

PROMOTION LETTER

Date : 6th Jan 2023

Mr : Md.Masood

Employee Code : CE12102224

Consequent to the performance review during the 2020, we are pleased to inform you that w.e.f. 1st Jul you are promoted to the position of Manager Software Development.

All other terms and condition of appointment remain the same.

You are requested to maintain full confidentiality of this letter.

We look forward to a long and fruitful mutual association and are confident that you will continue to contribute your best to the company goals and objectives.

Salary review date will be as per your appraisal cycle only.

Congratulations and best wishes.

Yours truly,

For Cogent E Services Ltd.



(S.K Garg)

Authorized Signatory