

Stephane  
19 Oct 2003

## Dates for Specific Ale Tasks

PR: 6 months / 6 weeks / 2 weeks before

Task	Start Date	End Date
Preliminary Web site	Now	Nov. 5?
Donation requests	Feb 01	March 20
Initial interest letter to teams	Send Jan. 15	Responses Feb. 15
1st web site update: Include as much as possible of tour locations, more schedule detail, closer target cost estimate, t-shirt design	Info. in Jan. 15	Posted by Jan. 30
Finalize budget		March 25
2nd web update: massed dances, who we expect to attend, registration info.	Info. in March 25	Posted March 31
Registration packets e-mailed to teams	Begin to prepare March 15	Mail April 1
Registration deadline		April 30?
Final web site update: tour assignments and massed dance schedule	Info. in by May 15	Post May 20
Assign to tours, cabins/rooms	May 1	May 15
Prepare registration packets, buttons	May 15	May 22-23
Select t-shirt design		Dec. meeting
Get design in final electronic format	Dec.	Jan 15.
Get printing bids	March 1	March 20
Submit order		May 3
Select bus companies		March 20
Select massed dances, gather notes, music		March 25
Airport ride schedule	May 1	May 20

after that is  
late fee

Catering: budget for Donna Mar 15/20

& ORCA + John Stott re re-directing service ✓

## Possible Sunday Schedules:

### Option 1: Morning Workshops

Breakfast: 8:00-9:30

Workshops: 9:30-10:30

Buses leave: 11:00

Lunch/pub stop: 12:15 - 1:30

Tour stops: 2 between 1:45 and 3:15

Massed dance: 3:30 - 5:00

Travel back to camp: 5:15 - 6:15

Dinner: 6:30 - 7:30

Skits: 8:00

### Option 2: Afternoon Workshops

Breakfast 8:00 - 9:15

Buses leave: 9:45

Tour stops: 2 between 10:30 and 12:15

Lunch/pub stops: 12:30 - 1:45

Massed dance: 2:00 - 3:30

Travel back to camp: 3:45 - 4:45

Workshops: 5 - 6

Dinner: 6:30 - 7:30

Skits: 8:00

### Option 3

7:30-9:00 breakfast

9:00-10:00 work stop I

10:00-11:00 work stop II

11:00-12:30 bus w/ box lunch

12:30-2:00 pub stop

2:00-3:00 dance stop

3:30-5:00 mass dance

5:00-6:00 bus stop

6:30-7:30 dinner

8:00 skit

### **Saturday Schedule:**

Breakfast 7:30 - 8:30

Massed dance at camp: 9 - 10

Board buses: 10:15

1st stand: 11:15

Lunch in parks?

12:30: One group performs at Creek Festival Community Dance stage, 30 minutes

Other tour stops plus pub stops

Massed dance: Approx. 3:45 - 5:15

Return to camp about 6:15-6:30