

**THE RIGHT TO INFORMATION ACT, 2005**  
(Application for Obtaining Information)

From  
Applicant Name  
Full Postal Address  
Mobile: XXXXXXXXXXXX  
Email: example@gmail.com

To  
The Public Information Officer  
Nagaland Women Resource Development Department  
[Office Address]

**Subject:**

Request for Information under RTI Act, 2005 regarding matters pertaining to the Women Resource Development Department

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005.  
Kindly provide the following information:

1. Details of women welfare and empowerment schemes implemented.
2. Information on beneficiaries under various schemes.
3. Certified copy of scheme guidelines.
4. Details of fund allocation and utilisation.
5. Information on inspections conducted.
6. Details of grievances received.
7. Name and designation of the officer responsible.

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,  
Applicant Name