

# **The Right to Information Act, 2005**

## **Application for Obtaining Information**

From

NeerajKumar

Jain kamlesh

delhidelhi110032

neerajkrmdb18@gmail.com

8765432100

To

The Public Information Officer

abc,123,new delhi

Subject: Request for Informa on Regarding Gram Panchayat Operations in test

Dear Public Information Officer,

Under the Right to Information Act, 2005, Sec on 6, I seek information regarding Gram Panchayat activities in test for the specified period. The details of my request are as follows:

Details of the Applicant:

- Name:Neeraj Kumar
- Address: Jain kamlesh
- Email: neerajkrmdb18@gmail.com
- Phone Number: 8765432100

Details of Information Required:

- Gram Panchayat Name: test
- District: test
- State:delhi
- Period for Records:
  - Start Date/Year:2000
  - End Date/Year: [To Year]
- Requested Information:
  1. Details of funds allocated to the Gram Panchayat during the specified period, along with their sources.

2. A list of development projects sanctioned, ongoing, and completed by the Gram Panchayat during this period.
3. Copies of audit reports, fund utilization certificates, and meeting minutes related to Gram Panchayat activities.
4. Names and designations of officers or members responsible for fund allocation and monitoring projects.
5. As per your citizen charter, the stipulated timeframe for responding to queries related to Gram Panchayat operations. Please provide a copy of your office's citizen charter.

Application Fee Details:

Application fee of ₹10/- paid by IPO.

Below Items for Your Kind Consideration:

1. As per Section 6(3) of the RTI Act, if the requested information pertains to another public authority, kindly transfer the application or part of it within five days and inform me accordingly.
2. As per Section 7(3) of the RTI Act, in case additional fees are required to provide the requested information, kindly inform me of the additional amount along with a detailed calculation.
3. As per Sections 7(8)(iii) and 7(3)(ii) of the RTI Act, kindly provide the particulars of the First Appellate Authority.

Declaration

I declare that I am a citizen of India and am entitled to seek information under the RTI Act, 2005.

*Neeraj Kumar*

Yours faithfully,

NeerajKumar

Date: 05/05/2025