

The Right to Information Act, 2005

Application for Obtaining Information

From

Syed naseer
Hyderabad
Ph: 9912255839

To

The Public Information Officer
Mandal Revenue Office (MRO)
Mangalagiri Mandal,
Guntur District, Andhra Pradesh

Subject: Request for Information under the Right to Information Act, 2005

Applicant Name: Twenty ninth May

Service Chosen: Complaint Tracking

Sir/Madam,

I am submitting this application under the provisions of the Right to Information Act, 2005. I wish to seek the following information related to the **Complaint Tracking** mechanism/functioning at your office:

1. Please provide the standard procedure followed by your office for receiving, acknowledging, and processing public complaints.
2. What is the average time taken to resolve complaints received in the past six months? Please provide the data month-wise from December 2024 to May 2025.
3. Kindly furnish the number of complaints received, resolved, and pending with your office during the same period.
4. Provide the details of any nodal officer or grievance redressal mechanism established to handle such complaints.

I request you to provide the above information in English. If any part of the information is held by another public authority, kindly transfer the same as per Section 6(3) of the RTI Act.

Applicant Contact Details:

(You can include email, mobile, or address here if needed for test display)

I am enclosing the RTI application fee as per prescribed norms.

Twenty ninth may

Yours faithfully,

Twenty ninth May

Date: 27/05/2025