**TRAVEL PORTAL (CRM)**

**Summary**

In this CRM :-

* We will create users as Requesters, L1 Approvers & L2 Approvers.
* This CRM is to maintain the Travel Requests and Reimbursement Procedure.

**Requirement**

* PHP( Version 8.1 )
* Laravel
* My Sql
* Wamp Server
* VS Code Editor
* Composer

**CRM(FLOW)**

**Login:-**

* Enter your Email and Password to get a successful login .
* You will get redirected to the Dashboard.
* Based on the type of users (Requesters, L1 Approvers & L2 Approvers) users can access different pages.

**Requesters can access pages:-**

Dashboard:- (Work not done)

* All Requesters, L1 Approvers and L2 Approvers can access the Dashboard.

Travel Request :-

* Requesters will have to enter travel details here.
* Details like Mode of Transport, Departure City, Destination City, Departure Date & Time, Purpose of Travel, Process, Accommodation, Days Required, Advance Required are required fields.
* Destination City and Departure City can not be the same.
* In the case of Users Process is not mentioned in the drop-down list, select others option only L2 Approver can add the process into the list.
* If the Advance is required only, then the section for the amount that is required will appear.

Manage Travel:-

* It consists of a data-table that shows all the Requesters details and along with the requests raised by the requester.
* Only the requests raised by Requester that are pending will appear in this table.
* These requests can be modified and deleted by the Requester only before they are Approved or Rejected by the L1 Approver.

Report:-

* It consists of a data-table that shows all the requesters details and along with the requests raised by the requester.
* The Status for requests raised by Requester will also appear here, whether they are pending, approved or rejected.

**L1 Approvers can access pages:-**

Dashboard:- (Work not done)

* All Requesters, L1 Approvers and L2 Approvers can access the Dashboard.

Travel Request :-

* L1 Approvers will also have to enter travel details here for travel request.
* Details like Mode of Transport, Departure City, Destination City, Departure Date & Time, Purpose of Travel, Process, Accommodation, Days Required, Advance Required are required fields.
* Destination City and Departure City can not be the same.
* In the case of Users Process is not mentioned in the drop-down list, select others option as only L2 Approver can add the process into the list.
* If the Advance is required only, then the section for the amount that is required will appear.

Manage Travel:-

* It consists of a data-table that shows all Requesters details, along with the requests raised by the requester.
* Only the requests raised by requesters that are pending will appear in this table.
* These requests can be approved and rejected by the L1 Approver.
* L1 Approvers can click on the Modify button to approve or reject the request of Requesters.
* Once approved or rejected, the request will not show in this table anymore.

Report:-

* It consists of a data-table that shows all the Requesters details, only for the requests approved or rejected by the L1 Approver.
* Status for requests raised by L1 Approver will also appear here, whether they are pending, approved or rejected.
* L1 Approvers can not approve or reject their own requests. It can be done by L2 Approvers only.

**L2 Approvers can access pages:-**

Dashboard:- (Work not done)

* All Requesters, L1 Approvers and L2 Approvers can access the Dashboard.

Manage User:-

* L2 Approvers can create new users that can be - Requesters, L1 Approvers and L2 Approvers.
* L2 Approvers can both edit or delete the Users details.
* It consists of a data-table that shows details of all the Users that are created.
* L2 Approver can not delete his own id.
* Email Id and Password registered here by the L2 Approver, only can be used to login into the System.

Travel Request :-

* L2 Approvers will also have to enter travel details here for travel request.
* Details like Mode of Transport, Departure City, Destination City, Departure Date & Time, Purpose of Travel, Process, Accommodation, Days Required, Advance Required are required fields.
* Destination City and Departure City can not be the same.
* In the case of Users Process is not mentioned in the drop-down list, L2 Approver can add the process into the list.
* If the Advance is required only, then the section for the amount that is required will appear.

Manage Travel:-

* It consists of a data-table that shows all raised request details of L1 Approvers and L2 Approvers.
* Only the requests raised by L1 Approvers and L2 Approvers that are pending will appear in this table.
* These requests can be approved and rejected by the L2 Approver.
* L2 Approvers can click on the Modify button to approve or reject the request by L1 Approvers and L2 Approvers requesters.
* Once approved or rejected, the request will not show in this table anymore.
* L2 Approvers can approve their own requests.

Report:-

* It consists of a data-table that shows all the request details by Requesters, L1 Approvers and L2 Approvers that are approved only.
* Requests that are approved by L1 Approvers will also show here along with the name of approvers.