### LAURIE FLETCHER

fletchla@gmail.com 541-698-6080 Aspiring data analyst with a reputation for exceptional collaboration and self-initiative. Seeking to offer my technical and analytical expertise in an IT role as I continue growing my database and systems administration skills.

#### **TECH SKILLS**

IT: Computer Imaging, Endpoint Manager, Azure AD, Powershell, Cherwell Service Management, Windows 10, Citrix

**Data**: Excel, SQL, Power BI **Design**: Photoshop, Illustrator **Programming**: HTML, JavaScript,

Java, Python

#### **EDUCATION**

### **Oregon State University – Cascades**

B.S. Computer Science - Software Entrepreneurship, Dec. 2023 (anticipated)

Minor: Organizational Leadership

# **Linn Benton Community College**

A.A. emphasis in Psychology, 2011

#### **RELATED COURSES**

Project Management Databases Analysis of Algorithms Nand to Tetris Software Engineering

#### **VOLUNTEER EXPERIENCE**

# **Curry County Sheriff's Office**

Search and Rescue Volunteer Gold Beach, OR, 11/12-9/15

# **Corvallis Fire Department**

*Volunteer Firefighter/EMT* Corvallis, OR, 9/07-12/10

#### PROFESSIONAL EXPERIENCE

#### **TEKsystems**

Desktop Support Technician, Bend, OR Dec 2021 - Present

- Supported enterprise level (over 3,000 end users) project at St.
  Charles Health Systems to refresh hardware and migrate devices from SCCM to Intune Management
- Built and deployed devices and trained end users on Windows 10, Company Portal, SharePoint, OneDrive and Office 365
- Resolved tickets for troubleshooting software, hardware, printers, network connectivity and peripherals to meet end user needs
- Used: Imaging, Windows 10, Powershell scripts, group policy, Endpoint Manager and Intune, Cherwell, Azure AD & RSAT

### **Oregon State University**

Lead Public Safety Officer, Bend, OR Jun 2021 - Dec 2021

- Assisted in managing small team and training new employees *Public Safety Officer*, Bend, OR Dec 2018 – Jun 2021
  - Built team project tracker in Google Sheets using JavaScript
  - Provided troubleshooting and basic maintenance for emergency phone stations, alarm systems, elevators and door hardware
  - Chaired Safety Committee: directed building inspections, incident reviews and submitted reports to risk management
- Used Adobe Creative suite to create 2D animated safety videos
  Public Safety Officer, Corvallis, OR May 2017 Dec 2018
  - Built and managed department website in Drupal7

#### Curry County Sheriff's Office, Corrections Deputy, Gold Beach, OR

 Used Excel to digitize, improve and automate workflow of calculating statistics for budgetary purposes

### Southwestern Oregon Community College, Tutor, Coos Bay, OR

• Assisted students learn physics, chemistry, calculus and English

# Carla Fletcher, Property Caretaker, Gold Beach, OR

• Designed and built road, trenches and irrigation system

### Corvallis Fire Department, Fire Prevention Assistant, Corvallis, OR

• Inspected properties for fire code compliance and enforcement

### **U.S. Forest Service,** Biological Technician & Firefighter, Gold Beach, OR

• Performed spatial analysis using ArcGIS to improve field work