

✔ **Congratulations! You passed!**  
Grade received **100%** To pass 80% or higher

Go to next item

1. Using the attached Workbook:

1 / 1 point

 **W6\_ReportFilters**  
XLSX File

Create a filter by **Customer Type**. (Hint: drag **Customer Type** into **Report Filter**).

Filter by **Home Office** and **Small Business**. What is the total for **2016 Qtr 1** in **VIC**?

- ☐ 1308.49
- ☐ 12942.20
- ☒ 1481.08

✔ **Correct**  
Yes, well done!

2. Using the same **Pivot Table** as you did in Question 1, select **Show Report Filter Pages**. Which of the following is true?

1 / 1 point

- ☒ Two new worksheets with new **Pivot Tables** have been added, one showing data for **Home Office** and one for **Small Business**.
- ☐ A new worksheet with new **Pivot Tables** has been added for each of the **Account Managers**.
- ☐ A new worksheet with new **Pivot Tables** has been added for each of the **Customer Types**.

✔ **Correct**  
That is correct!

3. Uma suspects that the figures for **2015 Qtr 1** may be incorrect due to missing sales entries. How can Uma quickly investigate this value in the **Pivot Table**?

1 / 1 point

- ☐ Uma will have to go back to the original source data.
- ☒ Uma can double-click on the cell of interest to generate a list of all the records that yielded that value.
- ☐ Uma can right click on the cell of interest and select **Value Field Settings** (**Field Settings** in Mac).

✔ **Correct**

Yes, this will allow her to investigate this value.

4. Uma has accidentally closed her field list. How can she get it back?

1 / 1 point

- ☒ Navigate to the **PivotTable Analyze** tab and click **Field List**
- ☐ Click away from the PivotTable and then click back on it.
- ☐ Double click on any cell in the pivot table.

✔ **Correct**

This does in fact work. Hop over to excel and explore the options that appear when you right click on a cell.