

THE RIGHT TO INFORMATION ACT, 2005
(Application for Obtaining Information)

From

Applicant Name

Full Postal Address

Mobile: XXXXXXXXXX

Email: example@gmail.com

To

The Public Information Officer

Nagaland Health & Family Welfare Department

[Office Address]

Subject:

Request for Information under RTI Act, 2005 regarding matters pertaining to the Health & Family Welfare Department

Respected Sir/Madam,

I, [Applicant Name], am filing this RTI application under the Right to Information Act, 2005.
Kindly provide the following information:

1. List of government hospitals and health centres in [district].
2. Details of sanctioned posts of doctors and medical staff.
3. Information on availability of essential medicines.
4. Certified copy of hospital inspection and audit reports.
5. Details of health schemes implemented.
6. Information on patient complaints and action taken.
7. Name and designation of the Chief Medical Officer concerned.

Application Fee

■10/- IPO / Court Fee Stamp / Online payment / DD

Declaration & Requests

I am a citizen of India.

If information pertains to another authority, kindly transfer it under Section 6(3).

If additional fee is required, inform me under Section 7(3).

Please provide FAA details in the reply as per Section 7(8).

Yours sincerely,
Applicant Name