Al Resume Analysis Report

Job Title: System analysis

Al Feedback:

Resume Analysis for System Analyst Position

1. Skills Matched:

The resume demonstrates some relevant skills for a system analyst role, but primarily focuses on accounting and bookkeeping experience. The "Information Systems Analysis and Problem Solving" section shows *some* transferrable skills:

- * **Problem-solving:** Successfully reprogramming software and researching/correcting system problems showcases problem-solving abilities.
- * **System conversion:** Converting manual to computerized systems demonstrates understanding of system implementation.
- * **Basic technical skills:** Proficiency in MS Office, along with basic knowledge of MS Access, SQL, Visual Basic, and C++, indicates foundational technical literacy.

However, the depth and breadth of these skills are questionable based on the provided details. The accomplishments are described at a high level, lacking specifics on the complexity of the systems involved, methodologies used, or quantifiable results.

2. Areas to Improve:

- * **Focus and Clarity:** The resume is too heavily weighted towards accounting experience. It needs to emphasize the information systems skills and downplay the accounting aspects, aligning better with the target job. The summary should be rewritten to highlight analytical and problem-solving skills applied to *systems*, not just accounting.
- * **Quantifiable Results:** The descriptions lack quantifiable results. Instead of saying "analyzed and successfully reprogrammed software," the candidate should state something like, "Reprogrammed [specific software] resulting in a 15% increase in processing speed and a 10% reduction in errors." This applies to all accomplishments.
- * **Specificity and Detail:** The descriptions are vague. The resume should specify the types of software, databases, or systems used, the size and complexity of the projects, and the specific technologies employed (e.g., specific SQL queries, VB scripts).
- * **Keywords:** The resume needs stronger keywords relevant to system analysis, such as requirements gathering, systems design, UML, data modeling, testing methodologies (e.g., Agile, Waterfall), and specific software development tools.
- * **Work History Format:** The functional format obscures the candidate's career progression. A chronological format would be more suitable for showcasing experience relevant to the target job.
- * **Computer Skills Section:** The "basic knowledge" of several programming languages suggests a lack of practical experience. This section should be revised to reflect actual proficiency levels more accurately. The candidate should group similar items together to create a tighter skills section.

3. Missing Qualifications:

The resume lacks crucial qualifications typically sought in a System Analyst role:

- * **Formal training in system analysis or software engineering:** A degree or certification in a relevant field would significantly strengthen the application.
- * **Experience with specific system analysis methodologies:** Familiarity with Agile, Waterfall, or other methodologies is essential.
- * **Demonstrated experience in requirements gathering and documentation:** This is a core function of a system analyst.
- * **Experience with database design and management (beyond basic MS Access):** Strong database skills are crucial.
- * **Experience with software testing and quality assurance:** The candidate should highlight any experience in testing and debugging.

4. Final Score out of 100:

Considering the mismatch between the presented skills and the requirements of a System Analyst position, I'd give this resume a **55/100**. The accounting experience is valuable, but it's not directly transferable and overshadows the limited information systems experience.

5. Career Suggestion:

Given the candidate's strong accounting background and some exposure to information systems, a more suitable career path might initially be in **Financial Systems Analysis** or a **Business Analyst** role focused on financial systems. This would allow them to leverage their existing skills while gradually building up experience in system analysis. To achieve this, the candidate should focus on acquiring further education (e.g., a certificate in system analysis) and targeting roles where their accounting expertise is highly valuable and can be complemented by emerging system analysis skills. They should also significantly revise their resume to highlight transferable skills and address the identified gaps.