



# MERIN SHIBU

## CONTACT

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🏠 Pulimoottil (H), Therthally (PO),  
Kannur, Kerala, Pin - 670571

☎ 6235888376

🇮🇳 Indian

## SKILLS

- Organisational Skill
- Team Work
- Problem Solving
- Effective Presentation
- Good Communication
- Certification in Quickbook, Sage 50, Sap FICO, Ms Office, Tally ERP-9

## LANGUAGES

- Hindi
- English
- Malayalam

## REFERENCES

### ASHLIN ANTONY

Operations Manager, Muthoot Homefin

ashlin.antony@muthoothomefin.com

918907894997

## INTERESTS

- Games
- Music

## OBJECTIVE

Dynamic and Driven employee with a passion for innovation who is dedicated to leverage the true potential in work. Seeking an opportunity where I can flourish my knowledge and skills in finance and accounting along with the success of the firm.

## PROFESSIONAL EXPERIENCE

### OPERATIONS ASSOCIATE

Muthoot Homefin India Ltd.,MHASPL. Kochi | 4-12-2023 - present

- .Handling day-to-day regional banking operations.
- .MIS Reporting.
- .Timely Disbursement booking, Insurance Generation, Cheque Handover and Foreclosure of Loans within TAT.
- .Ensuring Customer Satisfaction.
- .Endorsing in Documentation and examination of Records from each branches prior to audit.
- .Collaborate with Sales, Technical, Credit and Legal Teams in convenient submission of Documents and strategic development of Firm.

### JUNIOR ACCOUNTANT

Apollo Steels and Hardwares ( Part-Time ). Kannur | June-2023 - Nov-2023

- .Proper records keeping and it's Maintenance.
- .Manage accounting activities for ensuring the compliance with accounting policies, principles and external audit.
- .Monitored the status of transactions and reviewing the cash flow statements for ensuring the accuracy of financial reports.

## EDUCATION

### PDIFAS (PROFESSIONAL DIPLOMA IN INDIAN, FOREIGN AND SAP ACCOUNTING

G-Tech. Kannur | 2023

### M.COM FINANCE

Don Bosco Arts and Science,College. Kannur | 2023

### B.COM COOPERATION

Don Bosco Arts and Science,College, . Kannur | 2021