Name:	Faizan k	Khan				
1.	a) b) c)	nation systems security refers to safeguarding information and information systems from Unauthorized access Manipulation Misuse All of the above				
2.	<ul> <li>Which one of the following is not one of the foundations of Information Security:</li> <li>a) Confidentiality</li> <li>b) Integrity</li> <li>c) Information</li> <li>d) Availability</li> </ul>					
3.	Match	the following:				
a.			d. E	Denial		
b.	•		e. D	Disclosure		
C.	Availability		f. A	lteration		
Ans) a-	e					
b-	-f					
C-	d					
4.	Data p	rivacy and information security is	important to	EXL because:		

- a) We deal with customer information which is private.
- b) Required by law to safeguard private information.
- c) Protect our own intellectual property and business information.
- d) All of the above.
- 5. Information Security is the responsibility of :
  - a) Management Security forum
  - b) Information Security Group
  - c) Technology Department
  - d) Each one of us
- 6. When you leave your workstation for a break, you should:

		<ul><li>a) Leave your desktop as it is</li><li>b) Logon</li></ul>			
		c) Lock the computer			
		d) Change the password			
7.		of suspected virus attack:			
		Send mail to everyone in EXL			
		Try and use anti virus tool			
	,	Disable anti virus			
	d)	Call up technical help desk and follow their instruction			
8.	Floppies and CDs no longer required should be:				
	a)	Taken home			
	b)	Give it to technology department			
	c)	Securely disposed off			
	d)	Send it to information security group			
9.	Which	of the following is a good password			
	a)	Own name			
	b)	"Guest"			
	c)	EXL123			
	d)	P@ssw0rd			
10.		ner information should be used strictly for the purpose for which the access has been			
	given: True				
	False				
11.		ner information should never be:			
11.	a)	Downloaded for personal analysis			
11.	a) b)	Downloaded for personal analysis Printed and left open on desk			
11.	a)	Downloaded for personal analysis			

12. Mark the following as true or false:

	Forwarding company related information to trusted friends in other companies is permissible.  True  False
13.	MP3 files can be downloaded only if they are not sorted in the server/shared drive True False
14.	Accessing the internet for your personal use from your workstation is permissible.  True  False
15.	It is okay to receive personal emails on the official email id.  True  False
16.	You can subscribe to mail group etc. on your official id.  True  False
17.	You are allowed to install chatting software like Yahoo messenger, MSN etc., but only if you use it to chat with other people of office.  True False
18.	Accessing pornographic website that haven't been blocked is permissible.  True  False
19.	You are allowed to take home floppies/CDs with company information in it.  True  False
20.	Using unlicensed software is strictly prohibited in EXL.  True

21. Any intellectual material I develop in the company does not belong to me but rather to the company. True False	
22. I can copy, paste and use intellectual property of another company as my own, but only after have hidden the name of the original company. True False	I
23. Social Security Number of the customer is strictly confidential.  True  False	
End User Information Security Declaration	
INFORMATION SECURITY AWARENESS PROGRAMME	
IFaizan Khan(Function/Business Vertical) herby confirm and declare that I	
have attended the training on Information Security Awareness at EXL covering the End User Guideline on Information Security and Data Privacy Protection.	!S
I acknowledge that I have understood the same and agree to abide by the End User Guidelines on Information Security and Data Privacy Protection.	

Employee Signature: Date: 17/08/2023

False

## Ekta Malik

(To be filled by Employee/HR)

Employee ID: 130853