

PURCHASE ORDER

BILL TO

SHIP TO

SHIPPING METHOD AND SHIPPING TERMS	SHIP VIA	PAYMENT	DELIVERY DATE

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL

Remarks / Instructions:

THANK YOU

AUTHORIZED SIGNATURE

SUBTOTAL	
DISCOUNT	
SUBTOTAL LESS DISCOUNT	
TAX RATE	
TOTAL TAX	
SHIPPING/HANDLING	
OTHER	
TOTAL	