

# **The Right to Information Act, 2005**

## **Application for Obtaining Information**

**To**

The First Appellate Authority,  
Mandal Revenue Office (MRO),  
Mangalagiri Mandal,  
Guntur District, Andhra Pradesh.

**Subject:** *First Appeal under Section 19(1) of the Right to Information Act, 2005 – Regarding Non-receipt of Information*

**Ref:** RTI Application dated 27/05/2025, Application No: 25050068

**From**

Syed Naseer  
Hyderabad  
Mobile: 9912255839

Sir/Madam,

I had submitted an RTI application dated **27/05/2025** to the **Public Information Officer (PIO), Mandal Revenue Office, Mangalagiri Mandal**, seeking information regarding the **Complaint Tracking mechanism/functioning** at your office. The details of the request are as follows:

- Standard procedure for handling public complaints
- Month-wise data of complaints received/resolved/pending (Dec 2024 to May 2025)
- Time taken for resolution
- Details of any grievance redressal officer/mechanism

Despite the lapse of more than **30 days**, I have **not received any response** or communication from the PIO, which is a violation of the stipulated timelines under **Section 7(1)** of the RTI Act, 2005.

Hence, I am filing this **First Appeal under Section 19(1)** of the Act for your kind intervention and necessary directions to the PIO to furnish the requested information at the earliest.

I request you to treat this appeal with urgency and ensure that the information sought is provided without further delay.

Please find enclosed a copy of my original RTI application along with the acknowledgment/fee proof.

*Twenty ninth May*

Yours faithfully,

Twenty ninth May

Date: 27/05/2025