**Sample Skills Inventory**

|  |  |
| --- | --- |
| Name | Ka Wai Sim |
| Role on team | Developer |
| Course load (units) | 15 |
| Outside employment (hrs/wk) | N/A |

In each of the following areas, please rate yourself on a scale of 1-4   
relative to your IS classmates.

4 = Skilled or experienced – likely well above average

3 = Reasonably skilled or experienced – likely above average

2 = Some skill or experience – likely below average

1 = Little or no experience – likely well below average

|  |  |
| --- | --- |
| Programming Skills | Rating |
| Java | 3 |
| Ruby on Rails | 1 |
| PHP | 1 |
| Python | 2 |
| C#.Net | 1 |
| HTML | 2 |
| CSS | 2 |
| JavaScript | 2 |
| Other | 2 |

|  |  |
| --- | --- |
| Operating Systems | Rating |
| Server Admin: Windows | 3 |
| Server Admin: Linux/Unix | 3 |
| Other | 3 |

|  |  |
| --- | --- |
| Database Systems | Rating |
| MS Access | 1 |
| MS SQL Server | 1 |
| Oracle | 1 |
| MySQL | 2 |
| Other | 1 |

|  |  |
| --- | --- |
| Multimedia Production | Rating |
| Photoshop Illustrator | 1 |
| Macromedia Flash | 1 |
| Other | 1 |

|  |  |
| --- | --- |
| Analysis and Design Skills | Rating |
| Requirements Analysis | 3 |
| Interface Design | 3 |
| OOAD | 3 |
| Flexibility and ability to deal with change and ambiguity | 4 |
| Ability to estimate task difficulty and time duration for completion | 3 |

|  |  |
| --- | --- |
| Business Skills | Rating |
| Public Speaking | 4 |
| Business Writing | 3 |
| Technical Writing | 3 |
| Leadership | 3 |
| Ability to Work Independently | 4 |
| Ability to Work in Teams | 4 |
| Project Management | 4 |
| Accommodating Different Viewpoints | 4 |
| Ability to Motivate Others | 3 |
| Ability to Give and Receive Constructive Feedback | 3 |

|  |
| --- |
| Please list any other relevant skills |
|  |