



**UNIVERSITY OF THE EAST**  
**RAMON MAGSAYSAY MEMORIAL MEDICAL CENTER, INC.**  
64 Aurora Boulevard, Barangay Doña Imelda, Quezon City 1113 Philippines  
Tel. No.: 8715-0861 to 77 local 267  
Email: dpo@uerm.edu.ph

**DATA PROTECTION OFFICE**

December 12, 2022

**FOR : ALL CONCERNED**

**SUBJECT: AMENDED MEMORANDUM – PROHIBITION ON TAKING PHOTOGRAPHS, VIDEOS, AND CLOSED CIRCUIT TELEVISION (CCTV) SNAPSNOTS AND FOOTAGES**

In compliance with the Data Privacy Act of 2012, its implementing rules and regulations, and National Privacy Commission (NPC) issuances, the University of the East Ramon Magsaysay Memorial Medical Center, Inc. adheres to the principles of transparency, legitimacy and proportionality in processing of personal information, upholds the rights of the data subjects, and is committed to protect and maintain the confidentiality, integrity and availability of personal information.

In relation to the foregoing, the UERM Community is informed that the following acts are **PROHIBITED**:

1. Taking of clinical photographs and videos for medical treatment purposes without the consent of the data subject or his/her authorized representative;
2. Taking photographs and videos of hospital premises capturing individuals where they are identifiable;
3. Taking of CCTV snapshots and footages without the consent of the data subject or his/her authorized representative and without the approval of the Medical Center's management.

While taking photographs and videos of hospital premises without identifiable individuals is not covered by the Data Privacy Act, the same is prohibited as a matter of corporate policy if taken without permission and used for activities that may pose reputational risks or if corporate data are apparent which can be used to the prejudice of the Medical Center.

**VANGERINE D. BAYOG**  
Data Protection Officer

Noted by:

**DR. CHIARA MARIE M. DIMLA**  
Director for Quality and  
Patient Services

**ATTY. JONATHAN O. SARTE**  
Assistant Corporate Secretary and  
Legal Counsel

**DR. MARIBETH T. DE LOS SANTOS**  
Vice President for Hospital Services

Cc: Other Vice Presidents





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**DATA PROTECTION OFFICE**

December 19, 2022

**FOR : ALL EMPLOYEES AND OUTSOURCED WORKERS OF UERMMMMCI**

**SUBJECT: SIGNING OF DATA PRIVACY ACT EMPLOYEE CONSENT FORM**

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In compliance with the Data Privacy Act of 2012, its implementing rules and regulations, and National Privacy Commission (NPC) issuances, the University of the East Ramon Magsaysay Memorial Medical Center, Inc. adheres to the principles of transparency, legitimacy and proportionality in processing of personal information, upholds the rights of the data subjects, and is committed to protect and maintain the confidentiality, integrity and availability of personal information.

In relation to the foregoing, the UERM Community will be required to sign the **Data Privacy Act Employee Consent Form**. The form can be downloaded in "Downloadable Forms" Module in WebApps.

Please print in officio paper size (8.5"x13"). Submit the signed forms to the Human Resource Department on or before **January 13, 2023**.

Should you have concerns, please contact the undersigned.

**VANGERINE D. BAYOG**  
Data Protection Officer  
vdbayog@uerm.edu.ph  
local 267

Noted by:

**MS. ANNE MARIE VIRTUCIO**  
Vice President for Administration