

The Right to Information Act, 2005

Application for Obtaining Information

From:

Mohd Sameer
Yousfguda, Rahamathnagar,
Hyderabad, Telangana – 500045
Email: 0sameermohd@gmail.com
Phone: 8074816987

To:

The Public Information Officer
Examination Branch, Administrative Building,
Osmania University,
Hyderabad – 500007, Telangana

Subject: Request for Verification of Mark Sheet under the RTI Act, 2005

Dear Public Information Officer,

Under the Right to Information Act, 2005, Section 6, I seek information regarding verification of my academic record. The details of my request are as follows:

Details of the Applicant:

- **Name:** Mohd Sameer
 - **Address:** Yousfguda, Rahamathnagar, Hyderabad, Telangana – 500045
 - **Email:** 0sameermohd@gmail.com
 - **Phone Number:** 8074816987
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Details of Information Required:

Complaint details in brief:

I have completed my LL.B from Osmania University, and I am submitting this RTI application to verify the authenticity of my mark sheet.

Requested Information:

1. Kindly confirm whether the mark sheet issued in my name with the following details is genuine and officially issued by Osmania University.
2. If possible, please provide a certified copy or official verification of the mark sheet.

Academic Details:

- **Course Name:** LL.B
 - **Roll Number:** 114424405069
 - **Year of Study/Passing:** 2025
 - **University:** Osmania University
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Application Fee Details:

Application fee of ₹10/- paid by [Insert Payment Method: Court Fee Stamp/IPO/Online Payment].
(Note: Please insert the actual payment details at the time of submission.)

Below Items for Your Kind Consideration:

- a. As per Section 6(3) of the RTI Act, if the information pertains to another public authority, kindly transfer the application within five days and inform me accordingly.
 - b. As per Section 7(3) of the RTI Act, if additional fees are required, kindly inform me with a detailed calculation.
 - c. Kindly prefer sending the information to my email address provided above. If not possible, clear photocopies may be sent to my postal address.
 - d. As per Sections 7(8)(iii) and 7(3)(ii) of the RTI Act, kindly provide the details of the First Appellate Authority.
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Declaration:

I declare that I am a citizen of India and entitled to seek information under the RTI Act, 2005.

(E-Signature)

Mohd Sameer

Date: [Insert Date of Submission]*Mohd Sameer*

Yours faithfully,

Mohd Sameer

Date: 23/05/2025