

**THE RIGHT TO INFORMATION ACT, 2005**  
(Application for Obtaining Information)

From  
Applicant Name  
Full Postal Address  
Mobile: XXXXXXXXXX  
Email: example@gmail.com

To  
The Public Information Officer  
Himachal Pradesh Home Department  
[Office Address]

**Subject:**

Request for Information under RTI Act, 2005 regarding matters pertaining to the Home Department

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005.  
Kindly provide the following information:

1. Certified copy of policies related to law and order and internal security.
2. Details of preventive measures taken to maintain public order.
3. Information on coordination with police and intelligence agencies.
4. Certified copy of emergency response and disaster guidelines.
5. Details of security-related expenditures.
6. Information on complaints received and action taken reports.
7. Name and designation of the officer responsible for internal security.

**Application Fee**  
■10/- IPO / Court Fee Stamp / Online payment / DD

**Declaration & Requests**  
I am a citizen of India.  
If information pertains to another authority, kindly transfer it under Section 6(3).  
If additional fee is required, inform me under Section 7(3).  
Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,  
Applicant Name