



Deepika Sethiya

Talent Acquisition - Executive

A seasoned Talent Acquisition Executive at V-Konnect Associates, a renowned placement consultancy specializing in the financial sector. With an unwavering commitment to delivering exceptional talent solutions, I'm entrusted with elevating the recruitment experience for clients ranging from reputed banks, insurance companies, and asset management firms.

Contact

Phone

6266701089

Email

deepika.sethiya1@gmail.com

Address

Janta Colony, Mandsaur

LinkedIn

<https://www.linkedin.com/in/deepika-sethiya-baab67205/>

Education

High School Diploma
Dashpur Vidyalaya

Mandsaur

Mar 2014

Bachelor of Computer Applications
Mandsaur Institute of Technology

Mandsaur

2017

Bachelor of Education
Saraswati Mahavidyalaya

Mandsaur

Mar 2022

Experience

V-Konnect Associate (Remote) Talent Acquisition - Executive

May 2023- Present

- In placement consultancy, working for clients which are reputed bank, insurance companies and AMC.
- Handle recruitment activities from gathering the requisitions, sourcing, screening, interviews, offers, follow up till the candidate joins
- Should have experience of various selection process and must be able to conduct different type of interviews such as telephonic, online and personal.
- Handling full cycle of recruitment from requirement understanding to sourcing of candidates through in-house data base, using job portals, referrals.
- Interview, conduct thorough pre-screening and assessment of potential candidates, conduct skills assessment to evaluate candidates technical skills and competencies and assess candidates ability to fit the work environment.
- Proven work experience as an HR Recruiter or similar role in NBFC industry
- Experience with sourcing techniques information to the candidates about responsibilities, salary, and benefit.
- Good hands on portals like Naukri, Shine, Monster, Indeed & LinkedIn.

Aptita Consulting Partners (Remote)

Mar 2022 - May 2023

Talent Acquisition Associate

- In placement consultancy, worked for
- Digital Marketing and finance sectors, facilitating top-notch
- Sourced, screened, interviewed, evaluated and recommended qualified candidates for open positions.
- Conducted background checks on potential hires in accordance with company policies and procedures.
- Managed the full cycle recruitment process from job posting to offer negotiation.
- Provided guidance to hiring managers throughout the entire recruitment process.
- Analyzed recruiting trends and metrics to identify areas of improvement in the talent acquisition process.
- Created detailed job postings for various departments within the organization.

Expertise

- Recruitment Planning
- Applicant Tracking Systems
- Talent Management
- Pipeline Maintenance
- Recruitment
- New Hire Onboarding
- Candidate Sourcing
- Report Preparation
- Pre-Employment Screening
- Organizational Development
- Talent Acquisition
- Employee Hiring
- Microsoft Office
- Candidate Searching
- Human Resources Management Systems
- Recruitment and Hiring
- Recruitment Management

Language

Hindi

Englishi

- Drafted employment offers and negotiated terms with successful candidates.
- Coordinated onboarding activities for new hires such as orientation sessions, benefits enrollment.
- Established partnerships with colleges and universities to build a pipeline of qualified talent.
- Maintained accurate records of all applicants in applicant tracking system.

Mathematics Teacher at Ohana Academy Aug 2021 - Aug 2022

Teacher(Freelancer)

Public Speaker Teacher at Planet Spark Feb 2021 - Feb 2022

Teacher (Freelancer)

Sr. PRT Teacher Jun 2017- Mar 2022

Shishuvan The Play School

- Developed and implemented lesson plans based on curriculum objectives.
- Assessed student performance through tests, quizzes, and other assessments.
- Maintained a safe and orderly learning environment for all students.