FILZAHUSNA MUHAMMAD

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SKILLS & TOOLS

HTML . CSS . Sass . Bootstrap . JavaScript . React (Beginner)
VS Code . Figma . GitHub . Netlify . Git (Beginner)
Pages . Microsoft Office . Google Docs
English (Fluent) . Malay (Fluent)

PROJECTS

E-commerce Website   *2022*
- Designed with HTML, CSS, Bootstrap and JavaScript
- Multi-page and responsive for large, medium-770px and small-450px screen
- Added hamburger menu for other pages navigation
- Added a variety of HTML element such as input, select and iframe

Portfolio Website   *2022*
- Designed with HTML, SCSS, Bootstrap and JavaScript
- Added hamburger menu and some simple animation upon loading
- Linked my contact information at the footer of page

WORK EXPERIENCES

Freelance Transcriber   *2020 - current*
Appen Limited
- Transcribe English & Malay audios for machine speech recognition technology

Freelance Translator   *2017 - current*
Chambers Translation Sdn Bhd
- Translate and proofread documents from Malay to English and vice versa
(Legal, Finance, Marketing, Construction, Certificates etc.)

Project Document Controller Executive   *2013 - 2017*
TechnipFMC
- Managed the document electronic database system register (EDMS)
- Managed engineering, vendor, and subcontractor documents and drawings between client and contractor
- Produced reports and minutes of meetings

EDUCATION

Bachelor of Languages and Linguistics (English)   *2011*
University of Malaya
Kuala Lumpur, Malaysia

Certificate in Physics   *2008*
Pre-University Qualification
Pahang Matriculation College, Malaysia