

✓ **Congratulations! You passed!**

Grade received **100%** To pass **80%** or higher

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1. Why does Excel check with you first before it enables macros upon opening a file?

1 / 1 point

- ☐ The default security settings in Excel check this as a macro will always automatically start running as soon as you open the file.
- ☐ The default security settings in Excel check this as most macros contain dangerous viruses.
- ☒ The default security settings in Excel check this as macros may contain harmful code and might do damage to your files and your computer.

✓ **Correct**

Yes, that's right. Macros may contain a potential threat and Excel makes sure that you are aware that macros are present before allowing you to run them.

2. Where can you find and adjust the settings for how Excel handles macros?

1 / 1 point

✓ Go to the **Developer** tab and locate the **Code** group, then click on **Macro Security**.

✓ **Correct**

Yes, that's spot on. You can adjust the settings for macros right here.

✓ Go to the **Backstage** and locate the **Trust Center** in the **Options** menu.

✓ **Correct**

Yes, that's correct. You can access the Macro Security settings via the Backstage.

☐ Go to the **Backstage** and locate the **Trust Center** in the **Options** menu, then click on **Privacy Options**.

3. How can you adjust the security settings for macros without exposing yourself to unnecessary risks?

1 / 1 point

- ☐ Change the Macro Settings to "Enable all Macros".
- ☐ Change the Macro Settings to "Disable all macros without notification".
- ☒ Leave the default Macro Security settings as they are and create a Trusted Location for your files with macros instead.

✓ **Correct**

Yes, that's definitely a good way to allow Excel to run macros from files that you have saved in a trusted location.