

# Preparing your items for Travel



## Labels must be attached securely:



DO NOT attach labels to a bag by tying them to a handle or by only framing a label with tape. Your bag will rub against other items and labels attached in these ways may become detached. We recommend using Send My Bag label holders. If you do not have label holders, please visit our FAQs for advice on securely attaching labels without label holders. Failure to attach labels in line with our guidance may lead to delays and will void your loss cover.



If sending a cardboard box you may attach tracking labels with sticky tape.

*Important! Ensure your box is not over packed and can hold the weight. Boxes should be secured by running tape in a loop around the box from back to front and from side to side, as well as across the folded flaps at the top and bottom. We also suggest running tape along the seams of boxes. Only taping across the folded flaps is not sufficient! Items should be secured inside the box so they cannot move about.*



### Customs Documents:

- Securely attach the first copy of the packing list to the outside of your item, this must be attached separately to the tracking label and must be visible.



### Tracking Labels:

- Securely attach the tracking label to the outside of your item, this must be attached separately from the packing list with the barcode visible.
- Place the first internal label inside your item.



### For the driver:

- Keep the driver's label (archive doc) and hand it to the driver upon collection. Do NOT attach it to your items. If the driver on your route does not require this copy please retain for your own reference.
- Hand the second copy of your packing list to the driver along with the above label.



Your bag should be secured with a cable tie or string. Shipments being loaded to aircraft are subject to random search. Locked bags may have locks broken or be rejected and returned to you.



### Security:

Do not risk sending prohibited items, ALL shipments are x-rayed and are subject to security searches. If you include prohibited items your shipment will not be loaded to an aircraft and will be returned to you. No refund will be provided for shipments returned under these circumstances and a £25 security processing fee will be due before your shipment can be recollected. In some cases your shipment could also be seized and action taken against you by the FAA or other authorities.

## Got a question?

More information on what you can send and how to prepare your bag or box for travel can be found online:  
[www.sendmybag.com/support/faqs](http://www.sendmybag.com/support/faqs)

If you have any questions please do not hesitate to contact us via email [info@sendmybag.com](mailto:info@sendmybag.com), online chat or by telephone (local numbers and opening hours are available online: [www.sendmybag.com/support/contact-us](http://www.sendmybag.com/support/contact-us)).



**Packing List (DHL Approved Personal Effects Pro Forma Invoice)**  
SMB Order #A1541941

**Exporter**  
Jos van der Westhuizen  
Nechemiah St 11  
Tel Aviv  
6101000  
IL

**Ship Date**  
18/09/2019

**Airway Bill No. / Tracking No.**  
6688191731

**Duty & Taxes payable by consignee**

**Purpose of Shipment**  
Pro Forma  
Used personal effects being forward on behalf of the consignee

**Inco-term**  
DAP

**Importer**  
Jos van der westhuizen  
8 Batemam Mews  
Cambridge  
CB2 1NN  
GB

No. of Units	Unit of Measure	Description of Goods	Country of Origin	Unit Value	Total Value
5	Pair	shoes	UK	\$4.76	\$23.80
4	Piece	trousers	UK	\$4.77	\$19.08
3	Piece	jackets	UK	\$4.76	\$14.28
9	Piece	shirts	UK	\$4.76	\$42.84

**Total No. of Packages** 1  
**Total Shipment Weight (kg)** 30.00

<b>Subtotal</b>	\$100.00
<b>Freight</b>	\$0.00
<b>Packing</b>	\$0.00
<b>Invoice Total</b>	\$100.00
<b>Currency Code</b>	USD

I declare that all information given on this invoice to be true and correct.  
Originator or Name of Company Representative if the invoice is being completed on behalf of a company or individual:

Jos van der Westhuizen

**Signature** .....

**Date:** 17/09/2019

This shipment has been sent via Sendmybag.com on behalf of the parties detailed above.  
Sendmybag (NI) Ltd can be contacted at: info@sendmybag.com or +44 1 865 582 499

EXPRESS WORLDWIDE **MPX** 

2019-09-17 XMLPI 6.2 / '90-1604\*

**From :** Jos van der Westhuizen  
Jos van der Westhuizen  
Nechemiah St 11  
6101000 Tel Aviv  
Israel  
**Origin:**  
**TLV**  
**Contact:** +447402108955

**To:** Jos van der westhuizen  
Jos van der westhuizen  
8 Batemam Mews  
**Contact:** +4407402108955

**CB2 1NN Cambridge**  
**L UK - Mainland**

**200A GB-CBG-CBG**

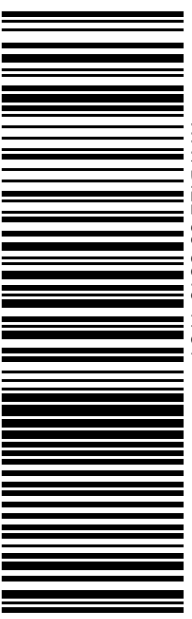
**C**

**Ref: 386342**  
**25.5 kg 1 / 1**

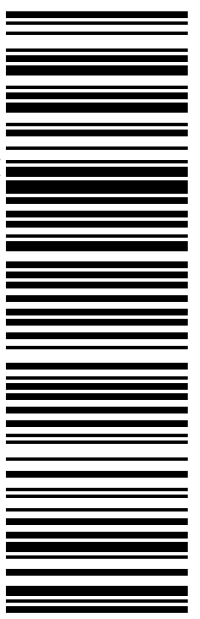


Contents: Used  
Personal Effects

WAYBILL 66 8819 1731



(2L)GBCB21NN+48000001



(J) JD01 4600 0074 0076 3805

FOLD HERE

**Item 1 of 1**

**External Label**

Securely attach this label to the outside of your item.

Never hand a bag to a driver without this label attached.

Sticky tape will not secure a label to a canvas bag, ensure your label is attached in such a way that it will not come off. We recommend using Send My Bag label holders.



EXPRESS WORLDWIDE

2019-09-17 XMLPI 6.2 / '90-1604\*

MPX



From : Jos van der Westhuizen

Jos van der Westhuizen

Nechemiah St 11

6101000 Tel Aviv

Israel

Origin:  
TLV

Contact: +447402108955

To : Jos van der westhuizen

Jos van der westhuizen

8 Batemam Mews

CB2 1NN Cambridge

L UK - Mainland

200A GB-CBG-CBG

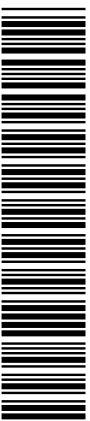
C

Day Time

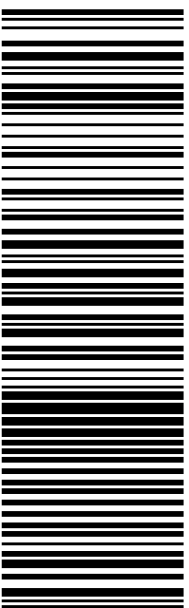
Ref: 386342

Pce/Shpt Weight Piece  
25.5 kg 1 / 1

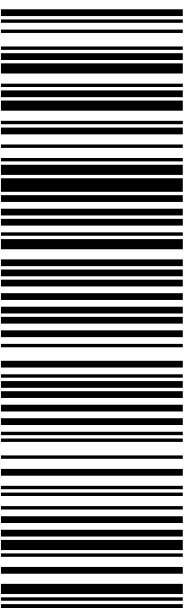
Contents: Used  
Personal Effects



MAYBILL 66 8819 1731



(2L)GBCB21NN+48000001



(J) JD01 4600 0074 0076 3805

FOLD HERE

## Item 1 of 1

### Internal Label

Place this label inside your item.

SendmyBag.com

### DO NOT RISK INCLUDING ANY OF THE BELOW:

- ⊘ Aerosols or other pressurised containers e.g. hairspray, antiperspirant.
- ⊘ Loose batteries.
- ⊘ More than 1 lithium battery - must be inside a working device. No batteries at all, even inside a device when shipping to or from Australia.
- ⊘ No amount of liquids, pastes or gels of any type. Take care small items such as nail varnish are not accidentally included.

Our full prohibited item list will be emailed to you the day before your collection, it is also available online at [sendmybag.com/terms](http://sendmybag.com/terms).

Do not risk sending prohibited items, ALL shipments are x-rayed and are subject to security searches. If you include prohibited items your shipment will not be loaded to an aircraft and will be returned to you. No refund will be provided for shipments returned under these circumstances and a £25 security processing fee will be due before your shipment can be recollected. In some cases your shipment could also be seized and action taken against you by the FAA or other authorities.

You are responsible for what your shipment contains, NEVER send a shipment on behalf of someone without inspecting it yourself.

### Need to get in touch?

Email: [Info@sendmybag.com](mailto:Info@sendmybag.com)

Phone: 01865 582 499

To chat online or view worldwide local rate phone numbers visit [www.sendmybag.com](http://www.sendmybag.com)

\*WAYBILL DOC\*  
Not to be attached to package - Hand to Courier  
2019-09-17 XML PL 6.2 / 90-1604



Shipper :

Jos van der Westhuizen  
Jos van der Westhuizen  
Nechemiah St 11  
6101000 Tel Aviv  
Israel

Contact:  
+447402108955

Receiver :

Jos van der westhuizen  
Jos van der westhuizen  
8 Batemam Mews  
CB2 1NN Cambridge  
UK - Mainland

Contact:  
+4407402108955

200AIL-TLV-TLV GB-CBG-CBG

Product Details:

Features / Services (Service Code)

[P] EXPRESS WORLDWIDE (48)

Payer Details  
FRT A/C: 954104108  
DTP A/C:

Terms of Trade: DAP

Shipment Details

Ref: 386342  
Custom Val: 100.00 USD  
Cust Decl Shpt Wgt (UOM) / Dim Wgt (UOM):  
25.5 kg  
Name (in Capital Letters) Signature Date (DD.MM.YYYY)

Pieces  
1

Contents: Used  
Personal Effects

WAYBILL 66 8819 1731

License Plates of Pieces in shipment  
JD014600067400763805

FOLD HERE



Driver's Label

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