

SPEECH

Speech refers to a formal address or discourse, delivered to an audience.

Format

Heading: The heading should be catchy and not be in more than 5-6 words.

Introduction: Greet the audience, tell them about yourself and introduce the topic.

Body: Present the topic in an elaborate way, explaining its key features, pros and cons, if any.

Conclusion: Summarise your speech, wrap up the topic and leave your audience with a compelling reminder to think about!

Introduction

- A brief preview of your topic
- Define the outlines of your speech. (For example, I'll be talking about...First... Second...Third)
- Begin with a story, quote, fact, joke, or an observation in the room. It shouldn't be more than 3-4 lines. (For Example: "Mahatma Gandhi once said...", or "This topic reminds me of an incident/story...")

Body

It is the most important part of any speech. You should provide a number of reasons and arguments to convince the audience to agree with you.

Conclusion

The conclusion should be something that the audience takes with them. It could be a reminder, a collective call to an action, a summary of your speech, or a story.

For example, "It is upon us to choose the fate of our home, the Earth, by choosing to begin waste management at our personal spaces."

After concluding, thank the audience.

Sample

Write a speech in 150-200 words on 'Benefits of Early Rising' to be delivered by you in the morning assembly of your school. You are Karuna/Karan, Head Girl/Head Boy.

Answer:

BENEFITS OF EARLY RISING

Honourable Principal, Respected teachers and my dear friends, today I, Karuna/Karan, your Head Girl/Head Boy stand before you all to highlight the far-reaching "Benefits of Early Rising".

"Early to bed and early to rise, makes a person healthy, wealthy and wise."

The words of Benjamin Franklin have been backed by science. It has been proven that morning people are persistent and proactive. It leads to better performance, greater success, and higher standards of living. Rising up early also relieves stress and tension because it

gives you time to squeeze in a workout before you get distracted. This is why morning people tend to be healthier and happier, as well as have a lower body mass index.

For this, you need to maintain a proper schedule and go to bed on time. You should restrict the use of gadgets immediately before going to bed. These tiny steps will help you become an early riser. Researchers have also said that early morning is the best time to study and gain knowledge. This will help you to stay ahead in the class and keep your grades up. Most entrepreneurs are early risers, as they believe it is the key to a successful, happy and content life.

Hence, if you don't develop the habit of waking up before the rest of the world, you won't be able to change the world.

Thank you.

Assignment

During festivals, students burst firecrackers, not knowing how much pollution they cause. You are Suresh/Sudha the Head boy/Head girl of your school. You wish to tell them some facts about bursting firecrackers and their harmful effects on the environment. Prepare a comprehensive speech, ranging from 100 to 150 words, for the school assembly.