



UKOHA UKAKU

Data science methodologist

Experience: 4 years | **Available:** Immediately | **Location:** Port Harcourt & Rivers State

fishcoinresources@gmail.com |

+2348064369460

ABOUT ME



Engr. Ukoha Ukaku Oko has forged a multifaceted career in healthcare and education, showcasing his expertise in administration, financial management, data analysis, and education.

During his tenure as an administrator at Shield Hospital, Ukoha excelled in optimizing operational processes and improving patient care. His leadership and organizational skills ensured regulatory compliance and enhanced patient satisfaction, contributing to a more efficient healthcare environment.

At First Rivers Hospital, where he served for four years as a billing agent and cashier, Ukoha demonstrated meticulous attention to detail and integrity. He effectively managed billing operations, ensuring accurate financial transactions and a seamless patient billing experience. His empathetic approach in patient interactions further reinforced trust and satisfaction.

In his current role at La Plage Meta Verse, Ukoha has taken on multiple responsibilities, including course facilitation, data analysis, and inventory management. As a course facilitator, he has been pivotal in developing and delivering engaging educational content, simplifying complex concepts, and fostering active learner participation.

Simultaneously, his role as a data analyst and inventory officer has highlighted his analytical prowess. Ukoha has meticulously managed inventory data, ensuring resource accuracy and availability. His insights have driven strategic decisions, optimizing both inventory management and overall operational efficiency.

Throughout his career, Ukoha has demonstrated a commitment to excellence, adaptability, and continuous learning. His diverse experience in administrative and financial roles, combined with his educational and analytical skills, underscores his versatility and value as a professional. Ukoha's achievements reflect a blend of leadership, precision, and innovation, making him a significant asset in any professional setting.



La Plage Meta Verse

Senior level | Educational Facilitator

Portharcourt , Nigeria

2023-11-01 | Currently working here

As an online educational facilitator for adults, my primary responsibility is to enhance the learning experience by acting as a guide and mentor to adult learners. I create an engaging and supportive virtual learning environment that encourages active participation and self-directed learning. This involves designing and implementing educational programs, lesson plans, and activities tailored to the diverse needs and learning styles of adult learners.

I assess and evaluate progress, providing constructive feedback to help learners improve and achieve their goals. By fostering critical thinking and problem-solving skills, I encourage learners to ask questions, explore different perspectives, and apply their knowledge to real-world situations. Staying current with educational trends, technologies, and best practices is crucial for me to continuously adapt my methods to meet the evolving needs of adult education.

Collaboration is another key aspect of my role. I work closely with other educators, administrators, and sometimes industry professionals to ensure a cohesive and comprehensive educational experience. Additionally, I organize and lead virtual workshops, webinars, and professional development opportunities to enhance teaching strategies and online learning management skills.

Moreover, I often play a role in conflict resolution and learner support, addressing issues and providing guidance for those facing personal or academic challenges. Maintaining accurate records of learner performance and attendance is also part of my duties, ensuring compliance with educational policies and standards.

Shield Specialist Hospital

Senior level | General manager

Portharcourt , Nigeria

2023-04-01 | 2023-11-01

As a hospital manager, my role is multifaceted, requiring oversight of various aspects to ensure efficient and effective operations. Here's a concise summary of my responsibilities:

Administrative Responsibilities:

I am responsible for strategic planning, developing, and implementing long-term goals and objectives for the hospital. I create and enforce policies and procedures to maintain smooth operations. Ensuring regulatory compliance is critical, as it involves adhering to healthcare laws, regulations, and standards to maintain our license and accreditation.

Financial Management:

In financial management, I prepare and manage the hospital's budget, including forecasting and financial planning. This involves efficient resource allocation and staying within budget. I oversee financial reporting, accounting, and auditing processes to maintain transparency. Controlling costs is key, as I monitor and manage expenses to ensure the hospital operates within its financial means.

Human Resources Management:

Managing human resources is a significant part of my role. I recruit, train, and retain qualified staff, both medical and non-medical. This includes conducting performance evaluations and managing staff development programs to enhance skills and productivity. Addressing staff concerns, handling grievances, and maintaining a positive working environment is crucial to ensuring high staff morale and retention.

Operations Management:

Operations management involves overseeing the maintenance of hospital facilities and equipment to ensure they are in working order. I manage the supply chain to ensure the availability of necessary supplies and medications. Managing the hospital's information systems and technology infrastructure is also crucial, ensuring they are up-to-date and functional to support operations.

Patient Care:

Ensuring high-quality patient care is central to my responsibilities. I implement and monitor quality assurance programs to continuously improve patient care standards. Addressing patient complaints and ensuring high patient satisfaction is vital for maintaining the hospital's reputation. Developing and enforcing safety protocols to minimize risks to patients and staff ensures a safe environment.

Public Relations and Community Outreach:

Building relationships with the community, government, and other healthcare organizations is essential. I engage with the community to understand their needs and promote the hospital's services. Developing marketing strategies increases awareness and utilization of our services. Leading fundraising efforts supports hospital initiatives and projects.

Strategic Development:

Planning and implementing new services or expanding existing ones to meet community needs is part of strategic development. I promote the adoption of new technologies and innovative practices in healthcare delivery to improve efficiency and patient outcomes. Fostering partnerships with other healthcare providers and institutions helps offer comprehensive care and expand our reach.

Governance

I report to and collaborate with the hospital's board of directors or governing body, keeping them informed about the hospital's performance and strategic direction. Ensuring adherence to ethical standards and governance best practices is crucial for maintaining trust and

integrity. Making informed decisions guides the hospital's strategic direction, balancing short-term needs with long-term goals.

In summary, my role as a hospital manager encompasses strategic planning, policy development, regulatory compliance, financial management, human resources management, operations management, patient care, public relations, community outreach, strategic development, and governance. Each area requires a unique set of skills and a deep understanding of the healthcare industry to ensure the hospital operates efficiently and provides high-quality care to our patients.

Volunteers refuge foundation worldwide

Senior level | PUBLIC RELATIONS MANAGER

Portharcourt , Nigeria

2021-02-01 | 2023-02-01

Responsible for drafting or overseeing the creation of media release and content on social media during humanitarian visits.

Forge relationship with journalists and key influencers and manage the response to crisis situation.

Arrange press conferences and other public appearances.

Assemble and disseminate press release.

Responsible for field media queries.
Organize tours, visit, open house exhibition and other promotional events.

Prepare speeches for the organization.
Work in tandem with business marketing, advertising and sales team to ensure a cohesive message.

Writing contents in the form of press releases, blogs, white papers, position papers and website materials.

Pitching article ideas to the media.

Smart drilling services

Entry level | MLWD FIELD ENGINEER 1 (TECHNICAL)

Portharcourt , Nigeria

2014-04-01 | 2015-04-01

Responsible for rig up and rig down of sensors and equipment.

Field surface software operation.

Generating field reports using field reporting software.

Knowledge and understanding of the operational specifications (limits) of the downhole MLWD tools.

Understand basic rig operations / personnel and application.

Configurations and operation of MLWD downhole tools.

Responsible for depth tracking at the rig site.

Performing basic log interpretation and quality control.

Housekeeping in the unit.

Responsible for unit inventory.

Lead in troubleshooting/diagnosing tool failures and providing necessary information and documentation to the MLWD Co-ordinator for submission to the client.

Generate final logs and reports.

Perform various other duties and activities assigned by the Co-ordinator/Supervisor within the physical constraint of the job.

Know and understand SDS Work processes, Quality Policy and Field operations steps and procedures and comply with all requirements and Technical procedures and workplace instructions.

Demonstrate personal commitment to Quality, Health, Safety, Security and Environment. a safe and healthy workplace for all employee.

enforcing all safety precautions and practices.

promoting safe work practices.

Attending mandatory safety meetings and maintaining Company property and equipment in a safe operating conditions at all times.

EDUCATION



Federal University of Technology Owerri

Degree | Beng

I am Ukoha Ukaku Oko, a dedicated and detail-oriented graduate of Chemical Engineering from the Federal University of Technology, Owerri. My attention to detail significantly contributed to my

second-class honors degree. During my final year, I demonstrated strong managerial acumen by leading my project group, ultimately achieving the highest score during our defense. This role required coordinating efforts, managing resources, and ensuring deadlines were met. My ability to grasp complex concepts, apply them practically, and lead effectively underscores my capabilities as a promising professional in chemical engineering, ready to make meaningful contributions to the field.

Federal University of Technology Owerri

Others | Certificate

Advanced certificate in environmental standard.

LA PLAGUE META VERSE

Others | Certificate

Disaster management

IBM

Others | Certificate

Data science methodology is a systematic approach to solving data-driven problems. It begins with (problem definition) to clarify the question or issue. Next, (data collection) gathers relevant data, followed by (data preparation), where the data is cleaned and organized. In (exploratory data analysis (EDA)), patterns and insights are uncovered.

(Modeling) involves building statistical or machine learning models to make predictions. These models are then (evaluated) for accuracy and effectiveness. Once validated, they are (deployed) into decision-making processes. Continuous (monitoring and maintenance) ensure the model's performance remains optimal, with adjustments made as necessary. Documentation and iteration are key throughout the process.

JOB SKILLS



Administrative skill

Managerial skill

Analytical skill

Digital skill

Technical healthcare skill

Communication skill

Interpersonal skill

Organizational skill

LANGUAGE SKILLS



English

Igbo

ASSOCIATIONS



NSCHE, NSE: Member



HSE: Certificate | 2021

Advanced certificate in environmental standard: Certificate | 2023

Meritorious corper award: Award | 2010

Executive diploma in advanced international human resources management: Certificate | 2023

Advanced certificate in introduction to forensic science and fraud investigation: Certificate | 2023

Advanced digital entrepreneurship level 1: Certificate | 2023

Executive diploma in advanced international data analytics: Certificate | 2023

Executive diploma in advanced international healthcare administration: Certificate | 2023

INTERNATIONAL CULTURAL DIPLOMACY & AFRICA CONTINENTAL FREE TRADE AREA (AfCTA): Certificate | 2024

IBM DATA SCIENCE: Certificate | 2024

Coursera Customer Relationship Management: Certificate | 2024