

# Fjoralba Karanxha

## Business Graduate

Enthusiastic, highly-motivated Business student, who likes to take initiative and seek out new challenges.



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📍 Tirana, Albania

## EDUCATION

### Bachelor of Business Administration Faculty of Economy, University of Tirana

10/2018 - 07/2021

#### Main Courses

- Brand Management
- Financial Accounting
- Marketing Management
- Human Resource Management
- Statistics
- Principles of Marketing
- Strategic Management

## WORK EXPERIENCE

### Sales Specialist of Telecommunication Services

#### MC Networking

07/2020 - Present

Tirana

MC Networking offers a wide range of IT and financial services, also provides IT support to individuals, businesses and corporations.

#### Tasks

- Customer Care
- Internet Service Provider
- Contracts signing with new clients

### Operator of the "Student Card" Project Municipality of Tirana

05/2019 - 11/2019

Tirana

The Student Card is the mean through which students benefit from many advantages, reduced fees from public institutions and private entities.

#### Tasks

- Data entry

### Sales Telecaller Tregi Marketing Group

06/2017 - 08/2017

Tirana

Telemarketing Services and Customer Care

#### Tasks

- Arranging appointments with clients
- Promoting different food products
- Offering different options according to client needs

## SKILLS

Verbal and Written Communication

Teamwork

Adaptability

Punctuality

Organization

Flexibility

Motivation

Patience

Persuasion

## CERTIFICATES

Idea Plus Make it in Albania (11/2019 - 02/2020)

Training about the development of entrepreneurial skills and business competencies.

## LANGUAGES

English

Professional Working Proficiency

Spanish

Limited Working Proficiency

## PERSONAL INTERESTS

Travelling

Volunteering

Exercising and healthcare