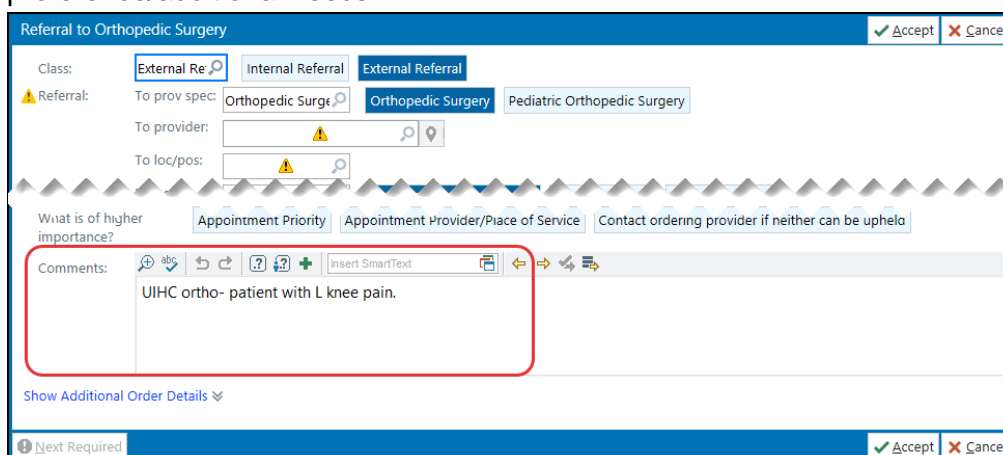


The University of Iowa can now view & schedule referrals that are ordered in UnityPoint departments. This workflow eliminates the need to use the UIHC portal.

Referral Center Workflow

1. The clinic will enter the referral to UIHC and use the **Comments** section to indicate the provider preference/additional needs.



Referral to Orthopedic Surgery

Class: External Referral Internal Referral External Referral

Referral: To prov spec: Orthopedic Surgery Orthopedic Surgery Pediatric Orthopedic Surgery

To provider: [Search]

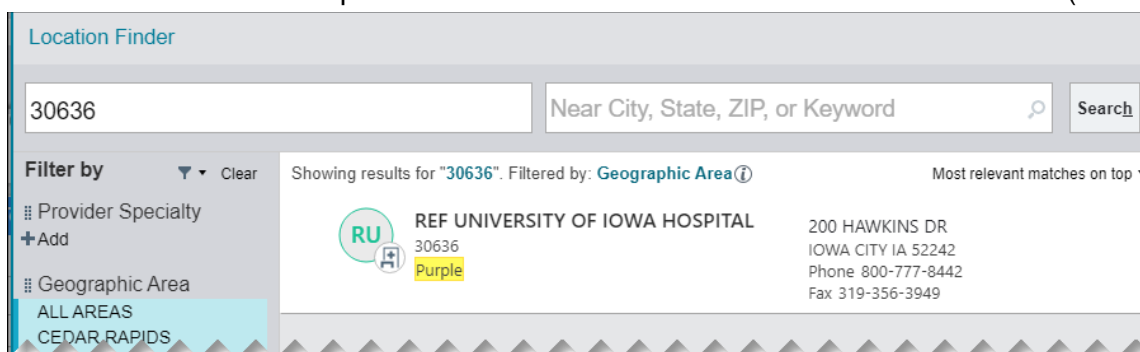
To loc/pos: [Search]

What is of higher importance? Appointment Priority Appointment Provider/Place of Service Contact ordering provider if neither can be upheld

Comments: UIHC ortho- patient with L knee pain.

Show Additional Order Details

2. The Referral Center will open the referral and fill in the **Place of Service** to UIHC (30636).



Location Finder

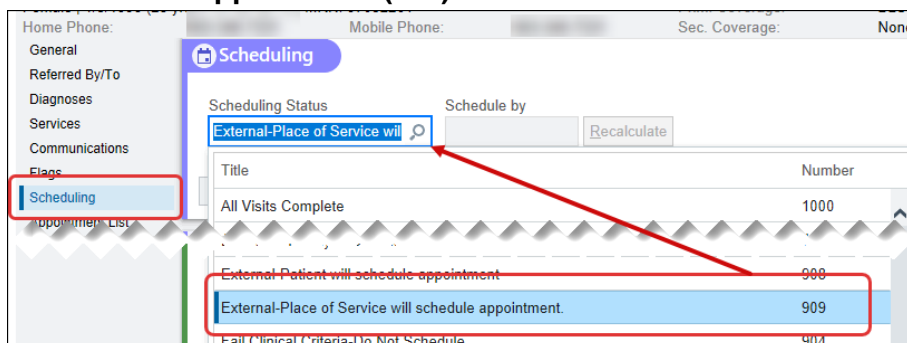
30636 Near City, State, ZIP, or Keyword Search

Filter by Provider Specialty Add Geographic Area ALL AREAS CEDAR RAPIDS

Showing results for "30636". Filtered by: Geographic Area

RU REF UNIVERSITY OF IOWA HOSPITAL 200 HAWKINS DR IOWA CITY IA 52242 Phone 800-777-8442 Fax 319-356-3949

3. Navigate to the Scheduling section and update the **Scheduling Status** to **External-Place of Service will schedule appointment (909)**.



Home Phone: Mobile Phone: Sec. Coverage: None

General Referred By/To Diagnoses Services Communications Flags Scheduling Appointment List

Scheduling Scheduling Status Schedule by Recalculate

External-Place of Service will schedule appointment

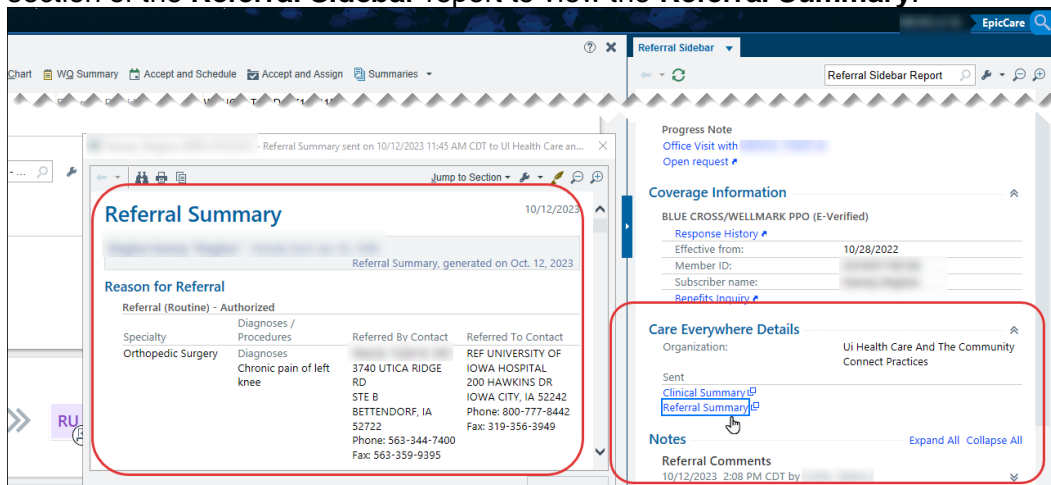
Title	Number
All Visits Complete	1000
External Patient will schedule appointment	908
External-Place of Service will schedule appointment.	909
Fail Clinical Criteria-Do Not Schedule	904



This status update is what triggers the CCDA Referral document to be sent onto the UIHC WQ to be scheduled. If this is not updated to the correct status, UIHC will not see the referral in their WQ to schedule.

UIHC Referral Care Everywhere Workflow

- To verify this document has been sent to the UIHC WQ, look under the **Care Everywhere Details** section of the **Referral Sidebar** report to view the **Referral Summary**.



The screenshot shows the EpicCare Referral Sidebar report. The **Referral Summary** section is highlighted with a red box and contains the following information:

Specialty	Diagnoses / Procedures	Referred By Contact	Referred To Contact
Orthopedic Surgery	Chronic pain of left knee	3740 UTICA RIDGE RD STE B BETTENDORF, IA 52722 Phone: 563-344-7400 Fax: 563-359-9395	REF UNIVERSITY OF IOWA HOSPITAL 200 HAWKINS DR IOWA CITY, IA 52242 Phone: 800-777-8442 Fax: 319-356-3949

The **Care Everywhere Details** section is also highlighted with a red box and shows the following information:

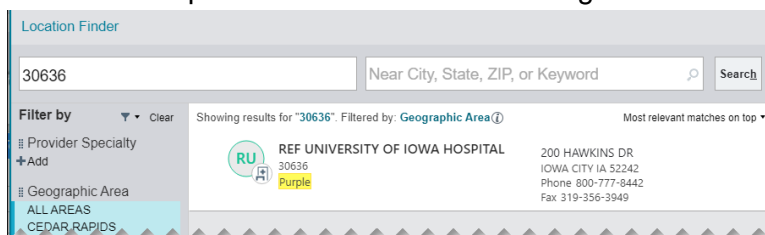
Organization: UI Health Care And The Community Connect Practices

Sent: [Clinical Summary](#)
[Referral Summary](#)

Notes: [Expand All](#) [Collapse All](#)

Clinics Working Referrals Workflow

- The clinic will place UIHC referral and adding the **Place of Service** of [UIHC 30636].



The screenshot shows the Location Finder tool with the search term "30636". The results are filtered by Geographic Area and show the following information:

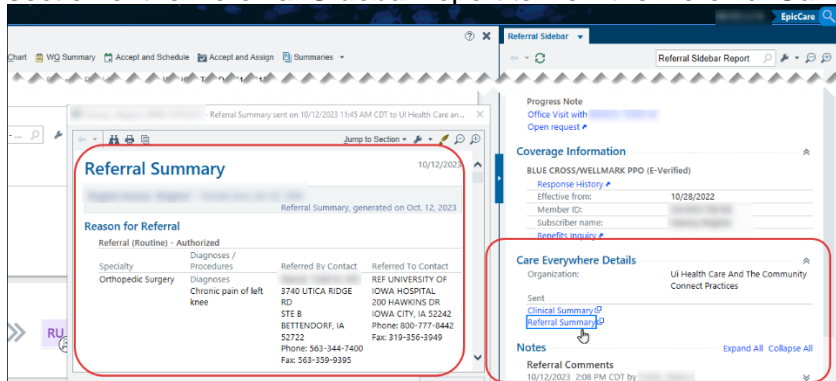
Provider Specialty	Geographic Area	Location
Orthopedic Surgery	ALL AREAS	REF UNIVERSITY OF IOWA HOSPITAL 200 HAWKINS DR IOWA CITY IA 52242 Phone: 800-777-8442 Fax: 319-356-3949

- From the referral workqueue > open the referral > navigate to the **Scheduling** section to update the **Scheduling Status** to **External-Place of Service will schedule appointment (909)**.



This status update is what triggers the CCDA Referral document to be sent onto the UIHC WQ to be scheduled. If this is not updated to the correct status, UIHC will not see the referral in their WQ to schedule.

- To verify this document has been sent to the UIHC WQ, look under the **Care Everywhere Details** section of the **Referral Sidebar** report to view the **Referral Summary**.



The screenshot shows the EpicCare Referral Sidebar report. The **Referral Summary** section is highlighted with a red box and contains the following information:

Specialty	Diagnoses / Procedures	Referred By Contact	Referred To Contact
Orthopedic Surgery	Chronic pain of left knee	3740 UTICA RIDGE RD STE B BETTENDORF, IA 52722 Phone: 563-344-7400 Fax: 563-359-9395	REF UNIVERSITY OF IOWA HOSPITAL 200 HAWKINS DR IOWA CITY, IA 52242 Phone: 800-777-8442 Fax: 319-356-3949

The **Care Everywhere Details** section is also highlighted with a red box and shows the following information:

Organization: UI Health Care And The Community Connect Practices

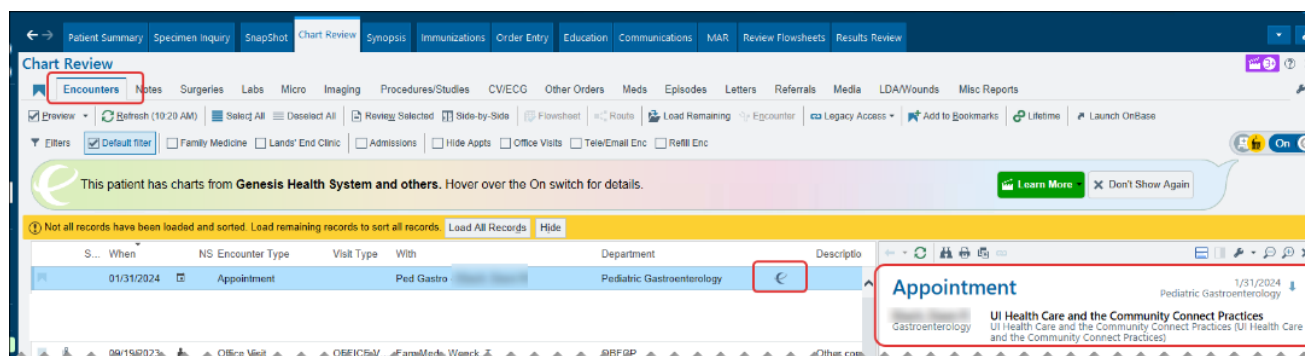
Sent: [Clinical Summary](#)
[Referral Summary](#)

Notes: [Expand All](#) [Collapse All](#)

UIHC Referral Care Everywhere Workflow

Identify UIHC Appointment Information

1. **Chart Review > Encounters** tab with the  icon.



2. Open **Care Everywhere > Documents > UIHC Clinical Summary** under the **Plan of Treatment** section

