

## FX Policy Document - Version 1.0

This FX policy outlines the standard procedures and compliance requirements for processing foreign exchange transactions.

1. All FX deals must be booked in the core banking system before execution.
2. SWIFT MT103 messages are mandatory for outward remittance.
3. Each transaction must go through a 4-eye verification process.
4. Treasury desk approval is required for any deal above USD 50,000.
5. All documents must be retained for at least 5 years for audit purposes.