

CURRICULUM VITAE

ADEYEYE ADEKOLA ADEMUYIWA

Contact Information

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PERSONAL INFORMATION

Surname: ADEYEYE

Other Names: ADEKOLA ADEMUYIWA

Date of Birth: 20th July, 1993

State of Origin: Osun

Sex: Male

Status: Single

Nationality: Nigeria

GSM No: 07061272556, 08024275589

EDUCATIONAL/QUALIFICATIONS

2010 – 2014 BACHELOR OF SCIENCE, COMPUTER SCIENCE

Bowen University, Iwo, Osun-State

Second class Upper

2004 – 2010 SENIOR SECONDARY SCHOOL CERTIFICATE (SSCE)

Pre-Varsity Education Centre, Ilesha, Osun State

JOB EXPERIENCE

HUMAN RESOURCE MANAGER (RABAA CLEANING SERVICES) 2017- 2019

- Human Resource Planning
- Recruitment and Selection
- Performance Management
- Rewards
- Industrial Relations

- Health and Safety
- Administrative Responsibilities

INDUSTRIAL TRAINING: LAGOS TELEVISION (LTV)

2013

- **SYSTEM HARDWARE ANALYST:**
 - System hardware assembly configuration.
 - System hardware diagnostics
 - System hardware troubleshooting.
- **HELP DESK TECHNICIAN:**
 - Supervising and reporting of helpdesk assignments
 - Administering assistance and support in all ICT related or required meetings
 - Administering assistance and support to staff members on ICT related topics.
 - Providing training to new staffs when necessary
- **NETWORK MANAGEMENT:**
 - Maintenance of networking equipment.
 - Monitoring and reporting of network usage and efficiency.
 - Installation and deployment of radios, routers, switches, wireless routers and cables.
 - Running diagnostics of network related issues and rendering adequate solutions.
- **WEB DESIGNER AND ANALYST:**
 - Constructing and designing websites for both personal and commercial use.
 - Development of already made websites.
 - Updating websites as well as improving them.
 - Analysing websites for better efficiency and optimization.
- **HELP DESK TECHNICIAN:**
 - Rendering adequate assistance with all ICT related problems to internal staff and occasionally external personnel.
 - Providing training and orientation to new staff.
 - Providing ICT support for meetings.
- **COMMUNICATIONS ASSOCIATE:**
 - Online publication
 - Social media management

SKILLS

- Excellent computer skills.
- Excellent Pictography skills
- Excellent oral and writing communication skills.
- Good organisational, analytical and administrative skills.
- Good team spirit
- Good problem solving skills
- Good knowledge in web design, database and networking
- Excellent Interpersonal skills
- Proficient in the use of Microsoft Office
- Good knowledge in graphics design

REFEREES

- Mr. Awobiyi Tomide (CEO Rabaa Cleaning Services Limited)
08167806980
- Chief Mrs. Nike Popoola (CEO Nikki Choice Filling Station)
08035790529
- Mrs. Kemi Olajide (Guarantee Trust Bank)
08034122008