

**Sample Skills Inventory**

Name	Ka Wai Sim
Role on team	Developer
Course load (units)	15
Outside employment (hrs/wk)	N/A

In each of the following areas, please rate yourself on a scale of 1-4 relative to your IS classmates.

- 4 = Skilled or experienced – likely well above average  
 3 = Reasonably skilled or experienced – likely above average  
 2 = Some skill or experience – likely below average  
 1 = Little or no experience – likely well below average

Programming Skills	Rating
Java	3
Ruby on Rails	1
PHP	1
Python	2
C#.Net	1
HTML	2
CSS	2
JavaScript	2
Other	2

Operating Systems	Rating
Server Admin: Windows	3
Server Admin: Linux/Unix	3
Other	3

Database Systems	Rating
MS Access	1
MS SQL Server	1
Oracle	1
MySQL	2
Other	1

Multimedia Production	Rating
Photoshop Illustrator	1
Macromedia Flash	1
Other	1

Analysis and Design Skills	Rating
Requirements Analysis	3
Interface Design	3
OOAD	3
Flexibility and ability to deal with change and ambiguity	4
Ability to estimate task difficulty and time duration for completion	3

Business Skills	Rating
Public Speaking	4
Business Writing	3
Technical Writing	3
Leadership	3
Ability to Work Independently	4
Ability to Work in Teams	4
Project Management	4
Accommodating Different Viewpoints	4
Ability to Motivate Others	3
Ability to Give and Receive Constructive Feedback	3

Please list any other relevant skills