

February 13, 2020

Altria

Re: IT Operations Support Analyst

I am excited to apply for the IT Operations Support Analyst position. I've been impressed with Altria's performance and would like to become responsible for execution and coordination of design, testing, implementation, maintenance, and control of specific software and infrastructure products within Altria's manufacturing environment! Below are your requirements and my qualifications:

Your Requirements:

A Bachelor's degree in Computer Science, Information Systems, Engineering or related discipline

- > 5+ years of IT experience
- > Good technical skills with data visualization tools such as Tableau or Power BI

Good technical skills with Microsoft technologies (.net, HTML5, JSON) and RESTful APIs

- > Worked with databases (SQL & Oracle) Worked in operations / manufacturing environment

- > Experience with and are effective in leading and participating in cross-discipline project teams
- > Good communication and presentation skills

My Qualifications:

Received Full Stack (MERN) Development Certification from University of Richmond. Performed Technical Support while volunteering with Americorps. Became a Google Guide to assist Capital One's company wide transition from Microsoft Office to Google's Suite. Completed coursework on Tableau and assisted previous manager with data visualization.

- > I am very strong in the Microsoft Office Suite, Google Suite, and familiar with Sun Suite. Able to Create, Read, Update, and Delete files from databases including SQL and MongoDB

- > I built Portfolio on HTML5 using emmet to expedite the process before easily weaving in CSS and JavaScript. After completing a course I was able to get my department up to speed with the Google conversion (Capital One) and prepare them for the Multi-Factor-Authentication months early.

These are only a few of my accomplishments. I look forward to speaking with you in more detail about my experience.

Sincerely,
Frederick Articulo
804-704-0334