

Team
hardhat

ALE TIME LINE

These are the dates for completion of specific details for the Ale.
Make your plans accordingly!!

SUMMER '93

Camp and Bus company reserved

DECEMBER '93

Data Base ready

JANUARY '94

1st Mailing - Invitations

Menu's Set, Cooks & Contra Band confirmed

Bus Service down payment

FEBRUARY '94

Tour Sites Located

T-Shirt Design completed

MARCH '94

2nd Mailing - Registration & Menus

Confirm Friendly Native Guides, Contra Band and Cooks (again)

APRIL '94

Contact Vendors for food prices and donations

Set final Budget

Tour sites confirmed

MAY '94

3rd Mailing - Confirmation, Maps, Directions

Food, Beer & Camp Supplies Ordered/Purchased

T-Shirts & Diddy Bags Printed

Diddy-Bags stuffed

Schedule bus tours

MAY 26 & 27 '94

Deliver food and beverages to camp

(see 11th hour list)

Deliver extra tables/chairs/tableware to camp

PWM gear and belongings to camp

Signs posted/diddy-bags ready

Greet Guests and have a good time!

-over-

MORRIS ALE • 11th HOUR TO DO LIST • MAY 1994

These things need to be completed before MAY 21, 1994:

3rd Mailing - Confirmation, Maps, Directions, Olympics	SuAnn
Food, First Aid Supplies Purchased	SuAnn
Beer Purchased	David
T-Shirts, Diddy-Bags & Signs Printed	Kathleen
Assign Bus Tours	Alice & SuAnn
Diddy-Bags Stuffed	Kathleen & SuAnn

THURSDAY, MAY 26, 1994

Deliver food and beverages to camp	Crew = SuAnn
Deliver extra tables, chairs, tableware to camp	John, Frances
PWM gear and belongings to camp	Kathleen, Rita
Prepare Lodges for Weekend Events	Jennifer, David

FRIDAY, MAY 27, 1994 • ARRIVAL DAY

Before Noon: PWM tents put up and ready to go
Signs posted/registration & diddy-bags ready

After Noon: Tap the Beer!
Greet Guests and have a good time!

* COORDINATORS *

Coordinators are responsible for seeing that the job gets done, it does not necessarily mean that they do the job themselves. All team members are encouraged to offer help and support as needed.

Arrivals & Departures / Table set up and take down	John & Allen
Workshops	Rita
Olympics	Orest & Cheryl
Announcements / Contra Dance	Cynthia
Skits / Bus supplies (water, first aid etc)	Diane
Tour Schedule	Alice
Registration & Food	SuAnn & Kathleen
Libation & Mass Dancing	David
T-Shirts, Signs, Art Work & Amusements	Kathleen & SuAnn
Finances	Linda
Meal Helpers & Clean up	Jennifer & Frances

If you see a job that needs doing, seek help and get it done.