

FAJUWI TEMITOPE OLUWATOYIN

17, Ajisegiri Street, Ibafo-Ogun, Nigeria.

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Profile Summary

I am a resourceful professional with proven relevant experiences in Management, Administration, Customer service, Human Resource and diversity management who is ready to take initiative and seek out new challenges in a fast paced environment, I am currently seeking a suitable position in an organization that will give me an opportunity to exercise my skills and develop both personally and professionally.

CORE SKILLS AND HIGHLIGHTS:

- Multitasking abilities
- Strong interpersonal skills
- Good customer service relationship
- Human relation
- Cash Management

SUMMARY OF EXPERIENCE

Grace Green Schools	Teacher	2012-2014
Olubisi Nur/Pry School	Teacher	Feb(2020) - Apr(2020)
KY Stores	Cashier/Sales Attendant	May(2020) - Jun(2020)

EXPERIENCE

Grace Green Schools – Sango Otta, Ogun State

Teacher

2012-2014

- Taught and closely monitored pupils

Olubisi Nur/Pry School – Ibafo, Ogun State

Teacher

Feb (2020) - Apr (2020)

- Taught and closely monitored pupils

KY Stores – Markogi, Ogun State

Cashier/Sales Attendant

May (2020) - Jun (2020)

- Managed and maintained records of daily sales
- Assisted in the procurement and sorting of new goods

- Maintained topnotch customer service thereby increasing sales
- Received cash/POS payments and issued receipts to customers
- Helped to keep track of all cash and credit

EDUCATION

Federal University of Agriculture, Abeokuta, Ogun State. **BS.C Business Administration** 2019

SSCE, Quine Unic college, Sango Otta, Ogun State
2012

PERSONAL DETAILS

Date of Birth:	4 th December, 1995
Nationality:	Nigerian
State of Origin:	Ekiti State
Local Govt. Area:	Ekiti west
Nationality:	Nigerian
Sex:	female
Marital Status:	Single
Religion:	Christianity
Language:	English & Yoruba

REFERENCES

Available if required