EMMANUEL KOFI OSEI

HIGHLY ORGANIZED AND METICULOUS. GOOD COMMUNICATOR WITH INTERPERSONAL SKILLS. TECH SAVVY, AND ALWAYS WILLING TO LEARN SOMETHING NEW.

Education

2015 — **Bachelor of Science (Hons) Computer Science**

All Nations University College, Koforidua, Ghana.

Class Obtained: **Second Class, Upper Division.**

- Modules included: Calculus, Communication Skills, Data Structures and Algorithms, Programming Using C, Object Oriented Programming Using C++, System Analysis and Design, Research Methodology, Programming with Java, Web Technology, Advanced Computer Networks.
- **Project** – Video Transceiver Using RTP (Real-Time Protocol)

2007 — **WASSCE**

- *Glory Emmanuel High School.*
- WASSCE: Mathematics, Physics, Chemistry, English Language.

Additional Training & Certifications

2022 — **Google IT Support Certificate**

Google x Coursera

2021 — **HCIA (Huawei Certified Network Associate) – Routing & Switching**

Huawei ICT Academy

2020 — **Network+ Certification**

LinkedIn Learning.

PERSONAL INFO.

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Sites

linkedin.com/in/fiknahs

github.com/fiknahs

Software

- Microsoft Windows
- Microsoft Office
- Hyper V
- Windows Server
- Linux
- Canva
- Adobe Illustrator
- Adobe Premiere Pro
- Adobe After Effects

Skills

- HTML5
- CSS
- JavaScript
- Python
- Computer Hardware
- Computer Networks
- Command prompt
- Git
- Photography

2019   **Mobile Web Specialist Course**

Andela x Google.

2018   **Google Africa Scholarship Front End Course**

Andela x Google.

Work History

**2016-
Current**   **Tutor/Lab Technician/Media Director**

All Nations University College, Koforidua, Ghana.

- Tutor the following courses: *Fundamentals of Computer Science, Digital Computer Fundamentals*
- Support other Instructors with test administration, curriculum development, and grading.
- Offer complete instructional support for students unable to attend regular classes.
- Create lesson materials, visuals, and digital presentations to supplement lesson plans.
- Installation and configuration of computer systems and network, Maintain existing network and ensure all computer systems are operational.
- Perform computer maintenance and troubleshooting, software upgrades, and apply critical security updates as soon as they are available.
- Provide computer training to students which include familiarizing them with the overall operation of a computer, the hardware components of the computer, software tools and more.
- Create and manage Online ad campaigns for the university (e.g. Websites and Social media platforms)
- Regularly report advertising campaign results.
- Create multimedia content such as pictures and promotion videos for events on campus.

2019-02 -   **Volunteer**

2019-03   *All Nations University College, Koforidua, Ghana.*

- Contributed to the planning and setup of the network.
- Planned and coordinated the termination and laying of cables.
- Traced cables and checked if cables were terminated properly.
- Responsible for setting up Ethernet ports in various offices.
- Terminated and installed patch panels.
- Performed configuration and troubleshoot of cisco switches.