

KISHOR B

OCCUPATION: RELATIONSHIP OFFICER



PROFESSIONAL SUMMARY

Motivated and responsible professional with hands-on experience in client relationship management, field operations, and data handling. Strong interpersonal and communication skills with the ability to build trust-based connections and work effectively under pressure. Quick learner with a proactive attitude, seeking to leverage transferable skills in a dynamic and growth-oriented environment.

CONTACT

Phone: +91 6238981938

Email: sonukishor002@gmail.com

Address: Trivandrum, Kerala

Linked In: <https://www.linkedin.com/in/kishor-b-a81091285/>

WORK EXPERIENCE

Relationship Officer | 2024-Present

Muthoot Microfinance Ltd

- Identified and acquired potential clients for financial services.
- Verified customer documents and assisted in loan application processes.
- Conducted regular follow-ups for repayment collections.
- Maintained client records and prepared daily reports.
- Ensured customer satisfaction through consistent support and service.
- Coordinate with field officers and branch staff to ensure seamless operations.

EDUCATIONAL QUALIFICATION

ST JOHNS MODEL HSS | 2017-2019

Higher Secondary Education

- Score: 71.5%

GTHS MEENANKAL | 2016-2017

SSLC

- Score: 75%

SKILLS

- Customer Relationship Management
- Time Management
- Data Collection & Reporting
- Adaptability and ability to work under pressure
- Teamwork and coordination
- Documentation & Verification

LANGUAGES

- English
- Malayalam
- Tamil
- Hindi