect your right to an equitable adjustment where the decision to close the business is taken with our approval and arises directly as a result of the interruption of your business from a circumstance covered by this cover section.

#### 3. Underinsurance

### (a) Income

If the annual *sum insured* for *income* is less than 80% of the *income* for the *year* immediately prior to the date of the *damage*, then we will pay a proportion of the *loss of income*.

The proportion that we will pay will be the same as the proportion that the annual *sum insured* for *income* bears to 80% of the *income* for the *year* immediately prior to the date of the *damage*.

#### (b) Payroll

If the annual *sum insured* for *payroll* is less than 80% of the *payroll* paid during the *year* immediately prior

to the date of the *damage*, then we will only pay a proportion of the *payroll* costs incurred during the *indemnity period*.

The proportion that we will pay will be the same as the proportion that the annual *sum insured* for *payroll* bears to 80% of the *payroll* paid during the *year* immediately prior to the date of the *damage*.

Provided that 3.(a) and (b) will not apply, if *your* claim is less than 10% of the *sum insured*.

#### 4. Excess

You are liable for the excess for each and every claim for an event that results in a *loss of income*.

#### **Extensions of Cover**

Provided that the total *sum insured* shown in the *schedule* for this *cover section* is not exceeded:

#### 1. Public utilities

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage* to land based property located in *Australia* that belongs to or is under the control of any company or authority producing, supplying or delivering the electricity, gas, water, sewerage or communication services, used by the *business*.

Provided that where the property of the supplier is not at or immediately adjacent to *your premises*, the *interruption* of the supply extends for greater than 48 hours.

# 2. Landlord's property and Other non-owned property used by you at the premises

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage* to *your* landlord's and/or other non-owned property used by *you* at the *premises*.

## 3. Other premises and Property

We will pay up to 20% of the *sum insured* for *income*, for each *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage* that occurs in *Australia* to the following property:

(a) Unspecified suppliers

Property at the premises of any of:

- (i) your suppliers of goods, materials or services other than those services supplied by Public Utilities; or
- (ii) manufacturers of products utilised or sold by the *business*; or
- (iii) repairers or processors of materials, components, or goods.

## (b) Unspecified customers

Property at the premises of any of *your* customers and clients or at work sites when *your business* entails work away from *your premises*.

(c) Documents

Documents and electronic data files belonging to or held in trust by *you* while in transit or while at premises not occupied by *you*.

(d) Storage sites

*Your* property stored at any premises not occupied by *you*, including freight forwarders.

(e) Transit

*Your* property while in transit outside of the *premises* occupied by *you*.

- (f) Roads, Bridges and Railway lines Roads, bridges and railway lines over which stock, components and materials are conveyed to and from the *premises*.
- (g) Computer data

  Computer installations including ancillary
  equipment and data processing media utilised
  by you.

## 4. Registered motor vehicles

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *damage* to registered motor vehicles including, but not limited to motorcycles, caravans and trailers that are owned and/or operated by *you* but only while at *your premises*.

#### 5. Prevention of access

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage*:

- (a) to any property within a retail complex when your business is located within a multitenanted retail complex; or
- (b) to property in the vicinity of the *premises* which shall prevent or hinder the use or access to the *premises*.

## 6. Prevention of access by a public authority

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by any legal authority preventing or restricting access to *your premises* as a result of *damage* to or threat of *damage* to property within a 50-kilometre radius of *your premises*.

#### 7. Murder, Suicide and Infectious disease

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by:

- (a) any legal authority closing or evacuating all or part of the *premises* as a result of:
  - (i) the outbreak of an infectious or contagious human disease occurring within a 20-kilometre radius of *your premises*, however there is no cover for highly pathogenic Avian Influenza or any disease declared to be a quarantinable disease under the Quarantine Act 1908 (as amended) irrespective of whether discovered at the location of *your premises*, or out-breaking elsewhere;
  - (ii) vermin or other animal pests at the *premises*; or
  - (iii) hygiene problems associated with drains or other sanitary arrangements at the *premises*; or
  - (iv) bomb threat at or to the *premises*.
- (b) poisoning directly caused by the consumption of food or drink provided on the *premises*; and
- (c) murder or suicide occurring at or near the *premises*.

The definition *insured damage* does not apply to this Extension of Cover.

## 8. Explosion of Boilers and Pressure vessels

We will pay for *loss of income* that results from an *interruption* of *your business* caused by an explosion or implosion of a boiler or pressure vessel.

#### 9. Fines, Damages and Penalties

When we have agreed to indemnify you under this cover section for loss of income that results from an interruption of your business, we will also pay up to 20% of the sum Insured for:

- (a) fines or damages for breach of contract resulting from non-completion or late completion of orders; or
- (b) the discharge of contract purchases, cancellation notices, fines or damages for breach of contracts for the purchase of goods or services you cannot use during the indemnity period, less the value of these goods to you or the amount received for their sale.

Provided that we will not cover any liability you may incur for exemplary, punitive or aggravated damages.

## 10. Automatic reinstatement

When the total *sum insured* is reduced following *insured damage*, we will automatically reinstate the total *sum insured* to its value immediately before the *insured damage*.

Provided that *you* pay or agree to pay the additional *premium* required by us.

## **Optional Extensions of Cover**

## Other premises

If 'Extension to Other Premises' is shown in the schedule then we will pay for loss of income that results from an interruption of your business that is caused by insured damage that occurs in Australia to:

(a) Specified suppliers

property at the premises of *your* suppliers shown in the *schedule* up to an amount calculated by applying the percentage shown in the *schedule* to the *sum insured* for *income*.

(b) Specified customers

property at the premises of *your* customers that are shown in the *schedule* up to an amount calculated by applying the percentage shown in the *schedule* to the *sum insured* for *income*; and

#### 2. Additional increase in cost of working

We will pay up to the *sum insured* shown in the *schedule* for 'Additional Increase in Cost of Working' for all costs not otherwise recoverable that are necessarily incurred by *you* in an attempt to reduce a *loss of income* that is covered by this *cover section* and/or resuming and/or maintaining *your* normal *business* operations or services.

This amount is additional to the Additional Expenditure costs payable under Basis of Settlement.

#### Accounts receivable (book debts)

If 'Accounts Receivable' is shown in the *schedule* then following *insured damage* to *your* accounts receivable records we will pay up to the *sum insured* shown in the *schedule* for:

- (a) all amounts due to *you* that cannot be collected as a direct result of *damage* to *your* accounts receivable records; and
- (b) debt collection costs that would not have been incurred had your accounts receivable records not been damaged and that these debt collection costs are necessarily incurred to collect amounts that otherwise would not have been collected.

Provided that we will not pay for:

- losses due to book-keeping or accounting errors or omissions;
- (ii) loss due to *your* dishonesty or dishonesty of *your* directors, partners, employees and officers or any other person who has an interest in the accounts receivable records:
- (iii) bad debts that would normally not be collected by *you*; and
- (iv) collection costs that would normally have been incurred.

#### 4. Additional claims preparation costs

If 'Additional Claims Preparation Costs' is shown in the *schedule* then we will pay for costs incurred that are not otherwise recoverable for processing and certifying details of claims under *cover sections* Fire – Gold and Silver and Business Interruption up to an amount equal to the *sum insured* for Additional Claims Preparation Costs.

### 5. Cost of goodwill

If 'Cost of Goodwill' is shown in the *schedule*, following *damage* to any *buildings* at *your premises* we will pay up to the *sum insured* shown in the *schedule* against this item for the actual cost of goodwill incurred by *you* when purchasing a business in order to maintain *your business* activities.

Provided that we will only pay these costs of goodwill when:

- (a) the *building* that is *damaged* cannot or will not be repaired or rebuilt, including:
  - (i) any refusal by any owner or lessor other than *you* to repair or rebuild; and
  - (ii) any restrictions imposed by any legal authority; and
- (b) the purchase of the business is incurred because you were unable to continue your business at the premises as a result of the damage to the buildings not being repaired; and
- (c) the cause of the damage to the buildings would have been covered by the Fire Section of your policy had that building been insured under that cover section; and
- (d) the business that is purchased is similar to *your business*.

# **Business Interruption - Weekly Income**

## Introduction

This cover section only forms part of your policy when Business Interruption Section – Weekly Income is shown in the schedule and is limited to the period of insurance indicated.

### **Definitions**

The following definitions shall apply to the words used in this cover section.

## Damage or Damaged

damage or damaged means accidental physical damage, destruction or loss. *Damaged* has a corresponding meaning to damage.

#### Income

income means income from your business at the premises for goods sold, work done, electrical power generated and sold, services rendered, any Government approved incentives, subsidies or market development allowances you are entitled to in relation to your business and income received from the renting or leasing of any part of the premises including monies paid by the lessee as outgoings under the terms of the rental or leasing agreement.

### Indemnity period

indemnity period means the period that:

- 1. starts with the occurrence of the damage; and
- 2. ends not later than the number of weeks shown in the *schedule* or when the weekly *income* becomes greater than 95% of the average weekly *income* for:
  - (i) the *year* immediately prior to the date of the *damage*; or
  - (ii) the total period of *your business* operations prior to the date of the *damage* if *your business* was in operation for less than a *year* on the day of the *damage*.

# **Insured damage**

insured damage means:

- In relation to your property, insured damage means damage to your property when both the property that is damaged and the cause of the damage is covered by:
  - (a) *your* policy under one or more of the following *cover sections*:
    - (i) Fire;
    - (ii) Burglary;

- (iii) Money;
- (iv) Glass;
- (v) Business Special Risks;
- (vi) Electronic Equipment Part A (Material Loss or Damage); or
- (b) another insurance policy that insures *your* property and names *you* as the insured.

Provided that:

- we receive written confirmation of the extent of cover from the insurer who issued this other policy; and
- (ii) cover for both the property that is damaged and the cause of the damage would have been covered under one of the cover sections shown in 1. (a) above had that cover section formed part of your policy.

Where the *damage* is below the *excess* applicable under any insurance mentioned in 1(a) and 1(b), such *damage* shall be deemed to be *insured damage* and covered for the purposes of this definition.

2. In relation to property referred to in this *cover* section under the heading Extensions of Cover, insured damage means damage to such property located in Australia.

Provided that this *damage* would have been covered under one of the *cover sections* shown in 1. (a) above had such property been insured under that *cover section* as part of *your* policy when the *damage* happened.

# Interruption

interruption means interruption or interference.

### Loss of income

loss of income means a loss or reduction of your income that occurs during the indemnity period.

#### Cove

We will pay in accordance with the Basis of Settlement, for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage* that happens at the *premises*.

Provided that this *insured damage* happens during the *period of insurance* shown for this Business Interruption *cover section*.

#### **Basis of Settlement**

#### 1. Loss of income

For each specific week of the *indemnity period* the *loss of income* will be calculated by subtracting the *income* earned that week from the *income you* would have earned that week had the *damage* not occurred.

Provided that the *income you* would have earned during that week had the *damage* not occurred:

- (a) will be calculated by reference to the *income* for:
  - (i) a week that starts exactly a *year* prior to the first day of the specific week; or
  - (ii) a week of your normal business operation that corresponds most closely to the specific week if your business has operated for less than a year at the start of the indemnity period; and
- (b) will be adjusted to take into account any:
  - (i) trends of *business* and other influences that would vary the *income*;
  - (ii) changes to how *stock*, materials, finished goods or partially finished goods are used, purchased or sold; and
  - (iii) savings made during the *indemnity* period that reduce the cost of running your business.

### 2. Additional expenditure

We will also pay for additional expenditure necessarily incurred for the sole purpose of reducing loss of income that is covered by this cover section and/or resuming and/or maintaining your normal business operations or services.

Provided that this expenditure is limited to the amount of *income* that would otherwise be lost had the additional expenditure not been incurred.

## 3. Auditors and Accountants

We will accept as proof of the *loss of income* a certified statement from *your* accountants or auditors that shows the financial details requested by us.

#### **Limitations of Cover**

#### 1. Total payment

Our total aggregate payment during the *period of insurance* for *loss of income* in the *indemnity period* is limited to the number of weeks and *sum insured* for each item shown in the *schedule*.

## 2. Closure of your business

If during the *indemnity period you* permanently close *your business* for any reason (including involuntary closure), then the *indemnity period* will end on the day *you* permanently close *your business* unless we agree in writing to continue this period.

Nothing in this clause shall affect *your* right to an equitable adjustment where the decision to close the *business* is taken with our approval and arises directly as a result of the *interruption* of *your business from a circumstance covered by this cover section*.

# **Extensions of Cover**

The following extensions of cover apply, provided that the amount shown in the *schedule* for weekly *income* is not exceeded:

#### 1. Public utilities

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage* to land based property located in *Australia* that belongs to or is under the control of any company or supply authority producing, supplying, or delivering the gas, water, sewerage, or communication services, used by *you* at the *business*.

Provided that where the property of the supplier is not at or immediately adjacent to *your premises*, the *interruption* of the supply extends for greater than 48 hours.

# 2. Landlord's property and Other non-owned Property used by you at the premises

We will pay for *loss of income* that results from an interruption of *your business* that is caused by *insured damage* to *your* landlord's and/or other non-owned property used by *you* at the *premises*.

#### 3. Other premises and Property

We will pay up to 20% of the amount shown in the schedule for weekly income for each loss of income that results from an interruption of your business that is caused by insured damage that occurs in Australia to the following property:

- (a) Unspecified suppliers

  Property at the premises of any of:
  - your suppliers of goods, materials or services other than those services supplied by Public Utilities; or
  - (ii) manufacturers of products utilised or sold by the *business*; or
  - (iii) repairers or processors of materials, components or goods.
- (b) Unspecified customers

Property at the premises of any of *your* customers and clients or at work sites when *your business* entails work away from *your premises*.

(c) Documents

Documents and electronic data files belonging to or held in trust by *you* while in transit or while at premises not occupied by *you*.

- (d) Storage sites
  - *Your* property stored at any premises not occupied by *you*, including freight forwarders.
- (e) Transit
  - *Your* property while in transit outside of the *premises* occupied by *you*.
- (f) Roads, Bridges and Railway lines Roads, bridges and railway lines over which stock, components and materials are conveyed to and from the premises.
- (g) Computer data

  Computer installations including ancillary
  equipment and data processing media utilised
  by you.

# 4. Registered motor vehicles

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *damage* to registered motor vehicles including, but not limited to motorcycles, caravans and trailers that are owned and/or operated by *you* but only while at *your premises*.

#### 5. Prevention of access

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by *insured damage*:

- (a) to any property within a retail complex when your business is located within a multitenanted retail complex; or
- (b) to property in the vicinity of the *premises* which shall prevent or hinder the use or access to the *premises*.

# 6. Prevention of access by a public authority

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by any legal authority preventing or restricting access to *your premises* as a result of *damage* to or threat of *damage* to *property* within a 50-kilometre radius of *your premises*.

#### 7. Murder, Suicide and Infectious disease

We will pay for *loss of income* that results from an *interruption* of *your business* that is caused by:

- (a) any legal authority closing or evacuating all or part of the *premises* as a result of:
  - (i) the outbreak of an infectious or contagious human disease occurring within a 20-kilometre radius of *your premises*, however there is no cover for highly pathogenic Avian Influenza or any disease declared to be a quarantinable disease under the Quarantine Act 1908 (as amended) irrespective of whether discovered at the location of *your premises*, or out-breaking elsewhere;
  - (ii) vermin or other animal pests at the *premises*; or
  - (iii) hygiene problems associated with drains or other sanitary arrangements at the *premises*;
- (b) poisoning directly caused by the consumption of food or drink provided on the *premises*; and
- (c) murder or suicide occurring at or near the *premises*.

The definition *insured damage* does not apply to this Extension of Cover.

# 8. Explosion of Boilers and Pressure vessels

We will pay for *loss of income* that results from an *interruption* of *your business* caused by an explosion or implosion of a boiler or pressure vessel.

# 9. Automatic reinstatement

When the total *sum insured* is reduced following *insured damage*, we will automatically reinstate the total *sum insured* to its value immediately before the *insured damage*.

Provided that *you* pay or agree to pay the additional *premium* required by us.

# **Optional Extension of Cover**

# 1. Increase in cost of working

We will pay up to the *sum insured* shown in the *schedule* for 'Increase in Cost of Working' for the additional costs necessarily incurred by *you* for the sole purpose of reducing a *loss of income* that is covered by this *cover section*.

# **Liability**

#### Introduction

This cover section only forms part of your policy when Liability Section is shown in the schedule and is limited to the period of insurance indicated.

### **Definitions**

The following definitions shall apply to the words used in this cover section.

# **Advertising liability**

advertising liability means:

- (a) infringement of copyright of or passing off of a title or slogan;
- (b) unfair competition, piracy or idea misappropriation contrary to an implied contract; or
- (c) invasion of privacy,

committed or alleged to have been committed during the *period of insurance* in any advertisement, publicity article, broadcast or telecast arising out of any advertising activities conducted by or on behalf of *you*, in the course of advertising *your products*.

#### **Aircraft**

aircraft means any vessel, craft or thing made or intended to fly or move in or through the atmosphere or space.

## **Business**

business means for the purpose of this cover section only, all activities and operations of your business shown in the schedule including the ownership and tenancy of premises, private work carried out with your consent by your employees for any of your directors or senior executive officers, the provision or management of canteen, social or sports organisations, childcare facilities for your employees, and internal first aid given by your medical persons, fire services and ambulance services.

### **Computer virus**

computer virus means an executable program or computer code segment that is self-replicating, requires a host program or executable segment in which it can be contained, and which destroys or alters the host, program or other computer code or data, causing undesired program or computer system operation.

# **Excess**

excess for the purpose of this cover section only, means the amount you first bear in relation to each occurrence. The excess applies to all amounts payable under this cover section including the indemnity provided under additional payments.

#### Hovercraft

hovercraft means any vessel, craft or device made to float on or in or travel on or through the atmosphere or water on a cushion of air provided by a downward blast.

#### **Incidental contracts**

incidental contracts means:

- (a) any written rental agreement for lease of real or personal property that does not impose on *you*:
  - (i) an obligation to insure such property; or
  - (ii) liability to indemnify the lessor for *personal* injury or property damage for which the lessor is legally liable;
- (b) any written contract with any public authority or company for the supply of water, gas or electricity, or use of a railway siding, but only to the extent of indemnifying any such authority in respect of liability arising out of your business other than contracts for the performance of work or provision of services by you.

# **Insured person**

*insured person* means *you* and the parties described under the heading 'Cover for others'.

# Internet operations

internet operations means:

- (a) transfer of computer data or programmes by use of electronic mail systems by you or your employees, including for the purpose of this definition only, parttime and temporary staff, contractors and others within your organisation whether or not such data or programmes contain any malicious or damaging code, including but not limited to computer virus, worm, logic bomb, or trojan horse;
- (b) access through your network to the world wide web or a public internet site by you or your employees, including for the purposes of this definition only, part-time and temporary staff, contractors and others within your organisation;
- (c) access to *your* intranet (meaning internal company information and computing resources) which is made available through the world wide web for *your* customers or others outside *your* organisation; and
- (d) the operation and maintenance of *your* web site.

#### **Medical persons**

medical persons means legally qualified medical practitioners, legally qualified registered nurses, dentists and first aid attendants.

#### Occurrence

occurrence means an event or series of events including continuous or repeated exposure to substantially the same general conditions which results, unexpectedly and unintentionally from your standpoint, in personal injury or property damage or advertising liability during the period of insurance. All personal injury or property damage happening during the period of insurance attributable to one source or to a common cause or to the same general conditions, shall be deemed to be one occurrence.

With respect to *advertising liability*, all damages involving the same injurious material or act, regardless of the frequency or repetition thereof, the number and kind of media used and the number of claimants, shall be deemed to arise out of one *occurrence*.

## **Personal injury**

personal injury means:

- (a) bodily injury, death, sickness, disease, shock, fright, mental anguish, mental injury or loss of consortium;
- (b) false arrest, false detention, wrongful imprisonment, malicious prosecution or malicious humiliation;
- (c) wrongful entry or wrongful eviction or other invasion of privacy;
- (d) defamation, libel and slander; and
- (e) assault and/or battery.

## **Products**

products means anything which is or is deemed to have been manufactured, grown, extracted, produced, processed, sold, supplied, distributed, imported, exported, repaired, serviced, installed, assembled, erected or constructed by you (including packaging or containers) in the course of your business and after it has ceased to be in your physical custody or under your legal control.

# **Property damage**

property damage means:

- (a) physical injury to or loss of or destruction of tangible property including loss of use of that property at any time resulting therefrom; and
- (b) loss of use of tangible property which has not been physically injured or destroyed provided such loss of use is caused by physical damage to or destruction of other tangible property.

#### **Territorial limits**

territorial limits means anywhere in the world (subject to the limitations set out in Exclusion 13., 21. and 22. for this cover section).

#### Tool of trade

tool of trade means the use or operation of a vehicle and/ or equipment, tool or apparatus which forms part of the vehicle, but only whilst engaged in and undertaking its designed purpose of digging, scraping, shovelling, grading, boring, drilling, compacting, harvesting, ploughing, shredding, lifting, clearing, levelling, hosing, pumping, spraying, vacuuming or suction activities.

#### Vehicle

vehicle means any machine and attachments thereto including a trailer designed to travel on wheels or on self-laid tracks and to be propelled by other than manual or animal power.

#### Watercraft

watercraft means any vessel, craft or thing made to or intended to float on or in or travel on or through or under water.

### You or Your

you or your means for the purpose of this cover section only, the definition of you or your is extended to include any of your subsidiary companies now or hereinafter formed or constituted.

#### Provided that:

- (a) any such incorporation is notified to us within 90 days of the incorporation date;
- (b) the newly incorporated company conducts the same type of *business* as *your business*; and
- (c) the newly incorporated company is incorporated in *Australia*.

### Cover

Subject to the Limits of Liability stated in the *schedule* and the terms and conditions of this *cover section*, we will pay all sums that the *insured person* shall become legally liable to pay for compensation in respect of:

- (a) personal injury;
- (b) property damage;
- (c) advertising liability,

happening during the *period of insurance* within the *territorial limits* as a result of an *occurrence* in connection with *your business* or *products*.

#### **Extensions of Cover**

#### 1. Additional payments

In addition to the Limits of Liability stated in the *schedule* we will pay as additional payments all:

- reasonable legal costs and expenses (including the costs of representation at any coronial hearing or other official investigation into the circumstances) incurred by the *insured person* with our written consent in the defence of any claim;
- expenses incurred by the insured person for first aid to others (other than medical expenses prohibited by Section 126 of the Health Insurance Act 1973);
- reasonable expenses incurred by the *insured person* for the temporary repair or shoring up
   or preservation of property which has been
   damaged; and
- (d) interest accruing after entry of judgment against the *insured person* until we have paid, tendered or deposited in court such part of the judgment as does not exceed the Limit of Liability,

resulting from an *occurrence* which is covered by this *cover section*, provided that:

- (i) if a payment exceeding the Limit of Liability has to be made to dispose of a claim, our liability to pay any additional payments shall be limited to that proportion of those amounts as the Limit of Liability bears to the amount paid to dispose of the claim;
- (ii) in the event of a claim covered by this cover section being made against an insured person in any Court or before any other legally instituted body in North America, the Limit of Liability shall apply to such claim inclusive of all additional payments; and
- (iii) we shall not be obligated to pay any compensation or additional payments, or judgment or to defend any suit after our Limit of Liability has been exhausted by payment of claims, judgments and/or settlements.

# 2. Cover for others

This cover section is extended to the following:

(a) any of *your* directors, executive officers, employees or voluntary unpaid workers, but only whilst acting within the scope of their duties in such capacity;

- (b) any office bearer or member of the canteen, social, or sports organisations for your employees and internal first aid given by your medical persons, fire or ambulance services formed with your consent, but only whilst acting within the scope of their activities in such capacity;
- (c) any of *your* directors or senior executives in respect of private work undertaken by *your* employees for such director or senior executive, but only after they have obtained *your* prior consent to this private work to be undertaken; and
- (d) any principal, but only for their liability for personal injury or property damage that is directly caused by your performance of the work for that principal and only to the extent that we would cover you under this cover section for your liability to that principal had the principal made a claim against you in respect of the circumstances giving rise to the principal's liability.

#### Provided that:

- (i) the work was carried out by you in an attempt to comply with a contract to perform work that was made between you and the principal; and
- (ii) our liability shall not exceed the lesser of the minimum amount of liability insurance cover required by the contract to perform the work or the Limit of Liability shown in the *schedule*; and
- (iii) for avoidance of doubt, it is further provided that where a principal makes a claim under this clause, Exclusion 1. 'Employer's Liability' shall apply so that we will not pay for that principal's liability for *personal injury* to any person in the service of either *you* or that principal.

# **Limit of Liability**

Our liability to pay compensation as a result of an *occurrence* shall not exceed the Limit of Liability stated in the *schedule*.

Our total aggregate liability to pay compensation in respect of or in any way related to *your products* during any one *period of insurance* shall not exceed the Limit of Liability stated in the *schedule*.

## **Exclusions**

We will not pay anything in respect of:

# 1. Employer's liability

- (a) personal injury to any person arising out of, or sustained in the course of the employment of such person in the service of any insured person or through the breach of any duty owed to that person, where any insured person:
  - (i) is indemnified or entitled to be indemnified (either in whole or in part) in respect of claims for damages under a policy of insurance (which expression includes arrangements made by any *insured person* to provide accident insurance for any *insured person's* workers under a licence to self-insure) arranged (whether by law or not) in accordance with any workers compensation legislation or accident compensation legislation; or
  - (ii) would have been indemnified or entitled to be indemnified (either in whole or in part) had any insured person arranged a policy of insurance as required by such legislation.
- (b) personal injury to any person arising out of, or sustained in the course of the employment of such person in any insured person's service in Western Australia, other than a person of whom any insured person is deemed to be an employer by reason only of Section 175 of the Workers' Compensation and Injury Management Act 1981 (WA).
- (c) mental anguish, shock or fright suffered by any person arising out of, or in the course of, that person's employment by, or service to, any insured person.
- (d) personal injury arising out of the wrongful or unfair dismissal, denial of natural justice, harassment, libel, slander, defamation, misleading representation, misleading advertising or humiliation of, or discrimination against, any person while in any insured person's service, prospective employment or while employed by any insured person.

- (e) which indemnity previously would have been provided in whole or in part under a policy of insurance arranged in accordance with any workers compensation legislation or accident compensation legislation, but in respect of which indemnity has been withdrawn or reduced as a consequence of a change to the scope, terms, provisions, or requirements of such legislation made after the commencement of the current *period of insurance* of this *cover section*.
- (f) the imposition of any liability by the provisions of any workers compensation legislation or accident compensation legislation or any industrial award, agreement or determination.

#### 2. Vehicles

personal injury or property damage caused by or arising out of the ownership, use, possession, or control by any insured person of any vehicle:

- (a) which is registered; or
- in respect of which registration is required by virtue of any legislation relating to *vehicles*; or
- (c) in respect of which compulsory liability insurance or statutory indemnity is required by virtue of any legislation (whether or not insurance is effected).

Exclusion 2. does not apply to claims:

- for personal injury arising out of an occurrence
  that is partially (to the extent of that part) or
  totally outside the indemnity afforded under
  such compulsory liability insurance or other
  legislation relating to vehicles and where the
  reason the occurrence is outside the indemnity
  afforded by compulsory liability insurance or
  statutory indemnity does not involve a breach
  by an insured person of legislation relating to
  vehicles; or
- (ii) arising out of and during the loading or unloading of goods to or from any *vehicle*; or
- (iii) arising from or caused by or arising from the operation or use of any *vehicle* which is designed primarily for lifting, lowering, loading, or unloading whilst being operated or used by an *insured person* or on *your* behalf within the confines of *your premises*; or
- (iv) arising from the use of any *tool of trade* other than whilst in transit or whilst being used for transport or haulage.

#### 3. Property in physical or Legal control

property damage to property owned by or the physical or legal control of an *insured person* other than *premises* leased or rented to *you*.

Exclusion 3. does not apply to property damage to:

- personal effects of your directors, employees and visitors;
- (b) premises (and their contents) where the premises are temporarily occupied by an insured person to carry out work;
- (c) any vehicle in a carpark unless:
  - (i) the *vehicle* is used by or on behalf of an *insured person*; or
  - (ii) the carpark is occupied or operated by an *insured person* for reward;
- (d) property, other than an aircraft, watercraft that is not on dry land or hovercraft, not owned by you, but in your physical or legal control subject to a maximum of \$250,000 for any one occurrence and in the aggregate during any one period of insurance.

# 4. Faulty workmanship

the cost of performing, correcting or improving any work undertaken by an *insured person*.

# 5. Damage to products

Property damage to products if the damage is attributed to any defect in them or to their harmful nature or unsuitability.

This Exclusion 5. is restricted to the defective or harmful or unsuitable part of a damaged *product* and does not apply to any resultant damage caused to the remainder of the *product*.

#### 6. Recall of products

any damages, costs or expenses arising out of the withdrawal, recall, inspection, repair, reconditioning, modification, re-installation, replacement or loss of use of any *products* where such *products* are withdrawn or recalled from the market or from use by *you* or any other person or organisation because of any known, alleged or suspected defect or deficiency in any such *products*.

#### 7. Products guarantee

Any *products* warranty or guarantee given by *you* or on *your* behalf.

Exclusion 7. shall not apply to the requirements of any Federal or State legislation as to product safety.

### 8. Professional liability

the rendering of or failure to render professional advice or service provided by or on behalf of an *insured person* or any error or omission connected therewith.

Exclusion 8. shall not apply in respect to:

- (a) personal injury or property damage arising therefrom providing such professional advice or service is not given for a fee; or
- (b) the rendering of or the failure to render professional medical advice by *medical persons* employed by *you* to provide first aid or medical services on *your premises*.

# 9. Design, Specification, Formula

any design, plan, specification, formula or pattern provided by an *insured person* or any error or omission connected therewith.

Exclusion 9. shall not apply in respect of any design, plan, specification, formula or pattern about any *products*, which is not given for a fee.

### 10. Watercraft, Aircraft, Hovercraft

personal injury or property damage caused by or arising directly or indirectly out of or in connection with:

- (a) (i) the operation, ownership, possession or use by you or on your behalf of any watercraft exceeding 8 metres in length except where such watercraft is owned and operated by others and is being used by an insured person for business entertainment;
  - (ii) any hovercraft;
  - (iii) any aircraft, except any model aircraft or kites;
  - (iv) any property used for the purpose of an airport or any *aircraft* landing strip.

(b) your products that an insured person knew or had reasonable cause to believe would be, or are, installed as a critical part or become a component part of the hull, machinery or instruments used for navigation or maintaining an aircraft or hovercraft or any other aerial device in flight or in movement upon the ground.

# 11. Defamation, Libel, Slander

the publication or utterance of a defamation, libel or slander:

- (a) made prior to the commencement of the *period of insurance*;
- (b) made by an *insured person* at *your* direction or with *your* authority with knowledge of its falsity; or
- (c) related to advertising, broadcasting, publishing or telecasting activities conducted by *you* or on *your* behalf.

## 12. Asbestos

any liability of whatsoever nature in connection with, directly or indirectly caused by, or contributed to by, or arising from, asbestos or asbestos products or asbestos contained in any product.

## 13. Advertising liability

advertising liability for:

- (a) statements made at the direction of an *insured* person with the knowledge of the illegality or falsity thereof;
- (b) breach of contract, other than misappropriation of advertising ideas contrary to an implied contract;
- infringement or passing off of a trade mark, service mark or trade name on any products, goods or services sold, offered for sale or advertised. This does not apply to infringement of titles or slogans;
- (d) matters arising from the export of the products to, or business visits by directors, executives and employees to North America, notwithstanding the terms of sub paragraphs
   (i) and (ii) of Exclusion 21;
- any insured person whose business is advertising, broadcasting, publishing or telecasting;
- incorrect description of the price of products, goods or services;

- (g) failure of *products*, goods or services to conform with advertised performance, quality, fitness or durability; or
- (h) acts, errors or omissions committed prior to the inception date of this *cover section*.

### 14. Contractual liability

any liability or obligation assumed by an *insured* person under any agreement or contract except to the extent that:

- (a) the liability or obligation would otherwise have been implied by law;
- (b) the liability or obligation arises from *incidental* contracts;
- the liability or obligation is assumed by an insured person under any warranty under the requirement of Federal or State legislation in respect to product safety;
- (d) the liability or obligations is assumed under those agreements specified in the *schedule*.

## 15. Tobacco and Tobacco smoke

the inhalation or ingestion of, or exposure to tobacco or tobacco smoke or any ingredient or additive present in any articles, items or goods which contain or include tobacco.

### 16. Intentional conduct

any alleged or actual fraudulent, dishonest, malicious, intentional or criminal act or omission of an *insured person*.

### 17. Construction

personal injury or property damage caused by the demolition, underpinning, removal of support, dewatering, alteration, renovation, construction, erection of and/or addition to any building, by or on behalf of an *insured person*.

Exclusion 17. shall not apply to each individual contract *you* undertake that does not exceed the sum of \$500,000.

#### 18. Assault and Battery

personal injury or property damage arising directly or indirectly out of assault and battery committed by an insured person.

Exclusion 18. shall not apply when such assault and battery is committed for the purpose of preventing or eliminating danger to persons or property.

#### 19. Loss of use

loss of use of tangible property which has not been physically injured, or lost or destroyed resulting from:

- (a) a delay in or lack of performance by or on behalf of an *insured person* in relation to any contract or agreement; or
- (b) the failure of the *products* to meet the level of performance, quality, fitness or durability expressly or implied, warranted or represented by an *insured person*.

Proviso (b) does not apply to loss of use of other tangible property resulting from the sudden and accidental physical injury to or destruction of the *products* after such *products* have been put to use by any person or organisation other than *you*.

#### 20. Information technology hazards

- (a) any liability arising out of *your internet* operations; or
- (b) property damage to computer data or programs and their storage media arising directly or indirectly out of or caused by, through or in connection with:
  - (i) the use of any computer hardware or software;
  - the provision of computer or telecommunication services by you or on your behalf;
  - (iii) the use of computer hardware or software belonging to any third party, whether authorised or unauthorised including damage caused by any computer virus.

Exclusion 20. does not apply to:

- (i) personal injury, property damage or advertising liability arising out of any material which is already in print by the manufacturer in support of any of its products, including by not limited to product use and safety instructions or warnings, and which is also reproduced on its site; or
- (ii) liability which arises irrespective of the involvement of your internet operations.

#### 21. Territorial limits

any liability:

- (a) occurring in North America;
- (b) caused by or arising out of products exported by an insured person or its agents to North America:
- (c) where claims are made upon an insured person outside Australia, where the insured person is represented by a branch or company or firm or individual holding the Insured's power of attorney; or
- (d) where claims arise out of any contract entered into by an *insured person* under the terms of which work is to be performed outside *Australia*.

Exclusion 21. shall not apply to:

- (i) products exported to North America without the knowledge of you, your agents or employees; or
- (ii) business visits by directors, executives and employees normally resident in Australia that do not involve the performance of manual work or supervision of work by any such person.

### 22. Pollution

any liability for:

- (a) loss, damage, costs or expense, injury, illness or liability directly or indirectly arising out of the discharge, seepage, migration, dispersal, release or escape of pollutants into or upon any property, land, the atmosphere or any watercourse or body of water (including ground water);
- (b) loss, damage, costs or expense, injury, illness or liability directly or indirectly arising out of the discharge, seepage, migration, dispersal, release or escape of pollutants caused by any product that has been discarded, dumped, abandoned or thrown away by others;
- (c) the cost of removing, nullifying or cleaning up *pollutants*; or
- (d) the cost of preventing the escape of *pollutants*.

Exclusion 22.(a) and (c) shall not apply where the claim arises from a sudden identifiable, unintended and unexpected event which takes place in its entirety at a specific time and place and occurs outside of *North America*, however, the total aggregate Limit of Liability during any one *period of insurance* shall not exceed the Limit of Liability stated in the *schedule*.

# **Special Conditions**

#### 1. Reasonable care and Precautions

Notwithstanding, Condition 1 – 'Precautions', noted in the General Terms and Conditions, the following is applicable for this *cover section*.

- (a) You must exercise reasonable care that only competent employees are employed and take reasonable measures to maintain all premises, fittings and plant in sound condition.
- (b) The insured persons shall:
  - (i) take all reasonable care and precautions to prevent *personal injury, property* damage or advertising liability losses;
  - (ii) take all reasonable care and precautions to prevent the manufacture, sale or supply of defective *products*; and
  - (iii) comply with all statutory obligations, by-laws or regulations imposed by any public authority for the safety of persons or property.
- (c) You shall at your own expense withdraw, inspect, repair, replace, trace, recall or modify any of the products containing any defect or deficiency of which you have knowledge or have reason to suspect.

# 2. Liability not to be admitted

The *insured persons* shall not admit liability for or offer to or agree to settle any claim without our written consent. We shall be entitled to take over and defend any claim with full discretion in the conduct of that claim.

# 3. Subrogation

Any *insured person* shall at any time, at the request and expense of us, permit all reasonable steps required to enforce any rights to which we would be entitled.

# 4. Cross liability

When an *insured person* consists of more than one party, the *insured person* shall be considered as a separate *insured person* as though a separate policy had been issued to each of the said parties.

Provided that our Limits of Liability and Additional Payments will apply as though there were not separate policies issued to each party.

# **Burglary**

#### Introduction

This cover section only forms part of your policy when Burglary Section is shown in the schedule and is limited to the period of insurance indicated.

### **Definitions**

The following definitions shall apply to the words used in this *cover section*.

# Category and Categories

category and categories means the category into which property can be designated from the following:

- 1. All contents;
- 2. All contents excluding Stock;
- 3. Stock including goods for which *you* are responsible but excluding Cigarettes and Tobacco Goods;
- 4. Cigarettes and Tobacco Goods; or
- 5. Specified Items listed in the *schedule*.

Provided that when *property* is being designated to these *categories* we agree to accept the designation used by *you* in *your* records. *Categories* shall have a corresponding meaning to *category*.

#### **Property**

*property* means the Property shown in the *schedule* as Insured Property.

# Safe

safe means a burglar-resistant container that has been designed to resist fire and attack by hand-held or power-operated tools which has been specifically designed for the storage of money and valuables.

#### Strongroom

strongroom means a burglar resistant structure constructed of masonry and steel that has been designed to resist fire and attack by hand-held or power-operated tools and has been specifically designed for the storage of money and valuables.

# Theft

theft means theft or attempted theft.

### Cover

We will pay for the cost of replacing or repairing *property* that is lost or damaged by *theft* at the *premises* following:

- 1. visible forcible and violent entry into or exit from *buildings* at the *premises*;
- 2. a person hiding on the *premises* during normal operating hours until the *premises* are closed and locked up;
- 3. an actual, attempted or threatened armed hold up;
- an actual, attempted or threatened assault or violent act; or
- 5. an actual visible, forcible violent entry into any locked cabinet, counter or showcase.

Provided that the *theft* happens during the *period* of insurance.

We will also pay the cost of opening any *safes* and *strongrooms damaged* as a result of *theft* under Cover 1. to 5. above.

# **Limitations of Cover**

## 1. Categories of property

We will only pay for *property* that can be correctly designated to one of the *categories* that are shown as insured in the *schedule*.

#### 2. Sum insured and reinstatement of sum insured

- (a) For each specific category of property we will only pay up to the sum insured that applies to that specific category of property.
- (b) Following damage covered by this cover section we will reduce the sum insured for those categories that are affected by the damage by an amount equal to any payments made or due to be made by us.
- (c) When a *sum insured* is reduced following a *theft* we will automatically increase this reduced *sum insured* to its value immediately before the *theft*.

#### Provided that:

- (i) the maximum amount we will pay in any one period of insurance is limited to twice the sum insured; and
- you pay or agree to pay the additional premium we require.

# 3. Excess

*You* are liable for the excess for each and every claim for an event that results in loss or damage.

## **Exclusions**

We will not pay for:

- theft from any open-sided structure such as, but not limited to, verandas, yards or other open spaces whether they are partially or fully enclosed by a building or not;
- 2. *theft* when entry has been made using keys or security codes;
- 3. *theft* of *money* or negotiable instruments such as but not limited to cheques, stamps, money orders, vouchers and tickets exceeding \$250 in total;
- theft of motorised vehicles (other than forklifts or similar mobile lifting plant, not otherwise insured) and/or watercraft, unless motorised vehicles and/or watercraft are specifically shown as insured in the schedule for this cover section;
- unexplained disappearances or unexplained shortages whether resulting from clerical or accounting errors or shortages in the supply of materials to or by you;
- 6. consequential loss of any kind; or
- the dishonest manipulation of any database or computer system.

# **Extensions of Cover**

## 1. Damage to premises

Provided that the *sum insured* for specific *premises* is not exceeded, we will pay for the cost of repairing *buildings* that are physically damaged during a *theft* at that *premises*.

### 2. New premises – Temporary cover

We will temporarily extend the cover provided by this cover section to property at any premises that are used by your business for the first time during the period of insurance.

Provided that:

- (a) this temporary cover is limited to a period of 60 consecutive days from the day that *you* first use the new premises;
- (b) this temporary cover is not available to property that cannot be correctly designated to one of the categories that are shown as insured in the schedule;
- (c) this temporary cover is only available to property that is of a similar type to that insured by this cover section;

- (d) for each specific *category* of *property* shown in the *schedule* this temporary cover is limited to 50% of the *sum insured* for that *category*; or
- (e) if more than one *premises* is shown in the *schedule* then this 50% limitation will apply to the lowest *sum insured* that applies to a specific *category* of *property*;
- (f) the new premises have building and security features that are similar to those at one of the premises shown in the schedule, having the same occupation;
- (g) you provide us with full details of the new premises within 60 days of you first using the new premises; and
- (h) you pay the premium that we require for this new premises.

#### 3. Seasonal or Festive increase

The *sum insured* for *stock* excluding any Cigarettes or Tobacco Goods, is increased by 50% for losses occurring during the days specified in the *schedule* under the heading 'Seasonal or Festive Increase', up to a maximum number of 126 days, or

If no days are specified, the 50% increase for *stock* excluding any Cigarettes or Tobacco Goods, the *seasonal increase periods* will apply.

Provided that this Extension of Cover will not extend the insurance beyond the *period of insurance* noted in the policy *schedule*.

# 4. Locks and Keys

If during the *period of insurance* keys used at the *premises* are accidentally lost or stolen, we will pay in addition to the *sum insured*:

- (a) the cost incurred to replace these keys; and
- (b) other costs that are necessarily incurred to restore the security of the *premises* to the same level of security that existed prior to the loss of these keys.

Provided that the maximum amount that we will pay is limited to \$10,000 in total, any one event. If you are also insured under the Money cover section, the benefits payable under Extension of Cover 3 (c) 'Keys, locks and combinations' shall not be cumulative.

#### 5. Temporary protection and Watchmen

Following a theft that is covered by this cover section we will pay in addition to the sum insured, the costs necessarily incurred by you to safeguard the premises such as temporary repairs and the employment of watchmen or guards.

Provided that the maximum amount that we will pay is limited to \$10,000 in total, any one event. If *you* are also insured under the Money *cover section*, the benefits payable under Extension of Cover 3 (f) 'Temporary protection and Watchmen' shall not be cumulative.

### 6. Security

We will pay in addition to the *sum insured* the costs necessarily incurred by *you* to replace and develop security film and restore the security system to its former functionality following a *theft* or attempted *theft* that is covered by this *cover section*.

Provided that the maximum amount we will pay is limited to \$10,000 in total any one event. If *you* are also insured under the Money *cover section*, the benefits payable under Extension of Cover 3 (g) 'Security' shall not be cumulative.

# 7. Death following assault

If any person is injured while protecting or attempting to protect the *property* from *theft* and death results from this injury within 12 months, we will pay \$10,000 in addition to the *sum insured*, to the estate of that person.

# 8. Clothing and Personal effects

If clothing or personal effects are lost or damaged during a *theft*, we will pay in addition to the *sum insured*, the cost of replacing these items.

Provided that the total amount payable under this Extension is limited to \$5,000 any one person and \$10,000 in total, any one event.

# 9. Business records

Following a theft which is covered by this cover section we will pay in addition to the sum insured the costs necessarily incurred by you to re-create business books, plans, computer system records, patterns and other business records.

Provided the maximum amount that we will pay during the *period of insurance* is limited to \$25,000 or as noted in the *schedule*.

#### 10. Employee dishonesty

We will pay you for loss of property by theft or dishonesty by any of your employees occurring during the period of insurance, which is discovered within 30 days of its occurrence. Exclusion 7, the dishonest manipulation of any database or computer system and Extension 11 – 'Theft without forcible entry', proviso (b), theft by you or any of your employees, does not apply to this Extension.

Provided our liability under this Extension is limited to \$5,000 for any one event. If *you* are also insured under the Money *cover section*, the benefits payable for employee dishonesty shall not be cumulative. This Extension shall not apply if *you* are also insured under the Employee Fraud *cover section*.

### 11. Theft without forcible entry

We will cover loss or damage to *property* caused by *theft* from the *premises* even if there is no visible forcible and violent entry.

Provided that we will not pay for:

- (a) theft involving shoplifting;
- (b) theft by you or any of your employees; or
- (c) consequential loss of any kind.

Exclusion 1, *theft* from any open-site structure, does not apply to this Extension.

Provided the maximum amount that we will pay is limited to \$10,000 in total, any one event or as noted in the *schedule*.

# 12. Illegal use of corporate financial transaction card

If this policy covers *your contents* and any corporate credit card used by the *business* is lost or stolen during the *period of insurance*, we will pay any financial loss sustained by *you* arising from the illegal use of the card by an unauthorised person.

Provided that we will not pay:

- any financial loss arising from the misuse or illegal use of corporate credit cards by your employees or any other person acting in collusion with an employee of yours; or
- (b) more than \$5,000 in total for any one loss or event.

#### 13. Disposal of damaged property

We will also pay in addition to the *sum insured*, the costs necessarily incurred by *you to* dispose of damaged *property* which has no salvage value.

Provided the maximum we will pay is limited to \$5,000 in total any one event.

# 14. Property temporarily removed

We will also cover *your property* while temporarily removed to any other premises within *Australia*.

Provided that:

- (a) we will not cover tobacco, tobacco products, cigars, cigarettes or alcoholic beverages;
- (b) we will not cover *property* that is on consignment to other parties unless it is owned by *you* or is *property* for which *you* are responsible;
- (c) the maximum amount we will pay for this additional benefit will be 20% of the *sum insured*; and
- (d) this additional benefit will not apply to any property, which has been removed for a period greater than 90 days without our prior written consent.

# 15. Tenanted premises

We will also pay in addition to the *sum Insured* for insured *property*, the cost of repairing or replacing *damage* to *your* landlords premises or property (other than glass) for which *you* are liable under the terms of *your* lease or rental agreement arising from theft or attempted theft at the *premises*.

Provided that the maximum amount we will pay is limited to \$10,000 in total, any one event.

# **Optional Extensions of Cover**

### 1. Additional Damage to premises cover

If 'Additional Damage to Premises' is shown in the *schedule* then in addition to the cover provided under Extension of Cover 1 – 'Damage to premises', we will pay up to the amount shown in the *schedule* for the cost of repairing *buildings* at the *premises* that are physically damaged during a *theft*.

# 2. Additional Theft without forcible entry cover

If 'Theft without forcible entry' is shown in the *schedule* then in addition to the cover provided under Extension of Cover 11 – 'Theft without forcible entry', and subject to the same policy conditions, we will pay an increased amount up to the amount shown in the *schedule* for *damage* to *property* caused by *theft* from the *premises* where there is no visible forcible and violent entry.

# **Money**

### Introduction

This cover section only forms part of your policy when Money Section is shown in the schedule and is limited to the period of insurance indicated.

### **Definitions**

The following definitions shall apply to the words used in this cover section.

### **Business hours**

business hours means your business and office hours including overtime hours when you or your employees are on the premises for business purposes.

#### Locked

locked means to engage locking mechanisms and activate all security features of a device so that the maximum level of security obtainable by the device is achieved.

#### Loss and Lost

loss and lost means accidental loss, damage or destruction.

# Money

money, for the purpose of this cover section, is extended to include money held in trust or for which you are responsible and which is not otherwise insured.

#### Safe

safe means a burglar-resistant container that has been designed to resist fire and attack by hand-held or power-operated tools which has been specifically designed for the storage of *money* and valuables.

## Strongroom

strongroom means a burglar resistant structure constructed of masonry and steel that has been designed to resist fire and attack by hand-held or power-operated tools and has been specifically designed for the storage of money and valuables.

#### You or Your

you or your, for the purpose of this cover section only, is extended to include your directors, officers, partners, employees and if you are a registered club, your club members while acting for the club.

# Cover

#### 1. Blanket cover

When Blanket Cover is shown in the *schedule*, cover is provided in all of the circumstances described below, as if all of the Specified Covers were shown in the *schedule*.

#### 2. Specified cover

When Specified Cover is shown in the *schedule*, we will pay up to the *sum insured* shown in the *schedule* for *loss* of *money* during the *period* of *insurance* for the following categories of *money*:

(a) Money in transit money in transit or in a nightsafe or automatic teller machine until removed by a bank employee.

> Provided that this cover is only provided up until the close of business on the next bank trading day from the time the transit commenced.

(b) Money on the premises money on the premises during business hours when not contained in a locked safe or locked strongroom.

Provided that cover during non *business hours* is limited to \$2,000.

- (c) Money in a locked safe or locked strongroom money in a locked safe or locked strongroom.
- (d) Money in your custody money in your personal custody or the personal custody of an authorised person while in a private residence.

## **Limitation of Cover**

#### 1. Excess

You are liable for the excess for each and every claim for an event that results in a loss.

#### **Exclusions**

We will not pay for:

- 1. theft from an unattended vehicle that is not locked;
- 2. theft from a safe or strongroom when the locking device is opened by:
  - (a) a key, a magnetic key or card, or similar device;
  - (b) a sequence of numbers or letters, or numbers and letters; or
  - (c) any combination of the security devices shown in 2(a) and 2(b) above, when these security devices are left unsecured on the *premises*;
- 3. theft from a *safe* or *strongroom* that is not *locked* during non *business hours*;
- 4. shortage due to error or omission;
- loss discovered more than 10 working days after such loss.

Provided that this does not apply to Extension of Cover 5 – 'Employee dishonesty';

- loss due to fraudulent or dishonest acts by you.
   Provided that this does not apply to theft by your employees following visible, forcible and violent entry;
- 7. *loss* due to the dishonest manipulation of any database or computer system; or
- 8. consequential loss of any kind.

# **Extensions of Cover**

#### 1. Reinstatement of sum insured

When a *sum insured* is reduced following a *loss* we will automatically increase this reduced *sum insured* to its value immediately before the *loss*.

#### Provided that:

- (a) the maximum amount we will pay during the period of insurance is limited to twice the sum insured; and
- (b) you pay or agree to pay any additional premium we require.

# 2. Seasonal or Festive increase

The *sum insured* for *money* is increased by 50% for *losses* occurring during the days specified in the *schedule* under the heading 'Seasonal or Festive Increase', up to a maximum of 126 days or, if no days are specified, this increased cover for *money*, the *seasonal increase periods* will apply.

Provided that this Extension:

- (i) will not extend the insurance beyond the *period* of insurance noted in the policy schedule;
- (ii) does not apply to *money* on *premises* outside *business hours*; and
- (iii) will not apply to the individual days mentioned under Extension of Cover 4 'Bank or Public holiday increase'.

# 3. Additional covers

In addition to the *sum insured*:

(a) Damage to safes or strongrooms

If Blanket Cover or Money in Safes or
Strongrooms is shown in the *schedule*, then
we will pay up to \$5,000 for damage to *safes* and *strongrooms* following theft or an
attempted theft of *money*.

- b) Clothing and Personal Effects
  If during a theft or attempted theft of money,
  clothing and personal effects are lost, then we
  will pay to repair or replace these items.
  - Provided that the total amount payable under this Extension is limited to \$5,000 any one person, and \$10,000 in total, any one event.
- (c) Keys, locks and combinations

  If Blanket Cover or *money* in *locked safes* or *locked strongrooms* is shown in the *schedule* and Exclusion 2(c) does not apply, then:
  - (i) we will pay to replace locks, keys, magnetic keys or cards or similar devices, or to change the sequence of numbers or letters, or numbers and letters to any safe or strongroom if:
    - keys, magnetic keys or cards or similar devices are accidentally lost;
    - the sequence of numbers or letters, or numbers and letters becomes known by any unauthorised person or are accidentally lost;
    - circumstances have allowed the unauthorised duplication of keys, magnetic keys or cards or similar devices; and
  - (ii) we will also pay the cost of opening safes and strongrooms following loss of keys, magnetic keys or cards or similar devices.

Provided that the total amount payable under this Extension is limited to \$10,000 in total, any one event. If *you* are also insured under the Burglary *cover section*, the benefits payable under Extension of Cover 4. 'Locks and Keys' shall not be cumulative.

#### (d) Travellers money

We will pay for *loss* of *money* in *your* custody while *you* are travelling for *your business* anywhere in the world.

Provided that the total amount payable under this Extension is limited to \$10,000 in total, any one event.

## Death following assault

If any person is injured while protecting or attempting to protect *money* from theft or attempted theft and death results from this injury within 12 months we will pay \$10,000 to the estate of that person.

Temporary protection and Watchmen We will pay for costs necessarily incurred by you to safeguard the premises following theft

or attempted theft that is covered by this cover section, including but not limited to temporary repairs or the employment of watchmen or guards.

Provided that the total amount payable under your policy is limited to \$10,000 in total, any one event. If you are also insured under the Burglary cover section, the benefits payable under Extension of Cover 5. 'Temporary protection and Watchmen' shall not be cumulative.

# Security

(f)

We will pay in addition to the *sum insured* the costs necessarily incurred by you to replace and develop security film and restore the security system to its former functionality following a theft or attempted theft that is covered by this cover section.

Provided that the maximum amount we will pay is limited to \$10,000 in total any one event. If you are also insured under the Burglary cover section, the benefits payable under Extension of Cover 6. 'Security' shall not be cumulative.

# **Bank or Public holiday increase**

The sum insured and the limits of loss for items shown in the schedule are increased by 100% on days that are bank or public holidays. This increase shall continue to apply up until 4 pm on the first bank trading day after such holiday.

Provided that this Extension of Cover does not apply to:

- damage to safes and strongrooms;
- money on premises outside business hours; and
- is not cumulative with Extension of Cover 2 -'Seasonal or Festive increase'.

#### **Employee dishonesty**

We will pay you for loss of money by theft or dishonesty by any of your employees occurring during the period of insurance, which is discovered within 30 days of its occurrence. Exclusions 6 and 7, so far as they relate to *loss* due to fraudulent or dishonest acts by you and loss due to the dishonest manipulation of any database or computer system, does not apply to this Extension.

Provided our liability under this Extension is limited to \$5,000 for any one event. If you are also insured under the Burglary cover section, the benefits payable for employee dishonesty shall not be cumulative. This Extension shall not apply if you are also insured under the Employee Fraud cover section.

### **Counterfeit currency**

We will pay for loss of money due to your acceptance of counterfeit Australian currency for goods or services supplied by you in connection with your business.

Provided that the total amount payable under this extension is limited to \$500 in total, any one period of insurance.

#### 7. **New Premises – Temporary cover**

We will cover you for loss of money as insured by this cover section for a period of 30 days from the date you first occupy new premises; provided that;

- the money is the property of the business shown in the schedule; and
- (b) cover applies only to the categories of *money* specified in the schedule insured by this cover section and our liability is limited to 20% of the sum insured for each category; and
- the loss of money occurs within the period of (c) insurance; and
- you notify us within 30 days of your occupation of any such new premises and agree to pay the additional premium we require.

# **Optional Extension of Cover**

### Additional damage to safes and strongrooms

When 'Additional damage to safes and strongrooms' is shown in the schedule then the \$5,000 limit for Extension of Cover 3 (a) – 'Damage to safes and strongrooms' is increased to the limit shown in the schedule.

# **Glass**

### Introduction

This cover section only forms part of your policy when Glass Section is shown in the schedule and is limited to the period of insurance indicated.

### **Definitions**

The following definitions shall apply to the words used in this cover section.

# Advertising (or identification) signs

advertising (or identification) signs means signs made from glass or electrical illuminated signs permanently fitted to the building or within the boundaries of the premises.

## Breakage or Broken

breakage or broken means a fracture extending through the entire thickness of the glass or in the case of laminated glass or plastic or perspex, the entire thickness of the laminate, plastic or perspex.

## **External glass**

external glass means glass or plastic material used as glass fixed in external windows, doors, showcases or skylights forming part of the *premises*.

# Glass

glass means internal glass or external glass.

# Internal glass

internal glass means glass or plastic material used as glass in internal partitions, windows and doors, glass in counters, glass forming shelves and/or stock restraints, interior showcases, fixed mirrors and other fixed internal glass including ceramic vitreous china urinals and toilet pans and hand basins.

### Cover

If glass breakage occurs during the period of insurance we will pay for the actual cost of replacing and fixing the glass in its frame or in its normal location with glass of a similar type and quality to the glass that is broken.

We will pay any additional costs incurred by *you* to comply with current building regulations that relate to the *glass* that is *broken*, when applicable.

#### **Limitations of Cover**

#### 1. Types of glass

We will only pay for *internal* or *external glass* if they are shown in the *schedule*.

#### 2. Excess

*You* are liable for the excess for each and every claim for an event that results in a *breakage*.

#### **Exclusions**

We will not pay for damage to:

- 1. property during installation or removal of glass;
- 2. glass that is stock in trade or merchandise; or
- 3. glass that is only scratched, chipped or discoloured.

### **Extensions of Cover**

#### 1. Additional benefits

If 'Glass' is shown in the *schedule* and *glass* is broken during the period of insurance then we will pay the costs that are necessarily incurred by you to:

- (a) effect temporary repairs, install shuttering and employ watchmen or guards;
- (b) repair or replace:
  - (i) frames, sign-writing, alarm tapes, coatings; or
  - (ii) fittings and tiled shop fronts, but with due allowance for wear and tear;

that are damaged as a result of glass breakage;

- (c) remove and refit fixtures and tiles to allow the repair or replacement of *broken glass*; and
- (d) arrange after hours services, express delivery and labour at overtime rates in relation to the repair and replacement of *broken glass*.

Provided that the total of all payments under this Extension of Cover is limited to \$7,500 during the period of insurance.

### 2. Reinstatement of Additional benefits

Following a claim under Extensions of Cover 1 – 'Additional benefits', if *you* pay or agree to pay an additional *premium*, we will return the limit to the full \$7,500.

# 3. Advertising (or identification) signs

We will pay for *breakage* of *advertising* (or *identification*) *signs* occurring during the *period* of *insurance*.

Provided that the total of all payments under this Extension of Cover is limited to \$7,500 during the period of insurance.

# 4. Damaged stock

If 'Glass' is shown in the *schedule* and *glass* is *broken* we will pay to repair or replace *stock* that is damaged by such *broken glass*.

Provided this Extension of Cover is limited to \$7,500 during the *period of insurance*.

# **Optional Extensions of Cover**

# Increased cover on Advertising (or identification) signs

If 'Increased cover on Advertising (or identification) signs' is shown in the *schedule* then the total for all payments provided under Extensions of Cover 3 – 'Advertising (or identification) signs' is increased to the limit shown in the *schedule*.

# 2. Increased cover on Damaged stock

If 'Increased cover on Damaged stock' is shown in the *schedule* then the total for all payments provided under Extensions of Cover 4 – 'Damaged stock' is increased to the limit shown in the *schedule*.

# 3. Increased Additional benefits

If 'Increased Additional benefits' is shown in the *schedule* then the total for all payments provided under Extensions of Cover 1 – 'Additional benefits' is increased to the limit shown in the *schedule*.

# **Business Special Risks**

## Introduction

This cover section only forms part of your policy when Business Special Risks Section is shown in the schedule and is limited to the period of insurance indicated.

#### **Definitions**

The following definitions shall apply to the words used in this cover section.

## Damage or Damaged

damage or damaged means accidental physical damage, destruction or loss.

#### Item or Items

item or items means an Item or Items that are shown in the schedule.

#### Cover

We will pay up to the *sum insured* for the cost of repairing or replacing *items* that are *damaged* during the *period* of *insurance*.

### **Limitations of Cover**

#### 1. Geographical limits

Cover only applies to *damage* that occurs within *Australia*, unless cover is limited by *endorsement* to the situation shown in *your schedule*.

## 2. Excess

*You* are liable for the excess for each and every claim for an event that results in *damage*.

# 3. Obsolete items or improvements

If an *item* cannot be purchased as a new *item* or if an *item* cannot be repaired or replaced without improving the output, capacity or efficiency of that *item* then we will only pay the cost of replacing or repairing that *item*, less an amount equal to the value of any such improvement(s).

### 4. Unspecified items

When cover is shown in the *schedule* for Unspecified Items, cover is limited to a maximum amount of \$2,500 for any one *item*.

Provided that we will not pay for Excluded Items.

# 5. Reduced sum insured

The *sum insured* for the *period of insurance* will be reduced by any payment made or due to be made under this *cover section*.

#### **Exclusions**

#### 1. Excluded causes

We will not pay for damage caused by or arising from:

- (a) the actual breaking, seizing, deformation or melting of any part of any item while that item is in use that is caused by mechanical, electrical or electronic defect within the item that causes sudden malfunction that requires repair or replacement before the item can resume normal operation;
- (b) corruption or loss of data;
- (c) vermin or insects;
- (d) scratching, denting, chipping or other aesthetic defects that do not affect the operation or function of the *item*;
- (e) gradually operating causes such as, but not limited to, wear and tear, atmospheric conditions, mildew, corrosion, disease, fading, rusting or other forms of oxidisation; or
- (f) faulty materials, faulty workmanship or latent defects.

Exclusions 1(a), (c), (e) and (f) shall apply only to the part of the *item* immediately affected and we will pay for any *damage* to any *item* that is not otherwise excluded that results from *damage* caused by or arising directly from any of these causes.

### 2. Excluded items

We will not pay for the following *items* unless they are specified in the *schedule*:

- (a) mobile plant, motorised vehicles, watercraft, video equipment;
- (b) stock;
- (c) mobile telephones and radios, sporting equipment, aerial devices;
- (d) computers, electronic diaries, organisers or their accessories;
- (e) firearms; and
- (f) money.

### 3. Consequential loss

We will not pay for consequential loss of any kind.

# **Optional Limitations**

### 1. Restricted cover

If 'Restricted Cover' is shown in the *schedule* then cover is limited to loss or *damage* caused by:

- (a) fire, storm, water, explosion, lightning, flood;
- (b) earthquake, subterranean fire;
- (c) impact by vehicle or aircraft;
- (d) collision or overturning of a vehicle;
- (e) theft following visible, forcible and violent entry to locked vehicles or locked *premises*; and
- (f) malicious damage, but not theft.

# 2. Fire excluded

If the peril of 'Fire' is shown as being excluded in the *schedule* then *damage* due to fire is not covered by this *cover section*.

# **Engineering Plant**

## Introduction

This cover section only forms part of your policy when Engineering Plant Section is shown in the schedule and is limited to the period of insurance indicated.

## **Definitions**

The following definitions shall apply to the words used in this cover section.

# Boiler and unfired pressure plant

boiler and unfired pressure plant means any structure that is subject to internal steam, gas or other fluid pressure other than normal atmospheric pressure and shall include:

- fittings and direct attachments that are connected to the structure without any intervening valve, cock or tap; and
- 2. supports for the structure and operating equipment such as furnace doors, access doors, combustion chambers, smoke boxes and casings.

Provided that this does not include:

- (a) internal combustion engines;
- (b) rotating, reciprocating or electrical devices; or
- (c) pressure pipe systems.

# Damage or Damaged

damage or damaged means any sudden, unforeseen, physical damage to, or destruction of, any part of the plant that prevents the plant from operating normally and requires repair or replacement of the plant before normal operation can be resumed.

# Electrical, electronic and mechanical plant

electrical, electronic and mechanical plant means all integral parts of the plant that are not boiler and unfired pressure plant or pressure pipe systems.

### **Excluded plant**

excluded plant means:

- 1. computers, electronic data processing equipment;
- 2. communications equipment including, but not limited to, telecommunication transmitting and receiving equipment;
- 3. audio visual, amplification, burglar alarms, monitoring systems and surveillance equipment;
- 4. lighting facilities;
- 5. research, diagnostic and electro-medical-equipment;
- 6. lifts, escalators, office machines;

- 7. coin or card-operated machines;
- 8. storage tanks and vats;
- 9. any container used to contain explosive or inflammable gases and liquids;
- 10. mobile machinery;
- 11. building ducts, reticulating electrical wiring, water and gas piping;
- 12. hot water systems used for heating up to 500 litres of water to a temperature below one hundred degrees Celsius (100°C); and
- 13. property not owned by you or not at the premises.

#### **Expendable items**

expendable items means items and parts that are not normally re-used or repaired or any item or part that requires periodic or frequent replacement including but not limited to:

- electrical and electronic glass bulbs, tubes, x-ray tubes;
- 2. electrical contacts, heating elements, batteries;
- 3. wear plates, cutting edges, tools, dies, moulds, patterns, impression rollers, engraved cylinders;
- fuses, sheer pins and other safety or protective devices that require a replacement after they have performed or attempted to perform their designed function;
- 5. tyres, tracks, conveyer belts, ropes; and
- 6. glass and ceramic components.

#### **Explosion**

explosion means the sudden, unforeseen and violent rending of any boiler and unfired pressure plant or pressure pipe systems by force of internal steam gas or fluid pressure or the pressure of ignited flue gases.

#### **Plant**

plant means the following defined types of plant:

- 1. electrical, electronic and mechanical plant;
- 2. boiler and unfired pressure plant; and
- pressure pipe systems.

The word *plant* shall apply to any or all items shown in the *schedule* as well as any or all components or parts of these items.

Unless specifically shown in the *schedule*, *plant* does not include *excluded plant*.

#### Pressure pipe systems

pressure pipe systems means:

- for boiler and unfired pressure plant, any pipe systems with valves, fittings, traps and separators that contain steam, condensate, gas or other fluids that are pressurised by the plant, including any piping between the boilers and feed water pumps or injectors; and
- 2. for refrigeration and air-conditioning equipment specified in the *schedule*, the interconnecting pipes and coils that contain a heat transfer medium.

### Wear or Gradual deterioration

wear or gradual deterioration means:

- 1. the wearing or wearing out of *plant* or property as a result of its normal operation;
- 2. the wearing or wasting away of material as a result of the normal operation of *plant* or property;
- 3. mildew, disease, fading, erosion, corrosion, rust or other forms of oxidisation:
- 4. damage resulting from atmospheric conditions; or
- 5. slowly developing deformation or distortion.

#### Cover

We will pay for the cost of repairing, or at our option, replacing the:

- 1. plant that is damaged; and
- 2. property that is hit by flying fragments of *plant* that has disintegrated following *damage* to that *plant*, provided that *you* are responsible for the property that is hit and this property is owned by *you* or in *your* custody or control.

Provided that the *damage* to the *plant* occurs during the *period of insurance*.

# **Limitations of Cover**

### 1. Excess

You are liable for the excess for each and every event that results in damage.

### 2. Maintenance agreements

We will not pay for the repair or replacement of *plant* and other property when any party other than *you* has responsibility to repair or replace such *plant* or other property.

#### 3. Part immediately affected

Where *damage* is confined to a part of the *plant* or other property, we will pay the cost of repairing or, at our option, replacing that part plus the dismantling or rebuilding costs that are necessarily incurred to repair or replace that part.

#### 4. Sum insured

We will not pay more than the applicable *sum insured* for any one event.

## 5. Improvements

If an item of *plant* or property cannot be repaired without improving the output, capacity or efficiency of that item, then our payment will be limited to the cost of replacing that item less an amount equal to the value of any such improvement(s).

### 6. Conversion to non CFC refrigerant operation

We will not pay for any costs that are associated with the conversion or alteration of *plant* or property that is undertaken to assist the *plant* to operate with a non CFC (Chlorofluorocarbon) type of refrigerant.

#### 7. Obsolete items

If it is necessary to replace parts of *plant* which have become unavailable or obsolete we will not pay more than the estimated cost of replacing those parts with similar parts for similar types of *plant* which are currently available.

# **Exclusions**

Other than where specifically provided for in the policy *schedule*:

- You are not insured for the cost of repair or replacement of expendable items.
- 2. Except where the repair or replacement is made necessary by *damage* to other parts of the *plant*:
  - (a) we will not pay for the repair or replacement of joints, gaskets or seams, drive belts, filters, chains, brickwork, foundations or refractories, seals, shaft seals, flexible drives or flexible pipes, soft rollers, replacement of refrigerant, brine or any transfer media; and
  - (b) we will not pay for repair of any crack, fracture, blister, lamination, flaw or grooving which has not penetrated completely through the entire thickness of the material of the plant, even though repair or renewal of the part affected may be necessary either immediately or at some future time.

- 3. We will not pay for the costs incurred in repairing wear or gradual deterioration including:
  - (a) damage to a safety or protective device caused by its own operation; or
  - (b) the chipping or scratching of painted or polished surfaces.
- 4. We will not pay for the cost of the carrying out of normal maintenance, such as the tightening of loose parts, recalibration or adjustments.
- 5. We will not pay for *damage* to any item of *plant* which was known to be defective before the *damage* occurred.
- 6. We will not pay any loss of use or consequential loss of any kind.
- 7. We will not pay for *damage* caused directly or indirectly by:
  - (a) fire, smoke or soot, extinguishing of a fire or subsequent demolition, lightning, hail, wind, rain, storm, flood, impact by land-borne vehicles or waterborne craft, aircraft or other aerial devices or pressure waves created by their travelling at sonic or supersonic speed, theft or attempted theft, malicious damage, earthquake, subsidence, rockslide, mudslide, landslide, earth movement, subterranean fire, volcanic eruption.
  - (b) explosion other than as defined.
  - (c) the use or application of any tool or process to the *plant* in the course of maintenance, inspection, repair, alteration, modification or overhaul (including but not limited to *damage* caused while machining a crankshaft or while applying heat to case harden or weld an item).
  - (d) or occurring during installation, building or erection of *plant* unless this follows dismantling of *plant* for the purpose of cleaning, inspecting, repairing or movement within the *premises*.
  - (e) loss or damage arising out of:
    - the plant being subjected to tests involving abnormal stresses or arising out of the plant being intentionally overloaded or operated in excess of its normal designed operating specifications; or

- (ii) any raising or lowering operation in which a single load is shared between more than one item of plant (including but not limited to cranes), whether such item is insured under this cover section or not.
- (f) any deliberate act or negligence by *you* or on *your* behalf.
- 8. In the event of loss or *damage* to the *plant* giving rise to a claim under this *cover section*, we will not be liable for any costs associated with altering or modifying the *plant* to enable it to operate with a more ozone-friendly refrigerant gas as required by the UNEP.

For the purpose of this Exclusion, the following definition applies:

UNEP means United Nations Environment Policy Montreal protocol with respect to substances which deplete the ozone layer.

### **Extensions of Cover**

# Hire of temporary plant and Costs of temporary repairs

Following *damage* that is covered by this *cover* section we will pay up to an additional 50% of the normal repair costs for:

- (a) the cost of hiring temporary plant;
- (b) the cost of temporary repairs;
- (c) the extra cost of expediting permanent repairs including:
  - charges for overtime and work on public holidays where necessary and reasonably incurred;
  - (ii) freight within *Australia* by any recognised schedule service; and
  - (iii) overseas airfreight by any recognised schedule service and/or overseas labour; and
- (d) consultants fees.

Provided our written approval for all these additional costs has first been obtained. We will not pay more than the *sum insured* shown in the *schedule*.

## 2. Temporary cover

We will provide temporary cover for a period of up to 90 days for additional plant that, during the period of insurance, is installed or brought into use.

Provided that:

- (a) you must give us notice in writing within the 90 day period and pay to us any additional premium we may require calculated from the date of installation or bringing into use;
- the additional plant is free from known defects and must comply with all statutory requirements;
- this temporary cover shall not commence until the additional plant has worked satisfactorily for eight (8) hours and has been handed over after commissioning;
- (d) this temporary cover shall only apply to plant which is of a similar kind to the *plant* which is insured under this *cover section*; and
- (e) the *sum insured* and *excess* for the additional plant will be that specified for a similar item or group of items of *plant* in the *schedule*.

# **Special Condition**

# 1. Examinations

You will permit our representatives to inspect the plant at any reasonable time during the period of insurance and you will properly prepare the plant at your expense for such inspection.

Provided that any inspection by us is for our purposes only and does not warrant that the *plant* is safe or that it is free from defects.

# Optional Extension of Cover A – Deterioration of Stock

#### 1. Cover

If 'Deterioration of Stock' is shown in the *schedule* then we will pay up to the stated *sum insured* for deterioration or putrefaction of goods in cold storage which are cooled by:

- 1. refrigeration *plant* shown in the *schedule*, or
- 2. temporary *plant* at the *premises* not exceeding 60 days.

Provided this deterioration or putrefaction occurs during the *period of insurance* and results from:

- (a) a change in temperature solely caused by:
  - (i) damage that is covered by this cover section;
  - (ii) operation or failure of thermostats, pressure controls or limiting devices, that is not due to an error when operating or setting these items;
  - (iii) the accidental failure of the public electricity supply service; or
  - (iv) sudden leakage of refrigerant from the plant; or
- (b) contamination of the goods directly caused by sudden leakage of refrigerant from the *plant*.

We may at our option pay for the cost of replacement of the refrigerated goods or replace those goods.

Provided that, we will not pay for any goods which have passed their use by date, nor will we pay for the disposal costs of these goods.

### 2. Extension of Cover

The following extension shall apply to this Optional Extension of Cover A – 'Deterioration of Stock'.

#### Stock seasonal or Festive increase

The *sum insured* for *stock* is increased by 50% for losses occurring during the days specified in the *schedule* under the heading 'Seasonal or Festive Increase', up to a maximum of 126 days or, if no days are specified, this increased cover for *stock*, the *seasonal increase periods* will apply.

Provided that this Extension of Cover will not extend the insurance beyond the *period of insurance* noted in the policy *schedule*.

#### 3. Exclusions

The following exclusions shall apply to this Optional Extension of Cover A – 'Deterioration of Stock'.

We will not pay for deterioration or putrefaction caused by:

- the interruption of the electricity supply as a result of any deliberate act by the supply or generating authority or company, unless that act is performed specifically to protect life or any part of the electricity supply system and this act is not caused directly or indirectly by fire, flood, storm or any other natural cause;
- 2. inappropriate or improper storage, *damage* to packing materials or inadequate air circulation;
- 3. damage to goods due to any rationing of the electricity supply other than accidental damage to the generation equipment; and
- 4. *damage* to goods which are alive or are of a bacterial nature.

# Optional Extension of Cover B – Increase in Cost of Working

#### 1. Cover

If 'Increase in Cost of Working' is shown in the *schedule* then we will pay for costs that are incurred by *you* for the sole purpose of avoiding or diminishing a reduction in *income* from *your business* during the period that the *plant* is *damaged*.

# Provided that:

- 1. these costs are additional to *your* normal operating costs;
- 2. these costs are incurred because of an interruption of *your* normal operations that directly results from *damage* to *plant* that is covered by this *cover section*;
- 3. *you* receive our prior written approval to incur these costs;
- 4. we will not pay more than the Limit of Liability shown in the *schedule* for Increase in Cost of Working; and
- 5. we will not pay for any costs incurred during the *excess* period shown in the *schedule* for Increase in Cost of Working.

# **Electronic Equipment**

## Introduction

This cover section only forms part of your policy when Electronic Equipment Section is shown in the schedule and is limited to the period of insurance indicated.

# **Definitions**

The following definitions shall apply to the words used in this cover section.

#### **Breakdown**

breakdown means the actual breaking, seizing, deformation or melting of any part of the *insured property* while that *insured property* is in use and is caused by mechanical, electrical or electronic defect within the *insured property* which causes sudden malfunction that requires repair or replacement before the *insured property* can resume normal operation.

#### Computer

computer means any electronic device that is used to:

- 1. store or process data; or
- 2. control machinery.

#### **Computer virus**

computer virus means an executable program or computer code segment that is self-replicating, requires a host program or executable segment in which it can be contained, and which destroys or alters the host, program or other computer code or *data*, causing undesired program or computer system operation.

## Damage or Damaged

damage or damaged means physical damage, destruction or loss and in relation to data, software and media material includes corruption of data or software.

#### Data

data means any facts, information or records that are stored on *media material*.

#### **Expendable items**

expendable items means items and parts that are normally not re-used and require frequent or periodic replacement.

# Insured damage

insured damage means any sudden or unforeseen physical damage or destruction to any part of the insured plant which requires repair or replacement before normal operation can be resumed.

# **Insured plant**

insured plant means Plant that is shown in the schedule.

#### **Insured property**

*insured property* means the Insured Property that is shown in the *schedule*.

#### Media material

media material means any optical discs or any magnetic medium that can be used to store data or software such as, but not limited to, tapes, discs or cards.

#### Software

software means any instructions used to control the operation of a computer provided that these instructions are recorded on media material.

# Limitation of Cover to Part A and B

#### 1. Underinsurance

In the event of *damage*, we will not be liable for more than the proportion of the *damage* which the *sum insured* bears to 80% of the total new replacement value of the *insured property* at the commencement date of the *period of insurance*.

Provided that this will not apply, if *your* claim is less than 10% of the *sum insured*.

# **Material Loss or Damage – Part A**

#### Cover

When Material Loss or Damage – Part A is shown in the *schedule*, we will pay up to the *sum insured* shown for *insured property*, for the cost of replacing or, at our option, repairing *insured property* that is accidentally *damaged* during the *period of insurance*.

### **Limitations of Cover**

#### 1. Excess

*You* are liable for the excess applicable to Part A for each and every claim for an event that gives rise to damage.

## 2. Improvements

If an item of *insured property* that is *damaged* cannot be repaired or replaced without improving the output, capacity or efficiency of that item, then our payment will be limited to the cost of replacing that item, less an amount equal to the value of any such improvement(s).

# 3. Territorial limits

Cover only applies to *damage* that occurs within the Territorial Limits shown in the *schedule* or if Territorial Limits are not shown in the *schedule* then cover is limited to *damage* that occurs within *Australia*.

### **Exclusions**

- 1. We will not pay for *damage* caused by or arising from:
  - (a) the cleaning, testing, altering or repairing of *insured property*;
  - (b) atmospheric conditions including, but not limited to, dryness, dampness and temperature, unless directly resulting from damage to an air-conditioning system used to control the atmosphere in which the insured property operates; and
  - (c) dishonest acts or misappropriation, of *insured* property by you or your directors, partners, employees or officers.
- 2. We will not pay for any legal liability.
- 3. We will not pay for any damage to data, records, software or media material unless these items are covered under the Optional Extensions of Cover to Part A of this cover section.
- 4. We will not pay for *damage* directly caused by:
  - (a) a breakdown;
  - (b) the presence or action of insects or vermin;
  - (c) gradually operating causes such as but not limited to wear and tear, mildew, corrosion, fading, rusting or other forms of oxidisation;
  - (d) error or omission in design, plan or specification;
  - (e) failure of design;
  - (f) faulty materials or faulty workmanship;
  - (g) inherent vice or latent defect; or
  - (h) change in texture or finish.

Provided that we will pay for *damage* to *insured* property that is not otherwise excluded or limited that results from such *damage*.

5. We will not pay for any loss of use or consequential loss, other than the *damage* to *insured property* that is covered under the proviso to Exclusion 4 above.

## **Extensions of Cover**

## 1. Removal of debris

Following accidental *damage* to *insured property* that is covered by Part A of this *cover section* we will additionally pay for removing, storing and disposing of debris.

Provided that this cover is limited to 50% of the *sum insured* shown for *insured* property.

#### 2. Damage to premises during a theft

We will pay for the cost of repairing *buildings* that are *damaged* at the *premises* during the theft or attempted theft of *insured property*.

Provided that the *sum insured* for insured property covered by Part A of this *cover section* is not exceeded.

# **Optional Extensions of Cover**

If shown in the schedule the following extensions shall apply:

## 1. Cost of restoring data

If 'Cost of Restoring Data' is shown in the *schedule* then cover under Part A is extended to include the costs incurred in restoring *data* and *software* that are accidentally *damaged* together with the cost of replacing any *damaged media material*, up to the amount shown in the *schedule* for this Optional Extension.

Provided that we will not pay for damage:

- (a) to data, software or media material caused by a failure or defect in the media material;
- (b) to data that was generated, altered or processed more than five (5) working days prior to the date of the damage;
- (c) caused by an error in processing *data* or error in the use of *software*;
- (d) caused by erasure, deletion or overwriting of any *data* or *software*;
- (e) caused by unauthorised access being gained to any operating system that is used by any part of the *insured property* via any communications system; or
- (f) caused by the operation or presence of a computer virus that alters or erases data or software in a manner that is undesired by you.

# 2. Increase in cost of working

If Increase in Cost of Working is shown in the *schedule* we will pay for costs that are in excess of *your* normal total *computer* operating costs.

Provided that:

- (a) these costs are incurred as a result of accidental *damage* to *insured property* that is covered by Part A of this *cover section*;
- (b) these costs were reasonably incurred in order that your business may operate in a manner that is as close as possible to your normal business operations;

- (c) these costs are limited to the amount shown in the *schedule* for this Optional Extension; and
- (d) we will not pay for:
  - (i) any expenditure incurred after a period of 90 days following the *damage*; or
  - (ii) any expenditure incurred during the first 24 hours immediately following the *damage*.

# **Breakdown - Part B**

#### Cover

When Breakdown – Part B is shown in the *schedule*, we will pay up to the *sum insured* for the cost of repairing or, at our option, replacing *insured property* which occurs during the *period of insurance*.

## **Limitations of Cover**

 All insured property that can be repaired must be repaired, however, where the cost of repair is deemed to be uneconomical due to the extent of insured damage, settlement shall be as follows:

We will at our option:

- (a) supply a replacement of the same type model capacity and condition to replace the *damaged* item as it was immediately before the *insured damage*; or
- (b) if such a replacement item is not available we will supply a similar item of no lesser capacity than the *damaged* item; or
- (c) if the item was manufactured more than six (6) years prior to the date of loss, we will pay no more than the estimated cost of similar parts for similar type of plant currently available in addition to estimated labour costs to effect the repair.
- 2. We will not pay more than the *sum insured* for any one event.
- 3. *You* are liable for the excess for each and every event that results in *damage*.
- 4. Where insured damage is confined to a part of the insured plant or other property, we will pay the cost of repairing or, at our option, replacing that part plus the dismantling or rebuilding costs that are necessarily incurred to repair or replace that part.

- If an item of *insured property* cannot be repaired without improving the output capacity or efficiency of that item then our payment will be limited to the cost of replacing that item, less an amount equal to the value of such improvement(s).
- If it is necessary to replace parts that are unavailable or obsolete, we will not pay more than the estimated cost of similar parts for similar type of plant currently available.

## **Exclusions**

- I. We will not pay for the repair or replacement of:
  - (a) glass or ceramic components other than when used as electrical insulation;
  - the chipping or scratching of painted or polished surfaces or other aesthetic defects that do not affect the function of the *insured property*;
  - (c) fuses and other devices designed for safety or protection that are *damaged* through their normal operation;
  - (d) the wearing or wasting away of material caused by normal wear and tear, atmospheric conditions, mildew, fading, rust, corrosion or other forms of oxidisation;
  - (e) any alterations, additions, cleaning, adjustments, inspections or maintenance of insured property;
  - electrical and electronic glass bulbs, tubes, X-ray tubes, laser tubes, heating elements, lighting facilities and electrical contacts;
  - (g) expendable items such as, but not limited to, belts, batteries, photosensitive cartridges, print heads, tapes, ribbons;
  - (h) coin or card-operated machines, portable equipment such as, but not limited to, computers, communication equipment; or
  - (i) plant not owned by *you* or used at the *premises*.
- 2. We will not pay for *damage* caused directly or indirectly by:
  - (a) fire, smoke, soot, extinguishing of a fire or subsequent demolition;
  - (b) lightning, hail, wind, rain, flood, snow, storm, earthquake, subsidence, landslip, earth movement, subterranean fire and volcanic eruption;

## (c) impact by:

- aircraft or other aerial devices or pressure waves created by their travelling at sonic or supersonic speed; or
- (ii) land-borne vehicles or waterborne craft;
- (d) malicious damage, theft or attempted theft;
- the application of any tool or process to the insured plant in the course of maintenance, inspection, repair, alteration, modification or overhaul;
- (f) the installation, construction or erection of *insured plant* other than dismantling movement and re-erection for the purpose of cleaning, inspection and repair;
- the insured plant being subject to testing or intentionally overloaded or operated in excess of its normal designed operating specification; or
- (h) a deliberate act or omission or neglect on *your* part.

# **Optional Extensions to Cover**

If shown in the *schedule* the following extensions shall apply:

# 1. Cost of restoring data

If 'Cost of Restoring Data' is shown in the *schedule* then the cover under Part B is extended to include the costs incurred in restoring *data* and *software* that are *damaged* as a result of *insured damage*, up to the amount shown in the *schedule* for this Optional Extension.

Provided that we will not pay for damage:

- (a) to data, software or media material caused by a failure or defect in the media material;
- (b) to *data* that was generated, altered or processed more than five (5) working days prior to the date of *damage*;
- (c) caused by an error in processing *data* or error in the use of *software*;
- (d) caused by erasure, deletion or overwriting of any *data* or *software*;
- (e) caused by unauthorised access being gained to any operating system that is used by any part of the *insured property* via any communications system; or
- (f) caused by the operation or presence of a computer virus that alters or erases data or software in a manner that is undesired by you.

#### 2. Increase in cost of working

If 'Increase in Cost of Working' is shown in the *schedule* we will pay for the costs that are in excess of *your* normal total *computer* operating costs.

### Provided that:

- (a) these costs are incurred as a result of *insured* damage of *insured property* that is covered by Part B of this *cover section*;
- (b) these costs were reasonably incurred in order that your business may operate in a manner that is as close as possible to your normal business operations;
- (c) these costs are limited to the amount shown in the *schedule* for this Optional Extension;
- (d) we will not pay for any expenditure incurred:
  - (i) after a period of 90 days following the *damage*;
  - (ii) during the first 24 hours immediately following the *damage*; or
  - (iii) resulting from, or caused by the operation or presence of a computer virus that alters or erases data or software in a manner that is undesired by you.

# **Special Condition**

# 1. Examinations

You will permit our representatives to inspect the insured plant at any reasonable time during the period of insurance and you will prepare the insured plant at your expense for such an inspection.

Provided that any inspection by us is for our purposes only and does not warrant that the *insured* plant is safe or that it is free of defects.

# Additional Benefits applying to Part A and Part B

# 1. Additional repair costs

Following *insured damage* to the *insured plant* that is covered by this *cover section,* we will reimburse *you* for reasonable costs of the following items if necessarily incurred:

- (a) the cost of hiring temporary plant;
- (b) the cost of temporary repairs;
- (c) the extra cost of expediting permanent repairs including:
  - charges for overtime and work on public holidays where necessary and reasonably incurred;
  - (ii) freight within *Australia* by any recognised schedule service; and
  - (iii) overseas airfreight by any recognised schedule service and/or overseas labour; and
- (d) consultants fees approved by us.

Provided that the total additional cost for any one *breakdown* does not exceed 50% of the normal cost of repair. We will not pay more than the *sum insured* shown in the *schedule*.

## 2. Temporary cover

We will provide temporary cover for a period of up to 90 days for an additional plant which is installed or brought into use during the *period of insurance*.

## Provided that:

- (a) this plant is of a similar type to the plant that is shown in the *schedule*;
- (b) the additional plant is free from defects;
- (c) the additional plant will not be covered until it has worked satisfactorily for eight (8) hours and has become *your* responsibility;
- (d) you supply details of any additional plant to us in writing within 90 days that immediately follow installation of this plant;
- the sum insured and excess for the additional plant will be that specified for a similar item or group of items of plant in the schedule; and
- (f) you pay the premium that we require for this additional plant.

#### 3. Temporary removal

We will pay for *damage* to *insured property* whilst it is temporarily removed from the *premises* to anywhere in *Australia*.

Provided that cover is not extended for *insured* property:

- (a) whilst in storage or whilst being transported for storage or during permanent removal from the *premises*;
- (b) if stolen from any unlocked vehicle;
- (c) whilst left unattended in the open air; or
- (d) whilst in transit as checked baggage or cargo on aircraft or public transport.

# **Employee Fraud**

## Introduction

This cover section only forms part of your policy when Employee Fraud Section is shown in the schedule and is limited to the period of insurance indicated.

#### **Definitions**

The following definitions shall apply to the words used in this cover section.

## **Employee**

*employee* means any person that *you* have the right to direct during *your business* activities who is:

- 1. employed by you;
- 2. apprenticed to you;
- 3. hired or seconded from another party by you;
- 4. an executive, director or officer of *your business* whilst performing acts falling within the scope of the usual duties of an *employee*; or
- 5. a voluntary worker.

# **Employee fraud**

employee fraud means the unlawful taking of property by your employee, whether acting alone or in collusion with others, with the intent to:

- (a) cause loss to you; or
- (b) benefit any person or organisation other than you.

## **Event**

event means employee fraud by your employee by a single act or series of related acts.

# **Property**

property for the purpose of this cover section only, means any property, including money, that belongs to you or which you are legally responsible for.

#### You or Your

you or your, for the purpose of this cover section only, is extended to include:

- (a) any superannuation or pension scheme formed by you and exclusively for the benefit of employees, but does not include any scheme that is administered by a professional funds manager; and
- (b) any welfare, social or sporting club formed with *your* knowledge and consent exclusively for the benefit of *employees* and their families.

### Cover

We will pay up to the *sum insured* for the value of *property* that is lost as a direct result of *employee fraud* that occurs during the *period of insurance*.

### Provided that:

- you are able to identify which of your employees are responsible; and
- 2. the *employee fraud* is discovered:
  - (a) during the period of insurance; or
  - (b) within one year that follows the period of insurance or within one year of the date upon which your employee committing the employee fraud ceased to be in your employment, whichever occurs first.

# **Limitations of Cover**

#### 1. Excess

You are liable for the excess for each and every claim resulting from an event.

### 2. Discovery

We will not pay for any loss caused by a particular *employee* that occurs after:

- (a) you become aware of an act of employee fraud by that particular employee; or
- (b) you suspect that an employee has committed an act of employee fraud.

#### 3. Reduced sum insured

The *sum insured* for the *period of insurance* will be reduced by any payment made or due to be made under this *cover section*.

## **Exclusions**

We will not pay for:

- any loss resulting directly or indirectly from trading in securities or derivatives whether or not in *your* name and whether or not in a genuine or fictitious account; or
- 2. loss where proof of its existence or amount depends on any comparison of inventory records with a physical count or a profit and loss computation.

#### **Extensions of Cover**

## 1. Cost of recovery

When you sustain a loss that is greater than the sum insured paid for this cover section, we will pay up to an additional 20% of the sum insured for costs and expenses you have reasonably incurred in an attempt to recover lost property.

### 2. Auditors and Accountants

We will accept as proof of *your* loss, a certified statement from *your* auditors or accountants that shows the value of the *property* that is lost.

# 3. Unidentifiable employee

If you suffer employee fraud, but are unable to identify the specific employee whose conduct has given rise to the loss, we will pay for the loss.

Provided that:

- (a) you have insured for the conduct of all employees; and
- (b) you can satisfactorily demonstrate that the loss was caused by the dishonest conduct of one or more employees.

## 4. Continuity of cover

If this cover section has been taken up in substitution for any prior employee fraud/fidelity policy/coverage held by you with any other insurer and cover under this cover section commences immediately after cover under the prior policy/coverage ends, then this cover section extends to cover any employee fraud discovered during the period of insurance where that employee fraud is not covered by the previous policy/coverage solely because it was not discovered during the period of insurance of the previous policy/coverage or any applicable extended reporting period.

Provided that:

- (a) the amount of the loss shall form part of and will not be in addition to the *sum insured*;
- (b) the *property* lost would have been covered under this *cover section* if this *cover section* had been in force when the *employee fraud* causing the loss was committed; and

- (c) we will pay the lesser of:
  - the amount which would have been payable under the prior policy/coverage if the prior policy/coverage had continued in force or had applied at the date of discovery of the employee fraud; or
  - (ii) the *sum insured* at the date of substitution.

#### 5. Automatic reinstatement

When the *sum insured* is reduced following the discovery of *employee fraud* covered by this *cover section*, we will automatically increase the reduced amount to the *sum insured* shown in the *schedule*.

Provided that:

- (a) you pay the additional premium that we require;
- (b) the maximum amount we will pay for all acts of *employee fraud* involving a specific *employee* remains limited in the aggregate to the *sum insured*; and
- (c) such reinstatement shall occur only once.

# **Special Condition**

#### 1. Recoveries

Following a loss, you must retain, to the extent allowed by law, all monies and other assets that are due to any of your employees involved in the loss as we will treat these monies or assets as a deduction from the amount of the loss.

# **Optional Extension of Cover**

# 1. Additional audit and Claims preparation costs

We will pay costs incurred with our approval for reasonable professional fees and such other expenses for processing and certifying details of a claim under this cover section up to an amount equal to the sum insured for 'Additional Audit and claims preparation costs'.

This amount is in addition to the benefit available for 'Approved claims preparation costs' that form part of *your* policy.

# Office Endorsement

Office Endorsement is shown as applicable in the *schedule*, then the following *cover sections* of the policy are amended as follows:

# Fire Section - Gold

Exclusion 5(a) is amended to read:

5. (a) breakdown;

Provided that this Exclusion 5(a) does not apply to electrical motors under 0.75 kilowatts or hp damaged by the actual burning out of electrical windings by their own electrical current.

We will not pay more than the cost of replacing or repairing the motor less a deduction for wear, tear and depreciation. The deduction for wear, tear and depreciation will be:

- (i) for motors less than 3 *years* old, no deduction.
- (ii) for motors greater than 3 years old, the deduction will be 10% of the replacement or repair cost (whichever is applicable) for each year of age and subject to a maximum deduction of 90%.

# **Burglary**

Extension of Cover 11 – 'Theft without forcible entry' is deleted in full and shall be replaced as follows:

# 11. Theft without Visible, Forcible or Violent entry

We will cover *you* for *theft* of *property* from the *premises* without visible, forcible or violent entry by any person who is not:

- (a) a member of your family; or
- (b) a person in your service.

Provided that we will not cover under this Extension:

- (i) theft from any vehicle;
- theft of mobile telephones, computers or their peripheral equipment not contained in any building at the premises;
- (iii) theft of contents other than in (ii) above which are in the open air for a greater amount than \$10,000 any one event; and
- (iv) theft of contents while in storage or while being transported for storage or during permanent removal from the premises.

The following additional Extension of Cover is included, subject to the Burglary *cover section* being shown in the *schedule*.

#### 16. Contents temporarily removed

We will cover *you* for *contents* which are temporarily removed from the *premises* in the ordinary course of *your business* to any other location in *Australia* and whilst in transit to and from this location.

### Provided that:

- (a) the most we will cover you for is 20% of the sum insured shown in the schedule for this cover section; and
- (b) we will not cover:
  - theft from any vehicle which is not as a result of visible, forcible and violent entry into the locked vehicle;
  - (ii) theft of contents which are in the open air;
  - theft of contents while in storage or while being transported for storage or during permanent removal from the premises; or
  - (iv) *theft* of mobile telephones, computers or their peripheral equipment.

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